



**Board of Education
August 10, 2017 - 6:30 p.m.
Mannheim School District 83
Administration Center, Board Room
Regular Minutes**

The Regular Meeting of the Mannheim School District 83 Board of Education, Cook County, Illinois was held August 10, 2017 at the Mannheim School District 83 Administration Center, 10401 West Grand Avenue, Franklin Park, IL 60131. President Anderson called the meeting to order at 6:31 p.m. Secretary Ayala read the roll call:

Present: Marianne Anderson, President
Humberto Chaidez, Vice President (arrived 6:32 p.m.)
Maribel Ayala, Secretary
Nancy Tobin, Member
Joe Klinger, Member
Tammy Campeotto, Member
Sandra Mich, Member

Absent: None

PLEDGE OF ALLEGIANCE

INTRODUCTION OF NEW DISTRICT STAFF MEMBERS

- *Mrs. Petrasek* presented the new staff members to the Board of Education. Mrs. Anderson welcomed all and introduced the Mannheim School District 83 Board Members to the new staff members.

BOARD REGONITION OF FORMER BOARD MEMBER

- Octavio Cordero was honored for his service to the Mannheim School District 83 School Board as well as to the community.

COMMUNICATIONS AND/OR OPPORTUNITY FOR EXPRESSION OF PUBLIC CONCERNS:

Mrs. Lovely – Excited for the new school year to start. The school building are looking wonderful. Looking forward to a great year.

FOIA:

- Smart Procure – Vendor information provided.

Thank You Note Received:

- Received from Linda Gordon.

Kim Petrasek announced the items listed on the Consent Agenda, which included the following:

Approval of Minutes:

- Regular Minutes – June 10, 2017.
- Closed Session Minutes – June 10, 2017.
- Public Hearing Minutes – June 10, 2017.

Retirements:

- Victor Nowakowski – Administration Center – Technology PowerSchool – Effective January 31, 2018.

New Hires:

- Karina Ayala Vizcarra - Scott School - Classroom Aide.
- Roselia Aguilar - Roy School – Teacher.
- Brittany Baran - Scott School – Teacher.
- Jennifer Bartkowitz - Scott School - Classroom Aide.
- Elizabeth Cano - Westdale School Teacher.
- Crystal Cardenas - MECC – Teacher.
- Megan Cruz - Enger School - Classroom Aide.
- Ilyas Dagli - Mannheim Middle School – Teacher.
- Norma Diaz - Scott School - Lunch Monitor
- Michael Dziallo - Administration Center - Human Resource Director.
- Emily Ernst - Roy School – Teacher.
- Megan Fethiere - Roy School - Classroom Aide.
- Jacqueline Gaffney - Enger School - District Nurse.
- Erica Granada - Enger School – Principal.
- Debra Greenwood Enger School - Classroom Aide.
- Diane Hooper - Mannheim Middle School – Teacher.
- Lisa Korkowski - Mannheim Middle School – Teacher.
- Paul Lakofka - Mannheim Middle School – Teacher.
- Sarah Leemans - Mannheim Middle School – Teacher.
- Amber Lechman - Roy School – Teacher.
- Raquel Martinez - Mannheim Middle School – Teacher.
- Carly Michlin - Roy School – Teacher.
- LeeAnne Middona - Roy School – Teacher.
- Megan Murphy - Mannheim Middle School – Teacher.
- Janell Nunziato - Roy School - Classroom Aide.
- Dana Parker - Roy/Scott School – Teacher.
- Kimberly Patterson - Roy School – Teacher.

- Zachary Pros - Administration Center - Lead Maintenance.
- Nelida Rodriguez - Westdale School - Lunch Monitor.
- Cynthia Saavedra - Scott School – Teacher.
- Samantha Saltess - Mannheim Middle School – Teacher.
- Eric Santos - Administration Center - Technology Learning Coach.
- Jocelyn Vazquez - Scott School – Teacher.
- Jamie Wass - Mannheim Middle School – Teacher.

