

**BOARD OF EDUCATION  
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64  
Minutes of the Regular Board of Education Meeting held at 7:00 p.m.  
September 26, 2016  
Roosevelt Elementary School - North Gym  
1001 South Fairview Avenue  
Park Ridge, IL 60068**

Board President Anthony Borrelli called the meeting to order at 6:06 p.m. Other Board members in attendance were Vicki Lee, Mark Eggemann, Bob Johnson, Scott Zimmerman, Dathan Paterno and Tom Sotos. Also present were Superintendent Laurie Heinz, Chief School Business Official Luann Kolstad, Assistant Superintendent Joel Martin, Public Information Coordinator Bernadette Tramm, and two members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org>.

**BOARD RECESSES AND ADJOURNS TO CLOSED SESSION**

Board Recesses  
and Adjourns to  
Closed Session

At 6:07 p.m., it was moved by Board President Borrelli and seconded by Board member Johnson to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity [5 ILCS 120/2(c)(1)] and collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2 (c)(2)].

The votes were cast as follows:

AYES: Sotos, Paterno, Zimmerman, Borrelli, Lee, Johnson, Eggemann

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

The Board adjourned from closed session at approximately 6:48 p.m. and convened a Public Hearing on the Budget. In addition to those mentioned above, also present were Assistant Superintendent Lori Lopez, Director of Student Services Jane Boyd, Director of Innovation and Instructional Technology Mary Jane Warden, Director of Facility Management Ron DeGeorge, and approximately 30 members of the public.

Board Adjourns  
from Closed  
Session and  
Convenes to a  
Public Hearing on  
the Budget

Board President Borrelli invited comments from members of the public regarding the budget; none were received.

Board Adjourns from  
Public Hearing and  
Resumes Regular  
Meeting

At 6:57 p.m. the Board adjourned from the Public Hearing on the Budget and resumed the regular Board meeting.

## **PLEDGE OF ALLEGIANCE & WELCOME**

Pledge of  
Allegiance and

Principal Kevin Dwyer introduced Roosevelt grade 3 students in Boy Scout Troop 201 to lead the Pledge of Allegiance and the Roosevelt student Pledge of Respect. He welcomed the Board and community to the school, and introduced a video that spotlighted an innovative instructional model, called co-teaching, which is an equal partnership between a general education and special education teacher sharing the responsibilities for instruction of all students in a single classroom. Dr. Dwyer noted the benefits to students and teachers through this model.

## **PUBLIC COMMENTS**

Public  
Comments

Board President Borrelli invited public comments on items not on the agenda; comments were received as follows:

- Andrea Bochat and Elizabeth Ryles, Park Ridge residents and Go Green Park Ridge members, described their ongoing work with District 64 and other community organizations to advocate for natural lawn care, and invited a District 64 representative to attend the Lawn & Land Forum webinar on October 26, which is a collaboration between the Midwest Pesticide Action Center (MPAC) and others.
- Ryan Anderson, MPAC, reaffirmed the efforts of his organization to identify policy, practices and strategies to limit pesticide use.

## **ADOPTION OF FY17 DISTRICT 64 BUDGET**

Adoption of FY17  
District 64 Budget

CSBO Kolstad noted that the adoption of the budget tonight is the culmination of continuous efforts since February to build and fine-tune the budget working internally and with the Board. She pointed out that a report on investments in student learning identified the specific curriculum, technology, special education, staffing and facilities initiatives guided by the 2020 Vision Strategic Plan being undertaken in 2016-17. She noted that budgets had been set based on the needs of each department to meet their strategic plan objectives for the year, and that a zero-based budgeting approach had been followed. She reviewed with the Board the projections of the District's fund balance on June 30, 2017 as well as the detailed variances between the 2015-16 unaudited actual revenues and expenditures to the 2016-17 budget. CSBO Kolstad highlighted especially the variances within the Education Fund, which is the District's largest. She reported that a \$500,000 contingency had been added to the Education Fund, with the understanding that any expenditure outside of special education private placement tuition would be reviewed and approved by the Board prior to the expenditure occurring. She also referred to updated financial projections in her report, which

indicated that the District was forecasted to have an operating fund balance of 60% of annual expenditures at the close of the fiscal year on June 30, 2017, which would fulfill the 2007 referendum promise to local taxpayers to not request additional referenda funding from them for 10 years. CSBO Kolstad reported that based on current financial projections, the promise has been extended until at least 2020-21. CSBO Kolstad and Board members discussed the remaining funds available for capital projects from the initial \$10 million the Board had committed from the fund balance in the prior and current fiscal years; further discussion of capital projects and spending scheduled for discussion at the upcoming October 11, 2016 Committee-of-the-Whole on Facilities; and a further update to the financial projections based on labor agreements and CPI data to be provided in November when the tentative tax levy is considered.

