

BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Special Board of Education Meeting held at 7:00 p.m.
June 13, 2016
Jefferson School – Multipurpose Room
8200 N. Greendale
Niles, IL 60714

Board President Anthony Borrelli called the meeting to order 5:37 p.m. Other Board members in attendance were Scott Zimmerman, Vicki Lee, Bob Johnson and Tom Sotos. Board members Mark Eggemann and Dathan Paterno arrived during the closed session. Also present were Superintendent Laurie Heinz, Chief School Business Official Luann Kolstad, Assistant Superintendents Lori Lopez and Joel Martin, Director of Student Services Jane Boyd, Public Information Coordinator Bernadette Tramm, and one member of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org>.

BOARD RECESSES AND ADJOURNS TO CLOSED SESSION

Board Adjourns to
Closed Session

At 5:38 p.m., it was moved by Board President Borrelli and seconded by Board member Zimmerman to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity [5 ILCS 120/2 (c)(1)] and collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2 (c)(2)].

The votes were cast as follows:

AYES: Sotos, Zimmerman, Borrelli, Lee, Johnson

NAYS: None.

PRESENT: None.

ABSENT: Paterno, Eggemann

The motion carried.

The Board recessed from closed session and after a short break resumed the special Board meeting at 7:15 p.m. In addition to those mentioned above, also present were Director of Innovation and Instructional Technology Mary Jane Warden, Director of Facility Management Ron DeGeorge, and 50 additional members of the public.

Board President Borrelli provided an update on negotiations with the Park Ridge Education Association on a new Collective Bargaining Agreement. He announced that

the Board negotiating team had met with the PREA on May 24 and June 9, and that the group plans on meeting again on June 28. He noted that the group has been continuing to work on contract language, and that they have recently agreed and have tentative agreements on components of the contract. However, he pointed out there are still items currently in subcommittee to be brought before the general group. Board President Borrelli further noted that the group is working together on the salary components, and are actively having considerable discussions and exchanging suggestions so as to reach agreement.

PUBLIC COMMENTS

Public
Comments

Board President Borrelli invited public comment on items not on the agenda; comments were received as follows:

- Missy Machon, Field School teacher and resident, addressed the Board on multiple topics, including recommendations for the Channels of Challenge/Primary Challenge program, pace of implementation of the Strategic Plan, availability of substitutes, and the proposed elementary hot lunch program

ELF – JUDITH L. SNOW AWARDS

ELF - Judith L.
Snow Awards

Dr. Heinz provided an overview of the ethical leadership awards for grade 8 students presented annually by the Elementary Learning Foundation (ELF) through a fund established in memory of Judith Snow by the League of Women Voters. She called upon ELF Trustee Julie Cook, who summarized the accomplishments of the four students selected for recognition this year: Ravi Finn and Daniela Milito from Emerson Middle School and Charlotte Geier and Greta Miller from Lincoln Middle School. She noted that Daniela was absent due to a previous commitment for one of the charitable service activities cited in her award. Board members and Dr. Heinz personally congratulated the students for receiving this prestigious recognition.

CHANNELS OF CHALLENGE PROGRAM REVIEW UPDATE

Channels of Challenge
Program Review
Update

Assistant Superintendent Lopez noted that at the April 25 Board meeting, the committee had reported on its work this year to review the grades K-2 and grades 3-8 programs that serve high-achieving/high-ability students in the areas of math and reading. The committee had recommended that screening be broadened to include all grade 2 students and that the program structure be altered to extend grades 3-5 Channels of Challenge (C of C) instruction so that it matches the 60 minutes of core instruction in reading and in math provided to other students. She noted that the Board had approved those recommendations for screening and for a staffing allocation to align instructional minutes. Dr. Lopez now reported that the committee at this time was further recommending a series of changes to the eligibility process for 3rd-8th grade students. The changes are intended to increase the rigor of the C of C classes, provide increased opportunities for students to access the program, increase program equity for English Learners, and align the eligibility process to the services the District is providing as a talent development program in reading and math. She reviewed the specific changes in depth, responding to Board member questions throughout. In reviewing eligibility, she delineated between practices that would be continuing and new ones that would be

