



2500 W. 18th Avenue, Eugene, OR 97402
541-686-8655

wcsoffice@willamettechristian.com
www.willamettechristianschool.com

New Student Enrollment Checklist International Students

For international students there are several items that must be completed before being fully accepted into the school program. The application deadline is August 15 for the academic year beginning in September of the same year.

Below is a checklist of materials we will need before you are accepted and registered at Willamette Christian School:

1. Completed International Student Application (*one per student*).
2. Name of home country and home address.
3. Host family address and phone number.
4. Completed Student Health Form (*one per student*).
5. Completed Annual Parent Commitment.
6. Completed Code of Conduct Commitment Form.
7. Completed Student Questionnaire (in English).
8. Current School Reference Form (in English).
9. Copy of current school's transcript (in English).
10. Copy of student's birth certificate.
11. Copy of student's passport.
12. Copy of visa.
13. Proof of financial support in U.S. dollars (usually a bank statement from parents, guardian and/or host family).
14. Immunization Record (in English).
15. Completed Tuition Contract.
16. Application Fee (*non-refundable*).
17. Registration Fee.
18. Curriculum Fee.

Willamette Christian School does not provide assistance in locating a host family nor does the school provide dormitories for students. All paperwork and fees shall be submitted to the school office.

Enrollment is not complete, nor is the student's class place secured, until the completion of all forms and all applicable fees have been paid.

If you have questions or for further information, please call or email the school office:
wcsoffice@yourwcs.com, 541-686-8655.



International Student Admissions Policy

Willamette Christian School sets high standards for its students and encourages them to succeed spiritually, academically, and physically. It is our hope that as each family strives for excellence in education, the Christian influence will have a positive and eternal effect upon their lives.

WCS is certified by the Student and Exchange Visitor Program (SEVP) to enroll F-1 nonimmigrant students. The admissions process generally follows these guidelines:

1. Complete the *International Student Application* and the *International Students Tuition Contract* and submit them to the school along with the non-refundable application fee, the curriculum fee and the registration fee. If possible, also send transcripts, current and one year-old report cards, written evaluations, representative sampling of student's work and any other documents that may be helpful. Transcripts must be translated into English.
2. After reviewing the above forms, the school will issue an I-20 certificate. The student must then pay the SEVIS I-901 fee (see www.fmjfee.com). The student's I-901 fee must be paid before the student can apply for a student visa. Information on applying for a student visa is available at <http://usembassy.gov/>. If the student is unable to secure a visa, the curriculum fee and registration fee will be refunded.
3. The following documentation is required for entry into the United States:
 - A Form I-20, signed by a DSO, from the school the student will attend
 - A valid visa containing the SEVIS ID and the name of the school the student will attend (unless the student is visa exempt)
 - Financial documentation as evidence of ability to pay tuition and living expenses
 - A valid passport
 - Proof of payment of the SEVIS I-901 fee
4. Arrive at the school at least 20 days prior to the first day of the program for placement testing and English language evaluation. Unless previously sent, bring the following documents when you arrive: transcripts, current and one year-old report cards, written evaluations, representative sampling of student's work and any other documents that may be helpful. Transcripts must be translated into English.
5. Once the placement test and English evaluation is complete, an assignment to a grade level will be made and the student's SEVP record will be set to "Active". The results of the English evaluation will determine whether the student will be required to take English as a Second Language (ESL) classes along with the regular classes. ESL classes require an additional fee.

Willamette Christian School reserves the right to refuse admission to students and families not meeting the Philosophical, Academic, or Behavioral standards of the school.



Tours

Tours of Willamette Christian School are available by appointment.

Guardianship

Students not living with their parents are required to live with a parent-designated guardian who is at least 25 years of age. Under no circumstances are international students permitted to live alone while attending Willamette Christian School. Guardians are required to join the applicant at the time of the admissions interview so that they understand the conditions of acceptance.

ESL

Courses at Willamette Christian School are taught in English. For International Students that are not proficient in English, *English as a Second Language (ESL)* classes will be required and an additional fee charged.

Non-Discriminatory Policy

Willamette Christian School admits students of applicable age, regardless of sex, race, color, or national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students of the school. We welcome students of all races and nationalities who willfully submit to the Statement of Faith.



