

**BOARD OF EDUCATION  
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64  
Minutes of the Regular Board of Education Meeting held at 7:30 p.m.  
August 10, 2015  
Jefferson School – Multipurpose Room  
8200 Greendale Avenue  
Niles, IL 60714**

Board President Anthony Borrelli called the meeting to order at 7:02 p.m. Other Board members in attendance were Dathan Paterno, Vicki Lee and Bob Johnson. Board member Mark Eggemann arrived during the closed session. Board member Scott Zimmerman arrived during the meeting at 10:09 p.m. Board member Tom Sotos was absent. Also present were Superintendent Laurie Heinz, Chief School Business Official Luann Kolstad, Assistant Superintendent Joel Martin, Director of Student Services Jane Boyd, Public Information Coordinator Bernadette Tramm, and three members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org>.

**BOARD ADJOURNS TO CLOSED SESSION**

At 7:03 p.m., it was moved by Board President Borrelli and seconded by Board member Johnson to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity [5 ILCS 120/2(c)(1)].

Board Adjourns  
to Closed  
Session

The votes were cast as follows:

AYES: Paterno, Borrelli, Lee, Johnson

NAYS: None.

PRESENT: None.

ABSENT: Sotos, Zimmerman, Eggemann

The motion carried.

At 7:03 p.m., it was moved by Board President Borrelli and seconded by Board member Paterno to adjourn to closed session to discuss litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes [5 ILCS 120/2 (c)(11)].

The votes were cast as follows:

AYES: Johnson, Lee, Borrelli, Paterno

NAYS: None.

PRESENT: None.

ABSENT: Eggemann, Zimmerman, Sotos

The motion carried.

The Board adjourned from closed session at approximately 7:54 p.m. and immediately resumed the regular Board meeting. Board member Eggemann had arrived during the closed session. In addition to those mentioned above, also present were Assistant Superintendent Lori Lopez, Director of Innovation & Instructional Technology Mary Jane Warden, and four members of the public.

Speaking for himself as an individual, Board President Borrelli made a personal statement in response to criticism expressed in a local blog and noted that expanded information is available on his personal website: [www.borrellid64.com](http://www.borrellid64.com).

## **PUBLIC COMMENTS**

Public  
Comments

Board President Borrelli invited public comments on topics not on the agenda; none were received.

Board members agreed by consensus to alter the order of the published agenda.

## **APPOINTMENT OF DIRECTOR OF FACILITY MANAGEMENT**

Appointment of  
Director of Facility  
Management

Dr. Heinz reviewed the process of selecting a new Director of Facility Management, and noted that Board member Johnson had participated on the interview team for the three final candidates before Ronald DeGeorge was selected to recommend to the Board for appointment. Dr. Heinz reported that Mr. DeGeorge has 18 years of direct experience in school district buildings and grounds management, including 16 as the supervisor in elementary District 23 Prospect Heights where he was involved in an exemplary geothermal project and greatly improved the condition of all the district's facilities. Dr. Heinz noted that his two years as a maintenance foreman in high school District 211 also broadened his school-related experience. Dr. Heinz noted that Mr. DeGeorge has a significant background in the trades, with a total of 11 years of experience in HVAC/electrical contracting work, during 8 of which he managed his own company and employees. Prior to that, he had 15 years of experience in the trucking industry and as a commercial lighting sales engineer. He has been a licensed electrician for 27 years. Dr. Heinz stated Mr. DeGeorge's work ethic was praised as outstanding and that he will bring tremendous leadership and experience to District 64. Dr. Heinz reported that the new director is entering District 64 at a crucial time over the next five years with the implementation of the Master Facility Plan and health life safety projects. She reviewed the responsibilities of the position, and noted that his ability to lead the District's maintenance team to complete health life safety and other projects internally as well as improve the ongoing work of the department will be important contributions.

