

Meeting of the Board of Education Park Ridge-Niles School District 64

**Board of Education Agenda
Monday, January 24, 2011
Eugene Field Elementary School - LRC
707 N. Wisner Street**

Please note that the starting times after the first session are estimates. If a session ends earlier than expected, the next session scheduled may convene immediately. In addition, on some occasions the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.

Monday, January 24, 2011

TIME		APPENDIX
6:30 p.m.	Meeting of the Board Convenes <ul style="list-style-type: none"> • Roll Call • Introductions • Opening Remarks from President of the Board 	
6:30 p.m.	<ul style="list-style-type: none"> • Tour of Field School Facility 	
7:30-7:35 p.m.	<ul style="list-style-type: none"> • Public Comments 	
7:35-7:50 p.m.	<ul style="list-style-type: none"> • Discussion on Summer Projects -- Director of Facility Management	A-1
7:50-8:05 p.m.	<ul style="list-style-type: none"> • Discussion on Tentative Board of Education Meeting Dates for 2011-12 -- Superintendent	A-2
8:05-8:10 p.m.	<ul style="list-style-type: none"> • Adoption of Resolution #1065 Designating the Superintendent to Begin Preparation of a Tentative Budget for the 2011-2012 Fiscal Year -- Business Manager	A-3 Action Item 11-01-3
8:10-8:15 p.m.	<ul style="list-style-type: none"> • Consent Agenda -- Board President <ul style="list-style-type: none"> • Personnel Report • Bills • Approval of Financial Update for the Period Ending December 31, 2010 • Destruction of Audio Closed Minutes (none) 	Action Item 11-01-4 A-4
8:15-8:20 p.m.	<ul style="list-style-type: none"> • Approval of Minutes -- Board President <ul style="list-style-type: none"> • Open and Closed Minutes of January 10, 2011 	Action Item 11-01-5 A-5
8:20-8:25 p.m.	<ul style="list-style-type: none"> • Other Items of Information -- Superintendent	A-6

- Upcoming Agenda
- Memorandum of Information
- Update on EIS/RtI
- Minutes of Board Committees
- Traffic Safety Committee Minutes of January 11, 2011
- Wellness Committee Minutes of January 18, 2011
- Other (none)

8:25 p.m.

• **Board Adjourned to Closed Session**

Next Regular Meeting: Monday, February 14, 2011 – 7:30 p.m.
 Hendee Educational Service Center
 164 S. Prospect Avenue
 Park Ridge, IL 60068

February 14, 2011

- Committee of the Whole: Finance (Financial Projections)
- Approval of Remaining Technology Infrastructure Hardware
- Board Authorizes 2011-12 Staffing Plan • Bid for Paper, Art & General Supplies – memo
- Present Alternative Options Calendar for 2011-12
- Approval of Regular Student and Summer School Bus Transportation

February 28, 2011

- Tour of Carpenter School Facility • Approval of January Financials • Strategic Plan Update

Upcoming Agenda Items

- Tour of Lincoln Middle School Facility (3/14/11)
- Approval of February Financials (3/14/11) • Dismissal of Staff (3/14/11)
- Presentation of Channels of Challenge Identification Process & Criteria (3/14/11)
- Strategic Plan Progress Report (4/4/11)
- Presentation of Board Meetings for 2011-12 (4/4/11)
- Approval of Channels of Challenge Identification Process & Criteria (4/4/11)
- Strategic Plan Report on 2011-12 Action Plans and Budget (4/25/11)
- Approval of March Financials (4/25/11)
- Strategic Plan Adoption 2011-12 Actions Plans and Budget (5/9/11)
- Tour of Roosevelt School Facility (5/9/11)
- Tour of Emerson Middle School Facility (5/23/11) • Recognition of Student Awards (5/23/11)
- Approval of April Financials (5/23/11) • Recognition of Tenured Teachers (5/23/11)
- Strategic Plan Progress Report (6/13/11) • Judith L. Snow Awards (6/13/11)
- Approval of May Financials (6/27/11)

TBD

- Adopt Final Calendar for 2011-12 & Tentative Calendars for 2012-13 & 2013-14
- Appointment of District Architect of Record • Appointment of Emerson School Principal
- Appointment of Director of Pupil Services • Appointment of Field School Principal

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Buildings and Grounds at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.

Discussion on Summer Projects

To: Board of Education
From: Philip V. Bender, Superintendent
Date: January 24, 2011
Re: Monthly Board of Education Meetings 2011-12

The attached calendar represents a proposal for moving from two Board of Education Meetings per month to one Board of Education Meeting per month for the 2011-12 school year. The calendar incorporates Committee-of-the-Whole (COW) meetings for next year as it relates to finance.

SCHOOL DISTRICT 64 PARK RIDGE-NILES
Proposed Board Meetings
 2011-12

DRAFT

July

Mon	Tue	Wed	Thr	Fri	Total
				1	
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	

August

Mon	Tue	Wed	Thr	Fri	Total
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30	31			
			Total		

September

Mon	Tue	Wed	Thr	Fri	Total
			1	2	
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	
			Total		

October

Mon	Tue	Wed	Thr	Fri	Total
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
31					
			Total		

November

Mon	Tue	Wed	Thr	Fri	Total
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30			
			Total		

December

Mon	Tue	Wed	Thr	Fri	Total
			1	2	
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	
			Total		

January

Mon	Tue	Wed	Thr	Fri	Total
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30	31				
			Total		

February

Mon	Tue	Wed	Thr	Fri	Total
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29			
			Total		

March

Mon	Tue	Wed	Thr	Fri	Total
			1	2	
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	
			Total		

April

Mon	Tue	Wed	Thr	Fri	Total
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30					
			Total		

May

Mon	Tue	Wed	Thr	Fri	Total
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30	31		
			Total		6

June

Mon	Tue	Wed	Thr	Fri	Total
				1	
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	

(180)

	Board Meetings
	Holiday
	COW

SCHOOL HOLIDAYS	
Labor Day	9/5
Columbus Day	10/10
Veterans' Day	11/11 XH
Thanksgiving Day	11/24
Christmas Day	12/25
New Year's Day	1/1
M.L. King Day	1/16
Lincoln's Birthday	2/12
Presidents' Day	2/20
Pulaski Day	3/5 XH
Good Friday	4/6
Memorial Day	5/28

CALENDAR LEGEND
Legal School Holidays
Institutes
Not in Attendance
School Begins
School Closes
Half-day Inservice
Full-day Parent/Teacher Conf.
Attendance Day - Holiday Waiver

Adoption of Resolution #1065 Designating the Superintendent to Begin Preparation of a Tentative Budget for the 2011-2012 Fiscal Year.

Resolution #1065 authorizes the Superintendent, or his designee, to begin preparation of the 2011-2012 tentative budget. This resolution conforms to the requirements of Section 17-1 of the Illinois School Code.

ACTION ITEM 11-01-3

I move that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, adopt Resolution #1065, designating the Superintendent or his designee, to begin preparation of the Tentative Budget for the 2011-2012 fiscal year.

Moved By: _____ Seconded By: _____

AYES:

NAYES:

ABSENT:

01/24/11

RESOLUTION #1065 DESIGNATING THE SUPERINTENDENT TO BEGIN
PREPARATION OF A TENTATIVE BUDGET FOR THE 2011-2012 FISCAL
YEAR

The Board of Education authorizes and directs the Superintendent, or his designee, to prepare a Tentative Budget for the 2011-12 fiscal year to be presented to the Board of Education on or before June 27, 2011.