Application for Admission – International Students

Student Information

<hr/>				<input type="checkbox"/> Male <input type="checkbox"/> Female
Student Name	Middle Name	Last Name	Preferred Name	
<hr/>				
Student's Home Address				
<hr/>				
City	State	Zip	Country	
<hr/>				
Phone	Student Email	Fax	ATTACH PHOTO HERE	
<hr/>				
Date of Birth (month/day/year)		Place of Birth		
<hr/>				
Citizenship		Religious Affiliation		

Application is for the 20____ to 20____ school year for grade _____.

What is the student's first language? _____ Does the student speak English? ☐ Yes ☐ No

I authorize my student's name, address & phone number to be listed in the student directory: ☐ Yes ☐ No

Students may be filmed, videotaped, or photographed by a WCS employee or contract service professional. Your admission to WCS serves as permission for use of your student's image by WCS and its constituents.

With this application I am enclosing the nonrefundable application fee, the curriculum fee and the registration fee. I have read the Willamette Christian School International Student Admissions Policy and agree to abide by the directives contained in it. I understand that enrollment is not guaranteed and that I am subject to the normal admissions policies. I understand that once my student has secured a travel visa, the registration fee is non-refundable. I also understand that once an I-20 certificate has been issued and the travel visa is secured the enrollment process is complete and that the tuition fee is due in full within 10 business days or by August 15th, whichever comes first. I agree to be legally bound by the financial policies of the school. Should my account be turned over for collection I agree to pay, in addition to my account balance, all attorney fees, court costs, collection agency fees, commissions and charges in the amount up to 50% of the account balance.

Parent/guardian signature _____ Date _____

Parent/guardian signature _____ Date _____



Parent Information about Father

Parent Full Name (Mr., Mrs., Mr., Dr., Prof., etc)

Home Address

City State Zip Country

Home Phone Parent Email

Occupation and Title Business/Firm

Business Address

City State Zip Country

Business Phone Fax

Parent Information about Mother

Parent Full Name (Mr., Mrs., Mr., Dr., Prof., etc)

Home Address

City State Zip Country

Home Phone Parent Email

Occupation and Title Business/Firm

Business Address

City State Zip Country

Business Phone Fax



Student Academic History

Please list the last school your student has attended: (name) _____

Mailing address

Phone number

FAX number

Is your student able to read and write in English? ☐ Yes ☐ No

Is your student able to speak clearly in English? ☐ Yes ☐ No

Is your student able to understand when English words are spoken? ☐ Yes ☐ No

Has your student had any academic challenges in school? If so, briefly explain. If applicable, include any information about having to repeat any grades or academic probation.

Has your child had any disciplinary difficulty in school? ☐ Yes ☐ No If so, briefly explain.

Has the student ever been suspended or expelled from school? ☐ Yes ☐ No If so, briefly explain. _____

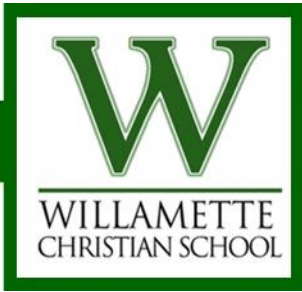
Emergency Information

In the event of an emergency or if your student needs to be picked up from school, Willamette Christian School will contact one of the following people based on the order in which they are listed.

<u>Name</u>	<u>Relationship</u>	<u>Home Phone No.</u>	<u>Work Phone No.</u>
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____

People authorized only to pick up children (in addition to those listed above):

<u>Name</u>	<u>Relationship</u>	<u>Home Phone No.</u>	<u>Work Phone No.</u>
1. _____	_____	_____	_____
2. _____	_____	_____	_____



Parent Questionnaire

International Students

Name of Applicant

What do you see as the applicant's strengths and weaknesses? _____

Why would you like to send your child to Willamette Christian School? _____

What are the applicant's interests and aspirations? _____

Is there anything else you would like us to know about the applicant? _____



Has the applicant ever traveled to another country?

☐ Yes

☐ No

If yes, please list the countries the applicant has visited. _____

Has the applicant ever lived away from home? ☐ Yes ☐ No

Where? _____ How long? _____

Which of the following travel documents does the applicant already have (check all that apply)?

☐ United States Passport ☐ Resident Card (Green Card) ☐ I-20

☐ United States Visa, what type of Visa? (J-1, F-1, etc) _____

☐ Other _____ ☐ Expiration Date _____

How did you hear about Willamette Christian School? _____

Is the applicant applying to other schools in the United States? ☐ Yes ☐ No

If yes, please list the other schools.

Was this questionnaire completed by the parents of the applicant or by a translator?