Resignations:

- Roberta Jeske - Westdale School/Transportation - Lunch Monitor/Bus Driver - Effective July 1, 2017.
- Patricia Northcutt - Roy School - Teacher - Effective end of 2016 -2017 school year.
- Delia Deflorio - Scott School - Lunch Monitor - Effective end of 2016 - 2017 school year.
- Elizabeth Kennel - Scott School - Teacher - Effective end of 2016 - 2017 school year.
- Wayne Simons - Westdale - Lunch Monitor - Effective end of 2016 -2017 school year.
- Rodrigo Soto - Administration Center - District Wide Custodian - Effective August 16, 2017.
- Amanda Tranchita - Enger School - Teacher - Effective end of 2016 - 2017 school year.
- Danielle Volino - Enger School - Classroom Aide - Effective June 13, 2017.
- Christine Castro - Westdale School - District Bilingual LSD - Effective June 20, 2017.
- Megan Cruz - Westdale - Crossing Guard - Effective July 7, 2017.
- Maria Alamo - Mannheim Middle School - Lunch Monitor - Effective end of 2016 - 2017 school year.

Leaves:

- Jennifer Muisenga - Scott School - Requesting FMLA commencing on November 7, 2017 and returning to February 21, 2018.
- Lori Garrard - Mannheim Early Childhood Center - Classroom Aide - Requesting FMLA commencing August 28, 2017 and will conclude on September 15,2017.

(Leaves continued)

- Ron Wilczenski - Administration Center - Maintenance -Requesting paid FMLA commencing on July 17, 2017 through October 12, 2017. He will likely be unable to return to work for at least 3 to 6 months.

Approval of Bills

- June 2017 Bills
- July 2017 Bills

Approval of Mannheim School District 83 Tentative Budget 2017-2018 School Year.

Approval of LASEC Tentative Budget 2017 - 2018 School Year.

Integrated Pest Management (IPM) Notice.

AHERA Management Plan Notice.

District 83 Annual Safety Plan Update 2017 -2018.

First Reading of Board Policies

- 2:210 , Organizational School Board Meeting - Policy unchanged - comma added.
- 4:60 E Exhibit - Notice to Contractors - Update for minor correction for style.
- 4:70 Resource Conservation - Minor continuous improvement updates made to footnotes.
- 4:170 -AP1, E1, Exhibit - Accident or Injury Form. -- Updated minor corrections for style.
- 4:170-AP4, Administrative Procedure-National Terrorism Advisory System - Policy rewritten.
- 6:80, Teaching About Controversial Issues - Policy and footnotes updated.
- 6:120,AP1,E1, Exhibit - Notice to Parents/Guardians Regarding Section 504 Rights. Policy updated.
- 6:120-AP3, Administrative Procedure-Service Animals - Policy Updated.
- 6:120-AP3, E1, Exhibit - Guidelines for Service Animals in School Facilities. - Policy exhibit and footnotes updated.
- 6:210, Instructional Materials - Policy, footnotes, and Legal References are updated.
- 6:290, Homework. - Policy unchanged. Minor change to footnotes.
- 6:310-E, Exhibit - Class Substitution Request - Exhibit updated.

(First Reading of Board Policies continued)

- 6:330, Achievement and Awards - Policy unchanged. Minor improvements to footnotes.
- 7:80, Release time for Religious Instruction/Observance - Policy and footnotes 3 updated.
- 7:160, Student Appearance - Policy unchanged. Last sentence update.
- 7:340-AP2, Administrative Procedure - Storage and Destruction of School Student Reports - Policy updated with minor correction for style.
- 7:340-AP2, E1, Exhibit letter containing Schedule for Destruction of School Student Records - Exhibit updated with minor corrections for style.
- 8:70 Accommodating Individuals with Disabilities - Policy and footnotes are updated.

It was moved by Mr. Klinger and seconded by Mr. Chaidez to approve the Consent Agenda.

Roll Call:

Ayes: Anderson, Chaidez, Ayala, Tobin, Klinger, Campeotto, Mich

Absent: None

Abstain: Klinger, Mich (Minutes only)

Nays: None

Motion Carried

SUPERINTENDENT'S REPORT:

Buildings, Grounds, and Transportation – Ron Carleton

- Great job was done by staff members in getting the buildings ready to open on July 31, 2017.
- Enger School was an in-depth remodel. All rooms were touched.
- Roof was completed at the Administration Center/Enger.
- Asphalt work done on the west side of the parking lot of Administration Center, other half will be done after school releases in the spring.

