

**Welcome to Grayslake Community High School  
District 127, Lake County**

Greetings and Welcome to Grayslake Community High School District 127.

District 127 is characterized by excellent staff and supportive parents. The benefit from this partnership is an exemplary education for all our students. With the support from parents, students know the value of a good education and come to school prepared to learn. Teachers and support staff are able to challenge students at appropriate levels and differentiate instruction so that all students can be successful. The high-quality of such an education provides numerous opportunities for our students after graduation. We are pleased with and proud of all our students and alumni in District 127!

High school is not just about academics. There are many opportunities for students to be involved in clubs and activities outside the school day. We encourage all of our students to be involved in extracurricular activities. We have a full range of athletics and clubs/activities from which to choose. Research shows that the more a student is involved in school, the more successful s/he is academically. So get involved in as many extracurricular activities as your schedule allows.

Our goal is to work with parents and students collaboratively to provide a successful high school experience for all District 127 students. This Handbook is designed to provide you with valuable information about our schools and programs. Additionally, this Handbook provides the policies and procedures of acceptable behavior and outlines the consequences if these policies are not followed. Each incident will be considered according to the individual merits of the situation.

Become familiar with the information in this Handbook. The district relies on the support of students and parents to ensure a high quality comprehensive education for all of our students. Our goal is to provide the support needed for the academic, social and emotional success of all our students. We strongly believe in "Every Student, Every Day."

We are excited you are a part of Grayslake Community High School District 127. We wish you well in all your endeavors during high school.



James Roscoe, Ed.D  
Principal, North

**Name:** \_\_\_\_\_

## DISTRICT 127

### Grayslake North

1925 N. Route 83  
Grayslake, Illinois 60030  
(847) 986-3100

### Grayslake Central

400 Lake Street  
Grayslake, Illinois 60030  
(847) 986-3300

## BOARD OF EDUCATION

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Mr. Abe Singh	Associate Superintendent for Business Services/CSBO
Dr. Tracey Landry	Interim Assoc. Super. for Teaching, Learning & Innovation
Mr. Mark Kettering	District Director of Special Education
Dr. Jessica Iovinelli	Director of Technology
Ms. Danielle Carter	Director of Human Resources
Mr. Daniel Landry	Principal, Central
Ms. Barbara Georges	Associate Principal, Central
Mr. Michael Przybylski	Associate Principal, Central
Mr. Brian Moe	Athletic Director, Central
Dr. James Roscoe	Principal, North
Dr. Jeffrey Schagrín	Associate Principal, North
Ms. Megan Licht	Associate Principal, North
Ms. Tina Woolard	Athletic Director, North

## DISTRICT 127 MISSION STATEMENT

We empower all learners to launch their futures through relevant, engaging, authentic learning.

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## ATTENDANCE & QUICK REFERENCE

**School Hours: 7:55 AM – 3:10 PM**

**Phone:** 847-986-3100

**Switchboard open:** 7:00 – 3:30

**Fax:** 847-986-3023

**Website:** [www.d127.org](http://www.d127.org)

We at GNHS want to make your 2020-2021 school year an enjoyable experience.

***When calling in student absences call 847-986-3101 and include the following:***

- Name and grade of your student
- Reason for the absence
- Parent/guardian name

***If you need to have your student released early please call in advance and include the following:***

- Name and grade of your student
- Time they are to be released
- Reason for the early dismissal
- Who will be picking up your student, or indicate that your student will be driving his/herself.

❖ ***Advance notice of a student's early dismissal allows us to send a pass to your student in a timely fashion.***

Please feel free to call the day before or send a note with your student as well.

- ❖ If a student is absent and/or released early for medical/legal reasons it is essential that your student submit documentation to the Attendance Office within 24 hours of the absence. Please note if your student is involved in a sport and/or after school activity they **must** present documentation on that same day in order to participate.
- ❖ Please note that you may leave a message on the attendance line 24 hours a day. Voicemail is retrieved throughout the day.
- ❖ District 127 limits the number of excused absences to eight (8) days per semester. If you present documentation from a doctor/court, etc.; these do not count toward the eight (8) days per semester.

## SCHOOL SPIRIT

- A. School spirit is the animating principle, the soul exhibited by all manners of the school, students, teachers, staff, parents and Board of Education. In its totality, it is how we feel about our school.
- B. School spirit is your love for your school and your support of it. It is your interest in everything about your school: Sports, activities, the Knight Times, "83", Honor Roll, trips, classes ... everything.
- C. School spirit is courage. Courage to uphold your idea of excellence in your school. School spirit is energy -- healthy, at times noisy -- but controlled and directed for your own good and the progress of the school.
- D. School spirit is the cheerfulness, the gaiety, the good humor, and the light-hearted give-and-take of students and faculty, happy in their relationship with each other.
- E. School spirit is critical. We want the best for our school, and anything less than the best is not good enough.
- F. School spirit is smiles, laughter, shouts, cheers, and sometimes even tears. It is a glow of pride, warmth inside of us; one of our best wishes for District 127 is that each of us may have **SCHOOL SPIRIT!**

# CLASS SCHEDULES for 2020-2021

## Grayslake North

### PERIOD

0	7:00 a.m. – 7:50 a.m.		
1	7:55 a.m. – 8:45 a.m.		
2	8:50 a.m. – 9:40 a.m.		
3	9:45 a.m. – 10:35 a.m.	<b>Lunch</b>	3b. 10:15 – 10:40
4	10:40 a.m. – 11:30 a.m.	<b>Lunch</b>	4a. 10:40 – 11:05 4b. 11:05 – 11:30
5	11:35 a.m. – 12:25 p.m.	<b>Lunch</b>	5a. 11:35 – 12:00 5b. 12:00 – 12:25
6	12:30 p.m. – 1:20 p.m.	<b>Lunch</b>	6a. 12:30 – 12:55 6b. 12:55 – 1:20
7	1:25 p.m. – 2:15 p.m.	<b>Lunch</b>	7a. 1:20 – 1:45
8	2:20 p.m. – 3:10 p.m.		

**After School Detentions: 3:15-4:05 (Monday – Thursday)**

### LATE BUS SCHEDULE

**Late Bus: 4:15 (Tuesday & Thursday)**

**Late Bus: 6:30 (Monday – Friday)**

### LATE ARRIVAL SCHEDULE

*(Curriculum Workshop Days)*

#### PERIOD

0	8:25 a.m. – 9:10 a.m.	
1	9:15 a.m. – 9:55 a.m.	
2	10:00 a.m. – 10:40 a.m.	
3	10:45 a.m. – 11:25 a.m.	<b>Lunch</b>
4	11:30 a.m. – 12:10 p.m.	<b>Lunch</b>
5	12:15 p.m. – 12:55 p.m.	<b>Lunch</b>
6	1:00 p.m. – 1:40 p.m.	<b>Lunch</b>
7	1:45 p.m. – 2:25 p.m.	<b>Lunch</b>
8	2:30 p.m. – 3:10 p.m.	

### Knight Way Lesson Day Schedule

#### PERIOD

0	8:25 a.m. – 9:10 a.m.	
1	9:15 a.m. – 9:53 a.m.	
2	9:58 a.m. – 10:14 a.m.	
	<b>STAR Lesson in 2<sup>nd</sup> period</b>	
	10:14 a.m. – 10:52 a.m.	
3	10:57 a.m. – 11:35 a.m.	<b>Lunch</b>
4	11:40 a.m. – 12:18 p.m.	<b>Lunch</b>
5	12:23 p.m. – 1:01 p.m.	<b>Lunch</b>
6	1:06 p.m. – 1:44 p.m.	<b>Lunch</b>
7	1:49 p.m. – 2:27 p.m.	<b>Lunch</b>
8	2:32 p.m. – 3:10 p.m.	

### EARLY RELEASE SCHEDULE – HALF-DAY

#### PERIOD

0	7:00 a.m. – 7:50 a.m.	
1	7:55 a.m. – 8:29 a.m.	
2	8:34 a.m. – 9:07 a.m.	
3	9:12 a.m. – 9:45 a.m.	<b>Lunch</b>
4	9:50 a.m. – 10:23 a.m.	<b>Lunch</b>
5	10:28 a.m. – 11:01 a.m.	<b>Lunch</b>
6	11:06 a.m. – 11:39 a.m.	<b>Lunch</b>
7	11:44 a.m. – 12:17 p.m.	<b>Lunch</b>
8	12:22 p.m. – 12:55 p.m.	

### LATE START – EMERGENCY DAY

#### PERIOD

1	9:50 a.m. – 10:30 a.m.	
2	10:35 a.m. – 11:10 a.m.	
3	11:15 a.m. – 11:50 a.m.	<b>Lunch</b>
4	11:55 a.m. – 12:30 p.m.	<b>Lunch</b>
5	12:35 p.m. – 1:10 p.m.	<b>Lunch</b>
6	1:15 p.m. – 1:50 p.m.	<b>Lunch</b>
7	1:55 p.m. – 2:30 p.m.	<b>Lunch</b>
8	2:35 p.m. – 3:10 p.m.	

## **GRAYSLAKE NORTH FIGHT SONG**

Our honor is defended

There stand our mighty Knight

Meet the opposition with overwhelming might

Our pride is on our shoulders

We will reach new heights

We know our team is ready

And we'll fight for what is right

Fight and win with honor and desire

Come out victorious and filled with fire

Don't go down without a mighty fight

Remember our name it's the KNIGHTS, KNIGHTS, KNIGHTS!!





# Grayslake Community High School

## 2020-2021 School Calendar

**Please Note: Events, dates and times are subject to change due to COVID-19.**

<b>August</b>		
Tuesday	August 18, 2020	First Full Day of School
<b>September</b>		
Monday	September 7, 2020	Labor Day—No School
<b>October</b>		
Thursday	October 8, 2020	P/T Conferences—4:00–8:00 pm
Friday	October 9, 2020	P/T Conferences 8:00 am—12:00 pm - NO SCHOOL
Monday	October 12, 2020	Columbus Day—No School
<b>November</b>		
Wednesday	November 25, 2020	Non-Attendance Day—No School
Thurs-Fri	November 26-27, 2020	Thanksgiving Break—No School
<b>December</b>		
Wednesday	December 16, 2020	Regular Schedule
Wed-Fri	December 16-18, 2020	Final Exams
Mon-Thurs	December 21-31, 2020	Winter Break—No School
<b>January</b>		
Friday	January 1, 2021	Winter Break—No School
Monday	January 4, 2021	School Resumes
Monday	January 18, 2021	Martin Luther King Day—No School
<b>February</b>		
Friday	February 12, 2021	Teacher Institute—No School
Monday	February 15, 2021	President’s Day—No School
<b>March</b>		
Mon-Friday	March 22-26, 2021	Spring Break—No School
Monday	March 29, 2021	School Resumes
<b>April</b>		
Friday	April 2, 2021	No School
Monday	April 5, 2021	No School
<b>May</b>		
Friday	May 7, 2021	Half-Day In-Service—Student Early Dismissal
Wednesday	May 5, 2021	Regular Schedule
Wednesday	May 12, 2021	Regular Schedule
Wednesday	May 19, 2021	Regular Schedule
Wednesday	May 26, 2021	Last Day of School (if no emergency make-up days needed)
Thursday	June 3, 2021	Last Day of Student Attendance (if all emergency days used.)

## PERSONAL STUDENT RIGHTS AND RESPONSIBILITIES

The primary mission of the schools in Grayslake Community High School District 127 is to create a stimulating learning environment for every student, every day. Such an environment includes a broad exposure to the rights and responsibilities of citizens in a democratic society. Therefore, opportunities are presented for students to exercise rights and assume citizenship responsibilities.

Individuals must understand their human rights, respect those rights for self and others, and learn how to exercise their rights without infringing upon the rights of others. Being a member of the community, students are responsible for the exercise of individual rights and must accept the consequences of personal actions and recognize the boundaries of individual rights.

The school rules apply to students while in the school building or on the grounds of District 127, commuting to and from school (including while on school buses and at bus stops), while on school sponsored field trips, and while attending activities in which District 127 is a participant. Additionally, students may be disciplined for any off-campus conduct in violation of school rules that impacts or is likely to impact the school, students, staff, the school environment, and/or the district's educational mission.

Students have a right and a responsibility to know the rules and regulations for which they are held responsible in accordance with the student handbook. Among the topics covered in the student handbook are social conduct, lockers, lunchroom, health and safety, transportation and activities. Students will sign an acknowledgement indicating their receipt and understanding of the information outlined in the student handbook. Students will be afforded due process and informed of their offense and the facts giving rise to the proposed discipline with an opportunity to state their views.

District 127 expectations for student behavior are developed in accordance with federal, state and local statutes and Board of Education policies. Rules for student behavior are reviewed annually by the district's discipline committee. This committee shall be comprised of students, parents/guardians, teachers, administrators and Board of Education representation.

The Board of Education has established and maintains reciprocal reporting agreements between the School District and local law enforcement agencies regarding criminal offenses committed by students. The Board's policy manual is available at each building and in the district office. The district reserves the right to alter school policies and procedures during the school year after the Student Handbook is printed. Any changes will be communicated to the students during daily announcements and when appropriate in the quarterly Parent Newsletter.

### **Knights Way**

District 127 provides academic and behavioral supports to all students, and has established a Response to Intervention (RtI) framework that employs the use of behavioral instruction at the school-level. School-wide and individual student data is used to determine the types of support necessary for student success. Students at Grayslake North High School are taught monthly behavioral lessons geared towards addressing school-wide issues identified through data collection and teacher observation. Our goal is to teach all students the importance of demonstrating the **STAR** (Safe, Trustworthy, Accountable, and Respectful) behaviors in both school and community settings.

## STUDENT RIGHTS AND RESPONSIBILITIES

### I. **Graduation Requirements** - (District 127 Board of Education Policy 6:300)

English	4	credits
Mathematics	3	credits
Science	2	credits
World History	1	credit
US History	1	credit
Government (Civics)	½	credit
Social Studies Elective	½	credit
Economics/Personal Finance	½	credit
Physical Education	3 ½	credits
Driver's Education	½	credit
Health	½	credit
Fine Arts Elective	1	credit
Applied Arts Elective	½	credit
Electives	4 ½	credits

**Total credits required for graduation: 23 Credits**

- Students must successfully complete one year of United States History and pass tests on the Illinois and Federal Constitutions
- Students must pass physical education every semester in which they are enrolled except in the semester they are enrolled in health or when they are exempted by Board policy

**A total of 23.0 Carnegie Units are required for the Class of 2013 and beyond.**

In addition, no student shall receive a certificate of graduation without passing a satisfactory examination on patriotism and principles of representative government, proper use of the flag, methods of voting and the Pledge of Allegiance.

### HONOR ROLL

- ❖ **Honors** (representing GPA between 3.0 and 3.49)
- ❖ **High Honors** (representing GPA between 3.5 and 3.99)
- ❖ **Highest Honors** (representing GPA > 4.0)

### CUM LAUDE AWARD

Graduating students can earn a special designation of honor that requires students demonstrate excellence not only through the Grade Point Average, but also by the character, service, and level of challenge students exhibit throughout high school. By compiling and submitting a portfolio and application by February 1 of senior year that demonstrates their achievements in each area, students may qualify to earn one of the three outlined levels of Honor, Cum Laude, Magna Cum Laude, or Summa Cum Laude. Students must meet all the requirements as outlined to earn the associated award. See your counselor or go to [www.d127.org](http://www.d127.org) and click on the curriculum and instruction district department to learn more.

## Replacement Grade Opportunity

Students who have earned a “D+” or lower in a course may opt to retake the course once with only the higher of the two (2) grades counting in the GPA. Please see your counselor for the application.

### SPEECH AND ASSEMBLY

#### A. RIGHTS

1. Students are entitled to express their personal opinions in an appropriate manner, time and place not disruptive to the educational process.
2. Students have the freedom to assemble peacefully at appropriate times, in places designated by the administration and in a manner that is not disruptive to the educational process.
3. Students, with due regard to maturity and experience, shall be encouraged to assist the administration in the implementation of school policy, and may be permitted to offer an opinion to the Board of Education on the development of school policy.

#### B. RESPONSIBILITIES

1. Verbal expressions shall not interfere with the freedom of others to express themselves. The use of obscenities or personal attacks is prohibited. Speech, verbal or otherwise, that is disruptive or is likely to be disruptive to the educational process may be regulated by the administration.
2. There is an appropriate time and place to assemble peacefully to express opinions and beliefs. Conducting or participating in assemblies that interfere with the operation of the school district’s educational process is prohibited.
3. Student meetings in school buildings or on school grounds shall function only as part of the formal educational process or when authorized by the principal or principal’s designee.

## II. FREEDOM TO PUBLISH

#### A. RIGHTS

1. Students may express in writing their personal opinions subject to reasonable regulation by the school district.
2. Students may distribute written materials on school grounds subject to reasonable regulation by the school district.
3. Students may distribute literature of a political nature only if it is part of the educational process sponsored by the school (e.g. mock political elections, etc.).