ACTION ITEM 15-08-2

Action Item  
15-08-2

It was moved by Board member Johnson and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois approve the appointment of Ronald DeGeorge as the Director of Facility Management effective August 25, 2015.

The votes were cast as follows:

AYES: Eggemann, Johnson, Lee, Borrelli, Paterno

NAYS: None.

PRESENT: None.

ABSENT: Zimmerman, Sotos

The motion carried.

**DISCUSSION ON 2014 TAX LEVY RATE**

Discussion on  
2014 Tax Levy  
Rate

CSBO Kolstad reported on the 2014 levy draft final rate and extension received from the Cook County Clerk, and reviewed the calculation of the rate in relationship to the Consumer Price Index (CPI) and the Property Tax Extension Limitation Law (PTELL). She noted that the District's Equalized Assessed Valuation (EAV) had increased slightly for 2014 over the 2013 EAV. She responded to Board members' questions and reviewed how new construction is added to the tax rolls, how it impacts the tax cap, how the Cook County multiplier works, and the calculation of the limiting rate. She reported that the Cook County Clerk had calculated District's 2014 tax extension would be just over \$61.8 million with an estimated total tax rate of 4.3744 for the operating funds plus a separate extension rate of 0.2352 for bond and interest that would generate about \$3.3 million.

**DISCUSSION AND REVIEW OF UNAUDITED JUNE 30, 2015 FISCAL YEAR AND BOARD ADOPTION OF 2015-16 TENTATIVE BUDGET & ESTABLISHMENT OF PUBLIC HEARING DATE**

Discussion and  
Review of Unaudited  
June 30, 2015 Fiscal  
Year and Board  
Adoption of 2015-16  
Tentative Budget &  
Establishment of  
Public Hearing Date

CSBO Kolstad reviewed the District's financial performance for the fiscal year beginning July 1, 2014 and ending June 30, 2015. She noted that the audit would take place in September. CSBO Kolstad then provided a high level review of the unaudited revenue and expenditures by fund for the year, pointing out areas of interest leading to further discussion by Board members, CSBO Kolstad and Dr. Heinz. CSBO Kolstad reported that the detailed expenditure and revenue reports had been generated through the Skyward system, and pointed out ways she would be working to make the presentation of data more useable for the Board going forward. Turning to the statement of position, CSBO Kolstad reported the District had ended the 2014-15 fiscal year with a surplus in the operating funds of about \$1.9 million, slightly more than anticipated. Moving into the 2015-16 fiscal year, she noted the tentative budget was also anticipating an operating

fund surplus of about \$1.6 million, which is expected to bring the District's operating fund balance to 257 days or 71.1%. Ms. Kolstad noted the Board could consider designating some portion of these funds for specific purposes, for example, to be used for construction projects or facilities maintenance related to the health life safety survey and master facilities plan. She also provided a list of the items in the tentative budget that had been changed since the first draft had been shared with the Board in May, and responded to Board member questions about the 2015-16 tentative budget in its current form. CSBO Kolstad noted that she would be looking at ways to streamline the accounts within the budget so it would be easier to monitor, and suggested a number of other options for the Board's consideration such as the formation of a Board Finance Committee. Moving forward, Dr. Heinz reported that financing options for construction work would be explored in greater depth at a September Board meeting with a presentation by adviser Elizabeth Hennessey of William Blair. CSBO Kolstad and Dr. Heinz noted the Board would continue to be updated on the budget as changes are made when final enrollment and staffing are in place and other information is available, prior to the Board's adoption of a final budget on September 28 following the public hearing. CSBO Kolstad suggested breaking the budget discussion into funds and focusing on several at a time for more in-depth review at intervening Board meetings.

ACTION ITEM 15-08-1

Action Item  
15-08-1

It was moved by Board member Paterno and seconded by Board member Eggemann that the 2015-16 Tentative Budget be approved and that the public hearing be established on Monday, September 28, 2015 at 7:15 p.m. to be held at Roosevelt School, 1001 S. Fairview Avenue, Park Ridge, Illinois.

