

Regular Meeting
Board of Education
Independent School District #300
March 18, 2015

In the absence of Chair Dockendorff, Vice Chair Tornow called the regular meeting of the Board of Education of Independent School District #300 to order at 7:30 p.m. in the Middle & High School Media Center.

The Pledge of Allegiance to the Flag was recited.

Roll call was taken by Clerk Nissen.

Board Present: Morken, Nissen, Welper, Byom, Tornow, Summerfield, and Superintendent Wilke

Board Absent: Dockendorff

Administration Present: Pam Husman, Business Manager, Rick Wolter, High School Principal, Steve Smith, Middle School Principal, Jay Woller, Elementary School Principal, and Beth Theede, Community Education Director

Clerk Nissen requested an agenda adjustment; asking that Suzanna Barnhart's resignation be viewed as its own agenda item. Board members and administration then thanked her for her 10 years of service to the district.

MOTION: Nissen moved, Morken seconded, to approve the adjusted agenda as presented. Motion carried unanimously.

Student Board Representative Allie Stoeffler reported that Student Council hopes to form a group to help with Neighbors Day. They will also be electing officers soon for next year's Student Council.

During Community Input, Cheryl Uffelman and Nicci Betzle, addressed the Board with their concerns of the possibility of BCLC being downsized or cut due to budget restraints.

MOTION: Nissen moved, Welper seconded, to approve the following consent agenda:

- A. School Board Minutes
 - February 18, 2015, Regular Meeting
 - February 24, 2015, School Board Retreat
- B. March 2015, Bills Due for Payment
- C. Staff Resignation
 - Melissa Beeler - 9th Grade Volleyball – effective immediately
- D. Staff Employment
 - Lauren Peterson - Paraprofessional – 7 hrs/day – Replacement
 - Jessica Landergott - Assistant Track Coach – Replacement
 - Carl Ekern - 8th Grade Baseball – New Position
 - Jordan Gittens - 7th Grade Baseball – New Position
 - Mackaylin Larsen - 8th Grade Softball – New Position
 - Jennifer Michalke - 7th Grade Softball – New Position

E.	Electronic Transfers		
	<u>Bills & Payrolls</u>		
	February 7 Health insurance		\$137,396
	February 14 Payroll (gross) \$336,341	(net)	\$191,471
	February 28 Payroll (gross) \$381,435	(net)	\$207,041
	February Bills		\$299,369
	February 14 Fed/FICA/Med Withholding Tax		\$ 69,410
	February 28 Fed/FICA/Med Withholding Tax		\$ 76,772
	February 14 MN Withholding		\$ 11,265
	February 28 MN Withholding		<u>\$ 12,574</u>
	Total		\$1,005,298

Motion carried unanimously.

Lyn Halvorson, School Nutrition Supervisor, commented on revisions made to District Policy 533 Child Nutrition/Wellness Policy and presented to the board for a first reading approval.

MOTION: Nissen moved, Morken seconded to approve the first reading of the presented District 533 Child Nutrition/Wellness Policy. Motion carried unanimously.

Superintendent Wilke commented on revisions made to District Policy 213 School Board Committees and presented it to the board for a first reading approval.

MOTION: Morken moved, Welper seconded to approve the first reading of the presented District Policy 213 School Board Committees Policy. Motion carried unanimously.

Superintendent Wilke presented the 2015-2017 District Business Manager Letter of Assignment for the incoming Business Manager for the Board's approval.

MOTION: Nissen moved, Morken seconded to approve the District Business Manager's Letter of Assignment as presented. Motion carried unanimously.

Lancer Learning HD Handbook was presented for 1st reading. Superintendent Wilke referenced how the proposed changes reflect the district partnership with Best Buy to support a move to students bringing their own device (BYOD).

MOTION: Nissen moved Morken seconded to approve the 1st reading of the Lancer Learning HD Handbook. Motion carried unanimously.

Superintendent Wilke and Board Treasurer Morken spoke of the language and financial changes to the Minnesota School Employees Association (MSEA) Support Staff Master Agreement that was presented before the board.

MOTION: Nissen moved, Morken seconded to approve the 2014-2016 MSEA Professional Support Staff Master Agreement. Motion carried unanimously.

Superintendent Wilke provided information related to the 2015/16 budget and staffing. The areas specific to the decrease in numbers from previous years were declining high school and Bluff Country Learning Center enrollment as well as declining Kindergarten sizes. A result of declining enrollment is the need to drop the number of class sections offered at the elementary, middle school, high school level and BCLC. The proposal included a reduction of administrative staff. A current principal and the Activities Director would be replaced with a new position that will combine Activities Director duties with an Assistant Principal position. Superintendent Wilke also discussed centralizing the middle school and high school offices in effort to become more efficient. Discussion ensued with Board member Summerfield thanking all the community members that came to support the BCLC. Member Welper would like to see some additional alternatives for the budget/staffing reductions and Member Byom asked as to the financial impacts of the BCLC operations. Administrative staff will move forward with proposals and trying additional information as requested to next month's meeting.

Superintendent Wilke provided commentary on the ongoing facilities planning and requested board approval to bring in UNESCO. UNESCO offers a variety of facilities planning resources and support, including comprehensive needs assessments work. UNESCO could also offer support for the community engagement work leading up to a bond referendum. This is a free consultation. Board agreed and Superintendent Wilke will move forward with facilitating a meeting time.

A review of the pupil enrollment chart was provided by Superintendent Wilke who indicated the numbers were holding steady.

Education Minnesota, Administrative, and Board Member reports followed.

MOTION: Summerfield moved, Welper seconded, to adjourn the meeting.

The meeting adjourned at 9:08 p.m.

Ruth Nissen, Clerk