

Mannheim School District 83  
Board of Education  
November 8, 2012  
6:30 p.m.

The Regular Meeting of the Mannheim School District 83 Board of Education, Cook County, was held on Thursday, November 8, 2012 at the Administration Center. President Anderson called the meeting to order at 6:33 pm. Secretary Patti read the roll call:

Present:        Marianne Anderson, President  
                  Francine Patti Secretary  
                  Nancy Tobin, Member  
                  Mary Lou Stefanski, Member  
                  Octavio Cordero, Member

Absent:         Deb Ahrens, Vice President  
                  Humberto Chaidez, Member

The meeting began with the Pledge of Allegiance.

**CELEBRATION OF SCHOOL BOARD MEMBERS' DAY**

- Enger, Mannheim Middle, Roy, Scott, and Westdale Schools students honored the Board of Education with written notes, student essays, power point presentations and a picture of the Board through a student's eyes.
- Mrs. Petrasek thanked all students and parents for attending the Board of Education Meeting and the wonderful presentation to honor the Board.

**SCHOOL IMPROVEMENT PLANS**

- Roy School Principal, Joe Stanislao gave a presentation on Roy School's Improvement Plan.
- Carrie Novak, Principal at Scott School and Assistant Principal, Mike Courington presented Scott School's Improvement Plan.

**COMMUNICATIONS AND/OR OPPORTUNITY FOR EXPRESSION OF PUBLIC CONCERNS**

- Freedom of Information Request Letter
- Freedom of Information Request Letter

- Thank-you to Julia CopperSmith, Maureen Hergott, and the Scott School students for the beautiful art work that decorates the Board Room and the hallway at the Administration Center.

## **CONSENT AGENDA**

Kim Petrasek announced the items listed on the Consent Agenda, which included the following:

### **Approval Of Minutes**

- October 11, 2012 Regular Meeting
- October 11, 2012 Closed Session

### **Appointments**

- Melissa Salinas, Classroom Aide at Scott School, effective October 22, 2012.
- Nicole Failla, Teacher at Scott School, effective November 13, 2012.
- Erika Suarez, Health Clerk at Roy School, effective January 7, 2013.
- Jasmine Deida, Bilingual Classroom Aide at Scott School, effective November 13, 2012.
- Dana Cipriani, Teacher at Scott School, effective November 13, 2012.

### **Resignations**

- Heather Michaels, Classroom Aide at Scott School.
- Melissa Salinas, Classroom Aide at Scott School.
- Cyndi Sidor, Assistant Business Manager at the Administration Center.
- Bridget Matz, Swim Aide at Mannheim Middle School.
- Erika Suarez, School Secretary at Roy School.
- Emily Buhle, Teacher at Scott School.

**The Board of Education reviewed and approved State of Illinois Rising Star required reports for all district schools.**

- Mannheim District 83
- Mannheim Middle School
- Roy School
- Scott School
- Westdale School

### **Approval Of Bills**

- The Board reviewed and approved the current list of bills that totaled \$168,813.00

## **Second Reading of Board Policy**

- 2:20, Powers and Duties of the School Board
- 2:20-E, Exhibit – Waiver and Modification Request-Resource Guide
- 2:30, School District Elections
- 2:110, Qualifications, Term, and Duties of Board Officers
- 2:125, Board Member Expenses
- 2:140-E, Exhibit – Guidance for Board Member Communication, Including Email Use
- 2:200, Types of School Board Meetings
- 2:200-AP, Administrative Procedure-Types of School Board Meetings
- 2:220, School Board Meeting Procedure
- 2:250-E2, Exhibit – Immediately Available District Public Records and Web-Posted reports and Records
- 4:45, Insufficient Fund Checks and Debt Recovery
- 4:45-E1, Exhibit – Cover Page Documenting the Process to Seek Offset from the Office of the Comptroller
- 4:45-E2, Exhibit – Notice of Claim and Intent to Seek Recovery; Challenge; and Response to Challenge
- 4:60, Purchases and Contracts
- 4:60-AP1, Administrative Procedure-Purchases
- 4:60-E, Exhibit – Notice to Contractors
- 4:70, Resource Conservation
- 4:100, Insurance Management
- 4:170, Safety
- 5:30, Hiring Process and Criteria
- 5:125, Personal Technology and Social Media, Usage and Conduct
- 6:60, Curriculum Content
- 6:60-AP, Administrative Procedure – Comprehensive Health Education Program
- 6:65, Student Social and Emotional Development
- 7:70, Attendance and Truancy
- 7:190-AP3, Administrative Procedure – guidelines for Reciprocal Reporting of Criminal Offenses Committed by Students

It was moved by Ms. Patti and seconded by Mr. Cordero to approve the Consent Agenda.

