



MANNHEIM SCHOOL DISTRICT 83

WHERE CARING AND LEARNING SHINE!

Board of Education
September 13, 2018- 6:30 p.m.
Mannheim School District 83
Westdale School Media Center
Regular Minutes

The Regular Meeting of the Mannheim School District 83 Board of Education, Cook County, Illinois was held September 13, 2018, at the Westdale School Media Center, 99 Diversey, Northlake, IL 60164. President Anderson called the meeting to order at 6:33 p.m., Secretary Ayala read the roll call:

Present: Marianne Anderson, President
Humberto Chaidez, Vice President
Maribel Ayala, Secretary
Nancy Tobin, Member
Joe Klinger, Member
Tammy Campeotto, Member
Sandra Mich, Member

Absent: None

Pledge of Allegiance was recited.

COMMUNICATIONS AND/OR OPPORTUNITY FOR EXPRESSION OF PUBLIC CONCERNS:

- Jay Almazan, Armando Salgado, and Victor Torres spoke on behalf of custodians regarding salaries. They would like the District 83 to consider increasing their salaries. President Anderson advised all in attendance that the School Board will take everything heard under advisement.
- Mrs. Kjome spoke regarding the increase of after school programs offered at Westdale School. One of the new programs is the Cultural Club. Ms. Amor and Ms. Luna presented a video showcasing the club. This is a growing club, last year there were about 20 students, this year there are about 44 students. One of the events the students participate in is the International Night at Westdale School. Parents as well as students are excited to participate. The teachers of students who participate notice a positive impact, improved culture of Westdale, and students are learning culture from each other. Ms. Amor and Ms. Luna invited the Board to attend International Night.
- Thank You Notes were received from the Schmidt Family, Westdale School, Enger School, Scott School, MECC, and Roy School.
- FOIA Request from NBC was answered.
- Ms. Gwendolyn Olvera, new teacher this year at MMS and Alan Merkin, new teacher this year at Scott School were introduced to the Board. Mrs. Anderson thanked both for coming.

CONSENT AGENDA

Kim Petrasek announced the items listed on the Consent Agenda, which included the following:

Approval of Minutes

- Regular Minutes – August 9, 2018.
- Closed Session Minutes – August 9, 2018.

New Hire

- Melanie Miller - Enger/Roy Schools - Speech Teacher. Effective August 13, 2018.
- Roberto Esquivel - District Wide - Sub Custodian. Effective August 13, 2018.
- Jose Hermida - District-wide - Sub Custodian. Effective August 15, 2018.
- Jennifer Juarez - Westdale School - Lunch Monitor. Effective August 15, 2018.
- Adriana Leanos - Roy School - Classroom Aide. Effective August 15, 2018.
- Beverly Phipps - Transportation - Bus Driver. Effective September 5, 2018.
- John Lewis - Transportation - Bus Driver. Effective September 4, 2018.

Leaves

- Ashley Darst - Teacher - Roy School - requesting extension of FMLA.

Resignations

- Wanda Colon - Westdale School - Leap Tutor - Effective July 17, 2018.
- Jarrett Svendsen - Teacher - Mannheim Middle School - Effective July 7, 2018.
- Stephanie Willard - Speech and Language - Enger School - Effective July 19, 2018.
- Jessica Harrison - Teacher - Enger School - Effective July 27, 2018.
- Dennis Boulus - Teacher - Mannheim Middle School - Effective July 31, 2018.
- Megan Cruz - Classroom Aide - Enger School - Effective July 31, 2018.
- Theresa Caton - Bus Driver - Transportation - Effective July 27, 2018.
- Stephanie Segura - Bus Driver - Transportation - Effective July 30, 2018.
- Rosa Moy - Classroom Aide - Enger School - Effective July 31, 2018.
- Jennifer Nero - Westdale School - Lunchroom Supervisor - Effective August 1, 2018.
- Natalie Sydor - Teacher - Mannheim Middle School - Effective July 31, 2018.
- Dennis Solinko - Technology Tech - Administration Center - Effective - August 1, 2018.
- Lauren Doman - Teacher - Mannheim Middle School - Effective August 9, 2018.
- Mark Saltz - Classroom Aide - Enger School - Effective August 9, 2018.

Position Change

- Joseph Morzy - Custodian - Moved from Mannheim Middle School to Scott School.
- Georgino Rivera - Custodian - Moved from Roy School to Mannheim Middle School.
- Odalis Maticiuc Saavedra - Classroom Aide - Moved from Roy School to Enger School.

