



MANNHEIM SCHOOL DISTRICT 83

WHERE CARING AND LEARNING SHINE!

Board of Education
September 12, 2019 - 6:30 p.m.
Westdale School
Media Center
Regular Minutes

The Regular Meeting of the Mannheim School District 83 Board of Education, Cook County, Illinois was held September 12, 2019 at the Westdale School Media Center, 99 Diversey, Northlake, IL 60164. President Anderson called the meeting to order at 6:30 p.m., Secretary Ayala read the roll call:

Present: Marianne Anderson, President
Humberto Chaidez, Vice President
Maribel Ayala, Secretary
Nancy Tobin, Member
Tammy Campeotto, Member
Sandra Mich, Member

Absent: Joe Klinger, Member

Pledge of Allegiance was recited.

COMMUNICATIONS AND/OR OPPORTUNITY FOR EXPRESSION OF PUBLIC CONCERNS:

- ***FOIA Requests***
 - Neopost - requesting lease agreement for mailing equipment.
- ***Public Comment***
 - Mr. Eddie Burch addressed the Board regarding the MTA.
Mrs. Anderson thanked everyone for attending.
- Mrs. Petrasek introduced new staff members to the School Board.
 - Catalina Diaz – Teacher – Scott School.
 - Terrance White- Technology Learning Coach – Scott School.
 - Jillian Kosmorsky – Teacher – Roy School.

CONSENT AGENDA

Kim Petrasek announced the items listed on the Consent Agenda, which included the following:

Approval of Minutes

- Regular Meeting Minutes - August 8, 2019.
- Closed Meeting Minutes - August 8, 2019.

Leaves

- Jamie Reinke - Mannheim Middle School - Teacher - requesting FMLA commencing February 4, 2020 and concluding May 11, 2020.
- Jaime Dahl - Roy School - Teacher - requesting FMLA commencing October 15, 2019 and concluding January 27, 2020.
- Katie Wojcik - Teacher - Mannheim Middle School - Requesting FMLA commencing September 4, 2019 and concluding December 17, 2019.
- Anarlet Fernandez - Enger School - Classroom Aide - requesting FMLA commencing September 16, 2019 and concluding October 28, 2019.

Resignations

- Irma Rendon-Gonzalez - Mannheim Middle School - Secretary - Effective August 5, 2019.
- Carly Hasso (Michlin) - Roy School - Teacher - Gr. 1 - Effective August 7, 2019.

New Hire

- Maria Rosas - Westdale School - Classroom Aide Effective August 13, 2019.
- Britney Martinez - Enger School - Classroom Aide - Effective August 12, 2019
- Latanya Lavallais - Westdale - Lunch Monitor - Effective August 14, 2019.
- Terence White - Scott School - Technology Learning Coach - Effective August 12, 2019.
- Mayra Raygoza - Scott School - Lunch Monitor - Effective September 3, 2019.
- Maria Delgado - Scott School - Lunch Monitor - Effective September 3, 2019.
- Debbie Scott - Transportation and Roy School - Bus Driver and Lunch Monitor - Effective September 4, 2019.
- Leslie Flores - Westdale School - Lunch Monitor - Effective September 5, 2019.
- Laura Mata - Mannheim Middle School - Secretary - Effective September 3, 2019.
- Janet Halawith - Transportation - Bus Driver - Effective August 22, 2019.
- Amber Morgan - Assistant Principal - Roy School - Effective September 23, 2019

Bills

Second Read and Adoption of Board Policy

- Policy 2:110 Qualifications, Term, and Duties of Board Members. The policy, Cross References and footnotes are updated.
- Policy 2:140 E Communication To and From the Board. The policy, Legal References, and footnotes are updated.
- Policy 2:140-E Guidance for Board Member Communications, including Email Use. The exhibit is updated in response to a five-year review.
- Policy 2:230 Public Participation at School Board Meetings and Petitions to the Board. The policy, Legal References, and footnotes are updated.
- Policy 2:240 Board Policy Development. Policy unchanged. Footnotes are updated.
- Policy 3 :10 Goals and Objectives The policy is unchanged. The footnotes have been updated.
- Policy 3:60 Administrative Responsibility of the Building Principal. The policy is unchanged. The footnotes have been updated.
- Policy 4:20 Fund Balances The policy and footnotes are updated.
- Policy 4:45 AP1 Insufficient Fund Checks The procedure has been updated.

- Policy 4:45 AP2 Local Debt Recovery Program Implementation Procedures. This procedure has been updated in response to a five-year review.
- Policy 4:45 E1 Cover Page Documenting the Process to Seek Offset from the Illinois Office of the Comptroller. The exhibit is updated for reasons discussed in 4:45 AP-2.
- Policy 4:45 E2 Notice of Claim to Seek Debt Recovery; Challenge and Response to Challenge. The exhibit is updated for reasons discussed in 4:45 AP2.
- Policy 4:55 AP Controls for the Use of District Credit and Procurement Cards. The procedure is updated in response to a five-year review.
- Policy 4:70 AP Resource Conservation The procedure and footnote are updated.
- Policy 4:90 Activity Funds. The policy is unchanged. The footnotes have been updated.
- Policy 530 AP1 Interview Questions. The procedure is updated in response to five-year review.