implemented, and provided detailed information about the specific measures and scores that would be used to identify whether students qualify. Dr. Lopez also pointed out that coincident with these changes, the District would be adding new support for differentiation. She reviewed a new summer school class to support 4th and 5th grade students new to C of C math, and noted that new instructional materials were being identified to support higher achieving students in math who do not participate in C of C. Finally, she reported that the committee had recognized the need for differentiated support for social-emotional learning (SEL) for C of C students and would partner with District 64's SEL Subcommittee and the social work team to plan this support. Dr. Lopez responded to further Board member questions about: how summer support is provided; the process for assimilating new students; opportunities for students to have a more differentiated experience when entering 6th grade math through an accelerated class between the core and C of C; and how the placement of EL students is designed. She also provided further history on District 64's eligibility criteria, and pointed out that the District had moved the specific score required for the Cognitive Abilities Test (CogAT) up and down through the years to reflect a changing view of the program's identity. She affirmed that the current recommendation is intended to better serve all students' needs. Committee consultant Laura Beltchenko, a veteran educator and chairperson of the Illinois State Board of Education's Gifted Education Advisory Council, also praised the leadership of Dr. Heinz and Dr. Lopez and the committee's excellent commitment to rejuvenating the program using research and analysis, along with a historical perspective.

UPDATE ON ENROLLMENT MODEL – ANALYSIS

Update on Enrollment
Model – Analysis

Assistant Superintendent Martin reviewed current class size guidelines of: kindergarten = 22 students; grades 1-2 = 24 students; grades 3-4 = 26 students; and grades 5-8 = 28 students. He pointed out these guidelines have been stable in District 64 for more than 20 years, with the exception of a three-year period immediately preceding the 2007 referendum when the guidelines were raised due to the District's financial shortfalls. Assistant Superintendent Martin then reviewed the methods used to anticipate staffing needs for a new school year. He pointed out the District previously had rolled over current students to the next grade level, which did not always adequately predict kindergarten, grade 1 and grade 6 enrollments that have the most new students enrolling. He noted that the District had introduced a cohort survival method to project enrollment for 2016-17, as shared with the Board earlier this year when the initial staffing plan was presented. Assistant Superintendent Martin, CSBO Kolstad and Dr. Heinz provided further insights on how the enrollment projections are used when looking at staffing needs for the coming year.

Turning to hiring, he then reviewed the step-by-step process that occurs when actual enrollment at a grade level goes above the class size guideline maximum in every section at that grade level at that school. He noted the difference in the hiring practice when that occurs prior to the start of the school year vs. after the school year has begun, and provided examples of the steps in the process. Assistant Superintendent Martin also shared research on the practices followed in 14 districts surveyed concerning the type of enrollment projections they use and the decision-making process for adding a classroom.

He noted that most districts use a “roll-over” method to set the initial staffing for the upcoming school year. However, he pointed out that District 64’s strict adherence to the class size guideline to add new sections is a key difference between District 64 and the majority of the districts surveyed. In responding to Board member questions, Assistant Superintendent Martin noted that the District had surveyed districts about the grade level guideline numbers themselves several years ago and determined that District 64 was in the middle, but he reiterated that administration in most districts have more autonomy in determining how the guideline is applied. Dr. Heinz noted that the report was intended to add another layer of information to show how enrollment projections fit into the hiring process and how decision-making occurs to add sections. She pointed out that the 2020 Vision Strategic Plan calls for a further review of enrollment projections for future years to evaluate space needs at the schools. Board President Borrelli thanked administration for the report that will spur further discussion in the future.