President
Board of Education
COMMUNITY CONSOLIDATED
SCHOOL DISTRICT 64
Cook County, Illinois

Secretary

Adopted this 24th day of January, 2011

#1065

Park Ridge Community Consolidated School District 64

2011 – 12 Budget Calendar

	Date of Board Meeting	Action
	January 24, 2011	<ul style="list-style-type: none"> • Board authorizes preparation of the 2011–12 tentative budget.
	February 14, 2011	<ul style="list-style-type: none"> • Committee of the Whole to review financial projections. • Board authorizes 2011-12 staffing plan.
	May 9, 2011	<ul style="list-style-type: none"> • Board approves the 2011-12 Strategic Plan implementation parameters.
	May 23, 2011	<ul style="list-style-type: none"> • Board reviews draft of the 2011–12 tentative budget (Committee of the Whole).
	June 13, 2011	<ul style="list-style-type: none"> • Board reviews draft of the 2011–12 tentative budget (Committee of the Whole).
	June 27, 2011	<ul style="list-style-type: none"> • Board adopts 2011–12 tentative budget. • Board sets date of Public Hearing for final budget adoption. • Board places tentative budget on public display for 30 days prior to public hearing and final budget adoption.
	July 2011	<ul style="list-style-type: none"> • Board reviews updates to the draft budget.
	August 2011	<ul style="list-style-type: none"> • Board reviews updates to the draft budget.
	September 12, 2011	<ul style="list-style-type: none"> • Board reviews final draft of 2011–12 budget.
	September 26, 2011	<ul style="list-style-type: none"> • Board conducts a public hearing on the 2011–12 final budget prior to budget adoption • Board adopts the 2011–12 budget.
	November 14, 2011	<ul style="list-style-type: none"> • Board reviews the 2011 tentative tax levy. • Board sets date of Public Hearing for the 2011 tax levy.
	December 12, 2011	<ul style="list-style-type: none"> • Board conducts a public hearing prior to adopting the 2011 tax levy. • Board approves the 2011 tax levy.

The 2011-12 budget calendar is passed on prior year scheduled Board meetings. Should the Board adopt an alternate calendar of Board meetings this schedule will be updated.

Meeting of the Board of Education Park Ridge-Niles School District 64

Board of Education Agenda

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Hendee Educational Service Center
164 S. Prospect Avenue**

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6:30 p.m.	<ul style="list-style-type: none"> • Board Adjourns to Committee-of-the-Whole: Finance 	
7:30 p.m.	<ul style="list-style-type: none"> • Board Adjourns from Committee-of-the-Whole: Finance and Resumes Regular Meeting 	
7:30-7:35 p.m.	<ul style="list-style-type: none"> • Public Comments 	
7:35-7:50 p.m.	<ul style="list-style-type: none"> • Present Alternative Options Calendar for 2011-12 -- Assistant Superintendent for Student Learning 	A-1
7:50-7:55 p.m.	<ul style="list-style-type: none"> • Board Authorizes 2011-12 Staffing Plan -- Business Manager Action Item 11-02-1 	A-2
7:55-8:00 p.m.	<ul style="list-style-type: none"> • Approval of Regular and Summer School Bus Transportation -- Business Manager Action Item 11-02-2 	A-3
8:00-8:05 p.m.	<ul style="list-style-type: none"> • Approval of Remaining Technology Infrastructure Hardware -- Director of Technology Action Item 11-02-3 	A-4
8:05-8:10 p.m.	<ul style="list-style-type: none"> • Consent Agenda – Action Item 11-02-4 -- Board President A-5 <ul style="list-style-type: none"> • Personnel Report • Bills and Payroll • Destruction of Audio Closed Minutes 	
8:10-8:15 p.m.	<ul style="list-style-type: none"> • Approval of Minutes Action Item 11-02-5 -- Board President A-6 <ul style="list-style-type: none"> • Open and Closed Minutes of 1/24/11 	

8:15-8:20 p.m.

• **Other Items of Information**

A-7

-- Superintendent

- Upcoming Agenda
- Memoranda of Information
 - Bid for Paper, Art & General Supplies
- Minutes of Board Committee (none)

8:20 p.m.

• **Adjournment**

Next Regular Meeting: Monday, February 28, 2011 – 7:30 p.m.
Carpenter Elementary School
300 N. Hamlin Avenue
Park Ridge, IL 60068

February 28, 2011

- Tour of Carpenter School Facility • Approval of January Financials • Strategic Plan Update

Upcoming Agenda Items

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To: District 64 Board of Education

From: Diane Betts, Assistant Superintendent for Student Learning
Lynne Farmer, Director of Early Intervening Services/
Response to Intervention

Date: January 24, 2011

Re: Early Intervening Services/Response to Intervention

BACKGROUND

The Illinois State Response to Intervention Plan of January 1, 2008 presented the expectations for all districts in the development of a tiered system of instruction and response to intervention. All districts were required to file a plan describing how they would meet the expectations. The District 64 plan included a great deal of systems change with elements included for overall school improvement. These included developing a culture of collaboration; data-based decision-making, and differentiated instruction. As part of the District plan, administration reports to the Board twice a year to report progress. At the time the District submitted the plan, we stated that the process would take between three and five years to be fully implemented. We are in the third year of our plan.

OVERVIEW

The purpose of this update is to provide the Board of Education an overview of the progress made in the first half of the 2010-11 school year with the District 64 implementation of the Early Intervening Services/Response to Intervention (EIS/RtI) model as developed by the Department of Student Learning and the District 64 Response to Intervention Leadership Team.

VISION

The vision of the District 64 EIS/RtI initiative as determined by the RtI Leadership Team is "to provide a responsive system of instruction through collaboration, communities of practice, and aligned curriculum that employs all available resources to support all students in achieving personal excellence." As we move forward in the implementation process, we look at instruction and student learning keeping this vision in mind.

UPDATE ON DISTRICT 64 EIS/RtI IMPLEMENTATION

Since this is the first year of the new state required special education eligibility procedures, there has been a strong focus on individual problem solving and working through the new special education eligibility process with staff.

Following are some of the activities from the first half of the school year relating to the RtI implementation process:

- New paperwork has been developed and some revised to track student interventions and document problem solving activity. Because this is the first year of the new special education eligibility process, staff development was provided so all had an understanding of how the new forms fit into our model.
- All principals and Quality Improvement Teams participated in two sessions of training in data analysis during the summer. These teams have developed building goals aligned with the many aspects of instruction that the Response to Intervention initiative envelops as well as a goal based on an identified need through data analysis. A standard protocol that all can use for data analysis was shared. Since that time, we have also provided instruction on the use of the new Illinois Interactive Report Card website to some teams in order to do some deeper analysis of ISAT data.
- Reading instruction continues to be the focus at both the elementary and middle school levels. Elementary teachers continue to hone their skills using the Harcourt "Storytown" series, which offers a tiered approach to instruction, along with the new District reading framework to guide their instruction. Guided reading instruction is an area of focus for teacher staff development. Teachers administered a leveled reading assessment to each student individually last spring and again this fall in order to gain a better understanding of the strengths and weaknesses of their students' reading skills. Teachers are learning how to use this information along with the screening results from DIBELS in their guided reading instruction.
- Principals and assistant principals are performing "walkthroughs" to look for pre-determined evidence of effective literacy instruction and having conversations about these observations and social/emotional core instruction in the evaluation process.
- Sixth grade teachers have been working together to coordinate efforts in teaching reading across the curriculum using the "Great 8" learning strategies with the new schedule. Core and encore teachers at all the middle school grade levels have been working on opportunities to include the "Great 8" learning strategies in their lessons. Instructional leaders across the District will be meeting to share what is happening in each area on February 1st.
- The Director of EIS/RtI continues to meet regularly with principals, psychologists, special education facilitators, social workers, and Quality Improvement Teams several times during the course of the year, both individually and in groups, to answer questions and keep the focus on the expectations developed by the RtI Leadership Team. She is currently in the process of meeting with each QIT individually to perform a needs assessment and address individual team needs.
- Because of the collaborative nature of this effort and the attempt to align more of what we do, regularly scheduled meetings have been set up for support staff such as social workers, psychologists, special education facilitators, literacy and special education teachers, to come together to share their knowledge, walk through case studies, and answer each other's questions. Members of these groups also meet with teacher teams during scheduled problem solving times.

