

**BOARD OF EDUCATION  
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64  
Minutes of the Special Board of Education Meeting held at 7:30 p.m.  
May 9, 2016  
Jefferson School  
8200 N. Greendale Avenue  
Niles, IL 60714**

Board President Anthony Borrelli called the meeting to order at 5:37 p.m. Other Board members in attendance were Vicki Lee, Bob Johnson, Scott Zimmerman, and Dathan Paterno. Board members Mark Eggemann and Tom Sotos arrived during the closed session. Also present were Superintendent Laurie Heinz, Chief School Business Official Luann Kolstad, Assistant Superintendents Lori Lopez and Joel Martin, Public Information Coordinator Bernadette Tramm, and two members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org>.

**BOARD RECESSES AND ADJOURNS TO CLOSED SESSION**

Board Adjourns to  
Closed Session

At 5:38 p.m., it was moved by Board President Borrelli and seconded by Board member Johnson to adjourn to closed session to discuss collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2 (c)(2)] and the placement of individual students in special education programs and other matters relating to individual students [5 ILCS 120/2 (c)(10)].

The votes were cast as follows:

AYES: Paterno, Zimmerman, Borrelli, Lee, Johnson

NAYS: None.

PRESENT: None.

ABSENT: Sotos, Eggemann

The motion carried.

The Board recessed from closed session at 7:35 p.m. and after a short break, resumed the special Board meeting at 7:45 p.m. In addition to those mentioned above, also present were Director of Innovation & Instructional Technology Mary Jane Warden, Director of Facility Management Ron DeGeorge, Director of Student Services Jane Boyd, Assistant Director of Student Services Vasiliki Frake, and 25 additional members of the public.

Regarding the status of negotiations on a new collective bargaining agreement with teachers represented by the Park Ridge Education Association (PREA), Board President Borrelli announced that since the last meeting, the Negotiations Committee had met with

PREA negotiators on April 26 and May 3. He noted that both groups can say that we now have further tentative agreements to Article 3 section b2; Article 5, Section 1 and o; Article 2 section a; and Article 4 sections a and b. He stated that while the negotiators inch towards the finish line, they are in the final stages of language discussions and deeply in discussion over salary and benefits. Board President Borrelli noted that all parties are conducting themselves appropriately during these times and plan to meet again on May 16 to continue conversations.

### **PUBLIC COMMENTS**

Board President Borrelli invited public comments on items not on the agenda, which were received as follows:

Public  
Comments

- Joan Sandrik, Park Ridge resident, asked for additional information on construction costs including professional fees for summer 2016 facilities projects.

### **UPDATE ON STORMWATER FEE**

Update on  
Stormwater Fee

CSBO Kolstad reported on the recent decision by the City of Park Ridge to impose a new Stormwater Retention Fee, which is estimated to cost District 64 approximately \$7,000 per year. She noted the District was among several units of local government that submitted letters urging the City Council to exempt such units; the Council did not heed these petitions. CSBO Kolstad noted that the District therefore would be working with City engineers to urge that District 64 receive credits for the mitigation steps already taken at Carpenter and Franklin schools by installing underground water storage when the parking lots were redone in recent years. She also noted that the District would consider the fee when designing parking lot renovations to be undertaken in coming years as part of the Master Facilities Plan. Board members expressed disappointment in the City's actions and were supportive of seeking any available credits.

### **APPROVAL OF CASELOAD/WORKLOAD GUIDELINES**

Approval of  
Caseload/Workload  
Guidelines

Director of Student Services Jane Boyd reported on the work of a special committee convened to develop a special education caseload/workload plan, and introduced the members. The plan is mandated by the Illinois State Board of Education, and was to have been implemented in the 2009-10 school year. She noted the committee was highly collaborative and effective in developing the plan, which considers not just caseload but also the workload information in giving a fuller picture of a special educator's task. Director Boyd noted the committee outlined the work tasks that should be considered regarding both caseload and workload, and outlines a process for problem solving when a special education educator feels they have concerns about either loads. She reported that the plan incorporates current ISBE special education class size limits and the caseload limit for one of the subgroups. Director Boyd noted that the current services provided in District 64 are consistently below these limits. In responding to Board member questions, she noted the plan does not call for any changes in District 64's practices and that the District does not anticipate making any changes in staffing at

this time. Dr. Heinz commended the committee for their collaborative work on developing the required plan in a timely way.

ACTION ITEM 16-05-1

It was moved by Board member Zimmerman and seconded by Board member Johnson that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Special Education Caseload/Workload Plan effective immediately.