### Roll Call:

Ayes: Anderson, Patti, Tobin, Stefanski, Cordero

Nays: None

Absent: Ahrens, Chaidez

Motion Carried

## **SCHOOL TREASURER APPOINTMENT RESOLUTION**

It was moved by Mrs. Tobin and seconded by Mrs. Stefanski to appoint Martin McConahay treasurer effective November 1, 2012

Roll Call:

Ayes: Anderson, Patti, Tobin, Stefanski, Cordero

Nays: None

Absent: Ahrens, Chaidez

Motion Carried

## **SUPERINTENDENT'S REPORT**

- Mannheim School District 83 2012 School Report Card.
- Mannheim Middle School 2012 School Report Card.
- Roy School 2012 School Report Card.
- Scott School 2012 School Report Card.
- Westdale School 2012 School Report Card.
- Brian Knox gave an update on the District School Report Card with a breakdown of achievement and demographic data over time.
- Ron Carleton updated the Board on the bid results for the 2-way radio. The replacement of the chiller unit at Roy School will begin the week of November 12, 2012 and will be completed over spring break. The generator project at the Administration Center and Enger School will start on Monday, November 12, 2012. Ron gave the Board plans for the Preschool at Westdale School to review, and the designing phase is moving along great with the input from the teachers,.

It was moved by Mrs. Stefanski and seconded by Mrs. Tobin to approve the bid for the two-way radio.

Roll Call:

Ayes: Anderson, Patti, Tobin, Stefanski, Cordero

Nays: None

Absent: Ahrens, Chaidez

Motion Carried

Architect Catrina Knapczyk gave an update on the Emergency Generator at the Administration Center and Enger School, the Chiller Unit project at Roy School, and the Preschool project at Westdale School. The project is in the designing phase and they are meeting with the preschool teachers for their ideas and needs.

## **NOMINATING DELEGATE FOR THE NOVEMBER CONFERENCE**

- Board Member Mary Lou Stefanski was nominated to be the District Delegate for the Joint Conference in November.

It was moved by Mrs. Tobin and seconded by Ms. Patti to appoint Mary Lou Stefanski as the Mannheim District 83 Delegate at the November Joint Conference.

Roll Call:

Ayes: Anderson, Patti, Tobin, Stefanski, Cordero

Nays: None

Absent: Ahrens, Chaidez

Motion Carried

There being no further business to come before the Board, it was moved by Ms. Patti and seconded by Mrs. Tobin to adjourn to closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance, dismissal of specific employees, and/or real estate transaction at 7:35 p.m.

Roll Call:

Ayes: Anderson, Patti, Tobin, Stefanski, Cordero

Nays: None

Absent: Ahrens, Chaidez

Motion Carried

It was moved by Mrs. Stefanski and seconded by Ms. Patti for the Board to reconvene the Regular Meeting at 9:01 p.m.

Roll Call:

Ayes: Anderson, Patti, Tobin, Stefanski, Cordero

Nays: None

Absent: Ahrens, Chaidez

Motion Carried

There being no further business to come before the Board, it was moved by Mrs. Tobin and seconded by Mr. Cordero to adjourn the meeting at 9:03 p.m.

Roll Call:

Ayes: Anderson, Patti, Tobin, Stefanski, Cordero

Nays: None

Absent: Ahrens, Chaidez

Motion Carried

President Anderson adjourned the meeting at 9:03 p.m. The next Regular Meeting will be Thursday, December 13, 2012 at the Administrative Center.

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Francine Patti, Secretary  
Board of Education Mannheim District 83

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Marianne Anderson, President  
Board of Education Mannheim District 83