ACTION ITEM 16-09-3

Action Item  
16-09-3

It was moved by Board member Zimmerman and seconded by Board member Johnson that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, adopt the Budget for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017, as presented.

The votes were cast as follows:

AYES: Sotos, Paterno, Zimmerman, Borrelli, Lee, Johnson, Eggemann

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**RATIFICATION OF PREA/BOARD AGREEMENT**

Ratification of  
PREA/Board  
Agreement

Board President Borrelli noted this would be the second consecutive four-year agreement between District 64 and teachers, and that this agreement would carry the District through the completion of its 2020 Vision Strategic Plan. He noted that the agreement would add less than \$1 million per year on average to the District's expenditures for teacher salaries, and that the new agreement places District 64 on a much more sustainable economic path as it is linked to annual CPI growth. He noted that the new agreement is a balance between the high goals the District has set to accelerate improvements in student achievement with stewardship of local taxpayer dollars that reflect the economic conditions locally as well as in the state. Board President Borrelli expressed his thanks to fellow Board members, District administration, and the PREA negotiating team and ultimately teachers for the collaborative efforts over nine months to gain consensus around the priority goals in the contract, so that it is a balanced agreement for all. Board President Borrelli invited comments from other Board members, who deferred until a motion had been made. He then invited public comments; none were received.

ACTION ITEM 16-09-4

Action Item  
16-09-4

It was moved by Board member Paterno and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, ratify the four-year contract between the Park Ridge Education Association (PREA) and the Board of Education on September 26, 2016.

Board members Sotos, Johnson, and Eggemann provided additional thoughts about the agreement as their names were called prior to casting their votes.

The votes were cast as follows:

Ayes: Sotos, Paterno, Zimmerman, Borrelli, Lee, Johnson

Nays: Eggemann

Present: None.

Absent: None.

The motion carried.

**REPORT ON THOUGHTEXCHANGE RESULTS**

Report on  
Thoughtexchange  
Results

Dr. Heinz presented the results of the spring 2016 Thoughtexchange community-wide satisfaction survey that focused on three areas: what are some concerns about your school/District this year, what are some things you appreciate about your school/District this year, and what are your thoughts about the areas of focus within the new Strategic Plan. She noted that conversations had been conducted for each school and the District as whole in this new online town hall forum. She introduced a new interactive website that provides the detailed results for the nine conversations, shares the actual verbatim thoughts offered by the participants, and indicates the importance placed on them as participants assigned stars. Dr. Heinz reported that about 1,200 participants contributed almost 2,700 thoughts and assigned nearly 68,000 stars. She reported that in the concerns area, the top themes that emerged were facilities, testing vs. learning, lunch and food programs, curriculum, and class size. Dr. Heinz noted that the top five areas that participants appreciated included teachers and staff, electives, leadership and administration, school community and environment, and parent school communication. Finally for the Strategic Plan focus areas, Dr. Heinz reported that the 4 C's of 21<sup>st</sup> century learning, facilities, quality of education, professional development and collaboration, and funding and budget were the top five themes. Dr. Heinz and the Board discussed the timing and possible topics of future planned Thoughtexchange conversations.