- This past fall, we began screening all students in grades 2-5 using the M-CAP (Math Concepts and Applications). This is a short, paper and pencil assessment with a question format similar to that used in the ISAT. Kathy Ross, Curriculum Specialist for Gifted and Math, analyzed the results and shared her findings with teachers to use as they plan their instruction. The results are also useful for placement in flexible grouping situations. We have recently completed the second round of screening data.
- New instructional materials were purchased for our middle school special education staff to support the instruction of literacy across the curriculum. These materials provide reading strategy instruction using content area reading material. In addition, research-based instructional materials have been provided to all middle school Academic Support Class teachers as well as the special education staff to support the development of study and executive functioning skills. We have also provided leveled readers for middle school content area teachers that allow students struggling with the reading level of the regular textbook to have access to the content.
- Our literacy support teachers and elementary special education teachers had two staff development sessions focused on diagnosing reading concerns and developing reading comprehension and vocabulary skills with Dr. Ann Bates of National-Louis University.
- The District EIS/RtI Leadership Team continues to meet to monitor progress of the District 64 RtI initiative. The Team develops expectations for staff members and Quality Improvement Teams for each year. These are shared with staff at the end of each school year and used by principals and the teams as a checklist for what they must accomplish during the course of the year. The next meeting of the Leadership Team is scheduled for January 25th.
- A joint middle school QIT meeting was held in October. The main topics of discussion were common assessments, individual problem solving, and staff development.
- Social workers and psychologists administered a social/behavioral screening assessment, the SSIS (Social Skills Improvement System), to all students in grades 1-8 this year. We added grades 7 and 8 to the pool of students being screened. The results are reviewed with grade level and middle school core teams, and the teams and support staff develop individual and classroom social/behavioral interventions to address the needs. The information gained from the screening process also helps us identify some students who might benefit from a "check-in, check-out" support being offered at all buildings this year.
- This year, each building has been asked to have a team in place to analyze their social/emotional/behavior data. This data includes SSIS, Climate Survey, discipline, and all middle school survey data dealing with these topics. This team may be the QIT or an affiliated group that serves as the "behavior team." Each of these teams is developing a behavior matrix that will serve as the standard by which teachers and students can evaluate civil behavior.
- In addition to analyzing data, one of the expectations for all of our buildings this year has been a stronger emphasis on direct instruction of our District 64 civil behavior core curriculum and values.

- The majority of our literacy teachers and intermediate special education teachers have received training in the University of Kansas reading strategies. These research-based strategies have been proven to be successful with those that struggle with comprehension and can be used with a variety of instructional materials. Several teachers are also being trained in the Wilson Reading System, a more multi-sensory instructional method that has been proven successful with students that do not respond to other methods of instruction.
- The Director of Pupil Services has worked diligently with special education staff to develop a more focused and research-based instructional plan for those who are performing at more than a grade level behind their peers.
- This fall, literacy and special education teachers worked on improving the way they write student goals using our new data and data management tools.
- AIMSweb, one of our data management systems, has added a component for tracking and progress monitoring behavior. Our psychologists, social workers, and other staff will be trained in the use of this tool on February 17th.
- In February, we will have a "cross tier" conversation with teachers, curriculum specialists and department chairs to improve connections between the instruction provided in the three tiers to provide a better and more flexible system of instruction for our students.

CELEBRATIONS

- As part of our collaborative work with others to share and document instructional plans and ideas, we have had some unplanned staff skill development in technology this fall. Many of our staff members are now working with Google Docs on a regular basis as a means to share agendas, documents, and other information.
- We now have math support classes at all grade levels in both middle schools.
- Approximately 13% of our students received some kind of extra reading support during the first trimester of this year. Ten percent of the 500 plus students receiving extra instruction achieved their instructional goals during the course of the trimester.
- We saw the fall MAP (Measures of Academic Progress) mean RIT score increase at all three grades in both middle schools and 10 out of the 15 grade levels (3-5) in the elementary schools.
- During the five years since we began screening students with DIBELS, our reading fluency scores have improved (Attachment 1). There has been an especially significant improvement in the performance of our special education population during this time period. In three out of the five grades we test for oral reading fluency, our rate of growth for this population were the best they have ever been for any testing period. Additional and targeted instruction for this group has made a difference.
- All buildings now have full-functioning Individual Problem Solving Teams that review the progress of students performing in the lowest 10% behaviorally and academically on a regular basis. The performance of our high achieving group is also checked to ensure these students are making appropriate progress as well. Grade Level and Middle School Core Teams review the progress of all other students. If students are not making adequate progress, the teams "problem solve" to develop instructional plans to address the needs of these students to grow academically, socially and emotionally.

- As part of our RtI initiative, we implemented the Individual Problem Solving Team Approach to Meeting the Needs of High Achieving Students. We look at the performance of our higher achieving students after the fall MAP testing session and discuss the best method to meet the instructional needs of this group of students. Based on the criteria set forth in this new process, 26 students were placed in the Channels of Challenge program across the District with others being provided with grade-accelerated instruction.
- Having just finished our DIBELS testing for the winter session on January 12th, one of our buildings reported the results were "the best ever!" For the first time, we had all grade levels that test oral reading fluency have 80% or more perform at or above the DIBELS benchmark scores.
- The Elementary Learning Foundation shared in the funding for Study Island, a technology-based instructional tool that allows parents and teachers to provide instructional extensions and practice for their children and students. Given the number of "hits" that have been recorded to the website, it is evident that both groups are using this source of instruction. One of our teachers is currently doing a study on the impact Study Island has on our standardized testing scores as part of her work for National Board Certification. The results will help us in making some future instructional decisions.
- Staff members continue to improve their instructional skills and make strong efforts to grasp the ideas connected with EIS/RtI. Change is always difficult, but new personnel and the additional focus on the Strategic Plan have made some of the systemic changes that were goals of the RtI initiative more difficult to achieve and become part of our regular practice.

LOOKING FORWARD

Here are some thoughts and concerns as we move forward with the implementation process:

1. Staff development continues to be a strong need as we move forward in the implementation process. There has been an increased need for substitute days in order to release groups of teachers with common development needs. We look to provide as many of these supports as possible during the Wednesday Early Release time, but this has been increasingly difficult with the change of focus on some of the District days used for this work.
2. The Strategic Planning Process has had an impact on the Response to Intervention initiative. As noted in #1, it has taken time from building leaders in addressing some of the expectations and developing the skills necessary to provide more data-based, differentiated and targeted instruction. Given the additional tasks for all with the Strategic Plan, effective and total implementation of the Response to Intervention Plan for reading, math, and social/emotional/behavior, most likely, may not be realized until the 2012-13 school year or later.
3. There are still many aspects of the District plan that are still to be completed. Some of these include math support, adding executive functioning skills in the core, completing the social/emotional/behavioral support plan with training (Attachment 2), providing additional training in team problem solving and data analysis, and aligning the efforts at pre-K with the elementary work.

4. Strong and consistent leadership must be continued in some way to carry the plan through in an aligned manner across the District. Without this, the gains in alignment, common process, and collaboration will be severely diminished.
5. We may need to make some adjustments in our reading screening process due to some changes in the format of DIBELS product presentation. This will require some unexpected training for staff.
6. Technology and assessment are becoming more interrelated. There may be the need to address the supervision and coordination of this on the administrative level.
7. As a district, we need to develop improved methods of providing staff development using more technology-based formats and instructional coaching.
8. The review of the Gifted Identification Process Review began on January 14th and will be completed by the end of February. Lynne Farmer, Director of EIS/RtI and Kathy Ross, Curriculum Specialist for Gifted and Math, are leading a committee of teachers and parents in an examination and refinement of the current identification and selection process. We want to make sure we're making the best possible use of the assessment and data tools we currently have available, develop fair and appropriate criteria for selection, and solidify and communicate procedures and practices to all stakeholders. The committee will make recommendations to the Board in March for approval at the April Board meeting.
9. We must continue to analyze and assess the way we use, prioritize, and organize our instructional time to provide the best core academic program possible. As we move forward, changes in schedules and how we look at instruction during special education resource time must be part of these discussions.
10. It's important that we look closely at the plans that come through the Strategic Planning process that were originally part of the EIS/RtI implementation plan and make the connections for staff so all of these separate initiatives are part of a larger cohesive instructional process.
11. As we move forward, we must continue to develop and analyze our data system to provide the best information for students, staff and parents. This includes the types of assessment as well as the data management tools used for information storage and analysis.
12. As a result of the changes we have made in curriculum and instruction as part of the RtI plan and the adoption of the new Common Core standards by the state, the way we report performance to parents must be addressed in the near future.
13. All new building staff, including principals, will require significant orientation and training to develop the skills and knowledge to maintain and support the changes that have taken place over the past few years.
14. As we review our current system of math instruction along with the new Common Core math standards, new instructional materials may need to be considered.

