



MANNHEIM SCHOOL DISTRICT 83

WHERE CARING AND LEARNING SHINE!

Board of Education
August 8, 2019 - 6:30 p.m.
Administration Center
Board Room
Regular Minutes

The Regular Meeting of the Mannheim School District 83 Board of Education, Cook County, Illinois was held August 8, 2019 at the Mannheim District 83 Administration Center Board Room. President Anderson called the meeting to order at 6:30 p.m., Secretary Ayala read the roll call:

Present: Marianne Anderson, President
Maribel Ayala, Secretary
Joe Klinger, Member
Tammy Campeotto, Member
Sandra Mich, Member

Absent: Humberto Chaidez, Vice President
Nancy Tobin, Member

Pledge of Allegiance was recited.

COMMUNICATIONS AND/OR OPPORTUNITY FOR EXPRESSION OF PUBLIC CONCERNS:

- Mrs. Petrasek introduced the new Faculty and Staff members for the 2019 – 2020 School year to the Board Members. President Anderson welcomed everyone to the District 83 family.
- **FOIA Requests**
 - SmartProcure submitted a request for all purchasing records from March 27, 2019 to current date. Information was submitted to SmartProcure.
 - Empower Illinois - requesting listing of course and enrichment offerings at Mannheim Middle School, Roy School, Scott School, and Westdale School.
 - Fehr Financial - Request employee information.
 - Ironworkers Local 63 - Request for certified payroll and contract information for fence work at Roy and Scott Schools.
- **Correspondence received from:**
 - Future Green
 - Norton and Company

CONSENT AGENDA

Kim Petrasek announced the items listed on the Consent Agenda, which included the following:

Approval of Minutes

- Regular Meeting Minutes - June 13, 2019.
- Closed Meeting Minutes - June 13, 2019.
- Public Hearing Minutes - June 13, 2019.

Retirement

- Charles Harding - Transportation - Bus Driver - Effective July 31, 2019.

Resignations

- Elizabeth Gonzalez - Scott School - Teacher Gr. 1 - Effective June 7, 2019.
- Jodi Kotowski - Scott School - Teacher Gr. 5 - Effective June 27, 2019.
- Dana Parker - Roy and Scott School - Art Teacher - Effective June 29, 2019.
- Leslie Redmond - Roy School - Teacher Grade 2 - Effective July 1, 2019.
- Sarah Leemans - Mannheim Middle School - Teacher - French - Effective July 3, 2019.
- Kristin Roeing - MECC - Teacher - Effective July 22, 2019.
- Kristina Donash - Scott School - Technology Learning Coach - Effective July 22, 2019.
- Sarah Jones - Enger School - Teacher - Effective July 31, 2019.

Move/Change Positions

- Petra Trujillo - Transportation and Roy School - Bus Driver and Lunch Monitor - Effective August 14, 2019.
- Patricia Mireles - Transportation and Scott School - Bus Driver and Lunch Monitor - Effective August 14, 2019.
- Belem Bolanos - Transportation and Westdale School - Bus Driver and Lunch Monitor - Effective August 14, 2019.
- Katherine Arena - Westdale - Teacher Gr. 4 to Kindergarten - Effective August 14, 2019.
- Jacqueline Curiel - Roy School - Teacher Gr. 2 Bilingual to Gr. 3 Bilingual - Effective August 14, 2019.
- Angelica Degante - Mannheim Middle School - Teacher from Gr. 8 Bilingual to Gr. 6-2 ELA - Effective August 14, 2019.
- Veronica Diaz - Scott School - Teacher - Gr. 3 Bilingual to Kindergarten Bilingual - Effective August 14, 2019.
- Joan Estragues - Westdale School - Teacher Gr. 1 Bilingual to Gr. 4 Bilingual - Effective August 14, 2019.
- Katherine Howell - Scott School - Teacher Gr. 3 to Gr. 4 - Effective August 14, 2019.
- Jennifer Juarez - Westdale School - Lunch Monitor to Classroom Aide - Effective August 14, 2019.
- Kristin Kolodziej - Scott School - Teacher Gr. 4 to LSD - Effective August 14, 2019.
- Lorena Kopacz - Scott School - Teacher Gr. 2 Bilingual to Gr. 1 Bilingual - Effective August 14, 2019.
- Deanna Laurie - Scott School - Teacher Gr. 4 to Interventionist - Effective August 14, 2019.
- Amber Lechman - Roy School - Teacher Gr. 1 to Kindergarten - Effective August 14, 2019.
- Ashley Rubio - Scott School - Teacher Interventionist to Gr. 1 - Effective August 14, 2019.
- Christina Ruch - Roy School - Classroom Aide to Library Clerk - Effective August 14, 2019.
- Kevin Saunders - Westdale School - Teacher Gr. 4 to Gr. 5 - Effective August 14, 2019.