CONSENT AGENDA

Consent
 Agenda

A. PERSONNEL REPORT

Jill Dzik	Employ as Special Education Coordinator at ESC Effective July 25, 2016 - \$80,000.00.
Jason Gartshore	Employ as District Skilled Maintenance/Electrician effective June 6, 2016 - \$3,799.63 (prorated 19 days).
Fran Franceschina	Change of Assignment from Level III Secretary for Student Services to Level IV Secretary for Student Services effective June 20, 2016.
Ashley Lichter	Rehire as Speech Language Pathologist at Jefferson School effective August 15, 2016.
Linda Diekman	Resign as Technology Coach Teacher at Roosevelt School Effective June 2, 2016.
Jill Dzik	Resign as Facilitator Special Education at Lincoln School Effective June 2, 2016.
Maureen Forsythe	Resign as 12-Month Level IV Secretary for Student Services at ESC effective June 23, 2016.
Linda Khalouf	Resign as 10-Month Level IV Secretary at Emerson School effective June 9, 2016.
Bridget Murphy	Resign as 10-Month Level IV Head Secretary at Franklin School effective June 9, 2016.
Kellie Murphy	Resign as 12-Month Level IV Secretary for Human Resources at ESC effective June 17, 2016.
Stacy Shub	Resign as District Technologist at Roosevelt School Effective June 16, 2016.
Joann Poshka-Pahlke	Retire as Instructional Resource Assistant at Lincoln School effective June 2, 2016.
Vicki Volden	Retire as 2nd Grade Teacher at Carpenter School effective June 2, 2017.

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Michael Weber	Revision of employ date from May 9, 2016 Personnel Report as District Skilled Maintenance/Grounds effective May 31, 2016 - \$4,967.85 (prorated 23 days).
Pat Jasinowski Stephanie Mathe Amy Rendino Alex Rubenstein Maureen Schelhammer	Employ as Summer School Teachers effective June 7, 2016 - Field School.
Alyssa O'Neil	Employ as Summer School Special Education Assistants effective June 7, 2016 - Field School.
Claire Cooney Jennifer Goodman Kelly Olmsted Amy Rendino Kawther Saadeh	Employ as Summer School Assistants effective June 7, 2016 - Field School.
Michael Perry	Employ as Summer Tech effective June 1, 2016 - District.
Jessica Gonzalez Lindsey Jozwiak Lauren Maloney Debbie San Gabino Stacy Pater	Employ as Summer School Assistants effective June 7, 2016 - Emerson School.
Terry Broeker Cassandra Claire Evelyn Dobrydnio Elina Eramia Shannon Fuller Maureen Heneghan Mary Jeske Franny Keyes Chris LoPresti Pam Karnatz Theresa Moore Paula Papaioannou Brittany Pater Aaron Schauer Allison Sobotka Julie Viola Jessica Gonzalez Shirlee Pater Mark Pancini Roberto Carrillo Lauren Maloney	Employ as Summer School Teachers effective June 7, 2016 - Emerson School.
Rebecca Roccasalva Shannon Walder	Employ as Summer School Early Childhood Teachers effective June 7, 2016 - Jefferson School.

Gianna Marzec Olga Miklasz Cheryl Parsons	Employ as Summer School Early Childhood Assistants effective June 7, 2016 - Jefferson School.
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If additional information is needed, please contact Assistant Superintendent for Human Resources Joel T. Martin.

ACTION ITEM 16-06-1

Action Item
 16-06-1

It was moved by Board member Paterno and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of June 13, 2016, which includes the Personnel Report.

The votes were cast as follows:

AYES: Eggemann, Johnson, Lee, Borrelli, Zimmerman, Paterno, Sotos

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Other Discussion and
 Items of Information

Dr. Heinz reviewed meeting dates and agendas for the summer months.

Board member Johnson provided an update on negotiations with the Park Ridge Teacher Assistants Association (PRTAA) on a new Collective Bargaining Agreement. He reported that the negotiating team from the District met along with the PRTAA, and that the teams continue to go over various points and have reached tentative agreement on some. He noted that the negotiations are continuing, and that the next meeting is expected to be held on July 20 to continue negotiations.

ADJOURNMENT FROM SPECIAL BOARD MEETING (NOT TO RESUME) AND CONVENE COMMITTEE-OF-THE-WHOLE: 2016-17 BUDGET DRAFT

Adjournment From
 Special Board Meeting
 (Not to Resume) and
 Convenes Committee-of-
 the-Whole: 2016-17
 Budget Draft

At 9:01 p.m., it was moved by Board President Borrelli and seconded by Board member Zimmerman to adjourn to a Committee-of-the-Whole: 2016-17 Budget Draft. The votes were cast as follows:

AYES: Sotos, Paterno, Zimmerman, Borrelli, Lee, Johnson, Eggemann

NAYS: None.

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PRESENT: None.

ABSENT: None.

The motion carried.

President

Secretary