Action Item  
16-05-1

The votes were cast as follows:

AYES: Sotos, Paterno, Zimmerman, Borrelli, Lee, Johnson, Eggemann

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**24 BIG IDEAS OF CORE PLUS – COMMITTEE UPDATE  
(STRATEGIC OBJECTIVE 3)**

24 Big Ideas of Core Plus  
– Committee Update  
(Strategic Objective 3)

Assistant Superintendent Lopez and Director Boyd presented an update as co-leaders of the Core Plus Committee, which was established in June 2015 to support the full implementation of the Response to Intervention (RtI) process. They noted that ISBE has now renamed the process a Multi-Tiered System of Supports (MTSS), and that it is mandated by ISBE. Dr. Lopez and Director Boyd also pointed out that Strategic Objective Three of our 2020 Vision Strategic Plan is directly linked to implementation of this mandate. The objective calls for the District to differentiate to meet the academic and social/emotional health needs of all students. They noted that the committee had previously adopted four goal areas in fall 2015, and had more recently this spring added 24 targets related to these goal areas that identify the specific steps that must be accomplished. Moving forward, Dr. Lopez and Director Boyd noted that the committee has established two subcommittees focused on specific portions of this initiative, including a Problem-Solving subcommittee and a Social Emotional Learning (SEL) subcommittee. Following summer break, the committee will meet in September to finalize a multi-year timeline for implementation. Dr. Lopez and Director Boyd provided clarifying information about various targets in response to Board member questions. Dr. Heinz commended the committee for setting very ambitious goals linked to the 2020 Vision Strategic Plan, and noted these goals are expected to pay big dividends for student learning in years to come.

**THOUGHTEXCHANGE SATISFACTION SURVEY**

Thoughtexchange  
Satisfaction Survey

Dr. Heinz reported on the many efforts undertaken over the past year to incorporate staff, parent and community outreach as part of commitment to

continuous improvement. She noted extensive public participation in the completion of the Consortium for Educational Change (CEC) audit in February 2015, and the development of the 2020 Vision Strategic Plan and the Master Facilities Plan later in spring 2015. She noted that a continuous improvement focus is embedded in the six Strategic Objectives of the 2020 Vision Plan. She pointed out that several of the individual strategies for Objectives Five and Six utilize satisfaction surveys as measures of progress and are reported on the scorecard annually. Dr. Heinz announced that the District had researched and selected an innovative new tool, called Thoughtexchange, which can be used on alternate years when we are not obliged to use the ISBE's 5Essential Survey. She described the format as an online town hall meeting, which is carried out in multiple steps scheduled through May and into early June. Dr. Heinz stated this timeframe would capture stakeholders' thoughts as the 2015-16 school year comes to a close. Dr. Heinz noted that outreach inviting community participation would include a postcard mailed directly to all local District 64 residents, along with emails to parents and staff, news releases and other methods. Board members and Dr. Heinz reviewed the discussed the range of data that will be shared with the Board later in the summer, once the survey is completed. She noted that Arlington Heights District 25 had recently conducted a Thoughtexchange for its own strategic planning. Dr. Heinz noted that utilizing this new survey offers an opportunity to gauge whether this format would also be useful in the future, should the District consider a bond referendum to provide funding for the Health Life Safety/Master Facilities Plan projects.

Although not an action item, Board President Borrelli welcomed comment from the public, which was received as follows:

- Joan Sandrik, Park Ridge resident, inquired about costs for the survey.

#### **DISCUSSION ON ILLINOIS DEPARTMENT OF REVENUE TAX ALLOCATION ERROR, OVERPAYMENT AND IMPACT TO DISTRICT 64**

CSBO Kolstad announced that the District had been notified by the Illinois Department of Revenue of its overpayment in the Personal Property Replacement Tax for the 2014 tax year to District 64, and that it would be requesting at some point in the future that \$142,990 be repaid. She stated District 64 is among approximately 6,500 taxing bodies that are impacted by this misallocation, but that the state had not yet provided a timeline or plan for how it will collect this overpayment.