TRAINING/SUPPORT

Dr. Madi Phillips, Assistant Professor at National-Louis University, Carol Pytlarz, former District 59 teacher, and Dr. Ann Bates continue to provide consulting support for our Response to Intervention initiative. The development of Power or Priority Standards and common assessments were part of our original RtI plan. This has now become part of the Strategic Plan. This year, Larry Ainsworth, the author of *Power Standards: Identifying the Standards that Matter the Most*, has been retained for two days to work with our staff leaders to develop understanding and process for the work with Power/Priority Standards.

MTSEP has offered various training opportunities for our staff based on the recommendations of our administration. These have included, among others, Wilson Reading System training, University of Kansas reading and writing strategy training, and support for social workers and psychologists in addressing particular student disabilities and disorders.

Our staff has responded in a number of surveys that they would prefer to use "experts" on our own staff as peer coaches and instructors. We hope to provide opportunities for more of this in the future and move to a culture where instructional coaching is available and accepted by our staff.

Early in the year, a trainer provided by Study Island worked with teachers and parents to develop the skills for effective use of this web-based instructional tool. Another parent session will soon be offered.

COMMUNICATION

We continue to make a strong effort in keeping staff, parents, the Board of Education and the community informed about the EIS/RtI initiative. We continue to share information using the means we have described in the past. Examples of these include newsletters to staff and parents, the District website, PTO communications, and semi-annual reports to the Board.

DB:LF:km



FILTER:

Demographics: Not filtering on demographics

Display: Last 5 Years

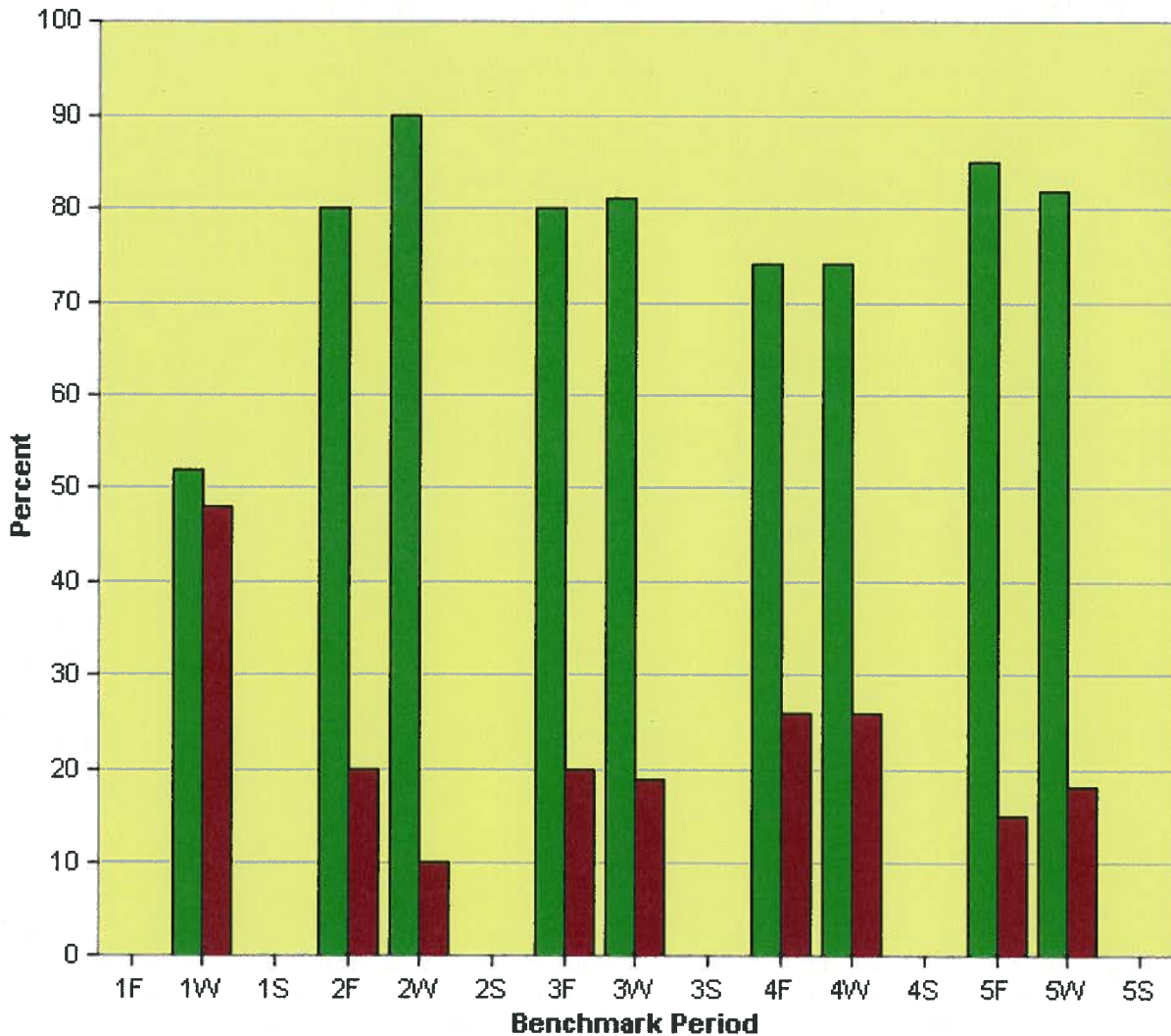
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Target Sets: D64 Benchmark Goals 09

Percent of Students Above & Below Target

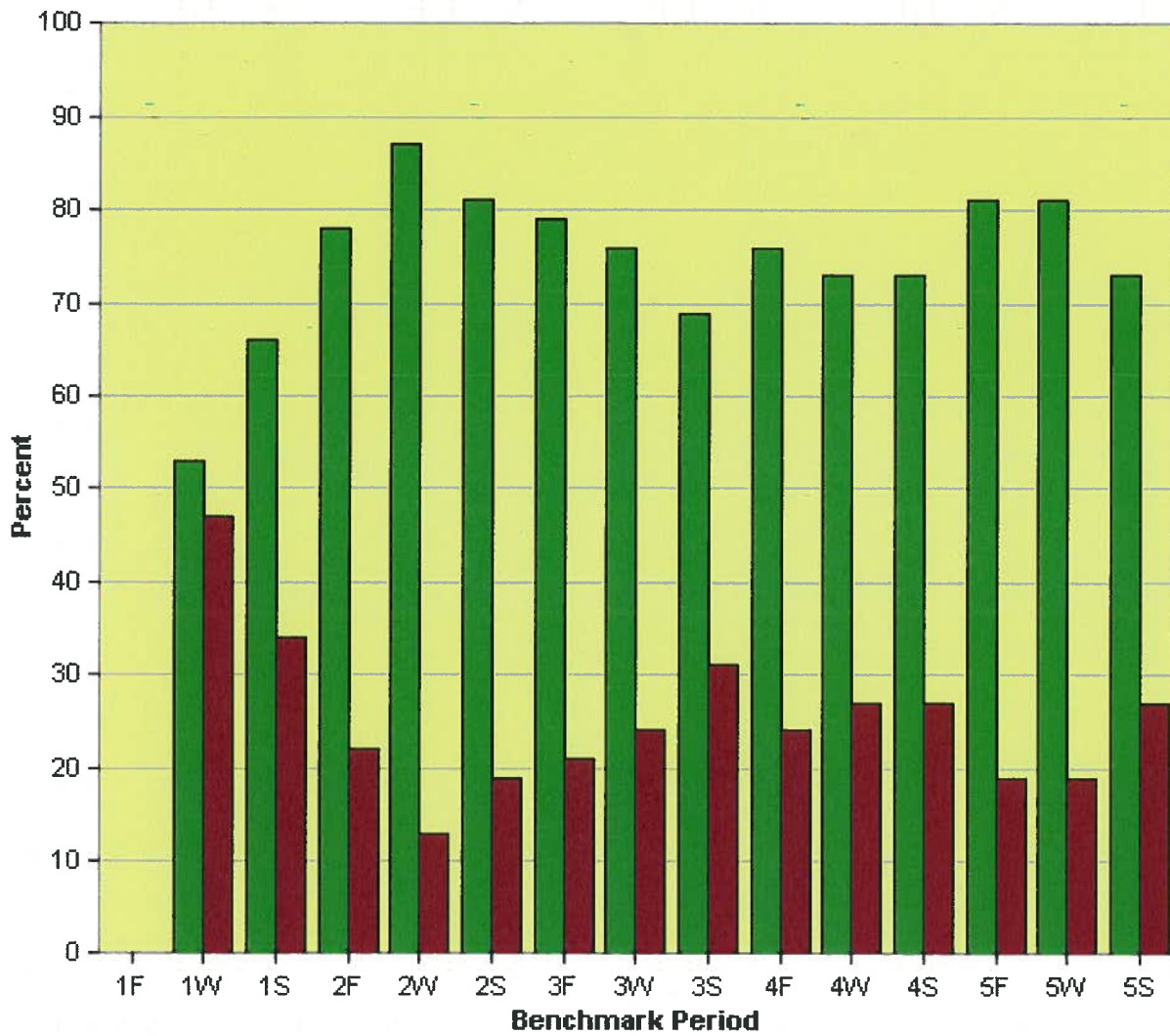
Community Consolidated School District 64
2010-2011 School Year
DIBELS Oral Reading Fluency