The votes were cast as follows:

AYES: Paterno, Borrelli, Lee, Johnson, Eggemann

NAYS: None.

PRESENT: None.

ABSENT: Sotos, Zimmerman

The motion carried.

**SUMMER CONSTRUCTION UPDATE**

Summer  
Construction  
Update

The Board agreed by consensus to advance this report from later in the meeting.

CSBO Kolstad provided an update on the status of construction and maintenance activities at all the schools as reported by the District's construction manager Nicholas & Associates. Mr. Kerry Leonard from FGM Architects offered additional information about the roof replacement work at Field School and the activities needed to repair accidental storm leakage on the third floor, along with the timeline for final completion. CSBO Kolstad and Mr. Leonard also reviewed details about the status of masonry repairs at Roosevelt, the gym partition replacement and masonry repair at Washington, Roosevelt track striping, and Lincoln bathroom and window repair

projects, among other items. He also noted that a tuck-pointing estimate had been requested for the chimney at the District ESC office. Mr. Leonard reported that he and CSBO Kolstad had met with incoming Director of Facility Maintenance DeGeorge to familiarize him with the master facility plan and health life safety materials. Dr. Heinz reported administration would be working to prioritize projects and return to the Board this fall with several recommended approaches. Following further discussion, it was agreed that the Board would meet on October 5 for a Committee-of-the-Whole on the Master Facilities Plan to review recommendations.

## **PRELIMINARY ENROLLMENT AND STAFFING REPORT**

### **Preliminary Enrollment and Staffing Report**

Assistant Superintendent Martin distributed the most current version, which is changing daily as staffing and enrollment changes. He noted that the anticipated District enrollment is likely to be much closer to last year's than anticipated, rather than declining. He reviewed the manner in which new sections are added up to the first day of school and how this compares to practices in other districts. Assistant Superintendent Martin and Dr. Heinz affirmed that 2015-16 would be a good time to review the District's process for adding sections, and suggested that they gather information about alternate approaches used in other districts as a basis for discussion. Dr. Heinz also affirmed that the District would continue to look at enrollments and school boundaries, and that this ongoing analysis actually is a component of the new Strategic Plan. Mr. Martin continued his review by school, focusing on specific grade levels where the numbers are growing close to the point where a new section would be added. He reaffirmed that the numbers would change daily as the opening day of school nears. The official sixth day of enrollment report will be presented to the Board in September.

Board member Zimmerman arrived at 10:09 p.m.

Board President Borrelli called for a brief recess; the meeting resumed at 10:16 p.m.

## **REVIEW INSTITUTE DAY PLANS**

### **Review Institute Day Plans**

Dr. Heinz reviewed plans for the staff Institute Day on Monday, August 17. She noted that all staff members would be gathered together this year for the kickoff program at the Pickwick Theater. She reported the program would include presentations from Board President Borrelli, PREA President Erin Breen and others, and that the Strategic Plan would be introduced to the staff. Dr. Heinz noted that continuous improvement would be the theme for the morning and that the guest speaker would focus on developing a growth mindset. Dr. Heinz extended a warm invitation to all Board members to attend.

## **SUPERINTENDENT EVALUATION/5-YEAR STRATEGIC PLAN CALENDAR**

### **Superintendent Evaluation/5-Year Strategic Plan Calendar**

Board President Borrelli noted that the Board's discussion of Dr. Heinz's proposed evaluation tool for 2015-16 would be split over two meetings. Dr. Heinz noted that in her first year in District 64, she had created a one-year road map that was the foundational document in the development of her evaluation tool, in combination with the educational leadership policy standards endorsed by the Illinois Association of School Boards