#### B. RESPONSIBILITIES

1. Students who publish or distribute handwritten, printed or duplicated material among their fellow students in the school must assume responsibility for the content of such publications.
2. Students shall not publish or distribute written or printed material:
  - a. That is likely to cause substantial disruption of the proper and orderly operation and discipline of the school or school activities;
  - b. That violates the rights of others, including but not limited to material that is libelous, invades the privacy of others, infringes on a copyright;
  - c. That is socially inappropriate or inappropriate due to the maturity level of the students, including but not limited to material that is obscene, pornographic, pervasively lewd and vulgar or contains indecent and vulgar language; or

- d. That advocates or advertises illegal activities, products or substances, including but not limited to substances that would be illegal for high school students to possess, on or off campus (e.g. alcohol, tobacco, etc.).

### III. SEARCH AND SEIZURE

#### A. RIGHTS

1. Students shall be permitted to store personal effects, including textbooks, clothes, etc., in lockers or other facilities provided by the school.
2. Students shall be given combinations to these lockers. Students should **not** share their locker combination with any other student.
3. The ownership of school lockers is maintained by the school district. The assignment of a locker to a student and the use thereof by the student is made subject to the right of the school administration or their designee to have access to the locker at any time for any reason. Students have **no** expectation of privacy in the lockers or in the items stored therein.

#### B. RESPONSIBILITIES

1. Students may not abuse the use of lockers or other school facilities.

### SEARCH AND SEIZURE POLICY

Students and their belongings may be searched when officials have a reasonable suspicion that illegal or contraband material may be found. All searches of students will be conducted by school officials or police and will never be made indiscriminately. In the case of searching students where reasonable suspicion exists, those searches will be conducted in private in the Dean's Office or some other appropriate area. Whenever possible, another school employee of the same gender as the student will be present when the search is being conducted.

School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination. School officials may not request or require a student or his or her parent/guardian to provide a password or other related account information to gain access to the student's account or profile on a social networking website.

If a search produces evidence that the student has violated or is violating either the law or the school or district's policies or rules, evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, evidence may be transferred to law enforcement authorities.

Before a law enforcement officer, school resource officer, or other school security person detains and questions on school grounds a student under 18 years of age who is suspected of committing a criminal act, the building principal or designee will: (a) Notify or attempt to notify the student's parent/guardian and document the time and manner in writing; (b) Make reasonable efforts to ensure the student's parent/guardian is present during questioning or, if they are not present, ensure that a school employee (including, but not limited to, a social worker, psychologist, nurse, guidance counselor, or any other mental health professional) is present during the questioning; and (c) If practicable, make reasonable efforts to ensure that a law enforcement officer trained in promoting safe interactions and communications with youth is present during the questioning.

## ADMISSIONS

### I. NEW STUDENTS

- A. All eighth grade graduates who reside within the district boundaries with an adult who submits sufficient evidence of legal residency and custody are automatically admitted.
- B. Any student who transfers into District 127 may enroll if accompanied by a resident parent or guardian. Legal custody, as defined by the *Illinois School Code* and *in-district* residency must be proven with whom the student lives with to the satisfaction of the School Administrator.
- C. All medical requirements must be met.
- D. All enrollments will be processed consistent with federal and state laws and regulations regarding the education of homeless children.
- E. The student must have completed any suspension or expulsion term imposed by another public school district or private school.

### II. PREVIOUSLY ENROLLED STUDENTS

- A. Any student(s) who has previously withdrawn from District 127 may re-enroll under the following conditions:
  - 1. The student must be accompanied by a resident parent or guardian. Legal custody and residency may have to be proven to the satisfaction of the School Administrator.
  - 2. Satisfy all school debts from previous enrollment.
  - 3. A school district shall deny reenrollment in its secondary schools to any child age 19 years or above who has withdrawn from school and who could not, because of age and lack of credits, attend classes during the normal school year and graduate before his or her twenty-first birthday.
  - 4. All medical requirements must be met.
  - 5. All enrollments will be processed consistent with federal and state laws and regulations regarding the education of homeless children.
  - 6. The student must have completed any suspension or expulsion term imposed by District 127, or any other public school district or private school.

## STUDENT NON-DISCRIMINATION POLICY STATEMENT

It is the policy of District 127 not to discriminate on the basis of gender in its educational programs, activities or employment policies, as required by *Title IX* of the 1972 Educational Amendments. This means that no student shall, on the basis of gender, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any academic, extracurricular, research, occupational training, or other education program or activity operated by District 127. Inquiries or complaints regarding gender discrimination under *Title IX* shall be directed to the Gender Equity Coordinators (principals). Any student who is pregnant and/or parenting shall have the right to attend school and take part in all programs.

### STUDENT GENDER EQUITY, GENDER DISCRIMINATION, AND SEXUAL HARRASSMENT/INTIMIDATION SUMMARY POLICY STATEMENT

The Board of Education's detailed policy regarding gender equity, gender discrimination, sexual harassment and sexual intimidation is maintained in the Board Policy Manual. District 127 Complaint Manager is Ms. Danielle Carter. A copy of the policy in full is available in the Superintendent's Office.

## **I. STATEMENT OF POLICY**

- A. District 127 does not discriminate on the basis of gender in the provision of programs, activities, services, or benefits, and guarantees both genders equal access to educational and extracurricular programs and activities. No student shall be subjected to gender discrimination, harassment, intimidation or bias by any district employee, by other students, or by the effect of any school policy or practice.
- B. "Gender Bias" means the attribution of behaviors, abilities, interests, values and/or roles to a person or group of persons on the basis of gender.
- C. "Sexual Harassment" includes staff-to-student, student-to-student conduct and student-to-staff conduct. It means (1) unwelcome sexual advances, (2) sexual advances between staff and student, whether welcome or unwelcome, (3) requests for sexual favors, and/or (4) other verbal or physical conduct of a sexual nature where:
  - 1. Submission to such conduct is made either explicitly or implicitly a term or condition of a person's educational development;
  - 2. Submission to or rejection of such conduct is used as the basis for education decisions affecting such individual; or
  - 3. Such conduct has a purpose or an effect of unreasonably interfering with an individual's educational performance, or creating an intimidating, hostile or offensive educational environment.
- D. Sexual harassment may include, but is not limited to:
  - 1. Uninvited sex-oriented verbal "kidding" or demeaning sexual innuendoes, leers, gestures, teasing, sexually explicit or obscene jokes, remarks or questions of a sexual nature;
  - 2. Graphic or suggestive comments about an individual's dress or body;
  - 3. Displaying sexually explicit objects, photographs or drawings;
  - 4. Unwelcome touching, such as patting, pinching or constant brushing against another's body;
  - 5. Suggesting or demanding sexual involvement whether or not such suggestion or demand is accompanied by implied or explicit threats concerning one's grades or educational opportunities.
- E. Sexual intimidation means any behavior, verbal or nonverbal, which has the effect of subjecting members of either gender to humiliation, embarrassment or discomfort because of their gender.

## **II. GRIEVANCE PROCEDURE**

- A. The Board of Education's detailed grievance procedure is contained in the Board Policy Manual. A copy of the detailed grievance procedure is available in the Superintendent's Office. In the event the complaint cannot be resolved informally, an accused student has the right to a hearing. The student may appeal the hearing decision to the Board of Education, then to the Superintendent of the Educational Service Region, and, finally, to the State Superintendent of Education. All complaints regarding the District 127 compliance with *Title IX* of the Education Amendments of 1972 or the Illinois Sex Equity Rules shall be received and investigated without reprisal by the Board of Education or the Board's employees or agents. No reprisal shall be taken against any person for participating or refusing to participate in the grievance process. A student knowingly making a false complaint may be subject to normal disciplinary procedures. The filing of a complaint under the grievance procedures described herein shall not limit, extend, replace or delay the right of any person to file a similar complaint or charge with any appropriate local, state, or federal agency or court.

### III. DISCIPLINARY ACTION

- A. Disciplinary action up to and including termination may be taken with respect to any district employee who is found to have committed, condoned, or participated in an act or acts of sexual harassment or intimidation against a student. Disciplinary action, up to and including expulsion, may be taken with respect to any student of the district who is found to have committed or participated in an act or acts of sexual harassment or intimidation against another student.

### IV. CONFIDENTIALITY

- A. The rights to confidentiality, both of the complainant and the accused, will be respected consistent with the District 127 legal obligations and with the necessity to investigate allegations of misconduct and to take corrective action when this conduct has occurred.

## STUDENTS WITH DISABILITIES RIGHT TO AN EDUCATION

The right to a free, appropriate education program is guaranteed through the following state and federal laws:

*The School Code of Illinois, Article 14; Section 504 of the Rehabilitation Act of 1973, as amended; and the Individuals with Disabilities Education Act.*

This includes an annual vision and hearing screening for all students receiving special education services.

#### I. Discipline of Students with Disabilities

The school will comply with the individuals with Disabilities Education Act (IDEA) and the Illinois State Board of Education's Special Education rules when disciplining students with disabilities. Behavioral interventions will be used with students with disabilities to promote and strengthen desirable behaviors and reduce identified inappropriate behaviors. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of his or her disability as determined through a manifestation hearing. Any special education student whose gross disobedience or misconduct is not a manifestation of his or her disability may be expelled pursuant to the expulsion procedures.

## STATUS OF A LEGALLY EMANCIPATED STUDENT

Emancipated, for the purpose of this policy is defined as a student who is self-supporting, independent of parental assistance and living in a residence other than with parents. All students, regardless of their emancipation status, shall be subject to all school rules and regulations. The emancipated student shall assume all responsibilities normally assigned to parents or guardians and shall receive all school documents and communications usually sent to the parents or guardians.

If an emancipated student receives a suspension, the dean will conduct a conference with that student. This conference will be in lieu of a normal, expected parental conference. Emancipated students may dismiss themselves from school only for reasons acceptable under the Illinois State Code and District 127 Board of Education policies (*see Attendance Policy in handbook*).



## STUDENT RECORDS

A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction or by a school employee, regardless of how or where the information is stored, except for certain records kept in a staff member's sole possession; records maintained by law enforcement officers working in the school; video and other electronic recordings that are created in part for law enforcement, security, or safety reasons or purposes; and electronic recordings made on school buses.

The Family Educational Rights and Privacy Act (FERPA) and the Illinois Student Records Act afford parents/guardians and students over 18 years of age ("eligible students") certain rights with respect to the student's school records. They are:

**I. The right to inspect and copy the student's education records within 15 school days of the day the District receives a request for access.**

The degree of access a student has to his or her records depends on the student's age. Students less than 18 years of age have the right to inspect and copy only their permanent record. Students 18 years of age or older have access and copy rights to both permanent and temporary records. A parent/guardian or student should submit to the building principal a written request that identifies the record(s) he or she wishes to inspect. The principal will make arrangements for access and notify the parent/guardian or student of the time and place where the records may be inspected. The District charges \$.35 per page for copying but no one will be denied their right to copies of their records for inability to pay this cost.

These rights are denied to any person against whom an order of protection has been entered concerning the student.

**II. The right to request removal from the student's academic transcript one or more scores received on college entrance examinations.**

A parent/guardian or eligible student may ask the District to remove certain scores of college entrance exams from their student's academic transcript. Students often take college entrance examinations multiple times in order to improve their results. Test publishers provide the results from each examination taken to the student's high school. Schools must include each of these scores on the student's transcript, which may result in academic transcripts having multiple scores from a single college entrance exam. A parent/guardian or eligible student may not want certain scores to be sent to postsecondary institutions to which the student applies. To request the removal of scores on college entrance examinations, the parent/guardian or eligible student must submit a written request stating the name of each college entrance examination that is the subject of the request and the dates of the scores that are to be removed.

**III. The right to request the amendment of the student's education records that the parent/guardian or eligible student believes are inaccurate, irrelevant, or improper.**

A parent/guardian or eligible student may ask the District to amend a record that is believed to be inaccurate, irrelevant, or improper. Requests should be sent to the building principal and should clearly identify the record the parent/guardian or eligible student wants changed and the specific reason a change is being sought. If the District decides not to amend the record, the District will notify the parent/guardian or eligible student of the decision and advise him or her of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent/guardian or eligible student when notified of the right to a hearing.

**IV. The right to permit disclosure of personally identifiable information contained in the student's education records, except to the extent that the FERPA or Illinois School Student Records Act authorizes disclosure without consent.**

Disclosure without consent is permitted to school officials with legitimate educational or administrative interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board. A school official may also include a volunteer, contractor, or consultant who, while not employed by the school, performs as institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of personally identifiable information from education records (such as an attorney, auditor, medical consultant, or therapist, or educational technology vendor); or any parent/guardian or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility or contractual obligation with the district.

Upon request, the District discloses education records without consent to officials of another school district in which a student has enrolled or intends to enroll, as well as to any person as specifically required by State or federal law. Before information is released to these individuals, the parents/guardians or eligible student will receive prior written notice of the nature and substance of the information, and an opportunity to inspect, copy, and challenge such records.

Academic grades and references to expulsions or out-of-school suspensions cannot be challenged at the time a student's records are being forwarded to another school to which the student is transferring.

Disclosure is also permitted without consent to: any person for research, statistical reporting or planning, provided that no student or parent/guardian can be identified; any person named in a court order; appropriate persons if the knowledge of such information is necessary to protect the health or safety of the student or other persons; and juvenile authorities when necessary for the discharge of their official duties who request information before adjudication of the student.

**IV. The right to a copy of any school student record proposed to be destroyed or deleted.**

The permanent record is maintained for at least 60 years after the student transfers, graduates, or permanently withdraws. The temporary record is maintained for at least 5 years after the student transfers, graduates, or permanently withdraws. Temporary records that may be of assistance to a student with a disability who graduates or permanently withdraws, may, after 5 years, be transferred to the parent/guardian or to the student, if the student has succeeded to the rights of the parent/guardian. Student temporary records are reviewed every 4 years or upon a student's change in attendance centers, whichever occurs first.

**V. The right to prohibit the release of directory information.**

Throughout the school year, the District may release directory information regarding students, limited to:

- A. Name
- B. Address
- C. Gender
- D. Grade level

- E. Birth date and place
- F. Parent/guardian names, addresses, electronic mail addresses, and telephone numbers
- G. Photographs, videos, or digital images used for informational or news-related purposes (whether by a media outlet or by the school) of a student participating in school or school-sponsored activities, organizations, and athletics that have appeared in school publications, such as yearbooks, newspapers, or sporting or fine arts programs
- H. Academic awards, degrees, and honors
- I. Information in relation to school-sponsored activities, organizations, and athletics
- J. Major field of study
- K. Period of attendance in school

*Any parent/guardian or eligible student may prohibit the release of any or all of the above information by delivering a written objection to the building principal within 30 days of the date of this notice.*

**VI. The right to request that military recruiters or institutions of higher learning not be granted access to your student's information without your prior written consent.**

Federal law requires a secondary school to grant military recruiters and institutions of higher learning, upon their request, access to secondary school students' names, addresses, and telephone numbers, unless the parent/guardian, or student who is 18 years of age or older, request that the information not be disclosed without prior written consent. If you wish to exercise this option, notify the building principal.

**VII. The right contained in this statement: No person may condition the granting or withholding of any right, privilege or benefits or make as a condition of employment, credit, or insurance the securing by any individual of any information from a student's temporary record which such individual may obtain through the exercise of any right secured under State law.**

**VIII. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.**

The name and address of the Office that administers FERPA is:  
 Family Policy Compliance Office  
 U.S. Department of Education  
 400 Maryland Avenue, SW  
 Washington DC 20202-4605

District 127 keeps records of its students in two files:

**I. STUDENT PERMANENT RECORD**

- A. Shall consist of:
  - 1. Basic identifying information; including student's and parents'/guardian names, addresses, birthdates, birthplaces and genders
  - 2. Academic transcript; including grades, graduation date, and/or grade level achieved, and SAT score (unless a parent requests the removal of said score in writing to the Registrar).
  - 3. Attendance record

4. Accident reports and health records
  5. Record of release of permanent record information
- B. May also consist of:
1. Honors and awards achieved
  2. Information concerning participation in school sponsored activities or athletics, or offices held in school sponsored organizations
- C. No other information may be placed in the Student's Permanent Record.

## II. **STUDENT TEMPORARY RECORDS**

- A. Student Temporary Record may consist of all information not required to be in the Student Permanent Record and may include:
1. Family background information
  2. Intelligence test scores, group and individual
  3. Aptitude test scores
  4. Reports of psychological evaluations including information on intelligence, personality and academic information obtained through test administration, observation, or interviews
  5. Elementary and secondary achievement level test results
  6. Participation in extracurricular activities including any offices held in school sponsored clubs or organizations
  7. Honors and awards received
  8. Teacher and anecdotal records
  9. Disciplinary information
  10. Special education files including the report of the multi- disciplinary staffing on which placement or non-placement was based, and all records and tape recordings relating to special education placement hearings and appeals
  11. Any verified reports or information from non-education persons, agencies or organizations
  12. Other verified information of clear relevance to the education of the student
  13. Record of release of Temporary Record information
- Grayslake Community High School District 127 destroys student temporary records in accordance with state laws. Notification of this can be found on the district website. If you wish to be notified, please contact the Megan Licht, Associate Principal for Student Services.