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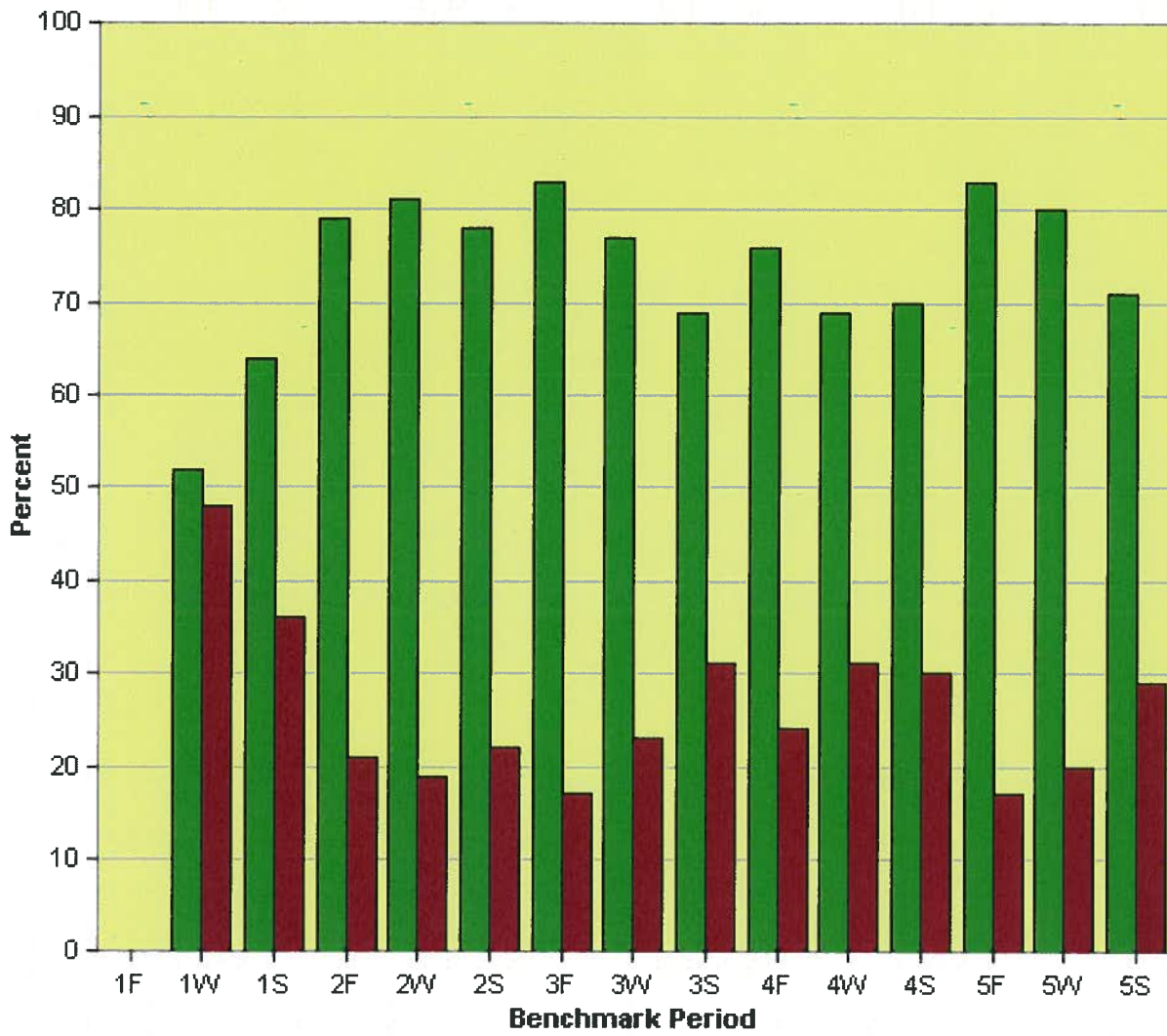
Community Consolidated School District 64
2009-2010 School Year
DIBELS Oral Reading Fluency

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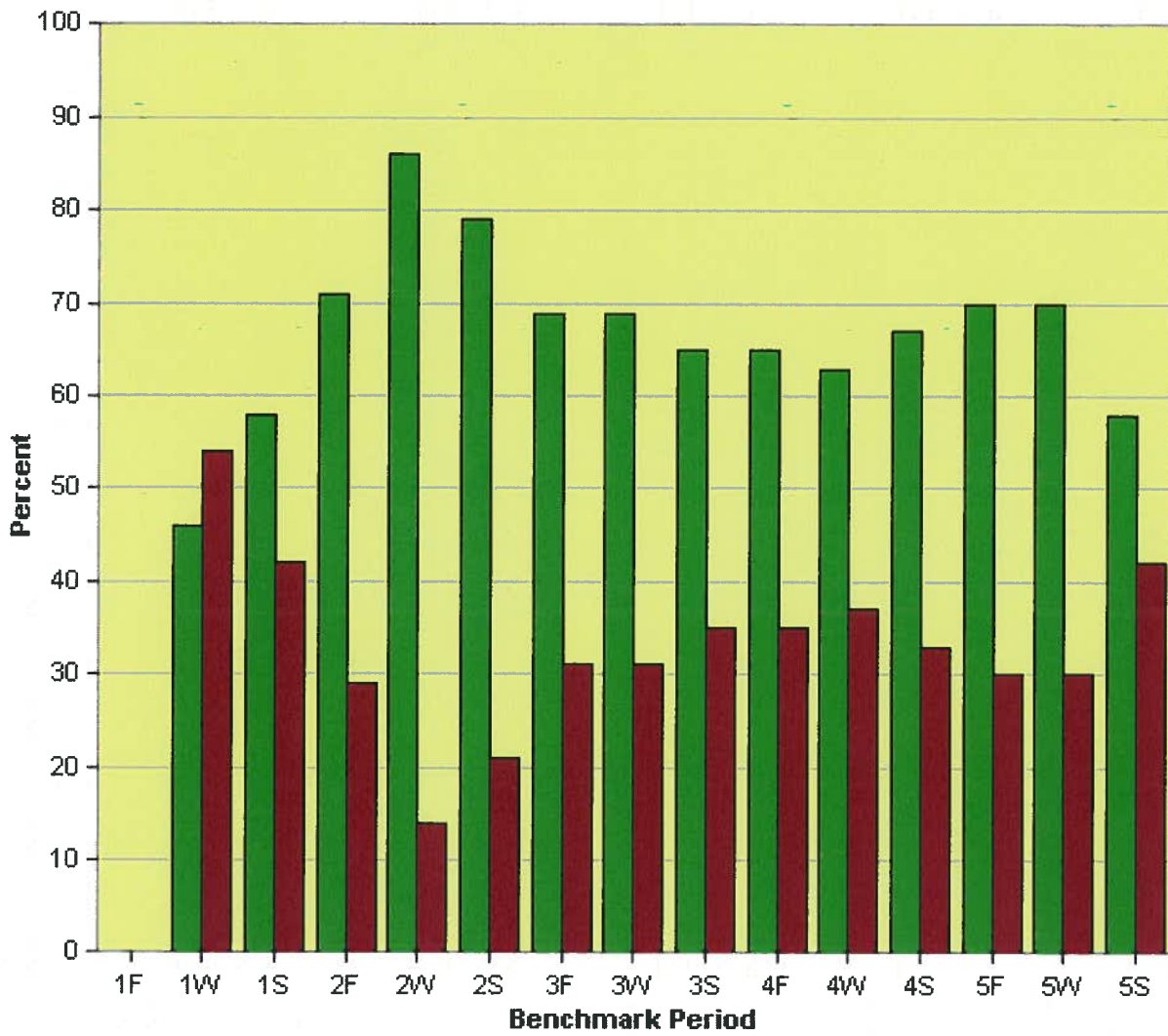
Community Consolidated School District 64
2008-2009 School Year
DIBELS Oral Reading Fluency

