

**REQUEST FOR INFORMATION**

**UNDER ILLINOIS FREEDOM OF INFORMATION ACT, 5 ILCS 140/1, ET SEQ. (THE "ACT")**

**To: GRAYSLAKE COMMUNITY HIGH SCHOOL DISTRICT 127**

**Attn: Dr. Michael G. Zelek, Associate Superintendent/CSBO  
Grayslake Community High School District 127  
400 N. Lake Street  
Grayslake, IL 60030**

**Fax: (847) 231-6829**

**Email: foiaofficer@d127.org**

*Under the Illinois Freedom of Information, 5 ILCS 140/1, et seq. (the "Act"), I hereby request to view the following District 127 record(s). (Please put additional request information on a second sheet of paper.)*

**REQUESTS FOR A COMMERCIAL PURPOSE**

Is the request for a commercial purpose?      Yes      No

The Illinois Freedom of Information Act defines "commercial purpose" as the use of any part of a public record or records, or information derived from public records, in any form for sale, resale, or solicitation or advertisement for sales or services. For purposes of this definition, requests made by news media and non-profit, scientific, or academic organizations shall not be considered to be made for a "commercial purpose" when the principal purpose of the request is (i) to access and disseminate information concerning news and current or passing events, (ii) for articles of opinion or features of interest to the public, or (iii) for the purpose of academic, scientific, or public research or education.  
5 ILCS 140/2(c-10)

I understand that District 127 has five working days (21 days for commercial purpose requests), after the date of receipt by the Associate Superintendent/CSBO, to respond to this request for records.

**CONTACT INFORMATION: (Please print clearly)**

Name:

Address:

Organization/Company:

Phone:

Email:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For District Use:**

**Request Received Via:**

U.S. Mail

Fax

Hand Delivery

Email

Received by: \_\_\_\_\_

Date: \_\_\_\_\_

Date received by FOIA Officer: \_\_\_\_\_

By: \_\_\_\_\_