New Hire

- Susan Tomas - Roy School - Lunch Monitor - Effective August 14, 2019.
- Shannon Barker - Mannheim Middle School - Teacher 6-1 Math - Effective August 12, 2019.
- Martha Baumgarten - Scott School - Teacher - Grade 3 - Effective August 12, 2019.
- Steffanie Castro - Mannheim Middle School - Teacher ELA 7 - Effective August 12, 2019.
- Andrea Chandler - Mannheim Middle School - Teacher - Math Gr. 6 - Effective August 12, 2019.

- Dana Darrah - Scott School - Teacher Kindergarten - Effective August 12, 2019.
- Lisa Ellen - Mannheim Middle School - Teacher Gr. 7 Math.- Effective August 12, 2019.
- Crystal Garcia - Westdale - Teacher Kindergarten - Effective August 12, 2019.
- Bethany Johnson - Roy School - Teacher Kindergarten - Effective August 12, 2019.
- Sarah McCune - Roy School - Teacher Kindergarten - Effective August 12, 2019.
- Kristen Nold - Scott School - Teacher Gr. 1 - Effective August 12, 2019.
- Gabriel Saucedo - Mannheim Middle School - Teacher Physical Education - Effective August 12, 2019.
- Sejal Soni - Scott School - Teacher Gr. 4 - Effective August 12, 2019.
- Jocelin Aldinger - Scott School - Teacher Gr. 3 - Effective August 12, 2019.
- Alejandra Martinez - Teacher - Scott School Gr.3 - Effective August 12, 2019.
- Jill Wilhite - Roy School - Teacher SpEd Gr. 1/5 - Effective August 12, 2019.
- Marta Ramirez - Mannheim Middle School - Teacher Gr. 7/8 - Effective August 12, 2019.
- Delia Toral - MECC - Classroom Aide - Effective August 12, 2019.
- Therese DeMauro - Roy School - Kindergarten Teacher - Effective August 12, 2019.
- Margaret Espinoza - Roy School - LSD - Effective August 12, 2019.
- Rachel Gierman-Vella - Roy School - Teacher SpEd K/2 - Effective August 12, 2019.
- Catalina Diaz - Scott School - Teacher Kindergarten - Effective August 12, 2019.
- Maria Rojo - Scott School - Lunch Monitor - Effective August 14, 2019.
- Joann Poellot - Scott School - Lunch Monitor - Effective - August 14, 2019.
- Maria Manjarrez - Roy School - Lunch Monitor - Effective - August 14, 2019.
- Kirsten Biehl - Scott School - Teacher Grade 5 - Effective August 12, 2019.
- Stacey Hendricks - Roy/Scott Schools - Teacher - Art - Effective August 12, 2019.
- Kimberly Paluch - Roy School - Teacher - Grade 2 - Effective August 12, 2019.
- Sharon Klucznik - Roy School - Lunch Monitor Effective August 14, 2019.
- Britney Martinez - Enger School - Classroom Aide - Effective August 12, 2019. 5. 5. 31.
- Kaitlin Wedell - Enger School - Classroom Aide - Effective August 12, 2019.
- Gordana Bozidarevic-Anastasov - Mannheim Middle School - French Teacher - Effective August 12, 2019. 5
- Erin McHargue - Roy School - Teacher Gr. 3 - Effective August 12, 2019.
- Kerry Pros - MECC - Teacher - Effective August 12, 2019.
- Justin Mayerchak - Mannheim Middle School - Teacher - Gr. 7 - Effective August 12, 2019.

Bills

- June 2019
- July 2019

Board Policy First Read

- Policy 2:110 Qualifications, Term, and Duties of Board Members. The policy, Cross References and footnotes are updated.
- Policy 2:140 E Communication To and From the Board. The policy, Legal References, and footnotes are updated.
- Policy 2:140-E Guidance for Board Member Communications, including Email Use. The exhibit is updated in response to a five-year review.
- Policy 2:230 Public Participation at School Board Meetings and Petitions to the Board. The policy, Legal References, and footnotes are updated.
- Policy 2:240 Board Policy Development. Policy unchanged. Footnotes are updated.
- Policy 3 :10 Goals and Objectives The policy is unchanged. The footnotes have been updated.