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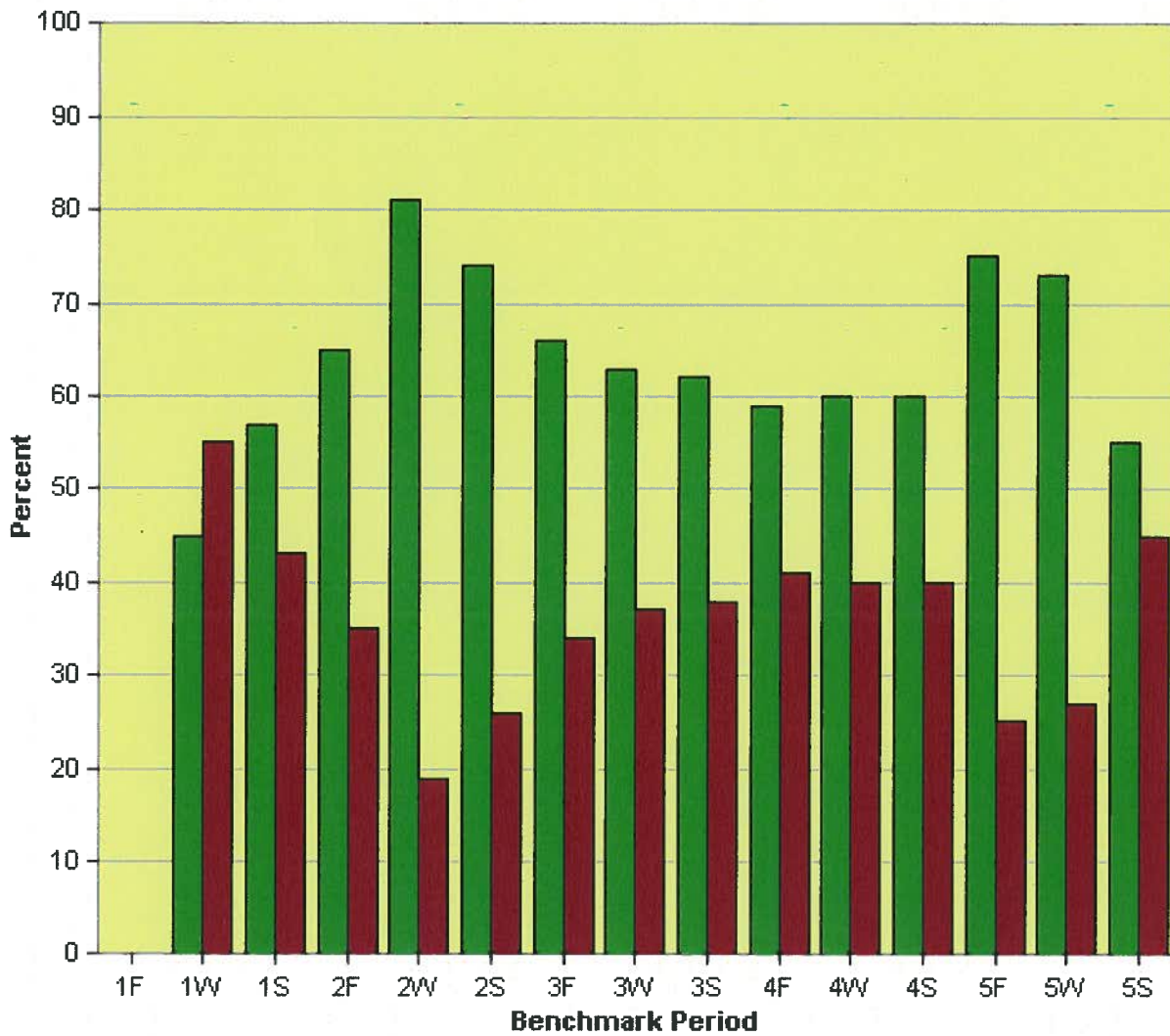
Community Consolidated School District 64
2007-2008 School Year
DIBELS Oral Reading Fluency

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Community Consolidated School District 64
2006-2007 School Year
DIBELS Oral Reading Fluency

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Tier 3 – Intensive, Individual Interventions

Assessments: Functional Behavior Assessment & Progress Monitoring of Intervention

Date-Based Planning Teams:
IPST & IEP Team

Tier 3– Intensive, Individual Interventions

Programs/Supports: FBA, Behavior Intervention Plan, Behavior Management Strategies, Self-Monitoring, Self-Instruction Strategies, Individual Social Work/Counseling, OT Strategies, *Coping Cat*, *Cool Cat* (Anxiety) (Kendall, Temple U), *Keeping Your Cool: Anger Management*, *Tough Kids Toolbox*, *Tough Kids Social Skills RIDE*, www.interventioncentral.org, Reinforce /Reteach Tier 2 Instruction, Frequently Intensive Teaming

Tier 2 –Targeted Interventions

Supplemental Programs: (Check In/Check Out (Crone & Horner, 2003; Check & Connect Andersen et. al, 2004,

Second Step (Edwards, et al, 2005), Strong Kids (Merrell, Uof Oregon); I Can Problem Solve, Skillstreaming, Homework Club, SPARK,

Assessments: Progress Monitoring

Data-Based Decision Teams-

Grade Level /Team Problem Solving Behavior Team

Supplemental Programs: Safe & Civil Schools

(Randy Sprick) programs including CHAMPs: Positive Approach to Classroom Management, Coaching Classroom Management, When Every Second Counts; Safe and Sound (CASEL) programs – see listing of research based programs; RIDE; TLClubs; Book Buddies; Coping with Conflict, Class Mtgs, Circle of Friends, Social Work Groups, Communication Lab, Peer Mediation/Mentoring, Brain Gym, Service Learning, Best Buddies, RAINBOW, Step Up, Bully Proof Your School, Jarvis Clutch Social Spy