Discussion on Illinois  
Department of Revenue Tax  
Allocation Error,  
Overpayment and Impact to  
District 64

#### **UPDATE ON DRAFT COMPREHENSIVE SAFETY AND SECURITY PLAN**

Dr. Heinz reported that the administrative team has been working closely with the Northeastern Illinois Public Safety Training Academy (NIPSTA) to monitor progress on the completion of our Comprehensive Safety and Security Plan. She reported that the team had met several times since the last Board meeting to continue to focus on the development of our policies and procedures. In partnership with us, NIPSTA is making progress on helping us develop entry and exit procedures; policies, for

Update on Draft  
Comprehensive Safety  
and Security Plan

example, making sure the chain of command is up-to-date; and communications protocols at the organization level, particularly for soft lockdowns that require rapid and coordinated responses with local first responders. She also reported on security upgrades being implemented at all schools this summer, such as panic buttons in school offices, open door alarms, updating security panels, and adding additional exterior cameras and electronic card readers at access points. She noted that all staff would receive specific instructions on limited access to buildings over the summer and protocols for keys at year-end. Dr. Heinz announced that members of the NIPSTA team would be helping to train and orient staff to the new safety and security plan at the Institute Days kicking off the 2016-17 school year. Facility Director DeGeorge then reviewed further details on the security enhancements at the schools to the Sonitrol alarm system, video cameras, and other items. In responding to Board member questions, Dr. Heinz and Director DeGeorge noted that NIPSTA had toured all the buildings to review current safety/security equipment and procedures, and was reviewing lighting plans from the architects to ensure we do not have lapses in coverage. Dr. Heinz noted that NIPSTA may be engaged to make further recommendations about exterior security measures, and that this work would likely have an additional fee that would be brought to the Board for further consideration at a later time.

**APPROVAL OF ASBESTOS ABATEMENT CONTRACTOR**

Approval of Asbestos  
Abatement Contractor

CSBO Kolstad reported that the required abatement work is related to the Washington School secure vestibule/office renovation project previously approved for summer 2016. She noted that District 64's consultant, United Analytical Services, had assembled the project design and bid documents, and would also be performing the project management and other professional services for the project. She reviewed the project timeline, and noted that a 15% contingency allowance was suggested to cover unforeseen conditions given the building's age. She reported that the total project cost including the abatement contractor, contingency allowance, and United Analytical Services would be \$39,505. In responding to Board member questions, CSBO Kolstad confirmed that the contingency was not being given to the contractor at this time and ultimately may not be used.

**ACTION ITEM 16-05-2**

Action Item  
16-05-2

It was moved by Board member Paterno and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, award the Washington School asbestos abatement contract for summer 2016 to Colfax Corporation in the amount of \$25,000.

The votes were cast as follows:

AYES: Eggemann, Johnson, Lee, Borrelli, Zimmerman, Paterno, Sotos

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**APPROVAL OF PRIMARY CHALLENGE AND CHANNELS OF  
CHALLENGE PROGRAM RECOMMENDATIONS**

Approval of Primary  
Challenge and Channels of  
Challenge Program  
Recommendations

Dr. Lopez briefly reviewed the recommendations from the Committee related to screening and instructional minutes for the program, which had been presented and discussed in depth at the April 25, 2016 Board meeting. She recommended the Board approve the recommendations that would screen all grade 2 students through the Cognitive Abilities Test and would extend grades 3-5 Channels of Challenge instruction so that it matches core class instruction, resulting in 60 minutes of C of C Math and 60 minutes of C of C Reading. Dr. Lopez and Student Services Director Boyd responded to Board member questions and confirmed that the Committee had reached consensus on these recommendations, which would impact scheduling for 2016-17.

**ACTION ITEM 16-05-3**

Action Item  
16-05-3

It was moved by Board member Zimmerman and seconded by Board member Paterno that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the recommendations for the Primary Challenge and Channels of Challenge Program.

The votes were cast as follows:

AYES: Sotos, Paterno, Zimmerman, Lee, Johnson, Eggemann

NAYS: None.

PRESENT: Borrelli

ABSENT: None.

The motion carried.

**CONSENT AGENDA**

Consent  
Agenda

**A. PERSONNEL REPORT**

Jamie Zimniok	Employ as .60 Instrumental Music - Band at Emerson School effective August 15, 2016.
Mary Condon	Change of Assignment from (.50) Private Social Worker to full-time Private Social Worker effective August 15, 2016.
Christine Palermo	Retire as 12-month Head Secretary at Emerson School effective June 30, 2016.
Edward Dreyer	Resign as Instructional Resource Assistant at Emerson School effective May 7, 2016.
Brenda Aiello	Employ as Summer School Secretary effective 6/7/16 – Emerson School.