- Policy 3:60 Administrative Responsibility of the Building Principal. The policy is unchanged. The footnotes have been updated.
- Policy 4:20 Fund Balances The policy and footnotes are updated.
- Policy 4:45 AP1 Insufficient Fund Checks The procedure has been updated.
- Policy 4:45 AP2 Local Debt Recovery Program Implementation Procedures. This procedure has been updated in response to a five-year review.
- Policy 4:45 E1 Cover Page Documenting the Process to Seek Offset from the Illinois Office of the Comptroller. The exhibit is updated for reasons discussed in 4:45 AP-2.
- Policy 4:45 E2 Notice of Claim to Seek Debt Recovery; Challenge and Response to Challenge. The exhibit is updated for reasons discussed in 4:45 AP2.
- Policy 4:55 AP Controls for the Use of District Credit and Procurement Cards. The procedure is updated in response to a five-year review.
- Policy 4:70 AP Resource Conservation The procedure and footnote are updated.
- Policy 4:90 Activity Funds. The policy is unchanged. The footnotes have been updated.
- Policy 530 AP1 Interview Questions. The procedure is updated in response to five-year review.

LASEC – Action Items

- LASEC Special Education Procedures Assuring Implementation of Comprehensive Programming for Children with Disabilities.
- Embrace Renewal Contract for School Year 2019-2020 (Brecht's Database Solutions)
- MENTA Agreement for MENTA Training Services School Year 2019 - 2020.
- Resignation: Travis Friedrich LASEC TAS effective June 28, 2019.
- Maternity Leave: Bree Ana Shanas, Anticipated Leave November 27, 2019 – February 21, 2020.

It was moved by Mrs. Campeotto and seconded by Mr. Klinger to approve the Consent Agenda.

Roll Call:

Ayes: Anderson, Ayala, Klinger, Campeotto, Mich

Absent: Chaidez, Tobin

Abstain: None

Nays: None

Motion Carried

SUPERINTENDENT'S REPORT

- ***Tentative Budget Report for the 2019 – 2020.***
 - Mrs. Cieszykowski presented the Tentative Budget Report for FY 2019 – 2020.
- ***Buildings, Grounds, and Transportation - Ron Carleton***
 - Construction is being completed; all the jobs are on a punch list, except for the Roy School gym project. Upgrading technology at MMS by replacing aged SmartBoards. Working on any loose ends that need attention.
 - One bus driver has retired, there are already 2 interviews scheduled for his replacement. Currently we have custodians and mechanics driving. If positions can't be filled, District might have to consider to contract out some bus routes.
- ***Architects Report - Guenther Schmidt***
 - Construction occurred at each building in one aspect or another. All worked out well. We were on a tight schedule but were able to complete the projects in time for the return of students and staff.

NEW BUSINESS

- Board Members were asked to fill out the Mandated Reporter.
- Each Board Member given a District 83 2019-2020 School Calendar.
- Triple I Conference in November.
 - Dinner on Friday, with Kline, Thorpe, and Jenkins.
 - Dinner on Saturday with Arbor at the Capital Grill.

MISCELLANEOUS

- Board & Administrator - July 2019 Edition.

ADJOURN TO CLOSED SESSION FOR THE PURPOSE OF DISCUSSING APPOINTMENT, EMPLOYMENT, PERSONNEL, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES, AND/OR REAL ESTATE.

It was moved by Mr. Klinger and seconded by Mrs. Mich to adjourn to Closed Session.

Roll Call:

Ayes: Anderson, Ayala, Klinger, Campeotto, Mich

Absent: Chaidez, Tobin

Abstain: None

Nays: None

Motion Carried

ADJOURNMENT to Closed Session 7:05 p.m.

It was moved by Mrs. Ayala and seconded by Mr. Klinger to reconvene to Regular Meeting Session at 7:37 p.m.

Roll Call:

Ayes: Anderson, Ayala, Klinger, Campeotto, Mich

Absent: Chaidez, Tobin

Abstain: None

Nays: None

Motion Carried

It was moved by Mrs. Anderson and seconded by Mr. Klinger to approve the Tentative Budget for the FY 2019-2020.

Roll Call:

Ayes: Anderson, Ayala, Klinger, Campeotto, Mich

Absent: Chaidez, Tobin

Abstain: None

Nays: None

Motion Carried

It was moved by Mrs. Anderson and seconded by Mrs. Ayala to rescind the retirement letter of Neal Haze.

Roll Call:

Ayes: Anderson, Ayala, Klinger, Campeotto, Mich

Absent: Chaidez, Tobin

Abstain: None

Nays: None

Motion Carried

There being no further business to come before the Board, it was moved by Mrs. Anderson and seconded by Mrs. Ayala to adjourn the Regular Meeting at 7:39 p.m.

Roll Call:

Ayes: Anderson, Ayala, Klinger, Campeotto, Mich

Absent: Chaidez, Tobin

Abstain: None

Nays: None

Motion Carried

President Anderson adjourned the meeting at 7:39 p.m. The next Regular Meeting will be held Thursday, September 12, 2019 at Westdale School at the Media Center, 99 Diversey, Northlake, IL, at 6:30 p.m.

Maribel Ayala, Secretary
Board of Education Mannheim District 83

Marianne Anderson, President
Board of Education Mannheim District 83