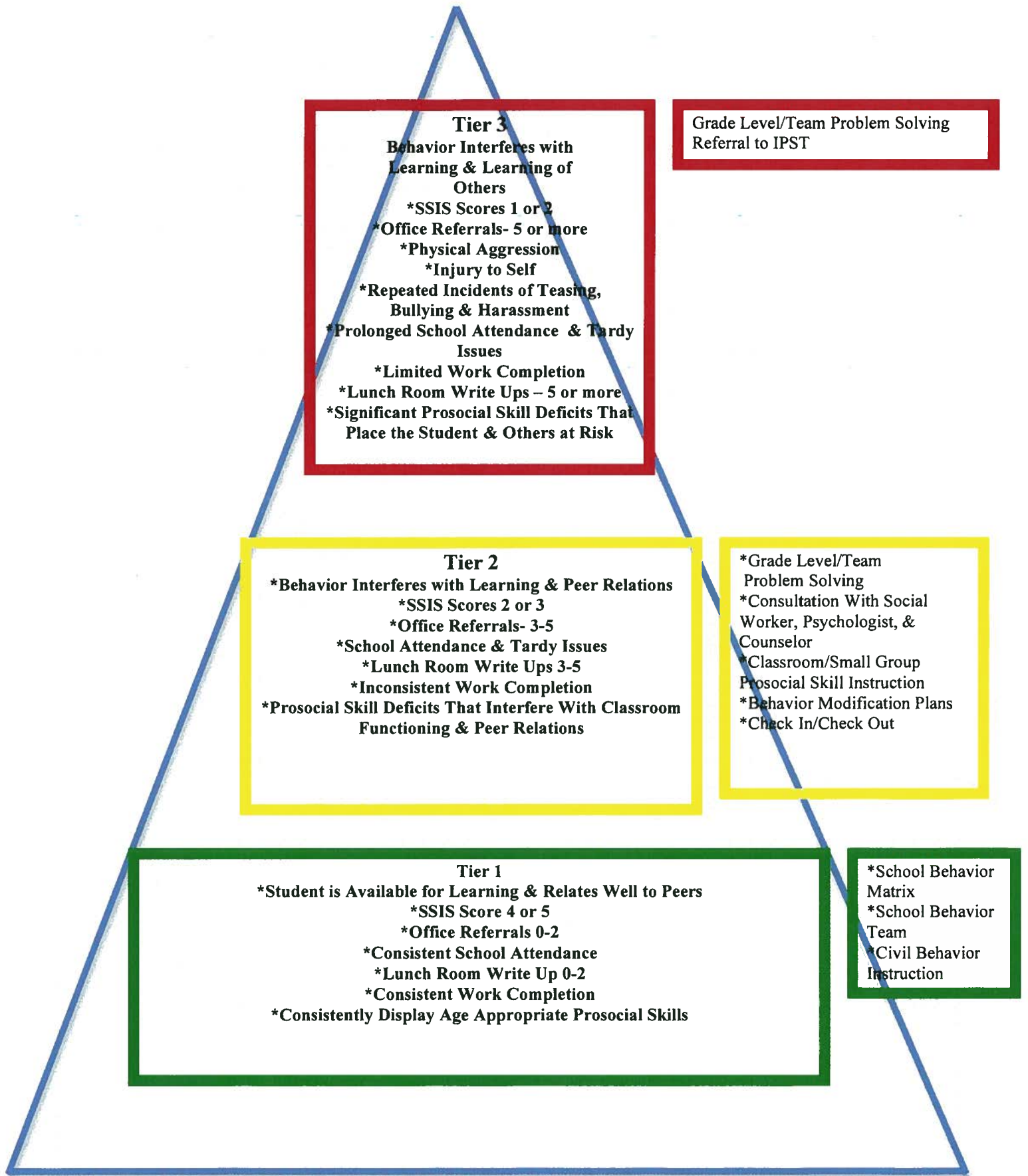
Tier 1 – Core Program: Civil Behavior Initiative

Supplemental Tier 1 Programs: Safe & Civil Schools (Randy Sprick) programs including Positive Discipline, Safe Transitions and Reduced Tardies, On the Playground, Driver's Seat (Bus), Cafeteria Discipline, ParaPro: Supporting the Instructional Process; **Peaceful Playgrounds, Bully Prevention (Sue Ellen Fried), Raising Good Kids, Civil Behavior interventions, EQ, White Pines, Cultural Arts/Assemblies,**

Assessments: SWIS, SSIS, School Report Cards, School Climate Surveys

Data-Based Decision Teams: Behavior Team
Quality Improvement Teams (QITs)

District 64 EIS/RTI Behavioral Criteria & Supports



**PARK RIDGE-NILES SCHOOL DISTRICT 64
TRAFFIC SAFETY COMMITTEE**

Minutes of the meeting
held at 4:00 p.m. Tuesday, January 11, 2011
Washington School, 1500 Stewart Ave. Park Ridge, IL 60068

Attendees:

Scott Zimmerman, Board of Education member
Supt. Philip Bender
Chief Frank Kaminski, Park Ridge Police
Cmdr. Bill Polka, Park Ridge Police
Ofc. Jon Moehrlin, Park Ridge Police
Sarah Mitchell, City Engineer
Dr. Marcy Canel, Carpenter School Principal
Kathy Jozwiak, Carpenter School PTO
Tim Benka, Emerson Middle School Assistant Principal
Kathy Creely, Field School Principal
Dan Walsh, Franklin School Principal
Dan Ophus, Washington School Assistant Principal
Dr. Kevin Dwyer, Roosevelt School Principal
Joel Martin, Lincoln Middle School Principal
Leslye Lapping, Jefferson School Coordinator of Extended Day & Preschool Services
Bernadette Tramm, Public Information Coordinator

Principal Walsh called the meeting to order at 4:09 p.m. on behalf of Superintendent Bender, who was detained in arriving.

Village of Niles Police Report

No representative today.

City of Park Ridge Reports

■ **Police**

Ofc. Moehrlin announced that police had conducted an enforcement blitz the first week after Winter Break; only a few citations were issued. He said his day at Franklin School was calm, but that citizen patrollers the next day had compiled a list of vehicles with unsafe behavior. He noted that a concern had arisen about parking tickets issued at Washington School in the attended parking only zone during the middle of the day recently; Assistant Principal Ophus confirmed that relaxation of parking restrictions had not been requested for that particular day. Overall, Ofc. Moehrlin said that the number of citations around schools has dropped from the hundreds several years ago to very few now. He requested that the arrival of winter weather was a good time to again remind parents of safe driving/parking procedures around schools. He noted that Ofc. Peterson would be at the Franklin PTA meeting tonight.

ACTION: Principals will continue to periodically remind parents about driving procedures near their schools and to reinforce positive behavior, particularly now that cold weather has arrived.

■ **City Engineer**

Ms. Mitchell reported that areas around schools always are the first to be salted. Plowing is done by ward, and schools are handled first within each ward.

ACTION: Principals are to call Ms. Mitchell immediately if additional plowing or salting is needed around schools to improve safety conditions, such as removing a snow bank that might be impeding visibility, slick intersections near schools, etc.

Looking ahead, Ms. Mitchell reported that spring construction would begin in March/ April, but that no streets immediately adjacent to schools are scheduled this year. She will continue to

notify schools directly when construction occurs within their area that could affect bus or transportation routes.

School Reports

▪ **Carpenter**

Principal Canel reported that the traffic situation at the school needs urgent attention, as parents are ignoring signs, dropping off students in the wrong place, driving around barricades, and entering the teacher parking lot. Ofc. Moehrlin offered advice on the placement of the barricades and said traffic officers would follow up on the situation there. Ms. Jozwiak affirmed that the attitude exhibited by parents right now is not good and that parents are not being mindful of safety. Principal Canel noted that she has reached out especially to kindergarten parents to develop good habits in them as they begin their years at the school, and that she continues to include strong and urgent safety reminders in every issue of the school newsletter.

ACTION: Ofc. Moehrlin will provide follow up to these concerns and will continue to work with the school.

▪ **Roosevelt**

Principal Dwyer said he is pleased overall with traffic safety conditions. He noted that he has learned to look out for particular cars and to position himself in certain locations to maximize the impact his presence can have in getting parents to comply. He also believes targeting kindergarten parents is very worthwhile to build a culture of safety at the school right from the start.

▪ **Field**

Principal Creely thanked police for support and said their presence always makes a difference, but noted that chronic problems remain. She inquired whether any legal action is available for police to prevent parents in parked cars from waving students across the street in the middle of the block and often in traffic. Ms. Creely said a child had almost been hit this way and it was very frightening to all involved. Ofc. Moehrlin suggested that instilling in children the good habit of only crossing at the cross walk is important. He said it might be difficult to cite a parent for waving a child across, unless they are parked illegally or stopped in the middle of the road.

ACTION: Principal Creely should note onto the police blog the vehicle license plate, time, day and behavior of anyone seen doing this especially if done repeatedly; Ofc. Moehrlin said police would send a letter to the registered vehicle owner saying this unsafe behavior has been observed in an effort to get the driver to comply. Traffic officers also will be on the lookout for this behavior.

▪ **Franklin**

Principal Walsh praised the work of Ofc. Matt McGannon when on traffic duty near the school; he has been extremely effective in working with parents and in counseling Mr. Walsh about the driver behaviors and unsafe conditions he has observed and strategizing ways to improve them. Mr. Walsh reported that one member of the citizen patrol is using unusual strobe lights on the back of his personal vehicle when on duty at school.

ACTION: Ofc. Moehrlin stated he would remind the citizen patrol member that he should be on foot and not using his vehicle while on duty at school.

Mr. Walsh reported that one of the veteran crossing guards has given advance notice that he will be retiring at the end of the school year and will need to be replaced.

ACTION: Police will note this position as needing to be filled for 2011-12.

▪ **Emerson**

Assistant Principal Benka reported that traffic seems to be moving well around school, and will contact the Niles Police if any concerns arise.