(IASB) and the Illinois Association of School Administrators. She recounted that the Board had worked with an IASB facilitator last year to develop the new evaluation tool, which is more rigorous and evidence-based than previous superintendent evaluation tools used in District 64. Dr. Heinz reported that as she enters her second year, the one-year roadmap has been replaced by the new 2020 Vision Strategic Plan as the guiding document for her work over the next five years. She noted that the plan's six strategic objectives are all embedded in the evaluation tool, as the plan is implemented in stages. She reported that work was already underway to map out the implementation schedule for each objective in the Strategic Plan and the strategies associated with achieving them. Dr. Heinz then reviewed each of the seven standards individually, and provided descriptions of the evidence that would be provided to support growth in the goal area. Board members suggested further items to be included in a revised draft to be discussed at the next meeting. Board President Borrelli also suggested the Board consider discussing at the next meeting whether to tie specific remuneration for meeting performance objectives into the evaluation tool for 2015-16.

## CONSENT AGENDA

Consent  
Agenda

CSBO Kolstad responded to Board member questions on the permanent transfer of money between funds for capital leases.

### A. PERSONNEL REPORT

Mary Jo Baldassone	Employ as Assistant Head Lunch Program Supervisor at Washington School beginning August 18, 2015 - \$13.00 per hour.
Kathy Carney-Pierucci	Employ as 10-Mo Secretary/ Office Associate, Level III at Field School beginning August 17, 2015 - \$18,296.85
Michelle Cimilluca	Employ as Special Needs Assistant at Washington School beginning August 17, 2015 - \$20,001.15.
Katherine Contreras	Employ as C of C Language Arts Teacher at Emerson School beginning August 17, 2015 - \$55,878.00.
Caitlin Cuthbertson	Employ as Special Education Teacher at Field School beginning August 17, 2015 - \$48,582.00.
Ronald DeGeorge	Employ as Director of Facility Management effective August 25, 2015 - \$137,000.00.
Evelyn Dobrydnio	Employ as .70 Science/ Health Teacher at Emerson School beginning August 17, 2015 - \$34,007.40.
Aimee Frank	Employ as .50 C of C Language Arts/Math Teacher at Emerson School beginning August 17, 2015 - \$27,939.00.

Kevin Glover	Employ as District Device Specialist at Jefferson School beginning August 24, 2015 - \$60,000.00.
Pamela Johnson	Employ as (.50) Kindergarten Teacher at Carpenter School beginning August 17, 2015 - \$34,716.50.
Eileen Kapcar	Employ as (.50) Kindergarten Teacher at Washington School beginning August 17, 2015 - \$24,291.00.
Lauren McTague	Employ as 4th Grade Teacher at Roosevelt School beginning August 17, 2015 - \$48,582.00.
Ally Brewster	Employ/rehire as Developmental Kindergarten Teacher at Washington School beginning August 17, 2015 - \$48,582.00.
Jen Buti	Employ/rehire as .83 (.50 Literacy and .33 C of C) Teacher at Roosevelt School beginning August 17, 2015 - \$58,384.69.
Keith Engeriser	Employ/rehire as Physical Education Teacher at Emerson School beginning August 17, 2015 - \$52,213.00.
Rich Hobson	Employ/rehire as .42 Spanish/ASC Teacher at Lincoln School beginning August 17, 2015 - \$23,468.76.
Jackie Mayer	Employ/rehire as .89 Spanish Teacher at Carpenter School beginning August 17, 2015 - \$46,469.57.
Alex Teater	Employ/rehire as .72 Music - General Teacher at Emerson School beginning August 17, 2015 - \$36,283.68.
Linda Diekman	Change of Assignment as Library Information Specialist at Roosevelt School to Instructional Technology Coach Teacher at Roosevelt School effective August 17, 2015.
Heather Frieze	Change of Assignment as (.76) Physical Education at Washington School to (.57) Physical Education at Washington School effective August 17, 2015.
Taryn Handlon	Change of Assignment as 4th Grade Teacher at Roosevelt School to Library Information Specialist at Roosevelt School effective August 17, 2015.
Samantha Meza	Change of Assignment as Fulltime Physical Education Teacher at Field School to (.68) Physical Education Teacher at