## **ACTIVITIES AND ORGANIZATIONS**

The extra-curricular program in District 127 high schools is organized to allow for the fullest possible participation for those students willing to make a definite commitment to interscholastic participation and competition. Participating in extracurricular activities is viewed by the school as a worthwhile endeavor to enhance adolescent development. Participation in extracurricular programs is a privilege, not a right and, as such, carries certain expectations including abiding by the extracurricular code of conduct. Extracurricular means all activities offered by the high school in addition to the curricular offerings, including those identified below. The important goals of the activities program is to offer students direction in developing healthful living habits, discipline, leadership, teamwork, citizenship skills, and respect for structure, rules, and responsibilities. It is to these ends that District 127 has expectations of student behavior established for those choosing to take part in the Student Activities program.

### **SENIOR CLASS – CLASS OF 2021**

The Senior Class plans Winter Dance, Senior breakfast and selects the Class Gift. Members may be asked to participate in other activities including Homecoming festivities and fun-filled fundraising events.

### **JUNIOR CLASS – CLASS OF 2022**

The Junior Class plans Prom, including selecting a location, choosing a theme, decorating the hall, deciding what colors and party favors to provide. Members may be asked to participate in other activities including Homecoming festivities and fun-filled fundraising events.

### **SOPHOMORE CLASS – CLASS OF 2023**

The Sophomore Class participates in the Homecoming festivities; helps plan Winter Dance and other fun-filled fundraising events.

### **FRESHMAN CLASS – CLASS OF 2024**

Get involved! Join the Freshman Class Council! The freshman class participates in Homecoming activities like float building, window painting, hall decorating, and they plan the Movie night. Also, the freshman class organizes fundraisers to prepare for future expenses like Homecoming or Prom.

### **ACADEMIC TEAM**

The Academic Team is made up of about 10-15 members who compete in five-person teams. Questions are chosen from science, math, social studies, literature, fine arts, performing arts, and language arts. Members are chosen by the head coach who receives referrals from the faculty. The Academic Team competes against other area high schools in IHSA approved competitions.

### **ART CLUB**

The Art Club provides fellowship and plans activities for students who like art. Any interested District 127 student is welcome to join. You do not have to be enrolled in an art class. Students plan fundraisers and participate in Homecoming. Other activities may include: working on individual art projects, helping with the spring student art show, setting up exhibits, and planning a field trip to a gallery, art museum, or art event.

### **BLACK STUDENT UNION**

The Black Student Union (BSU) will serve to help create a safe place for students at Grayslake North to have a sense of community and have their voices heard. The club will celebrate black culture and work to improve the experience of students of color at Grayslake North.

### **CHESS CLUB**

Chess Club gives students an opportunity to play friendly games of chess against their peers. Students will lead discussions on strategy that will better everyone's individual game. Students of all levels are welcome.

### **CHIBI JAPAN-ANIME**

Chibi Japan explores Japanese media culture, especially as expressed in age-appropriate manga books and anime videos, and sometimes video games. Our purpose is to provide an environment where students can share their love for anime videos, manga literature, and other expressions of Japanese culture. Any student can become a member of Chibi Japan, if

you are interested in sharing or learning about related topics. Join the club at any time during the school year.

### **COLOR GUARD**

Color Guard is the visual effects portion of the marching band. This group interprets the music through the use of show flags, ribbons, dance, and a variety of other equipment. This group performs during all home varsity football games, Homecoming, Grayslake Days and Memorial Day parades, and competes in various competitions. Members must attend a mandatory week long band camp in the summer, practices twice weekly beginning in July, and all required games, competitions, and activities.

### **DEBATE TEAM**

The Congressional Debate Club runs from September to May. This competitive club provides excellent opportunities to learn how formal debates work and develop skills in research, leadership, teamwork, and public speaking. Students write bills dealing with foreign affairs, economics, and public welfare and then debate them according to congressional/parliamentary procedure at tournaments held approximately once a month. In between the tournaments students research the bills so they are able to give speeches and ask questions during a debate. No prior experience is necessary.

### **DRUM LINE/PERCUSSION ENSEMBLE**

Drum line is a segment of band students, by audition, who work to further develop their percussion skills while participating in drum line practices and competition related to marching band.

### **ENVIRONMENTAL CLUB**

Through activities such as the school's recycling, students will participate in prairie restoration projects and the Lake County Forest Preserves' Preservation Partners Program, learning how to live in a sustainable ecosystem. Fieldwork has been done at Grant Preserve to reduce alien species and increase the biodiversity.

### **FAMILY AND CONSUMER SCIENCES CLUB**

The Family and Consumer Sciences Club is a service and social organization open to any student who has a strong interest in cooking, interior design, fashion and child development. Students undertake an annual fundraising project to finance a variety of activities. These activities are selected according to the interests of the members.

### **FELLOWSHIP of CHRISTIAN ATHLETES**

FCA is a student-led club that meets once per week. Meetings include fellowship, devotions, prayer time and community service. It is FCA's goal to encourage one another on our walk with Christ and impact the community for Jesus. Although FCA is an organization for athletes, you do not have to be an athlete to attend. All students are welcome.

### **FRENCH CLUB**

Le Cercle Francais, The French Club, is open to all French students. The French Club sponsors many exciting events throughout the year. We participate in Homecoming in the fall, National French Week in November and several other activities dealing with French cuisine and culture. We also go on field trips to areas of French-speaking interest. We have a bi-weekly meeting and also have personalized t-shirts. Allez-viens!!!

## **FUTURE BUSINESS LEADERS OF AMERICA**

Future Business Leaders of America (FBLA) is a non-profit educational association of students preparing for careers in business, leadership and related fields. This is a national club that can extend from high school into college. There are numerous leadership, business, charitable and social activities planned throughout the year. We plan to attend a yearly conference that provides opportunities for recognition, scholarships and awards.

## **FUTURE HEALTHCARE PROFESSIONALS**

This Club's goal is to provide opportunities and networking for students who have future aspirations in the health or medical field. FMP will plan experiences and events that will help each other and our school community understand medical/health care professions.

## **GAMERS CLUB**

The Gamers Club is for any student who enjoys playing video games. The club provides a safe, supportive environment for students to interact with their peers in the real and virtual worlds. Any student is welcome to join and participate. Gamers' Club members bring their own games and consoles, and use the school computers, to challenge each other in video game competition. The Gamers' Club meets regularly in one of the school computer labs, and also hosts gaming tournaments open to the entire school.

## **GERMAN CLUB**

German Club membership is open to all current District 127 students. German club members participate in many activities throughout the year. Club activities focus on foods and customs of the German-speaking world through the tasting/making of different foods, the making of holiday decorations, dancing, field trips and lots of fun.

## **GREEN ROOM**

Green room is the group for students who wish to be involved in the high school's theatre program. Its primary purpose is to produce three plays during the season: a comedy or a drama, student directed one acts and a musical. Additionally, green room provides social and educational opportunities in the theatre by sponsoring trips to see professional, community, and high school shows in the area, and by arranging and attending state and local theatre festivals. The group serves as the umbrella organization to the local chapter of the International Thespian Society. Membership is open to all students interested in any part of theatre production: cast, set design and construction, make-up, costuming, house management, stage management, and crews.

## **INTRAMURALS**

The intramurals program is a fun, recreational, social, and competitive on-campus sports activity for Grayslake Community High School students. Intramurals is designed with the everyday athlete in mind and is open to all students not currently competing in-season with an interscholastic sports program. This is a great opportunity for students to have some fun and participate in organized, competitive leagues. It is easy to get involved as students form their own teams with their friends. Flag football is offered during the fall season, basketball during the winter season, and softball and volleyball during the spring season.

## **JAZZ BAND**

This ensemble will explore different styles in jazz literature. Instruments include saxophones, trumpets, trombones, percussion, piano, and guitar. It is a select group that may perform at school concerts as well as other public engagements.

## **JAZZ CHOIR**

This is a co-ed group performing various music styles, meters and rhythms with an ultimate goal to provide entertainment to the community and civic groups in addition to school activities and functions. This activity is open to students by audition.

## **Jr. NAD (Junior National Association for the Deaf)**

The Junior National Association of the Deaf is a club that provides students an opportunity to socialize with Deaf/Hard of Hearing students. Our main focus is to plan engaging activities within the club and, occasionally, with other Deaf/Hard of Hearing programs in the area. Meetings are held twice a month on Friday in room A102. All students are welcome to join.

## **KNIGHT TIMES / NEWSPAPER**

The students on the Knight Times staff plan, write, and design the school's award-winning newspaper. All members of the staff are assigned major roles of responsibility in the production of the newspaper. Students may be members of the Knight Times staff during their sophomore, junior, and senior years as part of the Journalism II Class.

## **LATINOS STAND UP**

Latinos Stand Up is a club open to any student at GNHS, regardless of their ethnicity. The purpose of this club is to explore and celebrate Latino culture and support the Latino community. This club meets weekly, and has discussions, fundraisers, dances, soccer tournaments, parties, and field trips, in addition to participating in Homecoming with window painting and decorating a golf cart, and competing in the Highland Park High School Chicano Academic Bowl.

## **LINK CREW**

Link Crew is a high school transition program that welcomes freshmen and makes them feel comfortable throughout the first year of their high school experience. Built on the belief that students can help students succeed, Link Crew trains members to be Link Leaders. As positive role models, Link Leaders are motivators, leaders and teachers who guide the freshmen to discover what it takes to be successful during the transition to high school. Eligibility for membership is dependent upon teacher recommendations and student dedication to the program. Members also visit freshman study halls and contact freshmen outside of school to check on their social and academic adjustment to high school life. Open to sophomores, juniors, and seniors (freshmen may apply in the spring semester for selection in their sophomore year).

## **MARCHING BAND**

The Marching Band at Grayslake North High School is referred to as the Marching Knights. All students enrolled in any band classes during the curricular day participate and perform with the Marching Knights for varsity home football games, competitions and parades. Rehearsals are during the school day and select evenings in the Fall. This group also attends a summer camp and travels.

## **MATH TEAM**

The Math Team is made up of students from all four grade levels that enjoy challenging math problems and timed competition, as individuals and teams. Participants take part in local and regional math contests. Strong performance may lead to State competition. Preparation for the competitions begins in November. The contests take place from



December through February. State competition is in April. Many members participate in other teams and clubs without a conflict in scheduling.

### **NATIONAL HONOR SOCIETY / SELECTION OF NATIONAL HONOR SOCIETY MEMBERS**

Membership in the National Honor Society is a prestigious award bestowed upon a student; a student must apply to join the organization. The National Honor Society Faculty Council, a committee of five faculty members appointed annually by the principal selects students for membership. Election procedures are consistent with the rules and regulations of the National Honor Society—selection is based on outstanding scholarship, character, leadership, and service. To be eligible as a candidate for the National Honor Society, a student must:

1. Be a junior who has attended District 127 the equivalent of one semester;
2. Have a minimum cumulative scholastic average of 3.4 on a 4.0 scale;
3. Serve the school by participating in documented extracurricular (school-sponsored) activities, including a minimum of two during his or her junior year; (For NHS purposes, activities must be included in the student handbook, be sponsored by faculty, require regular attendance, and include duties and responsibilities of members. If they are either informal and/or without board approval, certain school groups will not be considered activities for NHS selection purposes. Please see NHS sponsor for clarification regarding activities not meeting above criteria.)
4. Volunteer documented service to the community: examples of appropriate community service include working for a clean-up campaign, public library, hospital, homeless shelter, literacy program, or the Special Olympics; volunteering in a house of worship; participating actively in Scouting; or taking part in a fundraising event like an AIDS or cancer walk. Hours earned as a member of a school club may count as community service but not as a school activity, as well. NHS candidates must show evidence of at least twenty hours of cumulative service to the community during their high school years;
5. Have positive ratings in leadership, service, and character from the faculty;
6. Receive a majority vote of the National Honor Society Faculty Council.

***Note: A candidate's disciplinary record is a factor in the selection process. Students who receive out-of-school or in-school suspensions, or suspensions are at risk of being denied membership. Selection of members occurs in the spring after students have completed five semesters of academic work.***

### **NATIONAL TECHNICAL HONOR SOCIETY**

The National Technical Honor Society currently serves approximately 100,000 active members and nearly a million members since its inception in 1984. Awarding over \$2 million in scholarships to date, NTHS honors and achievements of top CTE students, provides scholarships to encourage the pursuit of higher education, and cultivates excellence in today's highly competitive, skilled workforce. For over 30 years, NTHS has been the acknowledged leader in the recognition of outstanding student achievement in career and technical education.

### **PEN AND PAPER (Literary Magazine)**

Pen and Paper, the school's literary magazines, are a collection of the students' original creations in the areas of writing and drawing. Student submissions are divided into the areas of poetry, short stories, and pencil or chalk drawings. The publication, in its final version, is a

reflection of the diversity in thought and vision of our student body. It is a place for all students to find a "voice" for their talent.

### **PERFECT PALS**

Perfect Pals is an organization dedicated to enhancing the lives of people with intellectual disabilities by providing opportunities for mutually enriching friendships and integrated employment. This organization works to match students with disabilities with high school students from general education to create one-to-one friendships. In today's high schools, students with disabilities often enter the same building and walk the same hallways as their peers but they are left out of social activities. By introducing Best Buddies into our high schools, we are crossing the invisible line that too often separates those with disabilities from those without.

### **PSYCHOLOGY CLUB**

Psychology Club is dedicated to enhancing students' knowledge, understanding, and appreciation of psychology through discovery and experience. Psychology Club offers a wide variety of social and educational activities that encourage students to explore psychology through hands-on experiments, demonstrations, discussions, video analysis, guest speakers, and service projects. Our focus is to create a culture of wellness, kindness, and positivity in our school community. We welcome all students!

### **RHO KAPPA NATIONAL SOCIAL STUDIES HONOR SOCIETY**

The purpose of the National Social Studies Honor Society is to recognize outstanding effort and achievement in and encourage an interest, understanding, and appreciation for the social studies.

### **SAGA- Sexuality and Gender Alliance**

This is the Gay/Straight Alliance at the high school. This group works towards the creation of a safe environment and sense of community for all students. It encourages all students to attend in order to raise awareness, advocate, and socialize.

### **SADD - Students Against Destructive Decisions**

The purpose of the S.A.D.D. program at District 127 is to educate students so that they can make positive choices that will enhance their current lifestyle, and to prevent students from making decision that would have harmful consequences. What SADD would like to accomplish:

1. Help students share a no use message regarding alcohol and the illegal use of other drugs.
2. Help young people reduce death and injury from the number one killer of teenagers - alcohol and other drug impaired driving crashes.
3. Make all high school events and activities safe.
4. Educate students about healthy choices and lifestyles by providing useful information in a meaningful, realistic format.

### **SCIENCE OLYMPIAD**

The Science Olympiad team is composed of students from all grade levels that are interested in a wide range of scientific and engineering fields. The team trains from September to March, preparing for the 23 events that make up a typical competition. Event topics include biology, human anatomy, chemistry, earth sciences, astronomy, physics, and engineering. Event competitions include knowledge tests, laboratory experiments, and demonstration of

prebuilt machines. The regional competition is held in March and the state competition is held in April at the University of Illinois.

### **SIGN LANGUAGE CLUB**

This club meets every Thursday after school in room A102. We are open to all students. There is a growing number of hearing students becoming friends with students in the deaf/Hard of Hearing program here at North. In this club we learn sign language in order to learn how to communicate easier and get to know each other better.

### **SNOWBALL**

Operation Snowball is an organization based on the development of leadership skills where youth and adults work together to provide awareness and promotion of healthy lifestyle choices, while encouraging positive decision-making and communication skills in an active community of caring. Snowball provides opportunities for self-improvement and meeting others who share in this lifestyle. Snowball is an activity based group that is focused on the spirit of cooperation.

### **SPANISH CLUB**

Spanish Club membership is open to all current District 127 students. Spanish club members participate in many activities throughout the year. Club activities focus on foods and customs of the Spanish-speaking world through the tasting/making of different foods, the making of holiday decorations, dancing, field trips and lots of fun.

### **SPECIAL OLYMPICS**

The mission of Special Olympics is to provide year-round sports training and athletic competition in a variety of Olympic-type sports for children and adults with intellectual disabilities, giving them continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in a sharing of gifts, skills and friendship with their families, other Special Olympics athletes and the community. Grayslake Community High School's Special Olympic team is looking for athletes and peer helpers in order to promote friendships and create a meaningful experience for all students.

### **STUDENT ADVISORY COMMITTEE**

This organization consists of students who represent the school's clubs and organizations. The purpose of this group is to coordinate efforts with the principal to facilitate communications, identify issues of potential conflict, and promote understanding between the student body as a whole and the building administration.