Ms. Jozwiak reported that a parent at the Carpenter PTO meeting said Emerson had been successful in getting its drivers to stop talking on cell phones in the school zone. Mr. Benka reported that parents are reminded in the school newsletters and that the informational flyer originally issued last year and used in school newsletters has been effective in raising awareness. **ACTION:** Ms. Tramm will re-send the cell phone flyer to all schools for use in upcoming newsletters.

▪ **Washington**

Assistant Principal Ophus reported that cars were pulling into the "cage" area for after-school dismissal, and requested that police monitor this location when doing traffic visits at the school. The situation otherwise seems good.

ACTION: Ofc. Moehrlin noted the request.

▪ **Lincoln**

Principal Joel Martin noted that parents are still calling students to cross the street mid-block; the behavior seems dependent on the weather. Parents also are stopping in the street if they are running late to drop off students and sending them across. He stated that this behavior is better than in the past, although it remains a concern.

▪ **Jefferson**

Coordinator Lapping said that a parent had reported seeing another individual driving away with a child secured in the front seat, rather than the rear. She said information about child restraint rules had been sent out to parents and asked whether anything further could be done. Ofc. Moehrlin suggested calling Niles Police to come over and ticket the driver, as lack of a child restraint is an offense; he noted that a child could be secured in the front if the vehicle does not have a back seat. He said he has never seen a judge let a driver go on a child restraint citation, so it could be an effective deterrent.

Review of Reporting Sex Offender Locations

Ms. Tramm distributed current information on the administrative procedure for Board Policy 4:170 Criminal Offender Notification Laws, which details the requirements of various laws and the communication flow between the police and District 64 and from the District to schools and parents. A discussion ensued about the requirements of providing a means to notify parents of the availability of information about sex offenders through the two state databases. Ms. Tramm noted that the District includes the information in the Superintendent's annual "back to school" letter to parents and in the District 64 Student-Parent Handbook. Principal Creely noted the need for parents to search the databases for the Park Ridge or Niles zip codes, as well as the zip codes of other immediately adjacent communities to have a complete picture of the area.

ACTION: Chief Kaminski will investigate how the information about offenders moving into the community currently is transmitted to District 64 and other requirements of the notification laws noted in the policy, and will bring this to the next meeting. Ms. Tramm will post the sex offender database information on the District 64 website and will provide an announcement to principals for a mid-year reminder in the school newsletters.

Successes-Concerns

- **Oakton Avenue sidewalk** – Dr. Bender reported that a parent had contacted him about the sidewalk's proximity to the curb/street along the south side of Oakton just south and west of Emerson School near the Cumberland stoplight. Mr. Benka stated that this was the first time he had heard this concern expressed by a parent.
- **Parent Alert procedure** – Dr. Bender reported that the District had distributed a fairly high number of Parent Alerts this fall; all were suspicious incidents reported from police, either Park Ridge or a neighboring community. He discussed the process the District follows when

it receives information from the police or other sources to verify the information. Dr. Bender noted that the District was erring on the side of caution in alerting parents. Chief Kaminski agreed that it is better to keep people as informed as possible. He noted that in an urgent, serious situation, the police would phone Dr. Bender and the District directly to alert them of danger to students or staff. Following discussion, it was agreed to begin a two-tier model of labeling the information being provided to parents, but that all information received from police would continue to be forwarded.

ACTION: District 64 will release information in two ways: one will be "information only" for suspicious incidents and will state that at the top of the announcement; the "alert" designation will be reserved only for validated, urgent reports as indicated by the police.

- **Traffic citations** – Ms. Jozwiak stated that parents have asked her whether police could write more citations for unsafe driving, such as ignoring stop signs near school. Ofc. Moehrlin noted that the number of citations issued near schools had dropped significantly in the four years the school enforcement campaign had been in effect, which he attributed to parents and drivers being more conscious of abiding by traffic rules and restrictions in school zones. Chief Kaminski added that the issue is not how many tickets are written, but how safe the area is; tickets are only one tool. He noted that other methods have proven more effective in changing behavior, such as by educating parents through having a traffic officer visit all the cars parked along a row in front of school to talk about unsafe behavior rather than writing a single ticket in that time. He also pointed out effective campaigns neighborhoods have undertaken using yard signs to raise awareness of speed limits in residential areas, such as one that police have done along Cumberland Avenue with neighbors there. He encouraged schools to find ways to get PTO/As further invested as partners in this effort, and offered to train volunteers to use a speed radar gun, for example.
- **New laws in 2011** – Ofc. Moehrlin reported that no new laws had been added similar to last year's ban on cell phone usage while driving in school zones. Chief Kaminski reported that it was likely to see an increase state-wide in the practice of adding a citation for distracted driving through use of a cell phone or texting when a driver has already been stopped for another infraction.
- **Parent Patrol volunteers** – Chief Kaminski asked principals to raise awareness that parent volunteers are needed to join the Parent Patrol co-sponsored with MYCAF. Police would like to have a pool of 52 parents or couples, so that one could be available each weekend of the year. He noted a pilot program last year had parents riding with police 8-9 times, and was considered an excellent way to show that the community is concerned about under age drinking.

ACTION: Chief Kaminski will send Dr. Bender the news release about the planned March 2 volunteer training session for insertion into the school newsletters in February.

Next Meeting

The next meeting will be held on Tuesday, March 8 at 4:00 p.m. at Carpenter School, 300 N. Hamlin Ave., Park Ridge.

The meeting was adjourned at 5:06 p.m.

Minutes submitted by Bernadette Tramm



**DISTRICT 64
WELLNESS COUNCIL
January 18th, 2011**

Present: N. Norris, B. Aiello, M. Borowski, C. Meredith, P. Bender, B. Casey, P. Yurkovic, B. Parypinski, P. Risk, D. Walsh, M. Petkofski

•Meeting came to order 4:05pm

•School updates

Franklin is in the process of setting up a Fitness Room, to be utilized by students with special needs/disabilities, and by staff before or after school. Equipment is being donated.

ESC is interested in staff fitness activities. Dr. Bender would like to begin a running/walking club in the spring.

Washington, a “no snack” school, has decided to eliminate candy during Valentine’s Day parties.

Jefferson and Roosevelt continue with successful Weight Watchers at Work programs, and will soon be renewing the series, which would end in May/June.

•Local Wellness Links

P. Yurkovic shared links from both Lutheran General Hospital and Resurrection that list health-related events. These links will be posted on the Wellness page of the district website.

•Lincoln Council member recruitment

Wellness Council reps are needed from Lincoln and Washington. M. Petkofski will email/call Kim Nasshan and Joel Martin/Tim Gleason to ask for assistance in recruitment.

•Yoga at Carpenter

Yoga classes for all district staff continue at Carpenter on Thursdays, from 4-5pm. A donation of \$5.00 is suggested, to defray childcare costs for instructor Stef Nelson. The remaining funds will be donated to a charity of participants' choice.

•Food Allergy Management Program: effects on wellness?

New legislation requires all public school districts in IL to have a Food Allergy Management Program in place January 1st, 2011. Administrative procedures for this new school policy address foods served/eaten at school that could be potentially dangerous for those with food allergies. Implementation of the procedures may afford opportunities for us to address healthy snacks, lunches, etc, in addition to restricting nuts/peanuts.

•Heart Healthy Month

In previous years, the nurses have travelled to all buildings and ESC during February, with heart educational materials and blood pressure screenings. This year the activity will be promoted under "Wellness Council." Dates for activities will be announced.

•2010/2011 Goal-Nutrition Education: Speaker, Fair?

M. Petkofski is working with Lutheran General Hospital to locate a speaker to come to the district to speak to parents/possibly students about good nutrition. The possibility of holding a Nutrition Fair was brought up, but will be discussed at future meetings of the Council.

D. Walsh interested in stress management speaker-will ask Lutheran General.

•Providing Food Nutrition Information for PTO-sponsored activities

Long discussion was had about nutritional content of foods brought in by parents for students' lunches, and quality of foods arranged by PTO for school lunches (ie pizza, hot dogs). Dr. Bender meets monthly with PTO presidents and will discuss concerns about nutritional value of foods served at PTO sponsored lunches, celebrations, etc. Suggested that a PTO president be invited to join the district Wellness Council.

•Next Meeting March 1st, 4-5pm, ESC.

•Meeting adjourned 5:15pm.

Submitted by M. Petkofski
January 20, 2011