	Field School effective August 17, 2015.
Angela Taggart	Change of Assignment from EL Teacher for Field School to .80 EL Teacher for Field and .20 EL Teacher for Emerson School beginning August 17, 2015.
Caroline Schaab	Change of Assignment from Instructional Technology Coach Teacher at Roosevelt School to 4th Grade Teacher at Field School effective August 17, 2015.
Julie Voigt	Change of Assignment as (.402) Art Teacher at Field School to (.53) Art Teacher at Field School effective August 17, 2015.
Ron Cacini	Change of Location as Physical Education Teacher at Lincoln School to Physical Education Teacher at Emerson and Lincoln School effective August 17, 2015.
Kathleen Mulroe	Change of Location as Speech Language Pathologist at Field School to Speech Language Pathologist at Carpenter School effective August 17, 2015.
Rachel Labuz	Leave of Absence Request, Maternity/FMLA – Instructional Technology Coach Teacher at Washington School effective November 5, 2015 – January 28, 2016 (tentative).
Jennifer Ostwald	Leave of Absence Request, Maternity/FMLA – Instructional Resource Teacher at Roosevelt School effective October 9, 2015 – November 19, 2015 (tentative).
Ashley Apa	Rehire as Instructional Resource Assistant at Field School beginning August 17, 2015 - \$20,457.45.
Alice Beauvais	Rehire as LRC Assistant at Emerson School beginning August 17, 2015 - \$22,031.10.
Marco Colapietro	Rehire as Special Needs Assistant at Emerson School beginning August 17, 2015 - \$22,031.10.
Roisin Dohl	Rehire as Special Needs Assistant at Washington School beginning August 17, 2015 - \$20,457.45.
Ashley Hardiman	Rehire as Special Needs Assistant at Field School beginning August 17, 2015 - \$20,457.45.
Ann Henegan	Rehire as Special Needs Assistant at Roosevelt School beginning August 17, 2015 - \$20,457.45.



Dimitra Katsoulis	Rehire as Special Needs Assistant at Field School beginning August 17, 2015 - \$20,457.45.
Catherine Keating	Rehire as Special Needs Assistant at Lincoln School beginning August 17, 2015 - \$22,031.10.
Joan Lindgren	Rehire as Special Needs Assistant at Lincoln School beginning August 17, 2015 - \$22,031.10.
Kevin Maloney	Rehire as (.71) Extended Day Assistant at Jefferson School beginning August 18, 2015 - \$15,655.74.
Kirsten Munn	Rehire as Early Childhood Assistant at Jefferson School beginning August 18, 2015 - \$20,001.15.
Kelly Nowak	Rehire as Special Needs Assistant at Roosevelt School beginning August 17, 2015 - \$20,457.45.
Cheryl Parsons	Rehire as Special Needs Assistant at Washington School beginning August 17, 2015 - \$20,457.45.
Peter Pierucci	Rehire as Extended Day Assistant at Jefferson School beginning August 17, 2015 - \$22,031.10.
Ioanna Sinatra	Rehire as Special Needs Assistant at Field School beginning August 17, 2015 - \$20,001.15.
Andi Taglia	Rehire as Special Needs Assistant at Washington School beginning August 17, 2015 - \$20,457.45.
Katherine White	Rehire as Special Needs Assistant at Roosevelt School beginning August 17, 2015 - \$20,457.45.
Katerina Baranovska	Resign as Kindergarten Developmental Teacher at Jefferson School effective June 13, 2015.
Kathleen Borner	Resign as Instructional Resource Assistant at Emerson School effective June 13, 2015.
Lisa Horn	Resign as Special Needs Assistant at Franklin School effective June 13, 2015.
Katrina O'Malley	Resign as Special Needs Assistant at Franklin School effective June 13, 2015.
Amanda Pelsor	Resign as Instructional Technology Coach Teacher at Carpenter School effective June 13, 2015.

