



MANNHEIM SCHOOL DISTRICT 83

WHERE CARING AND LEARNING SHINE!

Board of Education
October 11, 2018- 6:30 p.m.
Mannheim School District 83
Roy School Media Center
Regular Minutes

The Regular Meeting of the Mannheim School District 83 Board of Education, Cook County, Illinois was held September 13, 2018, at the Roy School Media Center, 533 Roy Street, Northlake, IL 60164. President Anderson called the meeting to order at 6:30 p.m., Secretary Ayala read the roll call:

- Present:** Marianne Anderson, President
Humberto Chaidez, Vice President
Maribel Ayala, Secretary
Nancy Tobin, Member
Joe Klinger, Member (arrived at 7:38 p.m.)
Tammy Campeotto, Member
- Absent:** Joe Klinger, Member
Sandra Mich, Member

Pledge of Allegiance was recited.

COMMUNICATIONS AND/OR OPPORTUNITY FOR EXPRESSION OF PUBLIC CONCERNS:

- Kevin Saunders and Anel Escamilla thanked the School Board of their continued support of the T.R.E.K. to the Rec. The event was successful for both the Leyden Food Pantry and the District 83 PTAs. Mr. Chaidez suggested to possibly have an overhead video taken for next year's T.R.E.K to the Rec.
- Ms. Jillian Halteman, 8th Grade Mannheim Middle School teacher, was introduced to the School Board.
- Mr. Stanislao and Mr. Wiley presented how the *Thinking Maps* program is being used by teachers and students at Roy School. This program was introduced to the district this year and is being used by teachers and students. The program shows a way from students organize thoughts, a new perspective. It is a same way of thinking in the whole school and the whole district. The Board was asked to participate in an activity to show them how *Thinking Maps* are used.
- Thank You Notes received from:
 - The Manna Family
 - Victor Pacini
 - Thyssenkrupp
- FOIA from SmartProcure was received and responded to.

CONSENT AGENDA

Kim Petrasek announced the items listed on the Consent Agenda, which included the following:

Approval of Minutes

- Regular Minutes – September 13, 2018.
- Closed Session Minutes – September 13, 2018.
- Public Hearing Minutes – September 13, 2018.

New Hire

- Jesus Martinez - Transportation - Bus Driver - Effective September 7, 2018.
- Maria Cardenas - Transportation - Bus Driver - Effective September 13, 2018.

Leaves

- Ashley Olvera - Bus Driver - Transportation - Is requesting FMLA commencing November 28, 2018 and concluding February 1, 2019.
- Julia Hernandez - Teacher - Scott School - Is requesting FMLA commencing on February 20, 2019 and will conclude on May 3, 2019.
- Susan Gonzalez - Teacher - Mannheim Middle School - Is requesting FMLA commencing February 26, 2019 and will conclude May 24, 2019.
- Deandra Verest - Teacher - Enger School - Is requesting FMLA commencing April 2, 2019 and will conclude on May 20, 2019.

Resignations

- Yolanda Witherspoon - LASEC - Educational Support Staff - Effective September 21, 2018.
- Araceli Mejia Cortez - Roy School - Lunch monitor - Effective October 5, 2018.

Approval of Bills

First Reading of Board Policy

- **7:180-AP1 Prevention.** *Renamed. The procedure and footnotes are updated. 49* **7:180-AP1 E1, Resource Guide for Bullying.** *Renamed - The exhibit's web 51 links are updated, and two new resources are added.*
- **7:180-AP1 E2 Be a Hero by Reporting Bullying.** *Renamed. This exhibit is 52 updated with minor corrections for continuous improvement.*
- **7:180-AP1 E3 Memo to Staff Regarding Bullying.** *Renamed. The exhibit is 53 updated with minor corrections for continuous improvement.*
- **7:180-AP1 E4 Memo to Parents/Guardians Regarding Bullying.** *Renamed. 54 The exhibit is updated with minor corrections for continuous improvement.*
- **7:180-AP1 E5 Report Form for Bullying.** *Renamed. The exhibit is updated 56 with minor corrections for continuous improvement.*
- **7:180-AP1 E6 Interview Form for Bullying Investigation.** *Renamed. This 59 exhibit is updated with minor corrections for continuous improvement.*
- **7:180-AP1 E7 Response to Bullying.** *Renamed. This exhibit is updated with 60 minor corrections for continuous improvement.*
- **7:280 E1 Placement of Students with AIDS.** *Deleted.*

- **7:310 AP Guidelines for Students Distribution of Non-School Sponsored 63 Publications - Elementary Schools.** *Renamed. The procedure and footnotes are updated. Minor style changes.*