### **STUDENT COUNCIL**

Student Council consists of hard working students from each class. A successful Homecoming is the responsibility of Student Council. We sponsor and organize the homecoming spirit days, parade, and dance. Community service is also a focus of Student Council. Before winter break we facilitate a community-wide food drive to benefit needy families and area food pantries (Central) and Kids Hope Gift Drive (North). In the spring we coordinate a blood drive with Life Source and a School Supply Drive (North). Throughout the year we introduce students to democracy by hosting all the required elections within the school. Both schools coordinate the district Winter Gala.

## **TABLE TENNIS**

The Table Tennis Club is open to all students that enjoy playing table tennis or are willing and eager to try something new. It provides students with a fun, social, competitive and/or recreational outlet to get involved in at GNHS. The rules and etiquette of the game are two things that are stressed so that students learn to respect the sport, the equipment, and each other. School rankings are posted to create a competitive atmosphere and provide recognition amongst their peers. We meet biweekly for an open gym where students can come to play and learn. Throughout the year we host tournaments to raise money for other school wide missions (breast cancer awareness, can food drive, etc.). The year will come to an end with a big school championship.

## **TRI-M MUSICAL SOCIETY**

Tri-M National Music Honor Society is an organization open to all District 127 music students. It was founded in 1936 at Maine Township High School in Park Ridge, Illinois, and currently has over 4500 chapters throughout the US. It is designed to recognize music students for academic and musical achievement, reward them for their accomplishments and service activities, and inspire others to excel in leadership and music. Students must be an active member of a school music performance group and meet the standards of criteria in five categories: scholarship, character, cooperation, leadership, and service. Tri-M members perform numerous community and school service projects throughout the school year.

## **VOICES**

VOICES is a student-created bullying prevention club that is open to ANYONE, including students who have been bullied, students who used to be “bullies,” and students who witness bullying and want to help others. VOICES provides a safe space for students to share their personal stories, promotes change through acceptance and kindness, and fosters empathy and awareness through student-led bullying presentations and videos.

## **WINTER GUARD**

Winter Guard is a continuation of Color Guard during the basketball season. The group performs to music using show flags, ribbons, dance, and a variety of additional props. This group performs at home girls’ and boys’ varsity basketball games, as well as several competitions throughout the season. Members must attend mandatory twice weekly practices; November through February, all required games, and competitions.

## **YEARBOOK**

The yearbook is what students use to remember their high school days. Through the pages of the yearbook, all the major events of the year are featured. The yearbook staff first compiles pictures, captions and stories and is responsible for designing the pages and putting it together around a unifying theme. Students may be members of the yearbook staff during their sophomore, junior and senior years as part of the Yearbook class. The yearbook may be pre-ordered in the bookstore.

## **SOCIAL FUNCTIONS**

*Organizations which desire to conduct social functions must follow this procedure:*

- A. Arrangements must be made through the Director of Student Activities, Associate Principal or designee for holding this function and must be obtained one month in advance of the proposed date so that conflicts in the use of the facilities and choice of dates may be avoided.

- B. If permission is granted, the organization must state specifically what equipment will be needed so arrangements can be made.

## **MAJOR SOCIAL EVENTS**

### **I. HOMECOMING**

Each fall one football game is designated as Homecoming for the alumni. The Saturday night of Homecoming weekend is reserved for the annual Homecoming Dance sponsored by Student Council. This is a semi-formal occasion. Appropriate dress will be communicated by the school.

### **II. WINTER GALA**

Winter Gala, sponsored by the Senior Class, is traditionally held in February. Less formal than the Prom or Homecoming Dance, this dance is still a dress-up affair. Appropriate dress will be communicated by the school.

### **III. PROM**

In late spring the Junior Class sponsors the annual prom as the final social occasion of the school year. This formal affair leaves lasting memories with those that attend. The prom may be held at an off-campus site. Students are required to take District provided transportation to Prom. Individual students attending Prom must be a Junior or Senior attending District 127 schools. One member of the couple must be a junior or senior attending District 127 schools. Appropriate dress will be communicated by the school.

### **IV. RULES FOR BEING ON THE COURT**

- A. All students who meet requirements are eligible to be on one of the following dance courts per year: Homecoming, Winterfest/Winter Dance, or Prom.
- B. Qualifications for being on court (including the previous years) are:
- Students selected for Homecoming and/or Prom Court will be subject to administrative approval prior to their nomination being made known. Each students' current attendance, academic standing and discipline record will be reviewed in an effort to determine whether each nominated student is either currently in good standing or is making substantial progress towards being a student in good standing.
1. No current social probation
  2. Maintain attendance in good standing
  3. Meet D127 eligibility requirements in regards to attendance, academics and social probation.

## **REGULATIONS GOVERNING HIGH SCHOOL DANCES OR OTHER ACTIVITIES**

- I. School-sponsored dances, including those sponsored by an individual club, may be held only on a night preceding the day on which school will not be in session.
- II. All District 127 students must present their current I.D. cards for admittance at designated events.
- III. Students who are not members of the District 127 student-body are not permitted to attend dances, with the exception of Homecoming, Winter Dance and Prom. They must be accompanied by a District 127 student and a guest pass must be obtained in advance from the Dean's Office. All guests must be high school students or under the age of 21 (no 8th graders). The host is responsible for the guest's actions.
- IV. Clothes worn at school functions shall be appropriate for the event or as communicated by administration. Noncompliance may result in denial of admission to the dance.
- V. Students are expected to dance in a manner befitting a school dance.
- VI. Dances will be supervised by sponsors or advisors approved by the Principal or Activities Director.

- VII. Evening dances shall close no later than 10:00 PM with the exception of Prom.
- VIII. Charges for a school function should always be kept at a reasonable amount. The Principal and Student Council should be jointly consulted before a fee or assessment is set.
- IX. Events held in the building must be confined to the part of the building in which the event is taking place.
- X. All purchases should be placed and billed in the names of the club or organization or in the name of the advisor, not in the name of the school only.
- XI. All meetings of students, organized under the auspices of the school or whose members are solicited from the school and which use the name, influence or property of the school, shall be supervised by a faculty member or a designated person.
- XII. Students may not reenter dances once they leave.
- XIII. Students who are absent all day or a portion of the day may NOT attend extracurricular activities after school or in the evening. Students absent on Friday may not attend extracurricular activities on Friday, Saturday or Sunday night, including dances.
- XIV. The school reserves the right to deny admission or guest passes to anyone for any activity.
- XV. Students are subject to a discipline review prior to participation.
- XVI. D127 schools reserve the right to breathalyze, search purses, and bags/backpacks of students who have elected to attend school-sponsored activities.

### **ATHLETIC ACKNOWLEDGEMENTS, CONSENTS AND PROCEDURES**

It is indeed an honor to represent District 127 Athletics. The community invests a great deal of its time and resources to support our student athletes, so it is important that our athletes represent our community appropriately. The behavior displayed by our athletes both on and off the field should reflect the high standards that our district has for its students. The experiences obtained, the lessons learned, and situations mastered within the realm of athletics have been determined to be an essential part of the educational process. The following documentation must be read by both parents/guardians and the student athlete.

#### **Academic Requirements**

To be eligible for athletics, a student must be enrolled in and passing five classes during the current semester. The student must also have received credit for five classes during the most recently completed high school semester. (*Board Policy 6:190*)

#### **Student Concussions and Head Injuries**

*Student Athlete Concussions and Head Injuries*, requires, among other things, that a student athlete who exhibits signs, symptoms, or behaviors consistent with a concussion or head injury must be removed from practice or competition at that time and that the student will not be allowed to return to play or practice until he or she has successfully completed return-to-play and return-to-learn protocols, including having been cleared to return by the treating physician licensed to practice medicine in all its branches or a certified athletic trainer under the supervision of a physician. For the concussion care protocol to be initiated the student may be initially evaluated by a D127 nurse/athletic trainer or primary care physician (licensed to practice medicine in all of its branches) and documentation must be provided to the school nurse or athletic trainer. An emergency room/acute care note is only temporary until seen by the student's primary care physician within one week.

### **Waiver and Release of All Claims**

As a participant or parent/guardian of a participant in the program, I understand and acknowledge that there are certain risks of physical injury and agree to assume the full risks of any injuries, including death, damages and loss which I may sustain as a result of participating in any and all activities connected with or associated with such programs. I do hereby fully waive, release and discharge the school district, its board of education, board members, officers, agents, servants and employees from any and all claims or causes of action for injuries, including death, damage or loss which I may have or may accrue to me on account of participation in the program(s).

I further agree to indemnify and hold harmless and defend the school district, its board of education, board members, officers, agents, servants, and employees from and against any and all claims or causes of action resulting from injuries, including death, damage and losses sustained by me or any other participant resulting in whole or in part, directly or indirectly, by my intentional or negligent conduct or that of the participant.

### **Student/Parent-Guardian Drug Free Acknowledgement**

The student participating in extracurricular activities and the parent/guardian hereby acknowledges that they have received and read a copy of the "Extracurricular Code of Conduct" and understands the prohibitions and consequences stated in that Code, promises not to use illegal drugs, tobacco, or alcohol at any time or any place during this school year, and also random drug testing by the IHSA during State Series Contests.

### **Consent to Photograph/Videotape**

The participating student athlete and parent/guardian do hereby authorize District 127, Lake County to photograph or permit other person to videotape, film, photograph, or use photographs or negatives provided of the student athlete for the intent of promoting District 127, Lake County Athletes.

### **Physical Education Exemptions for Juniors and Seniors**

By state law, it shall be the policy of District 127 that junior or senior students participating in interscholastic athletics or marching band may request an exemption from physical education. This does not apply to a student who has elected to take a class zero hour. (*Board Policy 6:310*)

**\*Due to COVID-19 there will be no PE exemptions for the 2020-2021 school year.**

### **Physical Education Exemption for Special Education Students**

A student who is eligible for special education may be excused from physical education courses in either of the following situations:

1. He or she (a) is in grades 3-12, (b) his or her IEP requires that special education support and services be provided during physical education time, and (c) the parent/guardian agrees or the IEP team makes the determination; or
2. He or she (a) has an IEP, (b) is participating in an adaptive athletic program outside of the school setting, and (c) the parent/guardian documents the student's participation as required by the Superintendent or designee.

A student requiring adapted physical education will receive that service in accordance with the student's Individualized Education Program.

# Students

## Administrative Procedure – Code of Conduct for Extracurricular Activities

### Philosophy

Extracurricular activities are an integral part of the Grayslake Community High School District's overall student experience. While our number one goal as a school district is to provide the best academic experience for all students, extracurricular activities provide special opportunities for students to develop specialized skills and build character. The educational value of extracurricular participation is immeasurable; participants will develop physical, mental, and social skills, as well as develop positive values and ethics that they will use beyond their high school years. Involvement in the extracurricular program is voluntary. It is also a special privilege that comes with responsibility. Students are held to a higher standard and are viewed as representatives of their team/activity, their school, the district, and their community. Accordingly, students who participate in extracurricular or co-curricular activities are responsible for exhibiting behavior in accordance with the Grayslake Community High School District 127 Code of Conduct.

### Purpose

All Grayslake High School District 127 students are expected to comply with the rules and regulations of the school and school district, make good decisions, and conduct themselves in a manner that will bring dignity and respect to themselves, their team/activity, their school, and their community. The Extracurricular Code of Conduct will be distributed annually to all students who choose to participate in extracurricular activities. It will also be published in the district's Parent-Student Handbook. Students and parents are encouraged to discuss any questions regarding the code with their coach, sponsor, Athletic Director, Activities Director, or the Associate Principal for Student Services.

This Code of conduct defines the expectations that must be followed by all students who participate in extracurricular and co-curricular activities. All stakeholders involved will consider the level of violation, the best interests of the individual student, and the integrity of the extracurricular program. The Code of Conduct requirements must be followed by these students on and off campus, 24 hours a day, 7 days a week, 365 days per year. A student's Code of Conduct violations are cumulative, regardless of level, beginning with the student's and parents'/guardians/ initial acknowledgement of this Code of Conduct during the registration process and continues throughout the student's high school career.

### Code of Ethics

#### Student Belief Statements

I will respect the Code of Conduct, the consequences, and the redemption process.

I will be responsible for my attitude and behavior.

I will be considerate and respectful towards coaches, sponsors, other participants, and officials.

I will influence and encourage my peers to reach achievements at the highest level.

I accept and understand the responsibility and privilege of representing my school and community.

I will respect my self and others on social media.

I will obey the law.



### **Parent Belief Statements**

I will respect the Code of Conduct, the consequences, and the redemption process.

I will lead by example.

I will foster open communication and mutual respect among staff, parents, and students for a successful extracurricular program.

I will recognize that student participation in any extracurricular activity is a privilege.

I will respect others on social media.

I will provide a support for coaches and officials by refraining from coaching from the stands, sidelines, etc.

### **Staff Belief Statements**

We will respect the Code of Conduct, the consequences, and the redemption process.

We will strive to foster dignity, confidence, and self-esteem in participants.

We will support students in meeting the Code of Conduct and the standards of conduct.

We will be committed to our students and our programs.

We will model discipline, personal integrity, self-control, and responsibility.

We will demonstrate good citizenship.

We will listen intently and patiently to all sides without prejudgment.

### **Procedures**

The Code of Conduct is administered by the Principal or designee in collaboration with the Athletic Director, Student Activities Director, and the coaches/directors/advisors/sponsors of the extracurricular activities.

Code of Conduct violations may arise due to informational sources, such as, but not limited to, technology, students, staff, parents, municipal authorities, and media which depicts illegal or inappropriate behavior. The Athletic Director, Associate Principal for Student Services, and the Principal will determine if a Code meeting is warranted.

If a Code of Conduct meeting is warranted, the student's privilege of participation will be immediately suspended until a meeting with the Code of Conduct Council is held to discuss the infraction. The meeting will be held with the student and their parents or guardians as soon as possible. The purpose of this code of Conduct meeting is to provide the opportunity for all participants to present information as it relates to the student and the incident in question. Failure to attend the meeting will constitute a waiver of any appeal rights under this Code of Conduct.

- The parent/guardians shall be notified and advised of the date and time of this meeting.
- The Code of Conduct Council may include the Athletic Director, Student Activities Director, Student Assistance Program (SAP) Coordinator, Associate Principal for Student Services, counselors, deans, coaches or sponsors, or others that may be directly involved with the student.
- The Code of Conduct Council will decide if a violation of the Code of Conduct occurred and will determine the appropriate consequence.
- The Code of Conduct Council will consider the level of violation, as well as aggravating and mitigating circumstances in determining the consequence for a Code of Conduct violation.
- Following the meeting the parents/guardians will be provided a written decision.

The content of this Code of Conduct for all types of violations is cumulative. The Code of Conduct is enforced once the student begins participation in the extracurricular program and extends throughout the student’s high school career. The Code of Conduct is in effect 24 hours per day, on or off campus throughout the entire calendar year, including weekends and summer, and does not supersede District 127 school discipline policies, which may apply in addition to this Code of Conduct. Consequences for violations as explained below will start with the student’s and parents’/guardians’ initial acknowledgement of this Code of Conduct during the registration process.

Grayslake Community High School District 127 understands and individual characteristics among the numerous athletic teams, clubs, activities, off-campus privileges, and performance groups that fall under the Code of Conduct. Therefore, a tiered system has been designed to differentiate consequences for violations.

The Code of Conduct does not list every situation or conduct for which disciplinary action may occur. All applications of the Code of Conduct will be determined on a case-by-case basis, considering the facts and circumstances of the situation. This chart is only a guide, and the Code of Conduct Council reserves the right to increase penalties in severe cases.

	<u>1<sup>st</sup> Incident</u>	<u>2<sup>nd</sup> Incident</u>	<u>3<sup>rd</sup> Incident</u>
Self-Report of a code violation. Valid only if school officials would not learn of incident in any other way	No loss of participation if a district approved therapy/restorative service/educational piece is completed at the family’s expense.	N/A	N/A
Use, possession, selling of tobacco, e-cigarettes/vaping devices, and any related prohibited items, including look-alikes.	Up to 25% loss of participation in sport or activity. Depending on severity of offense, forfeiture of leadership roles in athletics and activities may occur.*	Up to 50% loss of participation in sport or activity. Forfeiture of leadership roles in athletics and activities.*	Up to 100% loss of participation in sport or activity for one calendar year. Forfeiture of leadership roles in athletics. Future violations may result in loss of interscholastic athletics.
Conduct unbecoming of an extracurricular participant including; hazing, bullying, cyberbullying, school disciplinary infractions, criminal activity (list is non-inclusive)	Up to 50% loss of participation in sport or activity. Depending on severity of offense, forfeiture of leadership roles in athletics and activities may occur.*	Up to 100% loss of participation in sport or activity for one calendar year. Forfeiture of leadership roles in athletics and activities.*	Loss of interscholastic athletics for the remainder of the student’s high school career. Forfeiture of leadership roles in athletics and activities.