Madga Gonzalez	Retire as 12-Month Media/DMC Secretary, Level IV at Jefferson School effective July 24, 2015.
Annie Stein	Retire as 10-Month School Secretary, Level IV at Emerson School effective June 13, 2015.
Janet Groll	Revision from July 16, 2015 Board Report – Offer Rescinded, not employed for the 2015-16 School Year.

If additional information is needed, please contact Assistant Superintendent for Human Resources Joel T. Martin.

## B. BILLS

### Bills

10 - Education Fund-----	\$ 759,947.64
20 - Operations and Maintenance Fund -----	199,814.74
30 - Debt Services-----	53,662.70
40 - Transportation Fund -----	36,521.37
50 - Retirement (IMRF/SS/MEDICARE)-----	-
60 - Capital Projects -----	571,302.52
80 - Tort Immunity Fund -----	312.50
90 - Fire Prevention and Safety Fund -----	-

Checks Numbered: 122199 - 122386

Total: \$1,621,561.47

Accounts Payable detailed list can be viewed on the District 64 website [www.d64.org](http://www.d64.org) > Departments > Business Services.

C. APPROVAL OF RESOLUTION #1145 AUTHORIZING AND DIRECTING THE PERMANENT TRANSFER OF MONEY FROM THE EDUCATION FUND TO THE DEBT SERVICE FUND

D. APPROVAL OF INTERGOVERNMENTAL AGREEMENT BETWEEN THE NILES TOWNSHIP DISTRICT FOR SPECIAL EDUCATION 807 AND THE PARK RIDGE CONSOLIDATED COMMUNITY SCHOOL DISTRICT 64 FOR THE PROVISION OF CERTAIN SPECIAL EDUCATION SERVICES

E. RELEASE OF CLOSED MINUTES

F. DESTRUCTION OF AUDIO CLOSED MINUTES (NONE)

ACTION ITEM 15-08-3

Action Item  
15-08-3

It was moved by Board member Paterno and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of August 10, 2015, which includes the Personnel Report, Bills, Approval of Resolution #1145 Authorizing and Directing the Permanent Transfer of Money from the Education Fund to the Debt Service Fund, Approval of Intergovernmental Agreement between Niles Township District for Special Education 807 and the Park Ridge Consolidated Community School District 64 for the Provision of Certain Special Education Services, Release of Closed Minutes, and Destruction of Audio Closed Minutes (none).

The votes were cast as follows:

AYES: Eggemann, Johnson, Lee, Borrelli, Zimmerman, Paterno

NAYS: None.

PRESENT: None.

ABSENT: Sotos

The motion carried.

#### **APPROVAL OF MINUTES**

Approval of  
Minutes

##### ACTION ITEM 15-8-4

It was moved by Board member Zimmerman and seconded by Board member Paterno that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois approve the minutes of the Regular Board meeting on July 13, 2015, Special Board meeting on July 16, 2015, and Closed Session minutes on July 13 and July 16, 2015.

Action Item  
15-08-4

The votes were cast as follows:

AYES: Paterno, Zimmerman, Borrelli, Lee, Johnson, Eggemann

NAYS: None.

PRESENT: None.

ABSENT: Sotos

The motion carried.

#### **BOARD MEMBER LIAISON REPORT**

No reports were available.

Board Member  
Liaison Report

#### **OTHER DISCUSSION AND ITEMS OF INFORMATION**

Other Discussion and  
Items of Information

Board members and Dr. Heinz discussed upcoming agenda topics and the scheduling of future meetings, including plans for the Board's annual Advance session. Dr. Heinz also briefly highlighted several communications activities and work completed by the Department for Student Learning over the summer.

## **ADJOURNMENT**

Adjournment

At 11:05 p.m., it was moved by Board member Zimmerman and seconded by Board member Lee to adjourn, which was approved by voice vote.

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President

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Secretary