Ruth Klepitsch	Employ as Summer School Secretary effective 6/7/16 – Field School.
Pam Jachino	Employ as Summer School Early Childhood Secretary effective 6/7/16 – Jefferson School.
Georgette Demarinis Christy Holtz Valerie Lenzion	Employ as Summer School Early Childhood Teachers effective 6/7/16 - Jefferson School.
Lynne Bonahoom Goamma Marzec Lisa Marzec Caroline Meredith Kirsten Munn Mary Ann Murray Jackie Tsevis	Employ as Summer School Early Childhood Assistants effective 6/7/16 - Jefferson School.
Anna Marie Petricca	Employ as Summer School Academic Instructor effective 6/7/16 – Emerson School.
Christina Bridich Debra Keane	Employ as Summer School One-on-One Assistants effective 6/7/16 - Field School.
Mary McCabe	Employ as Summer School Academic Instructor effective 6/7/16 – Field School.
Jennifer Drajpuch Frances Flood	Employ as Summer School Special Needs Speech-Language Pathologist effective 6/7/16 - Emerson, Field and Jefferson School.
Dawn Appelhans Lynn Condon	Employ as Summer School OT effective 6/7/16 – Emerson, Field and Jefferson School.
Caitlin Cuthbertson Shannon Walder	Employ as Summer School Special Education Teachers effective 6/7/16 - Field School.
Abby Amelse Lisa Anderson Christine Balcarcel Nathalie Baranyk Betty Berg Melisa Bergen Andrew Bielenda Roisin Dohl Kerry Downes Jennie Fragale Beth Gelfand Andrea Hetzke Jackie Mayer Patricia Mayer Pamela Morgan Kelly Nowak Christina Pappadis Cindy Pasowicz	Employ as Summer School Teachers effective 6/7/16 - Field School.  *Plus Bus Stipend

Julia Risk Erin Roche Liane Sisko-Skolak Magdalena Szakola Linda Thomas Anna Toulon Leslie Wesolowski Nancy Tierney	
Marie Anderson Jillian Cohen Marco Colapietro Erin Condon Erin Curry Sara Due Casey Gibbons Donna Hapeman Gregory Knapp Alegra Miller	Employ as Summer School Special Education Assistants effective 6/7/16 - Field School.
Jessica Condon	Employ as Summer School Special Education Teacher effective 6/7/16 - Emerson School.
Ianni Avgerinos Kathy Brown Kelly Fleck Kayla Forsythe Katie Kennedy Katherine Kopoulos Lauren Skolak Susan Sweeney Kathie Walsh Jenny Wessel Cheryl Williams	Employ as Summer School Assistants effective 6/7/16 - Field School.
Linda Adamowski Marco Colapietro Rita Downing Cailie McLean Jacob Szczesniak	Employ as Summer School Special Education Assistants effective 6/7/16 - Emerson School.

If additional information is needed, please contact Assistant Superintendent for Human Resources Joel T. Martin.

ACTION ITEM 16-05-4

Action Item  
16-05-4

It was moved by Board member Paterno and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of May 9, 2016, which includes the Personnel Report.



The votes were cast as follows:

AYES: Eggemann, Johnson, Lee, Borrelli, Zimmerman, Paterno, Sotos

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**ADJOURNMENT TO CLOSED SESSION**

Dr. Heinz provided a brief overview of recent activities, noting awards won over the weekend by musical and choral groups in competition at Great America. She reported that the Thoughtexchange online forum had opened, and that an early evening informal reception was planned for new Franklin School Principal Claire Kowalczyk on May 17 for families to drop in and meet her in person. Dr. Heinz reported that the Strategic Planning Steering Committee was being reconvened with consultant Bob Ewy on June 1 to review the first year of the 2020 Vision Strategic Plan. She further noted that the final Parent University for 2015-16 would be held on May 12 and that the District's first Student Learning Showcase highlighting the many ways students are using technology at all grade levels would be held prior to the May 23 Board meeting at Emerson Middle School. Dr. Heinz reported that the school year was swiftly coming to a close, with 18 days remaining.

Adjournment  
to Closed  
Session

Board member Bob Johnson then reported on the status of negotiations on a new collective bargaining agreement with teacher assistants represented by the Park Ridge Teacher Assistants Association (PRTAA). He announced that at a meeting on May 7, the District had presented its recommendations on many different aspects of the current agreement to the PRTAA. He announced that agreement had been reached on the Preamble and Article 1, and a few portions of Article 4. He noted that another meeting had been scheduled for May 18 to hear responses on those points from PRTAA and to negotiate further. He noted that this was basically the second meeting, and that the group was continuing to progress and have good discussions.

At 9:16 p.m., it was moved by Board President Borrelli and seconded by Board member Paterno to adjourn to the closed session recessed earlier, not to return to open session, which was approved by voice vote.

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President

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Secretary