Use, possession, be in the presence of**, or assist any other student in the use of alcohol, drugs, or related prohibited items.	Up to 50% loss of participation in sport or activity. Depending on severity of offense, forfeiture of leadership roles in athletics and activities may occur.*	Up to 100% loss of participation in sport or activity for one calendar year. Forfeiture of leadership roles in athletics and activities.*	Loss of interscholastic athletics for the remainder of the student's high school career. Forfeiture of leadership roles in athletics and activities.
Distribution or selling drugs or alcohol, including paraphernalia and look-alikes.	Up to 100% loss of participation in sport or activity for one calendar year. Depending on severity of offense, forfeiture of leadership roles in athletics and activities may occur.*	Loss of interscholastic athletics for the remainder of the student's high school career. Forfeiture of leadership roles in athletics and activities.	

\*The Code of Conduct Council may offer the student an opportunity to reduce the length of consequences by participating in a district approved therapy/restorative service/educational component at the family's expense (Student Assistance Program (SAP) Coordinators provide a list of resource options that best match a family's ability to contribute).

\*\*Students may unexpectedly find themselves in social situations in which drugs, alcohol, or prohibited items are present. Reasonable attempts to remove oneself from such situations may be considered as a mitigating circumstance by the Code of Conduct Council. Consequence for a first violation may be up to 25% loss of participation in sport or activity.

In all cases, if the length of consequence is greater than the total number of contests/competitions or performances remaining in the current season, the student will serve the remaining consequence during their next sport or activity season. Failure to successfully complete the directives as determined by the Code of Conduct Council-will result in the student serving the entire original consequence.

**Appeal Process**

Any student who feels that their rights have been violated may appeal the suspension in writing to the building Principal. The appeal must be made within 3 school days of the suspension Code of Conduct meeting. If an appeal is granted, it will take place in front of the Activities Council, which will consist of; the Principal, two teachers and two program head coaches or activity sponsors who are not currently involved with the student.

The Activities Council will convene within 3 school days after the request for appeal. They will use the following guidelines in rendering a decision.

- The Athletic Director or Activities Director will make a statement of the offense and present evidence of the code violation.
- The student will be given the opportunity to express their views or evidence.
- The parent or guardians of the student will be given the opportunity to express their views or evidence.
- The Activities Council may question the Athletic Director, student, or parents/guardians.
- The Activities Council will make a determination to uphold or overturn the code violation decision by a majority vote within one school day of hearing the appeal. The decision of the Activities Council will be final. (7:240-API Dated: January 2018)

### NORTHERN LAKE COUNTY CONFERENCE

District 127 is a member of the Northern Lake County Conference. This conference is made up of eight (8) schools. The Northern Lake County Conference consists of: Grayslake North, Grayslake Central, Wauconda, Grant, North Chicago, Round Lake, Lakes and Antioch, The Northern Lake County Conference is an athletic conference that also promotes other conference activities. Programs are shared in the conference such as music festivals and student leadership activities. Members of the faculties of these schools also meet in an effort to improve their educational programs.

Grayslake Community High School District 127 chooses academic eligibility requirements which are more stringent than IHSA guidelines.

### INTERSCHOLASTIC TEAMS

FALL	WINTER	SPRING
Football	Wrestling	Softball
Cross Country*	Girls' Basketball	Baseball
Girls' Tennis	Boys' Basketball	Boys' Tennis
Boys' Soccer	Cheerleading	Girls' Soccer
Cheerleading	Dance	Track & Field*
Girls' Volleyball	Boys' Bowling	Lacrosse
Boys' Golf Girls' Golf Dance *denotes Boys' and Girls'	Girls' Bowling	Boys' Volleyball

### Illinois High School Association (For 2020-2021 School Term)

**This summary is for the purpose of assisting in the understanding of IHSA By-laws and Policies. In case of a conflict between this publication and the constitution and by-laws of the IHSA, the constitution and by-laws shall control.**

#### Key Provisions Regarding IHSA Rules

#### Eligibility Rules

When you become a member of an interscholastic team at your high school, you will find that both your school and the IHSA will have rules you must follow in order to be eligible for

interscholastic participation. The IHSA's rules have been adopted by the high schools which are members of IHSA as part of the Association's constitution and by-laws. They must be followed as minimum standards for all interscholastic athletic competition in any member high school. Your high school may have additional requirements, but they may not be less stringent than these statewide minimums. The principal/official representative of your school is responsible to see that only eligible students represent the school in interscholastic competition. Any question concerning your eligibility should be referred to your principal/official representative, who has a complete copy of all IHSA eligibility rules, including the Association's due process procedure. Only the IHSA Executive Director is authorized to make formal rulings on eligibility, so if your principal/official representative has questions or wishes assistance in answering your questions, the principal/official representative should contact the IHSA Office. Information contained here highlights some of the most important features of the IHSA by-laws regarding interscholastic eligibility. It is designed to make you aware of major requirements you must meet to be eligible to compete in interscholastic competition. The information here is only a general description of major by-law provisions and does not contain the statement of the by-laws in their entirety. You can review the by-laws at [www.ihsa.org](http://www.ihsa.org). You may lose eligibility for interscholastic competition if you are not in compliance with IHSA by-laws. Remember, if you have any questions regarding IHSA rules; please contact your principal/official representative.

### **I. ATTENDANCE**

- A. You may represent only the school you attend. Participation on a cooperative team of which your school is a member is acceptable.
- B. You must be enrolled and attending classes in your high school no later than the beginning of the 11<sup>th</sup> school day of the semester.
- C. If you attend school for ten (10) or more days during any one semester, it will count as one of the eight (8) semesters of high school attendance during which you may possibly have eligibility.
- D. If you have a lapse in school connection for ten (10) or more consecutive school days during a semester you are subject to ineligibility for the rest of the semester. The specific terms of your extended absence must be reviewed by the Executive Director to determine if it is "lapse in school connection" or not.

### **II. SCHOLASTIC STANDING**

- A. You must pass twenty-five (25) credit hours of high school work per week. Generally, twenty-five (25) credit hours is the equivalent of five (5) .5 credit courses (2.5 credits).
- B. You must have passed and received credit toward graduation for twenty-five (25) credit hours of high school work for the entire previous semester to be eligible at all during the ensuing semester. (Beginning with the second semester of the 2015-2016 school term).

### **III. RESIDENCE**

- A. Your eligibility is dependent on the location of the residence where you live full time with your parents, parent who has been assigned custody by the court, or court appointed legal guardian. You may be eligible if you are entering high school as a freshman and:
  - a You attend the public high school in the district in which you live full time with both of your parents, custodial parent or court appointed guardian, or
  - b In the case of a multiple school district, you attend the public high school in the attendance area where you live full time with your parents, custodial parent or court appointed guardian; or

- c You have paid tuition to attend a public school for a minimum of 7th and 8th grades in a district other than the one where you live with your parents, custodial parent or court appointed guardian and you continue to pay tuition as a high school student in that same district; or
- d You attend a private/parochial school located within the boundaries of the public school district where you live with your parents, custodial parent or court appointed guardian; or
- e You attend a private/parochial high school and have attended a private/parochial school for 7th and 8th grades, or for any four (4) grades from kindergarten through eighth grades; or
- f You attend the private/parochial high school which one or both of your parents attended; or
- g You attend a private/parochial high school located within a thirty (30) mile radius of the residence where you live with your parents, custodial parent or court appointed guardian.

#### IV. TRANSFER

- A. In all transfer cases, both the principal of the school from which you transfer and the principal of the school into which you transfer must concur with the transfer in writing on a form provided by the IHSA Office. ***You cannot be eligible when you transfer until this form is fully executed and on file in the school office.***
- B. If you transfer after classes begin for the current school term, you will definitely be ineligible for thirty days from the date you start attending classes at the new high school. In addition, you will be ineligible for that entire school term in any sport in which you engaged in any team activity, including but not limited to tryouts, drills, physical practice sessions, team meetings, playing in a contest, etc. at the school from which you transferred. For example, if you were out for cross country at the school from which you transfer and transfer ***after the IHSA sport season has begun***, you will be ineligible for cross country that entire school term at the new school.
- C. If you transfer attendance from one high school to another high school, you will be ineligible unless:
  - a Your transfer is in conjunction with a change in residence by both you and your parents, custodial parent or court appointed guardian from one public school district to a different public school district;
  - b Your transfer is between high schools within a public school district and both you and your parents, custodial parent or court appointed guardian change residence to the district attendance area for the school to which you transfer;
  - c Your transfer is from a private/parochial school to your home public high school, you are entering a public high school for the first time, and the principals of both your former and the new school concur with your transfer;
  - d Your parents are divorced or legally separated; you transfer to a new school in conjunction with a modification or other change in legal custody between your parents by action of a judge; and required court documents are on file at the school into which you transfer;
- D. If you transfer in conjunction with a change in legal guardianship, a ruling on your eligibility must be obtained from the IHSA Office.
- E. If you transfer attendance from one school to another while you are ineligible for any reason, the period of ineligibility imposed prior to your transfer or the period of ineligibility that would have been imposed had you stayed at the school, will be enforced at the school to which you transfer, even if you are otherwise in compliance with the bylaws.

- F. Any questions about your eligibility in any of these instances must be resolved by a formal ruling from the IHSA Executive Director.
- G. In all other transfer situations, a ruling by the IHSA Executive Director is necessary to determine your eligibility. This ruling must be obtained in writing by the principal/official representative of the school into which you transfer before you participate in an interscholastic athletic contest.

**V. AGE**

You will become ineligible on the date you become twenty (20) years of age, unless your twentieth (20th) birthday occurs during a sport season. In that case, you will become ineligible in regard to age at the beginning of the sport season during which your twentieth (20th) birthday occurs.

**VI. PHYSICAL EXAMINATION**

You must annually have placed on file with your principal/official representative a certificate of physical fitness, signed by a licensed physician, physician's assistant or nurse practitioner in order to practice or participate. Your physical examination is good for 395 days from the date of the exam. The physician's report must be on file with your high school principal/official representative.

**VII. AMATEUR STATUS**

- A. If you win or place in actual competition, you may accept a medal or trophy for that accomplishment, without limit to its cost. Your school may provide IHSA state championships with championship rings/mementos.
- B. For participating in competition in an interscholastic sport, or for athletic honors or recognition in a sport, you may receive any type of award (except cash, check or legal tender) that does not exceed \$75 fair market value. There is no limitation on the value of your school letter.
- C. The amateur rule does not prohibit you from being paid to referee, receiving pay for teaching lessons or coaching in a little kid's league, etc. It only applies to your own competition in an athletic contest.
- D. If you violate the amateur rule, you become ineligible in the sport in which you violate. You must be reinstated by the Executive Director before you may compete again.

**VIII. RECRUITING OF ATHLETICS**

- A. The by-laws prohibit recruiting of high school students for athletics. If you are solicited to enroll in or transfer to a school to participate in athletics, you are being illegally recruited and your eligibility is in jeopardy.
- B. You will lose your eligibility if you enroll in or transfer to a school in response to recruiting efforts by any person or group of persons, connected with or not connected with the school, related to athletic participation.
- C. You will lose your eligibility if you receive special benefits or privileges as a prospective student-athlete which are not uniformly made available to all students who attend your school.
- D. You may not receive an "athletic scholarship" or any other special benefit from your school because you participate in athletics.
- E. It is a violation for any student-athlete to receive or be offered remuneration or any special inducement which is not made available to all applicants who apply to or enroll in the school.
- F. It is also a violation to induce or attempt to induce or encourage any prospective student to attend any member school for the purpose of participating in athletics, even when special remuneration or inducement is not given. Please remember that

you may not be offered or receive any benefit, service, privilege or opportunity which is not also provided or made available to all prospective students at that school.

**Note: If you are interested in finding out more information about a school, contact the principal/official representative or an administrator at the school, not a member of the coaching staff.**

#### **IX. SCHOOL TEAM SPORTS SEASONS**

- A. Each sport conducted by IHSA member schools has a starting and ending date. Your school may not organize a team, begin practice or participate in contests in a given sport until the authorized starting date. Your school may not continue to practice or participate in contests after the authorized ending date. This means that:
  - a During the school year, you may not participate on a non-school team coached by any member of your school's coaching staff unless it meets specific criteria established by the by-laws.
  - b No school coach may require you to participate in an out-of-season sport program as a requirement for being a member of a school team.
- B. Violation of the sport season by-laws will result in penalty to you and/or to your school's coaching personnel.

#### **X. PLAYING IN NON-SCHOOL COMPETITION**

- A. During the time you are participating on a school team in a sport at your high school, you may neither play on a non-school team nor compete in non-school competition as an individual in that same sport or in any skill of that sport.
- B. If you participate in non-school competition during a sport season and subsequently wish to join the school team in the same sport, you will not be eligible.
- C. If you wish to participate in a competition sanctioned by the National Governing Body, or its official Illinois affiliate for the sport, your principal/official representative must request approval in writing from the IHSA Office prior to any such participation.
- D. You may try out for a non-school team while you are on your school's team in that same sport, but you may not practice, receive instruction, participate in workouts, or participate in competition with a non-school team in that same sport until you cease being a member of your school's team. You cease being a member of your school's team when the team(s) of which you are a member terminates for the school term.
- E. You will become ineligible if you participate on, practice with or compete against any junior college, college or university team during your high school career.

#### **XI. ALL-STAR PARTICIPATION**

- A. After you have completed your high school eligibility in the sport of football, basketball, soccer or volleyball, you may participate in three (3) all-star contests in any of these sports and still play for other school teams, provided the high school season in that sport has been completed. You may lose your eligibility for other interscholastic sports if you play in all-star competition in any of these sports under any other conditions.
- B. You are not restricted from participating in all-star competition in sports other than football, basketball soccer or volleyball, except that you may not do so during the school season for the sport.

#### **XII. MISBEHAVIOR DURING CONTESTS**

- A. If you violate the ethics of competition or the principles of good sportsmanship, you may be barred from interscholastic athletic contests, either as a participant or spectator or both.
  - B. If you are ejected from a contest for unsportsmanlike conduct, you will be ineligible for your team's next contest. You are also subject to other penalties.
- The complete set of IHSA By-laws and Policies is available at [www.ihsa.org](http://www.ihsa.org).***



## SCHOOL FACILITIES AND SERVICES

### I. LEARNING RESOURCE CENTER (LRC)

The LRC provides all students with a comfortable place for serious study/research and for recreational reading. Responsible behavior without constant supervision is the expectation. School IDs will be used as library cards and must be shown as admittance to the LRC. Students may use the LRC for quiet study, projects, casual reading, research and help with research. Students coming in from a class with a pass must have a specific assignment to work on from the teacher who sent them.

### II. TESTING CENTER (A110)

This room is for make-up tests from absences from academic classes. Students must have their ID and a pass from their academic teacher (when applicable) to take a make-up test. In addition, students must surrender their cell phone and other electronic devices prior to receiving their test. Student attendance will be monitored by staff member assigned to the area and the attendance office.

### III. ACADEMIC RESOURCE ROOMS (A135i)

These locations are where students can receive extra help on assignments from academic classes. Students must have a pass from an academic teacher and their ID and sign in upon entering to utilize these resources.

### IV. SWAT (LRC)

Students Who Achieve Together is a peer tutoring program. SWAT is available to students with Ds & Fs in core subject areas periods 4, 5, & 6. SWAT is housed within the Academic Resource Center in the LRC.

### V. BOOKSTORE

The bookstore is open Monday, Tuesday, Thursday and Friday from 7:15 – 3:00 closed from 12-1 for lunch. Wednesday CLOSED ALL DAY

### VI. BULLETIN BOARDS

Bulletin boards are located throughout the building. Information of importance to the student body is posted on these boards. All displays must be pre-approved by the Student Activities Director or designee.

### VII. OTHER

- A. The policy and procedures for determining eligibility criteria for free and reduced lunch will be available at each building.
- B. The Associate Principal or designee at each building is the contact person for alternative learning opportunities and the English Language Learners program.
- C. District 127 complies with the McKinney-Vento Homeless Act.
- D. Information regarding sex offenders can be found on the Illinois State Police Sex Offenders website.
- E. Deliveries – The office staff will not accept food deliveries from restaurants or delivery services.

### VIII. POLICY FOR POSTING IN SCHOOL

- A. All posters are to be approved and stamped by the Student Activities Director. The area for posting corridors will be limited to locations designated by staff/administration. No posters are to be placed in a classroom without a teacher's permission. The quantity of postings allowed is at the Student Activities Director's discretion.
- B. The organization that is doing the posting is responsible for taking down its posters no later than one school day after the event is finished.

- C. No personal advertising, political advertising (except approved student elections), or commercial postings are allowed.

## **IX. LOST AND FOUND**

Articles found in and around the building should be brought to the Main Office.

Students are reminded that the school cannot be responsible for personal property or valuable articles lost or stolen. Large amounts of money should not be brought to school. All lost and found items are kept for a maximum of 30 days and then discarded or donated.

## **X. PARENT CONFERENCES**

In addition to regularly scheduled parent conference nights, parent(s)/guardian are encouraged to visit the school, or confer with teachers by making appointments. Requests for an appointment may be made by the teacher or the parent.

