

Regular Meeting  
Board of Education  
Independent School District #300  
August 21, 2013

Chair Jandt called the regular meeting of the Board of Education of Independent School District #300 to order at 7:00 p.m. in the Middle & High School Media Center.

The Pledge of Allegiance to the Flag was recited.

Roll call was taken by Clerk Nissen.

Board Present: Nissen, Morken, Wright, Jandt, Tornow, Dockendorff, Summerfield, and Superintendent Wilke

Administration Present: Steve Smith, Middle School Principal, Rick Wolter, High School Principal, Beth Theede, Community Education Director, and Dave Schulte, Activities Director

MOTION: Morken moved, Summerfield seconded, to approve the agenda as presented. Motion carried unanimously.

MOTION: Nissen moved, Summerfield seconded, to approve the Consent Agenda as follows:

- A. School Board Minutes  
July 17, 2013, Regular Meeting
- B. August 2013, Bills Due for Payment
- C. Position Authorization  
**BCLC Extended Year Program Revision**  
Lancer Academy  
Teacher(s) - Additional 13 hours
- D. Staff Resignation  
Vikki Fitzpatrick - Paraprofessional – Effective 7/17/13.  
Lynette Landsom - School Nurse - .5 FTE – Effective immediately.  
Laura Lorenz - Paraprofessional – Effective 8/9/13.  
Sue McNally - Kid’s Company Coordinator – Effective 8/2/13  
Virgie Rud - Paraprofessional – Effective immediately.
- E. Staff Employment  
Emilee Larson - 3<sup>rd</sup>/4<sup>th</sup> Looping Teacher – 1.0 FTE Replacement  
Rebecca Swedberg - 3<sup>rd</sup> Grade Teacher – Long Term Substitute – 9/23/13 thru approximately 1/24/14  
Casey Jorgenson - Collaborative Leader – Early Childhood/ Kindergarten - Replacement  
Tim Henke - Curriculum Facilitator – Music Dept. Replacement  
Kristi Lieser-Hager - Curriculum Facilitator – Special Education Replacement  
Meghan Wall - Child Care Program Coordinator - Replacement

Sarah Parker - 3<sup>rd</sup> Grade Teacher - .5 FTE - Replacement

F. Electronic Transfers

Bills & Payrolls

July 8	Health insurance		\$157,710
July 15	Payroll (gross)	\$315,085	(net) \$179,274
July 31	Payroll (gross)	\$377,690	(net) \$207,709
July	Bills		\$500,529
July 15	Fed/FICA/Med Withholding Tax		\$ 63,252
July 31	Fed/FICA/Med Withholding Tax		\$ 80,358
July 15	MN Withholding		\$ 10,144
July 31	MN Withholding		<u>\$ 13,011</u>
	Total		\$1,211,987

B.

Motion carried unanimously.

Superintendent Wilke advised that Secondary Chief Custodian Louie Donaldson had submitted a letter advising of his intent to retire effective September 30, 2013, following 32 years of service to the school district. He commended Louie for always getting the job done, recognized his loyalty, and noted that he has been a tremendous asset to the District. He is wished the best in his retirement.

MOTION: Wright moved, Dockendorff seconded, to accept the retirement of Louie Donaldson. Motion carried unanimously.

Community Education Director Beth Theede discussed her proposal to restructure the Community Education secretarial position into an Operations Coordinator position. She stated this position would recognize the current duties of the secretary, which have evolved beyond a secretarial role, reflecting the tasks being completed as a program coordinator. This restructured position aligns with their goal to utilize their “people resources” to better serve the community. The cost impact of the new position, depending on the new hire, would be even or less than the current expenditure.

MOTION: Nissen moved, Wright seconded, to authorize the position of Community Education Operations Coordinator as presented. Motion carried unanimously.

The position will be put in place as soon as possible.

Student Board Representative Jennifer Ingvalson introduced herself as a senior and the current Student Council President. She informed the Board that the Council is active planning Homecoming activities and looking for a year-long service and fundraising project, along with School Beautification projects.

Superintendent Wilke referenced the proposed 2013/14 Q-Comp Goals and Action Plans for two of the four school levels, stating that their completion has been delayed due to the late receipt of MCA testing data. The High School goal is based on NWEA Fall-spring data and the Middle School goal is based on MCA data.

High School - The percentage of students in grades 9 and 10 who meet or exceed their proficiency on all state accountability tests in reading will increase from 61.9% to 63.9%.

Middle School – The percentage of all students in grades 5-8 who meet or exceed proficiency on all state accountability tests in math will increase from 56.0% 2013 to 58.7% in spring 2014.

Superintendent Wilke advised that the elementary school goal will be in reading proficiency and be identified pending review of the MCA data. Principal Smith advised a meeting has been scheduled to develop the Bluff Country Learning Center goals and action plans.

MOTION: Summerfield moved, Nissen seconded, to approve the first reading of the 2013/14 Q-Comp Goals as presented. Motion carried unanimously.

The Q-Comp goals and action plans for all levels will be presented at the September board meeting for a second reading and approval.

Superintendent Wilke provided a review of the interview and selection process to fill the position of Elementary Principal. Two primary interview teams were involved in the interviews and a process was utilized to receive input from elementary students. As a result of the process, Jay Woller, an Assistant Principal for the Eastern Carver County School District, was selected to fill the position.

MOTION: Tornow moved, Nissen seconded, to approve the employment of Jay Woller as Elementary Principal. Motion carried unanimously.

Activities Director Dave Schulte introduced parent group representative Cherie Olson to present the group's proposal to bring the 7<sup>th</sup> and 8<sup>th</sup> grade basketball program back under District programming. The program has been handled by the Boys and Girls Club since 2002 when it was cut as a school activity due to funding issues. Her presentation included the parents' view on the challenges of the Boys and Girls Club scheduling and the potential advantages of in-house programming. Questions and discussion by the Board centered on programming costs and the potential of similar requests from other 7<sup>th</sup> and 8<sup>th</sup> grade activities. Though not opposed to the proposal, the Board advised they would need to consider the costs to the District and requested Activities Director Dave Schulte bring back costing numbers for their review. It was noted the main expenditures of the program are transportation and coaching salaries.

The 2<sup>nd</sup> draft of the Facilities Survey was provided to the Board for their review and input. Superintendent Wilke advised a conference call with Dr. Brad Senden from the Center for Community Input is scheduled for Monday.

Superintendent Wilke advised that no enrollment spikes occurred at any level and that the student numbers are trending in a positive direction.

Administrative and Board reports followed.

Based on M.S. 471.705, subd. 3D.03, Chair Jandt called for closure of the meeting to discuss negotiation strategies.

MOTION: Dockendorff moved, Summerfield seconded, to close the meeting. Motion carried unanimously.

The meeting closed at 8:28 p.m.

MOTION: Dockendorff moved, Morken seconded, to re-open and adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 8:45 p.m.

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Ruth Nissen, Clerk