☐ Parent ☐ Translator

Parent's Signature

Date

Translator's Signature

Date



Student Questionnaire

International Students

Name of Applicant

Please answer the following questions in paragraph form and in your own handwriting. You may use additional paper if needed.

Do you want to attend Willamette Christian School? _____

What do you see as your strengths and weaknesses? _____

What else would you like us to know about you? _____

What sports and activities would you like to be involved in and why? _____

Applicant's Signature

Date



Local Information

Host Father

☐ First Contact

☐ Second Contact

Last Name

First Name

Home Address

City

State

Zip

Home Phone

Cell Phone

Work Phone

Employer

Occupation and Title

Email address

Host Mother

☐ First Contact

☐ Second Contact

Last Name

First Name

Home Address

City

State

Zip

Home Phone

Cell Phone

Work Phone

Employer

Occupation and Title

Email address



STUDENT HEALTH FORM

Today's Date _____

This information will enable us to be aware of any health-related concerns or emergencies that may arise. This is kept confidential in your child's cumulative health folder for professional use only.

Student's Full Name: _____ Grade: _____ Date of Birth: _____

Medical Treatment Release

In the event of an emergency and I am unavailable, I authorize school personnel to make arrangements for my child to receive medical care, including required transportation in an ambulance to the nearest hospital or treatment facility. I authorize the physician and/or dentist named below to undertake such care as is considered necessary. In the event said physician is unavailable, I authorize such care and treatment to be performed by a licensed physician and surgeon. I agree to bear all costs incurred.

Parent/Guardian Signature: _____ Date _____

Parent/Guardian Printed Name: _____

May Tylenol (or equivalent brand of Acetaminophen) be given to the student if needed? ☐ Yes ☐ No

Please Initial _____

Medical Service Information

Physician _____ Address _____ Phone _____

Dentist _____ Address _____ Phone _____

Insurance Information:

Does your student have medical insurance coverage? ☐ Yes ☐ No

Insurance Company: _____ Membership No. _____ Group No. _____

Primary Insured: _____ Primary Insured's Membership No. _____

Does your student have dental insurance coverage? ☐ Yes ☐ No

Insurance Company: _____ Membership No. _____ Group No. _____

Primary Insured: _____ Primary Insured's Membership No. _____

In the event of emergency transport, your student will be taken to River Bend Hospital in Springfield, OR unless otherwise directed by emergency personnel.

General Information

Student's blood type: _____

Current medications taken (list both prescription & nonprescription medications including vitamins/herbs):

Drug name _____ Dose _____ Administered at school? ☐ Yes ☐ No

Drug name _____ Dose _____ Administered at school? ☐ Yes ☐ No

Drug name _____ Dose _____ Administered at school? ☐ Yes ☐ No

Drug name _____ Dose _____ Administered at school? ☐ Yes ☐ No



STUDENT HEALTH FORM (continued)

Does your student:

Wear glasses?

☐ Yes ☐ No

Contacts?

☐ Yes ☐ No

Have hearing loss?

☐ Yes ☐ No

Use hearing aids?

☐ Yes ☐ No

Have a history of:

☐ Asthma

☐ Bee Sting Allergy

☐ Diabetes

☐ Epilepsy

☐ Heart Condition

Please enter date or age of occurrence or diagnosis for the following:

Measles _____ German Measles _____ Chicken Pox _____

Mumps _____ Neurological Problems _____ TB Contact _____

Scarlet Fever _____ Orthopedic Problems _____ Convulsive Disorder _____

Serious Injury _____ Frequent headaches _____ Other _____

Does your student have any allergies? If none, write "none". Please be specific, attach additional sheets as needed. _____

Are there any medical conditions that would limit your child's normal school activities?

☐ Yes ☐ No

If yes, explain: _____

Emotional/Psychological Information

Has your student experienced a recent significant loss of a loved one or other emotional distress? ☐ Yes ☐ No

(Loss of grandparent, pet, divorce, etc.)

If so, please explain. _____

Is your student currently under the care of a child psychologist/counselor? ☐ Yes ☐ No If so, please explain. _____

Does your student have problems with temper tantrums or emotional outburst? ☐ Yes ☐ No

Does your student show signs of hyperactivity or attention difficulties? ☐ Yes ☐ No

Has your student been diagnosed with an attention deficit disorder? ☐ Yes ☐ No

☐ ADD ☐ ADHD

Has your student been diagnosed with a sensory integration disorder? ☐ Yes ☐ No

☐ SPD ☐ Autism ☐ PDD

Other

Please note any additional comments or concerns you would like us to know about your student's health. If you need more space, feel free to add another page.