## **XI. WORK PERMITS**

- A. The State of Illinois has established the following requirements for minors seeking employment. Required information should be brought to the Reception Area.
- B. Students under 16 years of age must have an Employment Certificate in order to work. In order to obtain this certificate, the student must have a 2.0 grade point average; bring a birth certificate, social security number, letter of intent to hire (stating type of work and approximate hours), current physical, and a parent/legal guardian to the school issuing officer.
- C. Students over 16 years of age must show proof of age to their employer. In order to obtain a Certificate of Age, students must bring a letter of intent to hire, their social security number, and birth certificate to the school issuing officer.

## **XII. QUIET STUDY HALL EXPECTATIONS**

Quiet study halls are supervised settings to study and learn on their own. Any disruption will result in disciplinary action.

- A. All students are to be in their classroom ready to work when the bell rings.
- B. Study materials must be brought to study halls. Students are expected to use their time effectively.
- C. Studying with a neighbor may be permitted by the study hall teacher.
- D. Locker and washroom passes will be issued at the teacher's discretion.
- E. Students may listen to music in such a manner that does not distract others and is consistent with their instructor's policy.

## **SAFETY DRILLS**

### **I. FIRE DRILLS**

There will be a sign in each classroom instructing occupants which door to use as an exit. Students will walk quietly during fire drills. Those students who are first to the doors should open the doors and leave them open. Classes should stay with their classroom teacher. The building should be cleared, as quickly as possible. These drill procedures include all students, teachers, janitors, visitors and all other personnel. **NO ONE IS TO STAY IN THE BUILDING.** An all-clear signal will indicate safe return to the building.

### **II. DISASTER DRILLS**

These drills necessitate evacuation of classrooms to other areas of the building. Such drills will be announced and explained over the public address system. Students will

walk quietly to the designated area at the lower level. They are to line up in this area against the walls facing the center.

### **III. LOCK DOWN DRILLS**

Lock down drills (announced and unannounced) will be practiced to simulate a lock down situation. Such drills will be explained over the public address system.

## **HEALTH AND SAFETY REGULATIONS**

A person afflicted with a communicable disease must report the presence of the disease to the Principal or designee as soon as possible. Due to health and safety concerns, regulations concerning the wearing of safety glasses, removal of jewelry, personal cleanliness, etc., may be warranted. Restrictions regarding certain areas or equipment to be used, as well as safety regulations for the proper use of those areas of equipment, must be obeyed. Shoes must be worn at all times for health safety.

### **I. PHYSICAL EDUCATION**

Students may be excused from physical education because of illness, injury or religious reason. Students can only be excused from physical education on a long-term basis with a written note from a doctor. Adaptive physical education will be considered as an alternative to long-term nonparticipation. Parents can excuse students for a maximum of two (2) days per year by supplying the nurse a written or verbal explanation. The nurse may excuse students from daily physical activities due to illness or injury. The nurse will provide the PE teacher with written documentation. Students excused from physical activities are for a maximum of two (2) days per year required to attend their physical education class.

### **II. SUICIDE AND DEPRESSION AWARENESS AND PREVENTION**

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important goals of the school district. The school district maintains student and parent resources on suicide and depression awareness and prevention. Much of this information, including a copy of school district's policy, is posted on the school district website. Information can also be obtained from the school office.

### **III. HEALTH SERVICES**

There is a school nurse on duty each day. Students who become ill at any time during the day should obtain a pass from his/her classroom teacher to the Nurse's Office. Students should report all injuries which take place at school to the nurse as soon as possible after they occur, whether or not you have school insurance. The Nurse's Office will keep records of all visits. Habitual visits to the Nurse's Office could result in the school contacting the parents or family physician in an effort to improve the general health of the student. The Nurse's Office is not intended to be used as a location to spend time to avoid classes or rest. A student may not go home due to illness without permission from the nurse and parent. Following any communicable or infectious disease, the student must bring a note to the school nurse from the family physician stating that the student is fully recovered and able to return to school.

### **IV. MEDICATION PROCEDURE**

This procedure shall apply to both prescription and non-prescription medication. Medication shall not be administered to a student unless absolutely necessary to maintain the continued attendance of the student. If it is determined that a medication must be given to a student at school, the procedure set below shall be followed:

- A. Medication shall be administered by a certified school nurse, registered nurse or a certified employee designated by the superintendent.
- B. The student's physician shall provide written orders with name of student, date of birth, name of medication, dose/route and frequency of medication, diagnosis for which medication is ordered, intended effects and side effect of medication. List any other medication student is on and emergency number where physician can be reached.
- C. The student's parent/guardian shall provide to the nurse a signed authorization to administer the medication, which has been ordered by the physician. The authorization shall include the parent/guardian signature and phone number to be reached in case of an emergency.
- D. Medication brought to school shall be given to nurse in original package or appropriately labeled container. For prescription medication, the student's name, medication, name and dosage, administration directions, date, refill date, licensed prescriber's name, pharmacy name, number, address and name or initials of pharmacist. Over the counter medication is to be in original the container with manufacturer's label listing all contents. Student's name must be on container. Medication should be delivered to school by the parent/guardian.
- E. Medication will be kept in a locked cabinet.
- F. The school nurse will keep a written record of all medications administered. This record will include student's name, medication, dose, time, date, and who administered medication. In the event a dosage is not administered as ordered, the reason shall be entered into the record. This documentation, along with the physician's order and parental/guardian authorization is considered part of the student's temporary record.
- G. The student's parent/guardian will be responsible for removing any unused medication from the school at the end of regime, or the end of school year. If parent/guardian fails to remove unused medication, the school nurse will appropriately dispose of in the presence of a witness.

No medication will be administered to students unless these guidelines are followed. A student with asthma inhalers, epinephrine auto-injector, and insulin may self-administer if the following information is kept on file in the Health Office: the student's parent/guardian will provide a parental written authorization for self-administration of medication and a written order from the student's physician containing the following information: name, purpose of medication, prescribed dosage and time or special circumstances under which the medication is administered.

The Superintendent shall have the discretion to reject requests for administration of medication subject to the requirements of Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act of 1973.

#### **School District Supply of Undesignated Asthma Medication**

The Superintendent of designee shall implement 105 IL CS 5/ 22-30(f) and maintain a supply of undesignated asthma medication in the name of the District and provide or administer them as necessary according to State law. *Undesignate4d asthma medication* means an asthma medication prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated asthma medication to a person when they, in good faith, believe a person is having *respiratory distress*. Respiratory distress may be characterized as *mild-to moderate* or *severe*. Each

building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

### **School District Supply of Undesignated Epinephrine Injectors**

The Superintendent or designee shall implement 105 ILCS 5/22-30(f) and maintain a supply of undesignated epinephrine injectors in the name of the District and provide or administer them as necessary according to State law. *Undesignated epinephrine injector* means an epinephrine injector prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated epinephrine injector to a person when they, in good faith, believe a person is having an anaphylactic reaction. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

A student may possess and self-administer an epinephrine injector, e.g., EpiPen®, and/or asthma medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed a *SMA Form*. The Superintendent or designee will ensure an Emergency Action Plan is developed for each self-administering student.

A student may self-administer medication required under a *qualifying plan*, provided the student's parent/guardian has completed and signed a *SMA Form*. A qualifying plan means: (1) an asthma action plan, (2) an Individual Health Care Action Plan, (3) an Ill. Food Allergy Emergency Action Plan and Treatment Authorization Form, (4) a plan pursuant to Section 504 of the federal Rehabilitation Act of 1973, or (5) a plan pursuant to the federal Individuals with Disabilities Education Act.

The District shall incur no liability, except for willful and wanton conduct as a result of any injury arising from a student's self-administration of medication, including asthma medication or epinephrine injectors, or medication required under a qualifying plan. A student's parent/guardian must indemnify and hold harmless the District and its employees and agents, against any claims, except a claim based on willful and wanton conduct arising out of student's self-administration of an epinephrine injector, asthma medication, and/or a medication required under a qualifying plan.

### **School District Supply of Undesignated Glucagon**

The Superintendent or designee shall implement 105 ILCS 145/27 and maintain a supply of undesignated glucagon in the name of the District in accordance with manufacturer's instructions.

When a student's prescribed glucagon is not available or has expired, a school nurse or delegated care aide may administer undesignated glucagon only if he or she is authorized to do so by a student's diabetes care plan.

### **School District Supply of Undesignated Opioid Antagonists**

The Superintendent or designee shall implement Section 22-30(f) of the School Code and maintain a supply of undesignated opioid antagonists in the name of the District and provide or administer them as necessary according to State law. *Undesignated opioid antagonist* is not defined by the School Code; for purposes of this policy it means an opioid antagonist prescribed in the name of the District or one of its schools. A school nurse or trained

personnel, as defined in State law, may administer an undesignated opioid antagonist to a person when they, in good faith, believe a person is having an opioid overdose. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law. See the website for the Ill. Dept. of Human Services for information about opioid prevention, abuse, public awareness, and a toll-free number to provide information and referral services for persons with questions concerning substance abuse treatment.

### **Administration of Medical Cannabis**

The Compassionate Use of Medical Cannabis Program Act allows a *medical cannabis infused products* to be administered to a student by one or more of the following individuals:

1. A parent/guardian of a student who is a minor who registers with the Ill. Dept. of Public Health (IDPH) as a *designated caregiver* to administer medical cannabis to their child. A designated caregiver may also be another individual other than the student's parent/guardian. Any designated caregiver must be at least 21 years old and is allowed to administer a *medical cannabis infused product* to a child who is a student on the premises of his or her school or on his or her school bus if:
  - A. Both the student and the designated caregiver possess valid registry identification cards issued by IDPH;
  - B. Copies of the registry identification cards are provided to the District;
  - C. That student's parent/guardian completed, signed, and submitted a *School Medication Authorization Form – Medical Cannabis*; and
  - D. After administering the product to the student, the designated caregiver immediately removes if from school premises or the school bus.
2. A properly trained school nurse or administrator, who shall be allowed to administer the medical cannabis infused product to the student on the premises of the child's school, at a school-sponsored activity, or before/after normal school activities, including while the student is in before-school or after-school care on school-operated property or while being transported on a school bus.
3. The student him or herself when the self-administration takes place under the direct supervision of a school nurse or administrator.

*Medical cannabis infused product* (product) includes oils, ointments, foods, and other products that contain usable cannabis but are not smoked or vaped. Smoking and/or vaping medical cannabis is prohibited.

The product may not be administered in a manner that, in the opinion of the District or school, would create a disruption to the educational environment or cause exposure of the product to other students. A school employee shall not be required to administer the product.

Discipline of a student for being administered a product by a designated caregiver, or by a school nurse or administrator, or who self-administers product under the direct supervision of a school nurse or administrator pursuant to this policy is prohibited. The District may not deny a student attendance at a school solely because he or she requires administration of the product during school hours.

### **Void Policy**

The **School District Supply of Undesignated Asthma Medication** section of the policy is void whenever the Superintendent of designee is, for whatever reason, unable to: (1) obtain for the District a prescription of undesignated asthma medication from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school asthma medication.

The **School District Supply of Undesignated Epinephrine Injectors** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated epinephrine injectors from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school epinephrine injectors.

The **School District Supply of Undesignated Opioid Antagonists** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription of opioid antagonist from a health care professional who has been delegated prescriptive authority for opioid antagonists in accordance with Section 5-23 of the Substance Use Disorder Act, or (2) fill the District's prescription for undesignated school opioid antagonists.

The **School District Supply of Undesignated Glucagon** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for glucagon from a qualifying prescriber, or (2) fill the District's prescription for undesignated school glucagon.

The **Administration of Medical Cannabis** section of the policy is void and the District reserves the right not to implement it if the District or school is in danger of losing federal funding.

### **Administration of Undesignated Medication**

Upon any administration of an undesignated medication permitted by State law, the Superintendent of designee(s) must ensure all notifications required by State law and administrative procedures occur.

### **Undesignated Medication Disclaimers**

Upon implementation of this policy, the protections from liability and hold harmless provisions applicable under State law apply.

No one, including without limitation parents/guardians of students, should rely on the District for the availability of undesignated medication. This policy does not guarantee the availability of undesignated medications. Students and their parents/guardians should consult their own physician regarding these medication(s).

## **V. STUDENT CONCUSSIONS AND HEAD INJURIES**

*Student Athlete Concussions and Head Injuries*, requires, among other things, that a student athlete who exhibits signs, symptoms, or behaviors consistent with a concussion or head injury must be removed from practice or competition at that time and that the student will not be allowed to return to play or practice until he or she has successfully completed return-to-play and return-to-learn protocols, including having been cleared to return by the treating physician licensed to practice medicine in all its

branches or a certified athletic trainer under the supervision of a physician. For the concussion care protocol to be initiated the student may be initially evaluated by a D127 nurse/athletic trainer or primary care physician (licensed to practice medicine in all of its branches) and documentation must be provided to the school nurse or athletic trainer. An emergency room/acute care note is only temporary until seen by the student's primary care physician within one week.

#### **VI. CARE OF STUDENTS WITH DIABETES**

If your child has diabetes and requires assistance with managing this condition while at school and school functions, the parent must complete a Diabetes Care Plan and turn it in to the Principal and Nurse. Diabetes Care Plan forms are available in the Nurse's Office and online.

#### **VII. STUDENTS WITH FOOD ALLERGIES**

State law requires school districts to inform parents of students with life-threatening allergies or chronic illnesses of the applicable provisions of *Section 504 of the Rehabilitation Act of 1973* and other applicable statutes. If your student has a life-threatening allergy or chronic illness, please contact the Principal or Nurse. Not all students with life-threatening allergies and chronic illnesses may be eligible under *Section 504*.

#### **VIII. HOME AND HOSPITAL INSTRUCTION**

A student who is absent from school, or whose physician, physician assistant, or advanced practice registered nurse anticipates that the student will be absent from school, because of a medical condition may be eligible for instruction in the student's home or hospital. Eligibility shall be determined by State law and the Illinois State Board of Education rules governing (1) the continuum of placement options for students who have been identified for special education services or (2) the home and hospital instruction provisions for students who have not been identified for special education services. Appropriate educational services from qualified staff will begin no later than five school days after receiving a written statement from: (1) a physician licensed to practice medicine in all of its branches, (2) a licensed physician assistant, or (3) a licensed advanced practice registered nurse. Instructional or related services for a student receiving special education services will be determined by the student's individualized education program.

A student who is unable to attend school because of pregnancy will be provided home instruction, correspondence courses, or other courses of instruction (1) before the birth of the child when the student's physician, physician assistant, or advanced practice registered nurse indicates, in writing, that she is medically unable to attend regular classroom instruction, and (2) for up to three months after the child's birth or a miscarriage.

For information on home or hospital instruction contact:  
Kevin Ball – 847.986.3100 ext. 5501.

### **SCHOOL RULES, REGULATIONS AND INTERVENTIONS**

*We reserve the right to evaluate individual situations and reserve judgement in unique situations in an effort to support policy and individual student needs.*



**Student Conduct/Behavior  
Behavior Interventions Include**

➤ Administrative Conference	➤ After school detention	➤ Suspension up to five days
➤ Parent Conference	➤ Restitution	➤ Police Referral
➤ Mediation	➤ Center for Student Intervention	➤ Removal from class (W/F)
➤ Referral to Student Services Team	➤ Loss of Privilege	➤ Alternative to suspension program
➤ Confiscation of contraband	➤ Saturday Suspension	
➤ Teacher Detention		

***\*\*For suspensions, parent/guardian contact must be attempted by a Dean. Consequences will be progressive depending on the severity of the infraction. The District is not required to exhaust lower level disciplinary interventions when a determination is made to discipline a student.***

Pursuant to the importance District 127 places upon academic achievement, and the direct correlation between attendance and grades, students deemed to be struggling in either may be placed on probationary status for a period of time to be determined by school personnel. Further, students struggling to adhere to the District 127’s Discipline Policy may also be placed on probationary status. Any student placed on probationary status will lose school privileges for the duration of probationary period.

**ADMISSION TO BUILDING**

Unless accompanied by a teacher or activity sponsor, students will refrain from entering or being in the building after school hours (after 4:00 p.m. on Monday through Friday, and at any time on Saturday or Sunday). ***After the school day begins, student ID cards will be required for entry.*** Student must check in with security and then the Attendance Office.

**STUDENT IDENTIFICATION**

- I. Students are required to be in possession of a school issued ID while school is in session and have it available at all school functions. Students are responsible for obtaining a replacement ID. A student’s card will function as an activity ticket and is included in the registration fees. Students are expected to carry their ID card with them and provide it to staff if requested.
- II. ID cards will be required for admission to the building, and to the following: LRC, test center, computer labs, to vote in school elections, admission to games (other than IHSA tournaments), dances, plays, and for various other reasons.
- III. Replacement ID cards can be purchased for \$5.00.