**OVERVIEW OF CERTIFIED STAFF EVALUATION PLAN**

Overview of  
Certified Staff  
Evaluation Plan

Assistant Superintendent Lopez reported that District 64 joins school districts across Illinois to implement evaluation systems for teachers and

principals that assess professional practice and include measures of student growth as required by the 2010 Performance Evaluation Reform Act (PERA). In District 64, Dr. Lopez reported that two committees worked over several years to develop a tool for rating professional practice and to develop a process for including student growth in certified staff evaluations. She noted that final summative ratings for staff now would be based on 70% for professional practice and 30% for student growth. Dr. Lopez reported that the Danielson Framework for Teaching provided a working model for the professional practice component, and had been reviewed and customized to reflect the values and culture of District 64. She noted that the four levels of performance required by the School Code were modified by adding additional descriptors, and are: Distinguished/Excellent, Proficient, Basic/Needs Improvement, and Unsatisfactory. Moving to the student growth component, she noted that the 30% is comprised of 10% shared responsibility based on each school's MAP performance and 20% student learning objective, which are teacher-designed assessment projects. Dr. Lopez reported that the new system for teachers goes into effect this year. Dr. Lopez and Dr. Heinz responded to Board member questions and dialogue about the evaluation process itself and the volume of evaluations completed by building administrators; formal vs. informal observations; differences between this evaluation tool and the District's prior model; professional development for administrators on implementing the new tool; and efforts to ensure consistency among raters across the District.

## **CONSENT AGENDA**

Consent  
Agenda

### **A. PERSONNEL REPORT**

Rudy Kleiner	Employ as Assistant at Lincoln School effective September 6, 2016 – \$15.78 hr. <i>“Salary amount is subject to change according to the outcome of the bargaining with PRTAA”.</i>
Nellie Konkell	Employ as Assistant at Field School effective September 6, 2016 – \$15.78 hr. <i>“Salary amount is subject to change according to the outcome of the bargaining with PRTAA”.</i>
Amber Laureano	Employ as Special Education Teacher at Washington School effective August 15, 2016 - Lane BA, Step 1, \$48,582.00. <i>“Salary amount is subject to change according to the outcome of the bargaining with PREA”.</i>
Taylor Miller	Employ as Special Education Assistant at Emerson School effective September 19, 2016 – \$15.78 hr. <i>“Salary amount is subject to change according to the outcome of the bargaining with PRTAA”.</i>
Michelle Navarra	Employ as 5.5 Hrs. 10-Month, Level III Office Associate/Secretary at Washington School effective September 19, 2016 - \$17.06 hr.
Steven Riszko	Employ as Part-time (.70) Social Studies Teacher at Emerson School effective September 21, 2016 - Lane BA, Step 1, \$29,227.38 (prorated 159 days). <i>“Salary amount is subject to change according to the outcome of the bargaining with</i>

	<i>PREA</i> ".
Keelia Shanahan	Employ as Special Education Assistant at Washington School effective September 26, 2016 – \$15.78 hr. <i>"Salary amount is subject to change according to the outcome of the bargaining with PRTAA"</i> .
Evelyn Dobrydnio	Change in FTE from .80 Science Teacher at Emerson School to Fulltime Science/Health/Tech Teacher at Emerson School effective September 26, 2016 – Lane MA, Step 2, prorated \$47,058.46. <i>"Salary amount is subject to change according to the outcome of the bargaining with PREA"</i> .
Kathleen Janousky (Schayer)	Extended Leave of Absence Request, Maternity/FMLA – Guidance Counselor at Lincoln School effective November 21, 2016 – through the remainder of the 2016-17 School Year.
Jennifer Fragale	Leave of Absence Request, Maternity/FMLA – 3rd Grade Teacher at Field School effective January 10, 2017 – March 27, 2017 (tentative).
Pamela Johnson	Salary revision from September 12, 2016 Personnel Report Employ as Part-time (.50) C of C Teacher at Carpenter School, effective August 15, 2016 - Lane MA, Step 7, \$35,624.00. <i>"Salary amount is subject to change according to the outcome of the bargaining with PREA"</i> .
Sandra DeGrazia	Retire as Instructional Resource Assistant at Lincoln School effective January 9, 2017.
Mary Ann Ghisolf	Retire as 10-Month, Level III Secretary for Student Learning at ESC effective October 7, 2016.

If additional information is needed, please contact Assistant Superintendent for Human Resources Joel T. Martin.

