

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Committee-of-the-Whole: Facilities
held at 7:00 p.m.
October 11, 2016
Jefferson School – Multipurpose Room
8200 N. Greendale Avenue
Niles, IL 60714**

Board President Anthony Borrelli called the meeting to order at 7:06 p.m. Other Board members in attendance were Vicki Lee, Bob Johnson, and Tom Sotos; Board member Mark Eggemann arrived during the meeting at approximately 7:15 p.m.; Board members Scott Zimmerman and Dathan Paterno were absent. Also present were Superintendent Laurie Heinz, Chief School Business Official Luann Kolstad, Assistant Superintendents Lori Lopez and Joel Martin, Director of Innovation and Instructional Technology Mary Jane Warden, Director of Student Services Jane Boyd, Director of Facility Management Ron DeGeorge, Public Information Coordinator Bernadette Tramm, and approximately 10 members of the public.

Board President Borrelli stated the purpose of the meeting was to review the District's Health Life Safety (HLS)/Master Facilities Plan (MFP) projects from summer 2016 and discuss future plans. CSBO Kolstad updated the Board on the progress of the \$7 million in projects bid and approved for summer 2016. She noted that about \$1.5 million of this work was paid out of the 2015-16 budget, and that the remainder will be paid from the 2016-17 fiscal year as punch list items are finished and remaining projects are completed, such as replacement windows at Lincoln Middle School and windows for Roosevelt School's gym. CSBO Kolstad noted that the District was expected to have about \$2.4 million remaining at the conclusion of these projects from the \$10 million previously authorized by the Board to be transferred from the District's fund balance to the Capital Projects Fund.

Turning to future projects, CSBO Kolstad reported that administration had requested FGM Architects to review and update all cost estimates in both the HLS survey and MFP. She summarized the changes in four major areas: doors, hardware and door alcoves; windows; roofs; and fire separation. CSBO Kolstad and Board members discussed the specific increases or decreases in each category identified by the review and the reasons for the suggested changes. Much of the discussion was focused on the additional roofing replacement or coating identified for Roosevelt, Franklin, Emerson and Jefferson totaling an estimated \$7.6 million.

CSBO Kolstad introduced Pat Callahan and Rick Petricek from Studio GC architects, who are working with administration to prepare a structured, long-range plan broken down by years that integrates and prioritizes the recommendations from the HLS and MFP. Dr. Heinz noted that the consulting architects are working with administration to categorize the work that can be done internally by District 64; spread projects out over more years; and re-verify and appropriately cost out the work into a realistic, long-range

timeline. She noted that FGM was unable to prepare this type of assessment that is fundamental in being able to move forward with identifying the District's facility needs and corresponding capital requirements. Mr. Callahan stressed that the work being done will create a forward-looking plan that will present a longer cycle of up to 20 years, so that the District will understand its ongoing challenges as part of a framework for the Board to evaluate. He also noted that this is the third HLS 10-year cycle that District 64 will be addressing. Studio GC reviewed working drafts of the new spreadsheets that itemize all the categories of systems and work for each school, the life expectancy for each item, and a "futurecast" of the continuing investments needed over time. They also noted areas that still needed to be incorporated, such as parking lot resurfacing, additional HVAC mechanical work, lighting, etc. that may not have been uniformly included for each building. Board members, administration and the architects discussed various components of the spreadsheets, the assumptions for architect/construction manager fees, annual inflation index, and other factors that impact the cost estimates. During the discussion, Board members, Dr. Heinz, CSBO Kolstad and Studio GC affirmed that a goal would be to complete the highest priority items from a verified and comprehensive HLS/MFP within the timeframe of the 2020 Vision Strategic Plan, and that identifying this work was the main focus at present so that financing needs could be realistically estimated. CSBO Kolstad said that Studio GC was brought on only to complete and refine the planning, and that the District was considering requesting a six-month extension in the filing of the 10-year Health Life Safety survey to ensure it is as accurate as possible based on this additional analysis. CSBO Kolstad reported that the planning work with Studio GC would continue so that an updated draft could be provided to the Board at the October 24, 2016 regular meeting.

At 9:13 p.m., it was moved by Board member Johnson and seconded by Board member Eggemann to adjourn, which was approved by voice vote.

President

Secretary