**DRESS GUIDE**

Students are expected to dress in a way that is appropriate for the school day or for any school sponsored event. Student dress choices should respect the District’s intent to sustain a community that is inclusive of a diverse range of identities. The primary responsibility for a student’s attire resides with the student and their parent(s) or guardian(s). The school district is responsible for seeing that student attire does not interfere with the health or safety of any student, that student attire does not contribute to a hostile or intimidating atmosphere for any student, and that dress code enforcement does not reinforce or increase marginalization or oppression of any group based on race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income, or body type/size. Any restrictions to the way a student dresses must be necessary to support the overall educational goals of the school and must be explained within this dress code.

### **Students Must Wear**

- A Shirt (with fabric in the front, back, and on the sides under the arms)
- Pants/Jeans or equivalent (for example, a skirt, sweatpants, leggings, a dress or shorts), AND
- Shoes

### **Students May Wear**

1. Hats facing forward or straight backward. Hats must allow the face to be visible to staff, and not interfere with the line of sight of any student or staff.
2. Bandanas
3. Wave Caps
4. Religious headwear
5. Ripped pants/jeans, as long as underwear and buttocks are not exposed
6. Tank tops, including spaghetti straps; halter tops
7. Visible waistbands on undergarments or visible straps on undergarments worn under other clothing.

### **Student Cannot Wear:**

1. Violent and/or vulgar language or images
2. Images or language depicting drugs or alcohol (or any illegal item or activity)
3. Hate speech, profanity, pornography
4. Images or language that creates a hostile or intimidating environment based on any protected class or consistently marginalized groups.
5. Accessories that could be considered dangerous or could be used as a weapon
6. Any item that obscures the face including hoods (except as a religious observance).

Clothing cannot display items that a student cannot legally purchase and/or possess on school property. Clothing or jewelry deemed a safety hazard by staff will not be allowed.

## **PARENTS' COMMUNICATION WITH THEIR STUDENT**

Parent/guardians may communicate with their child during the school day and this will only be done in emergency situations. Students will not be disrupted during the school day to pick up anything at the front desk, except in the case of an emergency. This includes: lunches, books, and/or money. Students will not be excused from class to make or receive phone calls and students should send/receive text messages during breaks, not during academic instructional time.

## **VISITORS**

All visitors, including parents, siblings, and alumni are required to enter through the front door of the building and proceed immediately to the main office. Visitors should identify themselves and inform office personnel of their reason for being at school.

Visitors must sign in, identifying their name, the date and time of arrival, and the classroom or location they are visiting. Approved visitors must take a tag identifying themselves as a guest and place the tag to their outer clothing in a clearly visible location. Visitors are

required to proceed immediately to their location in a quiet manner. All visitors must return to the main office and sign out before leaving the school.

Any person wishing to confer with a staff member should contact that staff member to make an appointment. Conferences with teachers are held, to the extent possible, outside school hours or during the teacher's conference/preparation period.

Visitors are expected to abide by all school rules during their time on school property. A visitor who fails to conduct himself or herself in a manner that is appropriate will be asked to leave and may be subject to criminal penalties for trespass and/or disruptive behavior.

No person on school property or at a school event shall perform any of the following acts:

1. Strike, injure, threaten, harass, or intimidate a staff member, board member, sports official or coach, or any other person.
2. Behave in an unsportsmanlike manner or use vulgar or obscene language.
3. Unless specifically permitted by State law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device.
4. Damage or threaten to damage another's property.
5. Damage or deface school property.
6. Violate any Illinois law or municipal, local or county ordinance.
7. Smoke or otherwise use tobacco products.
8. Distribute, consume, use, possess, or be impaired by or under the influence of an alcoholic beverage, cannabis, other lawful product, or illegal drug.
9. Be present when the person's alcoholic beverage, cannabis, other lawful product, or illegal drug consumption is detectable, regardless of when and/or where the use occurred.
10. Use or possess medical cannabis, unless he or she has complied Illinois' Compassionate Use of Medical Cannabis Act and district policies.
11. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner).
12. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the board.
13. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized district employee's directive.
14. Engage in any risky behavior, including roller-blading, roller-skating, or skateboarding.
15. Violate other district policies or regulations, or a directive from an authorized security officer or district employee.
16. Engage in any conduct that interferes with, disrupts, or adversely affects the district or a school function.

## **CORRIDORS**

Each student is expected to travel through the corridors safely and keep them clear for easy passage. Loud noise making and/or screaming which are not conducive to a proper setting for serious study, are prohibited.

### **I. CORRIDOR PASSES**

A student must have an official pass before being permitted to leave an assigned area. The pass must contain the student's name, a date, a time, and a faculty signature.

Students are required to show their passes to teachers/staff when asked. Students who are in the halls without authorization will be subject to disciplinary action.

## **RESTRICTED AREAS**

Any time a student is in an area of the school building or school property without permission or without adult supervision, the student will be subject to disciplinary action.

## **COMPUTER / INTERNET USAGE**

Open access through computer and network is a privilege. Users must respect the right of other users, the integrity of the system and related resources. District 127 provides computers, networks and internet access for students, allowing students to use their own technology for curriculum-based instruction (Policy 6:220, Bring Your Own Technology (BYOT)). All existing laws (federal, state and local) and District 127 regulations and policies apply (Policy 6:235). Users may be held accountable for misuse of computing, networking or information resource under any applicable school policies or procedures. Misuse may result in loss of computing privileges, suspension and expulsion. Allegations of misuse of computing, networking or information resource will be directed to the Director of Technology or designee and then forwarded to those responsible for taking appropriate disciplinary action. All use of District 127 computers, networks, or Internet access must be in strict compliance with the District's Acceptable Use Policy (AUP) and BYOT policy, an acknowledgment of which must be agreed upon, through the registration process, by the student and his or her parent(s)/guardian prior to access being granted. Violations of the acceptable use policy will result in the loss of computer and network privileges and may result in additional discipline and/or referral for prosecution.

School authorities may request a student or his or her parent or guardian to provide a password or other related account information in order to gain access to the student's account or profile on a social networking website if school authorities have reasonable cause to believe that a student's account on a social networking website contains evidence that a student has violated a school disciplinary rule or procedure.

District 127 reserves the right to discontinue its BYOT program at any time. The District does not provide liability protection for BYOT devices, and is not responsible for any damages to them.

The District's BYOT program is intended as curriculum enrichment utilizing the district's internet gateway. It is not intended to be used in conjunction with the student's wireless network provider. The District is not responsible for data charges incurred by students.

## **INTERNET THREATS**

An explicit threat made using district computers or network which can be reasonably interpreted as threatening to the safety and security of students, staff, and school related personnel is prohibited. Students who threaten via electronic means will lose their computer and network privileges and may result in additional discipline and/or referral for prosecution.

## **ATTENDANCE**

The *Illinois School Code (Section 26-1)* states: "Whoever has custody or control of any child between the ages of 6 and 17 years shall cause such child to attend some school within the district wherein the child resides the entire time it is in session during the regular school year." This same statute further requires that students over the age of 17 who enroll in a

public school are to maintain regular attendance. Per ISBE requirements chronic medical issues may require a doctor's note to be updated every 30 days.

The School Code clearly places responsibility for student attendance upon parents or guardians. To assist parents and guardians in complying with this regulation, the Board directs the superintendent to maintain a procedure providing for school-parent contact concerning absence, truancy and tardiness.

Students who are absent all day or a portion of the day may NOT attend extracurricular activities after school or in the evening. Students absent on Friday may not attend extracurricular activities on Friday, Saturday or Sunday night, including dances. All students are expected to attend school regularly and to be on time for classes. There is a direct relationship between poor attendance and class failure. Students who have regular attendance generally achieve higher grades. To obtain perfect attendance for the year a student must be in school every period of every day. The following regulations cover absences and tardiness:

## **I. ABSENCES**

The State of Illinois allows the school to excuse only absences for "valid cause." "Valid cause" for absence shall be illness, observance of a religious holiday, death in the immediate family, family emergency, and shall include such other situations beyond the control of the student as determined by the Board of Education, or such other circumstances which cause reasonable concern to the parent of the safety or health of the student. Therefore, parents and guardians must keep the school informed regarding why their children are absent by telephoning the school.

When reporting your student absent from school, you must call the school at 847-986-3101. An answering machine will be available to take your message 24 hours a day.

Absences will be listed as either excused or unexcused/truant. The following lists are intended only as guides and are not all inclusive.

### **A. Excused Absences:**

1. Illness (the school may require medical documentation when a student has missed more than the allotted eight (8) days per semester.
2. Observance of a religious holiday
3. Death in the immediate family/family emergency
4. Other situations approved by a Board appointee
5. Students of military families may be excused from school for up to 5 days in certain cases where the student's parent is active military and has been called to duty, returns from duty or is on leave.
6. Attending a military funeral
7. Other circumstances, which cause reasonable concern to the parent for the safety or health of the student.

Any change to the status of an absence excused (unexcused) needs to be submitted to the Attendance Office within 24 hours of said absence (i.e. doctors' notes, court, dental notes, etc.).

## **II. EXCUSED ABSENCE LIMITATION**

Grayslake District 127 limits the number of excused absences to eight (8) days per semester. Any student receiving five excused partial or full day absences in a semester

will be sent a warning letter. If the student reaches eight absences in a semester, subsequently undocumented absences beyond eight (8) will be considered unexcused/truant. The parent/guardian or Dean of Students may request a meeting to discuss the reasons for the absences and consequences for subsequent absences, including withdrawal of the student from class without credit. The school waives the limitation for any student with a documented absence, such as hospitalization, serious illness or court appearance. *Whenever possible, provide documentation for absences involving doctor visit, court appearance or funeral as documented absences will not affect the excused absence limitations.* Students beyond the excused absence limitation may be subject to social probation.

**III. UNEXCUSED ABSENCE/TRUANCY/CHRONIC TRUANCY**

Student attendance is critical to the learning process. An unexcused absence/truancy is defined as an absence without valid cause from any class or absence without knowledge of school officials or a parent/guardian. Truancy can also be defined as willfully and deliberately walking out of a class before dismissal or being more than five minutes late to class. Unexcused absence/truant students will not receive credit for the work due/collected on that specific day. Any student 17 years of age or older may be denied enrollment for one semester for failure to meet minimum attendance standards in accordance with *Section 5/26-2 of the Illinois School Code.*

Truancy is therefore a serious issue and will be dealt with in a serious manner by the school and district. Students who miss more than 1% but less than 5% of the prior 180 regular school days without valid cause (a recognized excuse) are truant. Students who miss 5% or more of the prior 180 regular school days without valid cause (a recognized excuse) are considered chronic truants. Students who are chronic truants will be offered support services and resources aimed at correcting the truancy issue. If chronic truancy persists after support services and other resources are made available, the school and district will take further action, including:

- Referral to the truancy officer
- Reporting to officials under the Juvenile Court Act
- Referral to the State’s Attorney
- Appropriate school discipline

A student who misses 15 consecutive days of school without valid cause and who cannot be located or, after exhausting all available support services, cannot be compelled to return to school is subject to expulsion from school. A parent or guardian who knowingly and willfully permits a child to be truant is in violation of state law.

**ATTENDANCE INTERVENTIONS**

Truancy	Truancy related, but not limited to arriving late(more than 5 minutes), missing bus, over sleeping, no parent call within 24 hours	Intentional truancy during school day/class cut (after student has arrived at school)
First	Parent notification Guidance notification	Two (2) after school detentions Parent notification Guidance notification
Second	Parent notification Guidance notification	Three(3) detentions Parent notification Loss of credit*

Third	After school detention Parent notification Loss of credit *	Four (4) detentions, Parent notification Student meeting with Student Service Team member(s) <b><i>Beyond a 3<sup>rd</sup> truant/unexcused, absence will be considered as misconduct and will be handled accordingly.</i></b> Loss of credit*
Fourth	Two (2) after school detentions Parent notification Student meeting with Student Services Team member(s) Loss of Credit*	Misconduct Meeting with Parent, Student & Dean Loss of credit*
Fifth	Three (3) detentions Loss of Credit* Meeting with Parent/Student/Dean	Misconduct Meeting w/ Parent, Student, Dean, & Associate Principal Loss of credit*
Sixth	Four (4) detentions Loss of Credit* Meeting with Parent, Student, Student Services Team Member(s) & Associate Principal	Consequences may include being withdrawn/fail (W/F) from class, and placed in a study hall.

**\* Loss of daily credit (teacher notified)**

- Students who are unexcused absent/truant may not receive credit for daily assignments due or collected on the day of the unexcused absence/truancy. Students will receive ½ (half) credit for any major assignments (tests or term papers due on that day). What constitutes “any major assignment” will be decided by the teacher.
- When a student misses school on a day where a more substantial assignment or assessment, (project, presentation, exam/test, report/paper, or anything similar in nature) is due, that student must complete/turn in/ report immediately upon their return to class, with only ½ (half) credit being awarded. What constitutes “large scale” assessment will be decided by the teacher.

**IV. ABSENCES DURING FINAL EXAMS**

- A. Students are permitted to reschedule final exams for two reasons:
  1. The student has three (3) exams on one day, or
  2. The student will be out of town (must be confirmed by a parent in writing).
- B. Students will work individually with their teacher(s) to reschedule the time.

**V. COLLEGE VISITS**

- A. Juniors with junior standing and seniors with senior standing may be excused up to six (6) days to visit colleges, with no more than four (4) in any year. Seniors may use two (2) days to interview for full-time employment during the semester in which they graduate.
  1. These dates must be pre-arranged as described above (College Fairs do not count).

2. A college visitation form must be picked up from your guidance counselor in advance.
3. These absences do not count against your attendance record as long as both forms are turned in properly.

#### **VI. MAKE-UP WORK**

- A. Work missed during an ***excused absence*** shall be made up by the student within equal the number of school days absent. Failure to do make-up work within the specified time limit will result in failure for that assignment. A long term assignment is due on the date scheduled by the teacher. Teachers reserve the right to extend a due date due to extenuating circumstances.
- B. Homework requests can only occur where the absence will be a long stay. It takes 24 hours to collect the homework. Homework will be requested if a student has been absent for three (3) or more days by the parent.
- C. Recommendations:
  1. If the absence is for two (2) or less days, contact the individual teachers by phone or email and leave a number where you can be reached.
  2. Have a homework buddy in each class.
- D. When a student returns to school after an extended absence because of illness, every effort should be made to determine the correct and most convenient make-up procedure.
  1. Teachers are available before and after school, and during planning periods to give individual help to those needing assistance.
  2. Please remember, make-up work is the responsibility of the student, not the teacher. After school jobs are never an excuse for failure to remain after school to do make-up work.

#### **VII. LEAVING SCHOOL WITH PERMISSION**

- A. If a student must leave school during the day because of illness, doctor/dental appointments, family emergency, or other valid reason, the student must report to the Attendance Office to receive permission to leave school.
- B. A student who must leave school for a pre-arranged appointment as noted above, must present proof of the appointment to the Attendance Office. The written proof must indicate the time of the appointment or event. Documentation can be brought to the attendance office within 24 hours.
- C. Every effort should be made to schedule doctor's appointments, dental appointments, etc., after school or on non-school days.

#### **VIII. LEAVING SCHOOL GROUNDS/OFF CAMPUS WITHOUT PERMISSION**

- A. No person is to leave school grounds without permission from the Attendance Office. If an emergency arises where a student needs to be away from school for a portion of the school day, the parent or guardian should make arrangements with the school. Students must always check out with the Attendance Office before leaving the school, or they could be charged with truancy and/or being off campus without permission. With reasonable suspicion, students may be searched upon their return.

#### **IX. CLASS TARDY**

- A. Students must be in their assigned classroom when the bell rings or they are tardy.
- B. The tardy system will be in effect for a semester only and each student will start with a clean record each semester.
- C. A record of tardiness for each student will be kept in PowerSchool by his/her individual teachers.



## TARDY INTERVENTION

Tardies	Consequences
First	Teacher will record the tardy in PowerSchool and notify the student.
Second	Teacher will record the tardy in PowerSchool and notify the student. Parents will be notified of this second (2) tardy by the teacher.
Third	Teacher will record the tardy in PowerSchool and notify the student. One (1) after school detentions will be assigned. Parents will be notified of this third (3) tardy by the teacher.
Fourth	Teacher will record the tardy in PowerSchool and notify the student. The student will be assigned two (2) after-school detentions. Parents will be notified of this fourth (4) tardy by the teacher.
Fifth	Teacher will record the tardy in PowerSchool and notify the student. The student will be assigned three (3) after school detentions. Parents will be notified of this fifth (5) tardy by the teacher, and a letter will be sent home from the Dean's Office.
Sixth	Teacher will record the tardy in PowerSchool and notify the student. The student will be assigned four (4) after school detentions. Parents will be notified of this sixth (6) tardy by the teacher, and a letter will be sent home from the Dean's Office. Parents may then be required to come to the school for a conference with the Student Services Team.
Seventh	Teacher will record the tardy in PowerSchool and notify the student. This behavior is considered as misconduct and will be handled accordingly. Parents will be notified of this seventh (7) tardy by the teacher, and a letter will be sent home from the Dean's Office.