ANNUAL PARENT COMMITMENT

Today's Date: _____

Student's Name _____ Grade: _____ Student's Name _____ Grade: _____

EACH PARENT OR LEGAL GUARDIAN MUST READ AND INITIAL EACH PARAGRAPH.

We understand and agree that it is a privilege to attend Willamette Christian School and therefore we will uphold the school with a positive attitude and our prayers.

_____	We place our trust in Willamette Christian School, its administration, faculty, and staff and will work together in a spirit of unity between the school and home.
_____	We promise to encourage obedience to the rules and policies, as stated in the Parent & Student Handbook, and to foster an attitude of respect for the Christian culture and life which are maintained at Willamette Christian School.
_____	We pledge to support the school administration and teaching staff in decisions made in the education of our student.
_____	We promise to promote a positive view regarding the school program to all we converse with and to address the appropriate school personnel (per steps outlined in the Parent & Student Handbook) with any concerns we may have throughout the school year.

Spiritual and School Philosophy

_____	We understand and agree that our child will be taught to worship one God – Father, Son, and Holy Spirit – and to honor the Bible, as God's only written word. Our child will be taught that the God of the Bible is a personal God and that through Christ's death and resurrection one can have a personal relationship with Him. We understand that the school will accept students of varying religious backgrounds, but that all students must comply with all behavior, dress, and spiritual requirements as established from time to time by the school administration and board.
_____	We have read and agree with the school's Statements of Faith and Philosophy. We will give active support to the school program in every way possible and make a sincere effort to attend, participate, and volunteer in school functions.

Conduct and Standards

_____	We agree to accept and support all rules and regulations of Willamette Christian School and authorize the school to administer the disciplinary methods stated in the Parent & Student handbook. We understand the standards of the school will not tolerate profanity, obscenity in word or actions, or any type of action or harassment from students or parents that are deemed disrespectful or harmful to school staff or students. We understand that parents who behave in this manner to a staff member will be asked to leave the campus and may be banned from the campus.
_____	We will expect our child to comply with school regulations. We will withdraw our child or accept the school's right to dismiss them if we become unable to support these policies, procedures, and rules. We realize that the school reserves the right to dismiss any student who does not respect its spiritual standards or cooperate in the educational process of the school.
_____	We understand that damage to school property by the student due to willful negligent means will be directly charged to my account.
_____	We give permission for our child to take part in all regular school-day activities, including school-sponsored trips. We release the school from liability because of any injury at school or during any school-associated activity.



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ANNUAL PARENT COMMITMENT (continued)

Tuition Payment Policies

_____	We have read and will abide by the school's policies in regard to tuition payments, attendance policies, withdrawal policies and policies regarding refunds and/or non-refundable fees as stated on the Tuition Contract and in the Parent & Student Handbook.
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Dispute and Reconciliation

_____	<p>We understand that expectations and perceptions may, at times, come into conflict. In Christian relationships, the priority of love should direct all our actions as a reflection of the loving submission of Christ to the Father. The way we resolve conflicts and perceive offenses will demonstrate the reality of Christ to a watching secular society. (John 13:34-35)</p> <p>The school has specific requirements for all aspects of conflict resolution, including (but not limited to) student-to-student conflict, student-to-teacher conflict, parent-to-teacher or parent-to-parent conflict. We acknowledge our requirement to follow the procedures as outlined in the Parent & Student Handbook.</p>
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Medical Release

_____	We, the parents/guardians, authorize Willamette Christian School to call emergency services (911) in case of an accident and to arrange for an emergency medical care doctor in case the parent is not immediately available. Any physician called by Willamette Christian School, paramedics, or hospital emergency service may treat and/or take necessary measures for the health and well-being of the child. It is understood that a conscientious effort will be made to notify the parents before such action will be taken.
_____	We, the parents/guardians, will accept responsibility for the cost of any medical service, physician, or hospital care.
_____	We understand the school's insurance is secondary to parent insurance for school related accidents.

Signatures

We acknowledge by signing this agreement, it is for a limited duration, and that all rights and privileges herein terminate upon the expiration date of the academic year applied for, unless terminated sooner. We understand that we are responsible for all financial obligations as set forth in the school's financial policies.

The signature of both parents/guardians is required unless a court has appointed legal custody to only one.