Board Policy First Read

- Policy 5:35 Compliance with the Fair Labor Standards Act - Policy is unchanged. The footnotes are updated with minor style changes and a revised web link.
- Policy 5.35-AP1, Fair Labor Standards Act Exemptions - The procedure is updated in response to a five-year review.
- Policy 5:35 AP2 - Employee Records Required by the Fair Labor Standards Act. The procedure is updated in response to a five year review.
- Policy 5:35 AP3 - The procedure is updated in response to a five-year review.
- Policy 5:35 AP4 - Fair Labor Standards Act 12 Step Compliance Checklist - The procedure is updated i response to a five year review.
- Policy 5.35 E - Volunteer Agreement Executed by a Non-Exempt Employee - The procedure is updated in response to five-year review.
- Policy 5:40 - Communicable and Chronic Infectious Disease - The policy is unchanged. The footnotes are updated with minor style changes and for continuous improvement in response to a five-year review.
- Policy 5.120 E - The exhibit is updated in response to a five-year review.
- Policy 5.130 - Responsibilities Concerning Internal Information - Policy is unchanged. The footnotes are updated in response to a five year review.
- Policy 5.180 Temporary Illness or Temporary Incapacity - The policy, Legal References, Cross References, and footnotes are updated in response to a five-year review.
- Policy 5.310 Compensatory Time Off - Policy is unchanged. The footnotes are updated in response to a five-year review.
- Policy 5.310 E - Agreement to Receive Compensatory Time Off - The exhibit is unchanged.
- Policy 6.40 Curriculum Development - Legal References, Cross References, and footnotes are updated in response to a five-year review.
- Policy 6.120 AP1 E2 - The exhibit is updated in response to a five-year review.
- Policy 6.120 AP2 - Access to Classrooms and Personnel - The procedure is updated in response to a five-year review.
- Policy 6.120 AP2 E1 - Request to Access Classroom(s) or personnel for Special Education Evaluation and/or Observation Purposes. - The exhibit is updated n response to a five-year review.
- Policy 6.28 AP - Evaluating and Reporting

LASEC – Action Items

- Easter Seals Coaching/Training Contract SY 2019 - 2020.
- PsychLogical LLS Contract - 0.4 School Psychologist (Devyn Mares).
- Personnel Approval: Brian Graham - 1.0 Occupational Therapist.
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Computer Buy 2019 - 2020

It was moved by Mrs. Mich and seconded by Mr. Chaidez to approve the Consent Agenda.

Roll Call:

Ayes: Anderson, Chaidez, Ayala, , Tobin, Campeotto, Mich

Absent: Klinger

Abstain: None

Nays: None

Motion Carried

SUPERINTENDENT'S REPORT

- ***2019 - 2020 Student Enrollment - Mike Dziallo***
 - Enrollment slightly higher than 2018 – 2019 school year.
- ***Buildings, Grounds, and Transportation - Ron Carleton***
 - All buildings and rooms have been visited.
 - Life Safety plans for next summer being reviewed.
 - Golf Outing event went well. Planning for next years event.
- ***Architects Report - Guenther Schmidt***
 - Summer work at Roy and Scott – punch list being completed.
 - Roy primary gym still under construction.
 - Painting is being wrapped up.
 - Mechanical being wrapped up.
 - Tucking pointing being done in portions of MMS.

NEW BUSINESS

- Board Members were asked for fill out the Mandated Reporter.
- Each Board Member given a District 83 2019-2020 School Calendar.
- Triple I Conference in November.
 - Dinner on Friday, with Kline, Thorpe, and Jenkins.
 - Dinner on Saturday with Arbor at the Capital Grill.

MISELLANEOUS

- Board & Administrator – August and September Editions.

ADJOURN TO CLOSED SESSION FOR THE PURPOSE OF DISCUSSING APPOINTMENT, EMPLOYMENT, PERSONNEL, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES, AND/OR REAL ESTATE.

It was moved by Mrs. Campeotto and seconded by Mrs. Tobin to adjourn to Closed Session.

Roll Call:

Ayes: Anderson, Chaidez, Ayala, , Tobin, Campeotto, Mich

Absent: Klinger

Abstain: None

Nays: None

Motion Carried

ADJOURNMENT to Closed Session 6:41 p.m.

It was moved by Mrs. Ayala and seconded by Mr. Anderson to reconvene to Regular Meeting Session at 7:46 p.m.

Roll Call:

Ayes: Anderson, Chaidez, Ayala, , Tobin, Campeotto, Mich

Absent: Klinger

Abstain: None

Nays: None

Motion Carried

There being no further business to come before the Board, it was moved by Mrs. Campeotto and seconded by Mrs. Ayala to adjourn the Regular Meeting at 7:47 p.m.

Roll Call:

Ayes: Anderson, Chaidez, Ayala, , Tobin, Campeotto, Mich

Absent: Klinger

Abstain: None

Nays: None

Motion Carried

President Anderson adjourned the meeting at 7:47 p.m. The next Regular Meeting will be held Thursday, October 10, 2019 at Roy School at the Media Center, 533 N. Roy, Northlake, IL, at 6:30 p.m.

Maribel Ayala, Secretary
Board of Education Mannheim District 83

Marianne Anderson, President
Board of Education Mannheim District 83