

Mannheim School District 83  
Board of Education  
May 9, 2013  
6:30 p.m.

The Regular Meeting of the Mannheim School District 83 Board of Education, Cook County, was held on Thursday, May 9, 2013 at the Administration Center. President Anderson called the meeting to order at 6:30 pm. Secretary Patti read the roll call:

Present:        Marianne Anderson, President  
                 Francine Patti Secretary  
                 Nancy Tobin, Member  
                 Mary Lou Stefanski, Member  
                 Humberto Chaidez, Member  
                 Octavio Cordero, Member

Absent:         Deb Ahrens, Vice President

The meeting began with the Pledge of Allegiance.

**COMMUNICATIONS AND/OR OPPORTUNITY FOR EXPRESSION OF PUBLIC CONCERNS**

- Freedom of Information Act Request
- Thank-you note from Marty McConahay
- Kathy Lovely thanked the Board for the wonderful Board and Staff Recognition Party on May 7, 2013. Kathy also thanked the Board for the Staff Appreciation gift. A flash drive was given to all staffs.
- Thank-you to Enger School for the beautiful art work that is displayed in the Board Room and the halls of the Administration Center.

**CONSENT AGENDA**

Kim Petrasek announced the items listed on the Consent Agenda, which included the following:

**Approval of Minutes**

- April 23, 2013 Regular Meeting Minutes
- April 23, 2013 Closed Session Minutes
- May 2, 2013 Special Meeting.
- May 2, 2013 Closed Session Minutes.

### **Retirements**

- Cindy Henkel, Classroom Aide at Enger School, effective the end of the 2012-2013 school year.
- Janet Helwink, Teacher at Westdale School, effective the end of the 2015-2016 school year.

### **Resignations**

- Sheila Ruh, Media Specialist at Mannheim Middle School, effective the end of the 2012-2013 school year.

### **Leave Of Absence**

- Leticia Gutierrez

Release Denise Montgomery, Leap Tutor at Scott School, effective April 29, 2013.

### **Second Reading of Board Policy**

- 2:250-AP2, Administrative Procedure-Protocols for Record Preservation and Development of Retention Schedules
- 4:15, Identity Protection –
- 4:110-AP2. Administrative Procedure-Bus Driver Communication Devices, Pre-Trip and Post-Trip Inspection; Bus Driving Comments
- 4:170, Safety
- 4:170-AP2, Administrative Procedure-Criminal Offender Notification Laws
- 4:170AP6, Administrative Procedure-Plan for Responding to a Medical Emergency at a Physical Fitness Facility with an AED
- 5:30-AP2, Administrative Procedure Investigations
- 5:50, Drug and Alcohol-Free Workplace; Tobacco Prohibition
- 5:260, Student Teachers

### **First Reading of Board Policy**

- Board Policy 6:190, Extracurricular and Co-Curricular Activities
- Board Policy 6:235-E5, Exhibit – Children’s online Privacy Protection Act
- Board Policy 6:240, Field Trips
- Board Policy 7:190, Student Discipline
- Board Policy 7:305, Student Athlete Concussions and Head Injuries
- Board Policy 8:20, Community Use of School Facilities
- Board Policy 8:25, Advertising and Distributing Materials in Schools Provided by Non-School Related Entities
- Board Policy 8:95-AP, Administrative Procedure-Parental Involvement

Approval of Bills

It was moved by Ms. Patti and seconded by Cordero to approve the Consent Agenda.

Roll Call:

Ayes: Anderson, Patti, Tobin, Stefanski, Chaidez, Cordero

Nays: None

Absent: Ahrens

Motion Carried

### **SUPERINTENDENT'S REPORT**

- Mrs. Petrasek reviewed the Administrators Evaluation process effective this school year required by the State of Illinois.
- Ron Carleton updated the Board on the Wireless System project beginning on May 28, 2013 and completed by July 3, 2013 at all buildings. The construction on the Early Childhood Center at Westdale will begin on May 28, 2013. Mannheim Educational Foundation (MEF) will host the first Golf Outing on September 14, 2013. He will be sending letters out to vendors the week of May 13, 2013.
- Guenther Schmidt reported the construction meetings are on going and reviewed the results of the Wireless System Bids. He asked to Board to award the job to the low bidder, Advance Wiring System.

It was moved by Mrs. Tobin and seconded by Mr. Chaidez to accept the construction bid from Advance Wiring System.

Roll Call:

Ayes: Anderson, Patti, Tobin, Stefanski, Chaidez, Cordero

Nays: None

Absent: Ahrens

It was moved by Nancy Tobin to proceed with a financing timeline to include the issuance of \$5.175 million in previously authorized Working Cash Fund Bonds and the refinancing of a portion of the Bonds issued in 2011 and seconded by Ms. Patti to accept the motion.

Roll Call:

Ayes: Anderson, Patti, Tobin, Stefanski, Chaidez, Cordero

Nays: None

Absent: Ahrens

### **INFORMATIONAL ITEMS**

### **MISCELLANEOUS**

**NEW BUSINESS**

There being no further business to come before the Board, it was moved by Ms. Patti and seconded by Mrs. Stefanski to adjourn to closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance, dismissal of specific employees, and/or real estate transaction at 6:58 p.m.

Roll Call:

Ayes: Anderson, Patti, Tobin, Stefanski, Chaidez, Cordero

Nays: None

Absent: Ahrens

It was moved by Mrs. Stefanski and seconded by Mr. Chaidez for the Board to reconvene the Regular Meeting at 8:18 p.m.

Roll Call:

Ayes: Anderson, Patti, Tobin, Stefanski, Chaidez, Cordero

Nays: None

Absent: Ahrens

There being no further business to come before the Board, it was moved by Mrs. Tobin and seconded by Mrs. Stefanski to adjourn the meeting at 8:20 p.m.

Roll Call:

Ayes: Anderson, Patti, Tobin, Stefanski, Chaidez, Cordero

Nays: None

Absent: Ahrens

President Anderson adjourned the meeting at 8:21p.m. The next Regular Meeting will be Thursday, June 10, 2013 at the Administration Center.

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Francine Patti, Secretary  
Board of Education Mannheim District 83

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Marianne Anderson, President  
Board of Education Mannheim District 83