Parent/Legal Guardian _____ Date _____

Parent/Legal Guardian _____ Date _____



CODE OF CONDUCT COMMITMENT FORM

Today's Date: _____ Student's Name: _____ Grade: _____

We believe it is important to affirm our partnership, family and school, in providing the best possible educational environment for your student. Parents are to discuss this document and the expectations listed with their student. This form must be signed and dated before the student will be allowed to attend classes.

Code of Conduct

Individual behavior is a vital aspect of school life, based on a sense of personal responsibility and having respect for others. Students at Willamette must be willing to conduct themselves with a spirit of cooperation, courtesy, and consideration of others.

Students at Willamette must:

- Generally have a positive attitude toward teachers, peers, and all school staff and volunteers.
- Practice cheerful obedience to all in authority.
- Arrive on time to school and all classes.
- Bring required materials to school each day and to each class throughout the day (Middle School).
- Complete all assignments and expected tasks.
- Be respectful to others in and out of the classroom.
- Be truthful and honest in all behavior.
- Be respectful of individual, school, and church property.
- Use appropriate language at all times.
- Follow all school rules and regulations.

Willamette expects full cooperation from both student and parent in the education process. Lack of student or parent cooperation may result in permanent dismissal. When misconduct occurs, corrective measures that are appropriate to the student's age level will be used to help the student change the behavior. Please refer to the Parent & Student Handbook for specific information.

I have read the rules stated above, understand my responsibility and will ensure my student's adherence to the rules.

Parent signature _____ Date _____

Parent signature _____ Date _____

I have read the rules stated above and have discussed them with my parents.

*(Only **3rd through 8th** grade students need to sign.)*

Student's signature _____ Date _____



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SCHOOL REFERENCE FORM Grades 1st through 5th

TO THE PARENT OR LEGAL GUARDIAN: Please complete the "Release of Information Authorization" portion only. Then submit this form to your student's current teacher, principal, or counselor to complete and return by mail.

I hereby waive access to this form and I understand it shall remain confidential: _____ Yes _____ No	
_____ Signature of Parent or Legal Guardian	_____ Date

RELEASE OF INFORMATION AUTHORIZATION:

I, the parent/guardian, authorize you to release information requested by Willamette Christian School. We would appreciate the following information on the prospective student. Information given will be treated in a confidential manner. Please mail or fax to the following address at your earliest convenience. Thank you!

Admissions/Willamette Christian School 2500 W. 18th Ave. Eugene, OR 97402 Fax # (541) 686-8747
wcsoffice@yourwcs.com

TO BE COMPLETED BY A TEACHER, PRINCIPAL, OR COUNSELOR:

Name of School: _____ Number of years in your school: _____

School Address: _____

Attendance (circle one): Good Average Poor Please comment if poor: _____

Achievement test data (most recent) Name of test: _____

Grade level equivalent in: _____ Reading _____ Language _____ Math

Percentile in: _____ Reading _____ Language _____ Math

Has this student ever received special services? ☐ Yes ☐ No

If so, briefly explain _____

Work habits _____ Social adjustment _____

Has the student ever been suspended or expelled from school? ☐ Yes ☐ No

If so, briefly explain _____

Has the student had any disciplinary difficulty in school? ☐ Yes ☐ No

If so, briefly explain _____

Form completed by: (printed name) _____ Signature: _____	
Title: _____	Phone number (with extension): _____





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SCHOOL REFERENCE FORM Grades 6th through 8th

TO THE PARENT OR LEGAL GUARDIAN: Please complete the "Release of Information Authorization" portion only. Then submit this form to your student's current teacher, principal, or counselor to complete and return by mail.

I hereby waive access to this form and I understand it shall remain confidential: _____ Yes _____ No

Signature of Parent or Legal Guardian

Date

RELEASE OF INFORMATION AUTHORIZATION:

I, the parent/guardian, authorize you to release information requested by Willamette Christian School. We would appreciate the following information on the prospective student. Information given will be treated in a confidential manner. Please mail or fax to the following address at your earliest convenience. Thank you!