Architect's Report - Guenther Schmidt/Katrina Prost

- Chillers were replaced for whole complex; temporary cooling station was brought in to cool the complex.
- Mechanical system in place.
- Elevator location was at Enger, awaiting arrival of new one for installation. Accommodations have been made for students until the elevator is active.
- Final cleaning has been completed; there are no construction materials in any of the buildings.
- Enger Office closet in process of being completed.
- Punch list being completed – 90% done.

- Outside lighting of Administration Center/Enger has been replaced with LED lighting. Will reduce energy costs.
- Technology updates done both hardware and software.

Mrs. Petrasek informed the Board that a new phone system is in place, Cisco. All have been trained on the use of the new Cisco system. Nortel was used for 13 years and we can no longer receive support for Nortel.

Ron Carleton informed the Board of the upgrade in the security system. Should a lockdown occur, a call is dispatched to local police, texts are sent out to appropriate staff members. Enger bathrooms all have emergency call buttons.

UNFINISHED BUSINESS

- Mrs. Alicia Cieszykowski summarized the 17 – 18 Mannheim School District 83 Budget.

NEW BUSINESS

- Golf Outing – September 9, 2017.
- Trek to the REC – September 10, 2017.
- Acceptable Use Policy – please sign and return.

MISCELLANEOUS

- June and July issue of Board and Administrator.

ADJOURN TO CLOSED SESSION FOR THE PURPOSE OF DISCUSSING APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES, and/or REAL ESTATE.

It was moved by Mrs. Ayala and seconded by Mr. Klinger to adjourn to Closed Session.

Roll Call:

Ayes: Anderson, Chaidez, Ayala, Tobin, Klinger, Campeotto, Mich

Absent: None

Abstain: None

Nays: None

Motion Carried

ADJOURNMENT to Closed Session 7:33 p.m.

It was moved by Mrs. Ayala and seconded by Mrs. Anderson to reconvene to Regular Meeting Session at 8:06 p.m.

Roll Call:

Ayes: Anderson, Chaidez, Ayala, Tobin, Klinger, Campeotto, Mich

Absent: None

Abstain: None

Nays: None

Motion Carried

It was moved by Mrs. Anderson and seconded by Mrs. Tobin to accept the retirement of Mr. Knox.

Roll Call:

Ayes: Anderson, Chaidez, Ayala, Tobin, Klinger, Campeotto, Mich

Absent: None

Abstain: None

Nays: None

Motion Carried

It was moved by Mr. Klinger and seconded by Mrs. Ayala to adjourn to closed session at 8:08 p.m.

Roll Call:

Ayes: Anderson, Ayala, Tobin, Klinger, Campeotto, Mich

Absent: Chaidez (left at 8:07 p.m.)

Abstain: None

Nays: None

Motion Carried

It was moved by Mr. Klinger and seconded by Mrs. Ayala to reconvene to Regular Meeting Session at 8:13 p.m.

Roll Call:

Ayes: Anderson, Ayala, Tobin, Klinger, Campeotto, Mich

Absent: Chaidez

Abstain: None

Nays: None

Motion Carried

There being no further business to come before the Board, it was moved by Mrs. Campeotto and seconded by Mrs. Anderson to adjourn the Regular Meeting at 8:14 p.m.

Roll Call:

Ayes: Anderson, Ayala, Tobin, Klinger, Campeotto, Mich

Absent: Chaidez

Abstain: None


Nays: None

Motion Carried

President Anderson adjourned the meeting at 8:14 p.m. The next Regular Meeting will be held Thursday, September 14, 2017 at 6:30 p.m. at the Westdale School Media Center, 99 Diversey, Northlake, Illinois, 60164.



Maribel Ayala, Secretary
Board of Education Mannheim District 83



Marianne Anderson, President
Board of Education Mannheim District 83