## B. BILLS, PAYROLL AND BENEFITS

### Bills

10 - Education Fund-----	\$1,141,403.48
20 - Operations and Maintenance Fund -----	333,290.95
30 - Debt Services-----	214,804.94
40 - Transportation Fund -----	65,049.90
50 - Retirement (IMRF/SS/MEDICARE)-----	-
60 - Capital Projects -----	740,158.81
80 - Tort Immunity Fund -----	-
90 - Fire Prevention and Safety Fund -----	-

Checks Numbered: 125566, 125575 – 125816

Total: \$2,494,708.08

Payroll and Benefits for Month of August, 2016

10 - Education Fund-----	\$ 2,090,718.84
20 - Operations and Maintenance Fund -----	238,505.43
40 - Transportation Fund -----	979.10
50 - IMRF/FICA -----	61,948.34
51 – SS/Medicare -----	57,125.94
80 - Tort Immunity Fund -----	-

Checks Numbered: 12618 - 12655

Direct Deposit: 900100904 – 900101648

Total: \$ 2,449,277.65

Accounts Payable detailed list can be viewed on the District 64 website [www.d64.org](http://www.d64.org) > Departments > Business Services.

C. APPROVAL OF FINANCIAL UPDATE FOR THE PERIOD ENDING AUGUST 31, 2016

Financial reports can be viewed on the District 64 website [www.d64.org](http://www.d64.org) > Departments > Business Services.

D. ANNUAL APPLICATION FOR RECOGNITION OF SCHOOLS

E. APPROVAL OF POLICY 4:110 - TRANSPORTATION

F. ACCEPTANCE OF DONATION

G. DESTRUCTION OF AUDIO CLOSED MINUTES (NONE)

ACTION ITEM 16-09-5

Action Item  
16-098-5

It was moved by Board member Johnson and seconded by Board member Paterno that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of September 26, 2016 which includes the Personnel Report; Bills, Payroll and Benefits; Approval of Financial Update for the Period Ending August 31, 2016; Annual Application for Recognition of Schools; Approval of Policy 4:110 – Transportation; Acceptance of Donation; and Destruction of Audio Closed Minutes (none).

The votes were cast as follows:

AYES: Sotos, Paterno, Zimmerman, Borrelli, Lee, Johnson, Eggemann

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

## **APPROVAL OF MINUTES**

Approval of  
Minutes

### ACTION ITEM 16-09-6

Action Item  
16-09-6

It was moved by Board member Paterno and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois approve the minutes from the Closed Session meetings on September 12 and August 22, 2016; Regular Board meeting on August 22, 2016; Special Board Meeting on August 8, 2016; and Committee-of-the-Whole: Student Achievement Update on August 8, 2016.

The votes were cast as follows:

AYES: Eggemann, Johnson, Lee, Borrelli, Zimmerman, Paterno, Sotos

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

## **OTHER DISCUSSION AND ITEMS OF INFORMATION**

Other Discussion  
and Items of  
Information

Dr. Heinz reviewed upcoming agendas and recent FOIA request. As reported in a memo of information, she announced that District 64 had won the 2016 Golden Achievement Award for the 2020 Vision Strategic Plan Branding & Launch from the Illinois Chapter of the National School Public Relations Association and two other communications awards for the 2015 Annual Report and 2015 Financial eReport. She also reported on the Elementary Learning Foundation plans for the annual casino night benefit on January 28, 2017, which is its largest fundraiser of the year. She noted that a memo of information provided an update on the status of recommendations from the 2013 RETA Security comprehensive physical security audit of schools. Dr. Heinz reviewed plans for the upcoming “A-B-C’s of School Board Service” candidate information event on October 12 to provide an opportunity for community members who may be considering becoming candidates to meet informally with her as well as current and past Board members. Dr. Heinz thanked Board President Borrelli and member Johnson for agreeing to represent the current Board. CSBO Kolstad reviewed the expected timeline for the Carpenter north gym roof repair project. She also announced that the Lincoln Middle School window replacement project would be delayed into 2017. She reported that the cause of the delay in manufacturing the windows was being investigated, and that a new timeline was being developed in consultation with school administrators. CSBO Kolstad reviewed the punch list items for other summer 2016 facility projects.



**ADJOURNMENT**

Adjournment

At 9:29 p.m., it was moved by Board member Zimmerman and seconded by Board member Sotos to adjourn, which was approved by voice vote.

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President

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Secretary