Admissions/Willamette Christian School 2500 W. 18th Ave. Eugene, OR 97402 Fax # (541) 686-8747
wcsoffice@yourwcs.com

TO BE COMPLETED BY A TEACHER, PRINCIPAL, OR COUNSELOR:

Name of School: _____ Number of years in your school: _____

School Address: _____

Attendance (circle one): Good Average Poor Please comment if poor: _____

Achievement test data (most recent) Name of test: _____

Grade level equivalent in: _____ Reading _____ Language _____ Math _____

Percentile in: _____ Reading _____ Language _____ Math _____

Has this student ever received special services? ☐ Yes ☐ No

If so, briefly explain _____

Work habits _____ Social adjustment _____

Has the student ever been suspended or expelled from school? ☐ Yes ☐ No

If so, briefly explain _____

Has the student had any disciplinary difficulty in school? ☐ Yes ☐ No

If so, briefly explain _____

Form completed by: (printed name) _____ Signature: _____

Title: _____ Phone number (with extension): _____

[Type here]

Updated 1/16/15



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International Students Kindergarten through 8th Grade Fees and Contract

Required Fees: All fees are per student:

◆ Application fee – non refundable	\$350.00
◆ Registration fee – non refundable after a travel visa has been secured	\$500.00
◆ Curriculum fee – 6 th through 8 th grades	\$150.00

Annual Tuition

◆ Kindergarten through 5th Grade	\$8,600.00
◆ 6th through 8th Grade	\$9,250.00

English Language Instruction:

If students are not able to demonstrate a basic ability to read, speak and comprehend the English language they will be required to take ESL classes. Course fees are set at \$35 per hour and a student will be assigned to a course regiment based on their English assessment score. The student will be required to take the ESL course for one, two, three quarters or for the entire year.

Lunch and Beverage:

Hot lunches may be purchased daily or in packets of 10. A lunch menu is published monthly. The school follows USDA guidelines for healthy eating. Meal tickets are not transferable from one school year to the next. Lunch fees are as follows:

K – 2 nd Grade	\$3.00 per day	(\$510.00 full year, not refundable or transferable)
3 rd – 5 th Grade	\$3.50 per day	(\$595.00 full year, not refundable or transferable)
6 th – 8 th Grade	\$4.00 per day	(\$680 full year (not refundable or transferable)

FINANCIAL POLICIES

Payments

Tuition is due in full by August 15th prior to the September academic year and must be made in cash, check, cashier's check, or with VISA or MasterCard.

Withdrawal Information and Refund Policy:

- ◆ Once the enrollment forms and fees have been submitted a written notice is required 30 days in advance of intention to withdraw a child from school.
- ◆ The application fee is non-refundable.
- ◆ Once the travel visa has been issued the registration fee and curriculum fees are non-refundable.
- ◆ Summer withdrawal: (withdrawal in June, July or August for the school year beginning the following September) A 10% withdrawal fee will be collected from any tuition paid prior to a refund being issued.
- ◆ Once the school year begins, tuition for the entire year is non-refundable regardless of the number of days the student attends.

Non-Discriminatory Policy:

Willamette Christian School admits students of applicable age, regardless of sex, race, color, or national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students of the school. We welcome students of all races and nationalities, who willfully submit to the Statement of Faith.



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Enrollment: Student Name _____ Grade _____ Annual Tuition _____

Parent/Guardian Pledge

I promise to encourage obedience to the rules and policies of the school and to foster an attitude of respect for the Christian culture and life which are maintained at Willamette Christian School. I pledge to support the school administration and teaching staff in decisions made in the education of my student. I promise to promote a positive view regarding the school program to all I converse with and to address the appropriate school personnel with any concerns I may have throughout the school year.

I have carefully read the rules for enrollment and do agree to comply with all terms and regulations expressed in the Willamette Christian School Parent/Student Handbook and to be bound by the school to pay all tuition and fees required in accordance with the financial policy of the school for International Students. I understand that once the enrollment forms and fees have been submitted, a written notice is required 30 days in advance of intention to withdraw a child from school.

I understand my responsibilities and the rules and regulations set by the Student and Exchange Visitor Program (SEVP) and will comply with all stated guidelines.

I affirm that I have the financial resources to enroll my child in this school program for the entire school year. I understand it is my responsibility to secure and pay for appropriate housing for my child and to provide for food and other needs my child will have while in the United States attending school. Should the school contact me to inform me of a need my child has, I pledge to take care of the situation within three to five days.

Note: Both parents/guardians must sign this agreement if both are listed as "financially responsible" on the registration form.

Parent/Guardian Signature (required)

Date (required)

Parent/Guardian Signature (required)

Date (required)

Willamette Christian School admits students of applicable age, regardless of sex, race, color, or national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students of the school. We welcome students of all races and nationalities who willfully submit to the Statement of Faith.

For Office Use Only:

Total annual tuition: \$ _____

Fees paid Yes No date _____

I-20 Issued _____ Yes No

Tuition paid Yes No date _____