

Traffic Safety Agenda & Minutes on October 27, 2015 - 4:00 p.m.			
LOCATION: Field Elementary School LRC, 707 N. Wisner Street, Park Ridge			
Called to order at 4:08 p.m. by Chief School Business Official Luann Kolstad			
Attendance - see below			
Standing Agenda Items:	Participant(s)	Notes:	Decision(s)/Action(s):
Welcome and Introductions	CSBO Luann Kolstad on behalf of Dr. Laurie Heinz, Superintendent		
Reports from Police and City Representatives	Park Ridge Police - Deputy Chief Lou Jogmen, Off. Tom Rechlicz	Nothing unusual to report	If crossing guards do not arrive, please call the Police 847-318-5256 to get immediate attention.
	Niles Police - Adm. Sgt. Bob Tornabene	Additional substitute crossing guards in training.	If crossing guards do not arrive, please call the Police at 847-588-6511 to get immediate attention.
Community Member At-Large	Kathy Jozwiak		
Reports from Schools	Carpenter School - Emily Lech, Assistant Principal	Ordered and installed new kiss and go temporary signs.	
	Emerson School - Tim Benka, Assistant Principal	Heading into winter, a reminder that piles of plowed snow prevent bus drivers from seeing students - please try to remove piles from loading areas	Niles PD has arranged with Public Works to push the snow once main street has been cleared, to pull it away from the corner where crossing guards are posted.
	Jefferson School - Lisa Halverson, Principal	Double-parking remains an issue. Some concerns with parents using car seats. Mid-day having more issues with drivers not stopping for lowered bus stop arms.	Tim Benka will reinforce message to Emerson staff that they are obliged to stop for the bus loading/unloading.
	Field School - Amanda Spychalski, Assistant Principal and rep Jane Everett	Halloween parade Friday have requested street closure.	Field will talk with PR City Engineer Sarah Mitchell to request bus-only signs on Cuttriss
	Franklin School - Emily Lech, Assistant Principal	Using cones at crossing guards; posted traffic safety video on Principal blog and Facebook	
	Lincoln School -Tim Gleason, Assistant Principal	Tim Benka reporting on behalf of Tim Gleason - seems to be going well	
	Roosevelt School - Sia Albans, Assistant Principal	Halloween parade Friday on outdoor track and would like to make sure no double parking. Temporary horses used to block Albion but still have people driving by when buses are actively loading kids. Seems to be an issue of cars that have been parked on Albion wanting to leave the street and not waiting until buses have loaded and left. Would appreciate police enforcement of this.	CSBO Kolstad noted her former district used a Red Speed stop arm camera system very effectively. Field Rep Everett suggested adding two people at either end to monitor the flow. It was also recommended to angle the last/first bus parked to block the street.
	Washington School - Shari Lazor, Assistant Principal	First ever Halloween parade this year. Having a problem in morning with kiss 'n go area at Stewart & Engle, traffic not moving through effectively. Have added new signs, but still not a safe area. Have talked with Beyond the Bell regarding drop off kiss 'n go location and cut-off time.	Requesting further enforcement. Also need to take down license plates and get to police to send follow up letter. Mr. DeGeorge will also visit during the morning drop-off to review on-site.
Report from Beyond the Bell Representative	Not in attendance. No report.		
Update from Facility Management	Ron DeGeorge, Director of Facility Management	(see below)	
Update from Communications	Bernadette Tramm, Public Information Coordinator	Halloween hours for Park Ridge and Niles have been provided to the schools for this Thursday's newsletters	
Successes/Concerns			
Additional Items for Discussion			

HLS/MFP Update		Luann Kolstad & Ron DeGeorge	CSBO Kolstad reported secure vestibules had been discussed in depth at BOE meeting October 26. Also noted 5-year schedule of facilities needs has been developed and been presented to the BOE. Much work to be done at all schools to ensure "safe, warm & dry" learning environment.		
Halloween Parades		School reps	Elementary are at different times on Friday, Oct. 30; none at Franklin. Middle schools do not do parades.		
D64 buses		Luann Kolstad	Requested police to be aware that D64 has received and has followed up on several reports that D64 buses have been reported as speeding. We take this extremely seriously and asked PD to let us know if anything observed.		
Schedule of Next Meeting Dates & Adjournment					
Establish Next Meeting Date: Tuesday, Jan. 19 at 4:00 p.m. at Roosevelt LRC					
Adjourned at 4:44 p.m.					