Second Reading and Approval of Board Policy

- **2:170 AP Qualifications Based Selection.** *This policy allows a district to 65 advertise on its website for proposed projects involving architectural, engineering, or land surveying services. Minor style update are made to the Legal References.*
- **3:40-E Checklist for the Superintendent Employment Contract Negotiation 67 Process.** *New. This exhibit is intended to serve as a resource to educate and guide the board through the superintendent employment contract negotiation process, encouraging both the board and superintendent to hire their own attorneys.*
- **4:80 Accounting and Audits.** *The policy, footnotes, and Legal References are 79 updated in response to ISBE best practice recommendations concerning the prevention of fraud, waste, and abuse in the administration of grants covered by GATA. A continuous improvement update is also made to footnote to explain the mechanics of revolving funds.*
- **4:80 AP1 Checklist for Internal Controls.** *Renumbered. The procedure is 83 updated in response to ISBE best practice recommendations concerning the prevention of fraud, waste, and abuse in the administration of grants covered by GATA.*
- **4:80 AP2 Fraud, Waste, and Abuse Awareness Program.** *New. The 85 procedure is created in response to ISBE best practice recommendations concerning the prevention of fraud, waste, and abuse in the administration grants covered by GATA.*
- **5:20 AP - Sample Questions and Considerations for Conducting the 88 Internal Harassment in the Workplace.** *Renamed. The procedure is updated to provide guidance and sample questions for any workplace harassment investigations, including, but not limited to, sexual harassment investigations. Other continuous improvement updates are made.*
- **6:135 Accelerated Placement Program.** *New. The policy is created in 91 response to 105 ILCS 5/14A, amended by P.A. 100-421.*
- **6:135 AP Accelerated Placement Program Procedures.** *New. The procedure 93 is created in response to 105 ILCS 5/14A, amended by P.A. 100-421.*
- **6:60 Curriculum Content.** *The policy, footnotes, and Legal References are 95 updated. New policy text provides a broad timeframe for when a unit of cursive writing will be offered to students by mirroring exactly what the Public Act states: "Before the completion of grade 5, students will be offered at least one unit of cursive instruction."*

It was moved by Mr. Chaidez and seconded by Mrs. Campeotto to approve the Consent Agenda.

Roll Call:

Ayes: Anderson, Chaidez, Ayala, Tobin, Campeotto,

Absent: Klinger, Mich

Abstain: None

Nays: None

Motion Carried

SUPERINTENDENT'S REPORT

- ***Buildings, Grounds, and Transportation - Ron Carleton***

- District has a couple of substitute bus drivers in training. Still need to hire CDL drivers to fill our needs.
- All buildings are in good shape.
- Heating plants in buildings up and running.
- Construction at Roy and Scott Schools on schedule.

- ***Architects Report – Guenther Schmidt***

- Construction at Roy and Scott Schools continue to be on schedule. Trying to make use of the good weather we are having. Would like to have the roofs at each building enclosed before colder weather sets in. Some Saturday work is in progress to help achieve this goal.

- ***Enrollment Tally – Mike Dziallo***

- Dr. Dziallo reported Mannheim School District 83 has 2699 students currently enrolled.
- Mrs. Petrasek reported that the District 83 numbers have been stable across the years. Many school districts are going through decreases.

NEW BUSINESS

- Mrs. Anderson reminded Board Members of the new resolution that will be proposed at the Triple I Conference. Please review and if any changes need to be made, we will discuss it at the next meeting.
- Mrs. Tobin attended the ED-RED 10th Annual Luncheon that was held October 5, 2018. She found it to be very informative. STEM was discussed and how mHub, a group that encourages students to be entrepreneurs ties in with STEM.

ADJOURN TO CLOSED SESSION FOR THE PURPOSE OF DISCUSSING APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES, and/or REAL ESTATE. ACTION ITEM – Approval of agreement entitled “Intergovernmental Agreement Withdrawal of Elmwood Park CUSD 401 from LASEC.

It was moved by Mrs. Tobin and seconded by Mrs. Campeotto to adjourn to Closed Session.

Roll Call:

Ayes: Anderson, Chaidez, Ayala, Tobin, Campeotto

Absent: Klinger, Mich

Abstain: None

Nays: None

Motion Carried

ADJOURNMENT to Closed Session 7:11 p.m.

Mr. Klinger arrived at 7:38 p.m.

It was moved by Mrs. Ayala and seconded by Mr. Chaidez to reconvene to Regular Meeting Session at 8:15 p.m.

Roll Call:

Ayes: Anderson, Chaidez, Ayala, Tobin, Klinger, Campeotto,

Absent: Mich

Abstain: None

Nays: None

Motion Carried

It was moved by Mrs. Anderson and seconded by Mrs. Campeotto to approve the agreement entitled "Intergovernmental Agreement Withdrawal of Elmwood Park CUSD 401 from LASEC."

Roll Call:

Ayes: Anderson, Chaidez, Ayala, Tobin, Klinger, Campeotto,

Absent: Mich

Abstain: None

Nays: None

Motion Carried

There being no further business to come before the Board, it was moved by Mrs. Ayala and seconded by Mr. Klinger to adjourn the Regular Meeting at 8:21 p.m.

Roll Call:

Ayes: Anderson, Chaidez, Ayala, Tobin, Klinger, Campeotto

Absent: Mich

Abstain: None

Nays: None

Motion Carried

President Anderson adjourned the meeting at 8:21 p.m. The next Regular Meeting will be held Thursday, November 8, 2018 at the Mannheim School District 83 Administration Center, 10401 Grand Avenue, Franklin Park, IL at 6:30 p.m.

Maribel Ayala

Maribel Ayala, Secretary
Board of Education Mannheim District 83

Marianne Anderson

Marianne Anderson, President
Board of Education Mannheim District 83