Approval of Bills

First Reading of Board Policy

- **2:170 AP Qualifications Based Selection.** *This policy allows a district to 51 advertise on its website for proposed projects involving architectural, engineering, or land surveying services. Minor style update are made to the Legal References.*
- **3:40-E Checklist for the Superintendent Employment Contract Negotiation 53 Process.** *New. This exhibit is intended to serve as a resource to educate and guide the board through the superintendent employment contract negotiation process, encouraging both the board and superintendent to hire their own attorneys.*
- **4:80 Accounting and Audits.** *The policy, footnotes, and Legal References are 65 updated in response to ISBE best practice recommendations concerning the prevention of fraud, waste, and abuse in the administration of grants covered by GATA. A continuous improvement update is also made to footnote to explain the mechanics of revolving funds.*
- **4:80 AP1 Checklist for Internal Controls.** *Renumbered. The procedure is 69 updated in response to ISBE best practice recommendations concerning the prevention of fraud, waste, and abuse in the administration of grants covered by GATA.*
- **4:80 AP2 Fraud, Waste, and Abuse Awareness Program.** *New. The procedure 71 is created in response to ISBE best practice recommendations concerning the prevention of fraud, waste, and abuse in the administration grants covered by GATA.*
- **5:20 AP - Sample Questions and Considerations for Conducting the Internal 74 Harassment in the Workplace.** *Renamed. The procedure is updated to provide guidance and sample questions for any workplace harassment investigations, including, but not limited to, sexual harassment investigations. Other continuous improvement updates are made.*
- **6:135 Accelerated Placement Program.** *New. The policy is created in response 77 to 105 ILCS 5/14A, amended by P.A. 100-421.*
- **6:135 AP Accelerated Placement Program Procedures.** *New. The procedure 79 is created in response to 105 ILCS 5/14A, amended by P.A. 100-421.*
- **6:60 Curriculum Content.** *The policy, footnotes, and Legal References are 81 updated. New policy text provides a broad timeframe for when a unit of cursive writing will be offered to students by mirroring exactly what the Public Act states: "Before the completion of grade 5, students will be offered at least one unit of cursive instruction."*

It was moved by Mrs. Tobin and seconded by Mr. Klinger to approve the Consent Agenda.

Roll Call:

Ayes: Anderson, Chaidez, Ayala, Tobin, Klinger, Campeotto, Mich

Absent: None

Abstain: None

Nays: None

Motion Carried

SUPERINTENDENT'S REPORT

- ***Visible Learning, Summer Happenings.***
 - The Mannheim Educational Foundation 2018 Golfing Outing was a great event. The support of the School Board is appreciated.
 - Mr. Junna presented a video summarizing the Trek to R.E.C.
 - Teachers and Administrators attended conference with John Hattie, in Chicago this summer.

- ***Buildings, Grounds, and Transportation - Ron Carleton***
 - Mr. Carleton reported additions at Roy and Scott are progressing as planned. Should have the roof on each by November if weather co-operates.
 - If any Board Member would like a tour of the construction site, please contact Mr. Carleton.
 - 2018 Golf Outing was a success. 116 paid, 108 played. All proceeds go to the Mannheim Education Foundation.
 - Trek. to the R.E.C was well attended – worked with Leyden Township.
 - Insurance inspectors from Risk will be visiting all the building. They will be reviewing Crisis Plans and safety of the buildings.

NEW BUSINESS

- IASB – West Cook Division Dinner – Save the Date.

UNFINISHED BUSINESS

- The ED-RED 10th Annual Kick-Off Luncheon will be held October 5, 2018.
- Mrs. Tobin and Mrs. Campeotto discussed the Superintendent Evaluation.

ADJOURN TO CLOSED SESSION FOR THE PURPOSE OF DISCUSSING APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES, INTERGOVERNMENTAL AGREEMENT WITHDRAWL OF NORRIDGE SCHOOL DISTRICT 80 WITH LASESC and/or REAL ESTATE.

It was moved by Mr. Ayala and seconded by Mr. Chaidez to adjourn to Closed Session.

Roll Call:

Ayes: Anderson, Chaidez, Ayala, Tobin, Klinger, Campeotto, Mich

Absent: None

Abstain: None

Nays: None

Motion Carried

ADJOURNMENT to Closed Session 7:18 p.m.

It was moved by Mr. Klinger and seconded by Mrs. Ayala to reconvene to Regular Meeting Session at 8:35 p.m.

Roll Call:

Ayes: Anderson, Chaidez, Ayala, Tobin, Klinger, Campeotto, Mich

Absent: None

Abstain: None

Nays: None

Motion Carried

There being no further business to come before the Board, it was moved by Mrs. Campeotto and seconded by Mrs. Tobin to adjourn the Regular Meeting at 8:35 p.m.

Roll Call:

Ayes: Anderson, Chaidez, Ayala, Tobin, Klinger, Campeotto, Mich

Absent: None

Abstain: None

Nays: None

Motion Carried

President Anderson adjourned the meeting at 8:35 p.m. The next Regular Meeting will be held Thursday, October 11, 2018 at the Roy School Media Center at 6:30 p.m., 533 N. Roy, Northlake, IL 60164.

Maribel Ayala, Secretary
Board of Education Mannheim District 83

Marianne Anderson, President
Board of Education Mannheim District 83