## INTERVENTIONS

### A. **DETENTIONS**

#### 1. **Assigned by Teacher**

When necessary, students may be assigned detentions with an individual teacher. Students have 24 hours to make necessary arrangements with their parent, coach, or employer. Any student who fails to report for that assigned detention will be referred to the Dean's Office.

#### 2. **Substitute Teachers**

In the event of a student committing an offense under the supervision of a substitute teacher, the penalty for that offense may be doubled, up to the limits of the rule.

#### 3. **After School Detention – (Monday – Thursday)**

For disciplinary problems outside of the classroom, students may be assigned after school detentions or morning detentions. A Wednesday detention is 1 or 2 hours. Morning detention dates vary (check with your Dean).

## DETENTION RULES

Students are expected to:

- A. Be on time
- B. Quiet study hall rules apply-no talking or communicating with others
- C. Bring something productive (homework) to do
- D. Students are expected to stay in seat unless permission is given to move
- E. Follow all directives given by detention supervisor
- F. Failure to abide by each and every detention rule will result in additional discipline
- G. Students will not be allowed to use their cell phone unless given permission
- H. Use of earbuds during detention is prohibited

## RESCHEDULING DETENTIONS

Detentions may be assigned to students for various reasons by individual classroom teachers or by the deans. An alternate time may be provided at the teacher or dean's discretion for a student who has a legitimate reason to miss a detention. Prior arrangements must be made, including satisfactory evidence of inability to attend. The failure of a student to meet these obligations becomes an act of insubordination, requiring more severe disciplinary action.

## SUSPENSION INFORMATION

Efforts, including the use of early intervention and progressive discipline where appropriate, shall be made to deter students, while at school or a school related event, from engaging in aggressive and/or inappropriate behavior that may reasonably produce physical or physiological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

### I. CENTER FOR STUDENT INTERVENTION

- A. The temporary exclusion of the student from his/her classes. During this time, the student will stay in the CSI room and eat lunch in the room. Students will be placed in a restricted study-hall like environment where they will be required to work on homework and any other school-related or behavioral assignments. Students will have limited access to a school computer for school related work only. When a student is assigned to the Center for Student Intervention, that student will receive full make-up privileges for work missed. Homework requests will be made to that student's teachers indicating that the student will be placed in the Center for Student Intervention, with a request that any work missed while in the Center for Student Intervention be forwarded to the student in a timely fashion. It is the responsibility of the student to see to it that work missed while serving the suspension be completed and turned in IMMEDIATELY upon that student's return to class. Any assessments missed while in the Center for Student Intervention must be made-up IMMEDIATELY upon the student's return to class. Any school suspension may result in social probation.

***\*Near the end of the school year, it is possible for a student to accumulate after-school detention consequences, which they are unable to serve either because that student is***

***“booked” for the remainder of the school year, or because there are no additional after-school detentions available. When a student accumulates hours of detention, which would otherwise go un-served, these consequences can be combined into hours of in-school alternative, which will be served prior to the end of that school year. The above-noted rules regarding serving in-school suspension will apply.***

## **II. OUT- OF- SCHOOL SUSPENSION**

- A. The temporary exclusion of the student from school and school events for a period of one (1) to ten (10) school days. The student is restricted from entering the building, being on district properties, or attending any event in which District 127 is a participant for that period of time. When a student is assigned an out-of-school suspension, that student will receive full make-up privileges for work missed during the suspension. When electronic communication by student is not possible, homework requests will be made to that student’s teachers and homework folder will be collected on that student’s behalf within a reasonable amount of time, (at least 24 hours). It is the student’s responsibility to ensure that they receive this homework folder, (while the student cannot be on campus during his/her suspension, they can have a friend or family member pick up their work). It is the responsibility of the student to see to it that work missed while serving the suspension, be completed and turned in immediately upon that student’s return to class. Any assessments missed while serving out-of-school suspension must be made-up IMMEDIATELY upon the student’s return to class. Any out of school suspension may result in social probation.

***Any suspension of ten (10) days in length could result in referral to the Board of Education for a possible expulsion.***

**Re-Engagement of Returning Students;** The building principal or designee shall meet with a student returning to school from an out-of school suspension, expulsion or alternative school setting. The goal of this meeting shall be to support the student’s ability to be successful in school following a period of exclusion and shall include an opportunity for students who have been suspended to complete or make-up missed work for equivalent academic credit.

## **EXCESSIVE SUSPENSIONS**

Students receiving multiple suspensions throughout the school year could be referred to the Board of Education for a possible expulsion or recommendation to the Regional Office of Education (ROE) Alternative to Expulsion Program.

## **SOCIAL PROBATION**

Pursuant to the importance District 127 places upon academic achievement, and the direct correlation between attendance, grades, and behavior, students deemed to be struggling in these areas may be placed on probationary status for a period of time to be determined by school personnel. Further, students struggling to adhere to the District 127’s Discipline Policy may also be placed on probationary status. Probationary status may include restriction from participating in any one, (or all), of the following:

- Field Trips, (as they are enrichment activities, not paramount to the core of the class curriculum)
- Social Function, (dances, sporting events, etc.)

- Parking
- SLO (Senior Lunch Option)

Social probation restricts the student’s attendance and/or participation in any district-sponsored activity to include: athletics (home and away games), dances, Powder Puff, Dance Court, and any other extracurricular activities. This probation will not affect regular academic attendance. The length of the social probation will depend on the offense and could be extended for an entire school year.

### **EXPULSION**

An expulsion is the exclusion of the student from school by a final decision of the Board of Education for a period of more than ten days, but not more than 2 years.

### **TEMPORARY CLASSROOM REMOVAL**

A student will be sent out of class by a teacher when the student’s conduct inhibits the class from continuing in an educational manner and/or presents a classroom/lab safety concern. The teacher will make contact with the parent to discuss the class removal.

The student must report immediately to the Dean’s Office with a pass.

The student will have a conference with the Dean and the consequence will be determined in accordance with the language of the handbook. The teacher will submit a written report of the incident on the same day of its occurrence, and the student will have an opportunity to submit his/her version of the incident. The student will be required to have a conference with the Dean/ teacher before returning to class.

### **SENIOR LUNCH OPTION**

**\*Due to COVID-19 there will be Junior and Senior Lunch Option for the 2020-2021**

**School Year – No fee will be charged.**

Seniors with 17 credits, no major attendance issues per the attendance limitation policy of (eight (8) days per semester), no major discipline, fees paid up to date, passing five (5) classes and have parent approval can apply for Senior Lunch Option. Senior Lunch Option is a privilege. Senior Lunch Option may be revoked at any time.

- A. All applications must be approved through the Dean’s Office
- B. The Senior Lunch Option fee is \$20 (\$5.00 for replacement ID)
- C. Students exit building through cafeteria doors
- D. Students are expected to return from Senior Lunch Option on time
- E. Students must have their Senior Lunch Option card in order to leave the building
- F. Transportation is provided solely by the student

### **STUDENT DRIVING AND PARKING**

**\*Due to COVID-19 there will be a \$30 fee charged if/when we come back to a Hybrid model.**

Parking on District 127 property is a privilege which may be revoked for the abuse of the privilege, for first period tardiness or other misbehavior. Seniors with 17 credits, no major attendance issues per the attendance limitation policy (8 days per semester), no major discipline and fees paid up to date have first choice on parking. Juniors with 12 credits, no major attendance issues per the attendance limitation policy (8 days per semester), no major discipline and fees paid up to date may drive to school and use the school parking lot.

- A. All automobiles must be registered in the Dean's Office and display a valid parking sticker before they may park on school property. The parking fee for the 2020-2021 school year is \$150.
- B. Parking is permitted only in designated areas. District 127 strives to be a good neighbor.
- C. Students who park on side streets in the vicinity of the school inconvenience the school's neighbors. Accordingly, students will park in the lot designated for student parking only.

***CARS WITHOUT VALID GNHS IDENTIFICATION, CARS ILLEGALLY AND IMPROPERLY PARKED, AND CARS OF STUDENTS WITH SUSPENDED PARKING PRIVILEGES, MAY BE TICKETED AND/OR TOWED AT STUDENT/OWNERS EXPENSE AND THE STUDENT MAY BE SUSPENDED FROM SCHOOL.***

The following rules apply to all students driving cars to school:

- A. Parent/guardian approval is required in order for a student to register a car and drive to school.
- B. Driving privileges may be revoked for reckless driving in the vicinity of or on school property, a violation of these rules, or any violation of the Rules of the Road occurring on school property or in the immediate vicinity of the campus.
- C. Vehicles will be locked at all times.
- D. Students must park in the lot they are assigned.
- E. Students may go to their car during the school day with permission from the student's dean.
- F. Only approved students may drive the car to school.
- G. A temporary parking pass must be obtained in the Dean's Office if your vehicle with the sticker is out of service. Parking tag may only go on another family vehicle – not a friend's.
- H. In return for the privilege of parking on school property, students and parents consent to school officials conducting searches of vehicles, and personal effects therein, without notice, and without suspicion of wrong doing.
- I. Any student placed on probationary status will lose their parking privileges for the duration of the probationary period.

Parking and SLO (Senior Lunch Option), protocol for drug and/or alcohol infractions. This would include (independent of each other): possession, sale or being under the influence of alcohol or drugs while on school grounds.

- A. First infraction: 18 week loss of parking, (and SLO if the student is a senior). In the event that the school year ends prior to the conclusion of any loss of parking suspension, that suspension will continue into the following school year for so long as it was determined that this privilege was to be revoked. Students whose suspended parking privileges carry over into the following school year will not be allowed to purchase a parking permit until that student's parking privileges have been reinstated.
- B. First offenders will be given the opportunity to reduce their suspension to nine weeks if they complete an approved D127 youth evaluation and any subsequent recommended class and/or treatment.
- C. Students who self-report, (with no previous infractions), will NOT lose parking and/or SLO. A student who self-reports will also be required to complete an

approved D127 youth evaluation and any subsequent recommended class and/or treatment.

- D. Pursuant to the importance District 127 places upon academic achievement, and the direct correlation between attendance and grades, students deemed to be struggling in either may be placed on probationary status for a period of time to be determined by school personnel. Further, students struggling to adhere to the District 127's Discipline Policy may also be placed on probationary status. Any student placed on probationary status will lose their parking privileges for the duration of probationary period.

### **LOCKERS/LOCKER SEARCHES**

Lockers are assigned in an arrangement considered most convenient for all students. Questions concerning lockers should be directed to the Dean's Office. Students will adhere to the following regulations:

- A. Locker combinations should remain private.
- B. Lockers are owned by the school and because of such may be inspected at any time.
- C. Each student is responsible for their assigned locker and must treat it with respect. Purposeful damage to a locker will result in a suspension for vandalism and restitution may be required.
- D. We cannot and do not guarantee locker security. Each student is responsible for ensuring their belongings remain locked and secured. Students missing items from lockers are entirely responsible for their own losses, but should make a report with the School Resource Officer (SRO).
- E. Lockers must be cleaned out at the end of the year.

To maintain order and security in the schools, school authorities may inspect lockers, desks, parking lots and other school property, as well as personal effects left in those places and areas by students, without notice to or consent of the student.

### **BUS RULES**

- A. The privilege of riding a school bus carries with it some responsibilities on the part of the student. Drivers are expected to keep order and discipline on the bus, students are to conduct themselves as adults and treat drivers with respect and obedience - the driver's major responsibility is to drive the bus safely. Therefore, students are expected to cooperate with the following regulations:
  - 1. Buses and bus stops are an extension of school. All school rules apply.
  - 2. Student ID cards are required to ride the bus.
  - 3. Students are to be seated immediately upon entering the bus and remain seated until they arrive at their destination. Students may have assigned seats.
  - 4. Students who are loud talking, using vulgar language and making other noises are not permitted. Students will be respectful and quiet on the school bus.
  - 5. Students shall keep all items inside the bus.
  - 6. Students are to refrain from throwing objects. Keep paper, etc. off the floor. Assistance in keeping the bus clean would be appreciated. Food and/or beverages are to remain in personal belongings or stay off the bus.
  - 7. Students may be suspended from riding the school bus for up to 10 consecutive school days for violating school rules or for engaging in other gross disobedience or misconduct. The school board may suspend the student from riding the

school bus for a period in excess of 10 days for safety reasons. The district's regular suspension procedures shall be used to suspend a student's privilege to ride a school bus.

8. A student who is suspended from riding the school bus and who does not have alternative transportation to school shall be allowed the opportunity to make up all missed work for equivalent academic credit. It is the responsibility of the student's parent or guardian to notify the school that the student does not have alternative transportation to school.
- B. Students will be held financially responsible for any damage they cause to the interior of the bus - including seats.
- C. Transportation reimbursement eligibility and dispute resolution questions will be addressed by the Associate Principal at each building.

### **LITTERING IN THE SCHOOL BUILDING, GROUNDS, OR BUSES**

A better environment for learning is a clean and attractive building. Students are expected to keep the building clean by disposing of litter in containers. Students are asked to return trays and dishes, and properly dispose of waste at the request of cafeteria supervisors. Students are expected to help keep the cafeteria, grounds, and buses clean and are expected to cooperate.

### **INSUBORDINATION/GROSS INSUBORDINATION**

Students are expected to obey reasonable directions of school employees. Students who refuse to identify themselves to any school personnel are considered insubordinate. Refusal to comply with any reasonable directive will also be considered insubordination and disciplinary action will be taken. Chronic or repeated offenses of disobedience will not be tolerated and will be considered gross insubordination.

### **DISRESPECT, USE OF VULGAR, OBSCENE OR INAPPROPRIATE MATERIALS, LANGUAGE OR GESTURES**

All members of the school community must treat each other with respect at all times. Prohibited behaviors that adversely affect the educational atmosphere include but are not limited to disrespectful, demeaning, discourteous non-verbal or verbal communication. Use of vulgarities and/or swear words. Violations will result in the assignment of detention(s) or suspension, and may result in expulsion.

### **PREVENTING BULLYING, INTIMIDATION, TEEN DATING VIOLENCE & HARRASSMENT**

Bullying, intimidation, teen dating violence and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors is an important school goal.

Bullying on the basis of actual or perceived race, color, nationality, sex, sexual orientation, gender identify, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in each of the following situations:

1. During any school sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school sponsored or school sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is assessed at a non-school related location, activity, function or program or from the use of technology or an electronic device that is not owned, leased, or used by the school district or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school.

For purposes of this policy, the term bullying means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student in reasonable fear of harm to the student's person or property.
2. Causing a substantially detrimental effect on the student's physical or mental health.
3. Substantially interfering with the student's academic performance.
4. Substantially interfering with the student's ability to participate in or benefit from the services, activities, or privileges provided by a school.

Bullying, intimidation, teen dating violence and/or harassment may take various forms, including without limitation: threats, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. For purposed of this policy, the term bullying includes harassment, intimidation, teen dating violence, retaliation and school violence.

## **BULLYING**

Bullying occurs when students engage in an act or conduct that injures, degrades, demeans, belittles or disgraces another student, or interferes with a student's opportunity to learn or derive educational benefit shall be subject to appropriate disciplinary action. Bullying is defined as one or more individuals inflicting physical, verbal or emotional abuse on another individual or individuals. Bullying takes many forms (including electronic) and can include many different behaviors, including, but not limited to:

- A. Physical violence and attacks
- B. Verbal taunts, name-calling and putdowns, including, but not limited to, ethnically-based verbal abuse and gender-based put-downs
- C. Threats and intimidation
- D. Extortion or stealing of money and possessions
- E. Ostracism and exclusion from the peer group

A student who engages in any act of bullying is subject to appropriate disciplinary action. Bullying includes cyber-bullying (bullying through the use of technology or any electronic communication) and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one of more of the following:



1. Placing the student or students in reasonable fear of harm to the student's or students' person or property.
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

It is necessary for students to promote the understanding that caring for and respecting others is a valid quality, one that is accepted and encouraged. In an effort to assist students District 127 has implemented an online link to report any bullying behavior.

Parents/students can access this link via the District 127 website.

A student who is being bullied is encouraged to immediately report it orally or in writing to the District Complaint Manager, Nondiscrimination Coordinator or any staff member with whom the student is comfortable speaking. Anyone who has information about actual or threatened bullying is encouraged to report it to the District Complaint Manager, Nondiscrimination Coordinator or any staff member. The school will not punish anyone because he or she made a complaint or report, supplied information, or otherwise participated in an investigation or proceeding, provided the individual did not make a knowingly false accusation or provide knowingly false information. The school will protect students against retaliation for reporting incidents of bullying, intimidation, teen dating violence or harassment, and will take disciplinary action against any student who participates in such conduct.

*Incidents of bullying will be cumulative over a student's high school career.*

### **SEXUAL HARRASSMENT/INTIMIDATION**

"Sexual Harassment" includes staff-to-student, student-to-student conduct and student-to-staff conduct. It means (1) unwelcome sexual advances, (2) sexual advances between staff and student, whether welcome or unwelcome, (3) requests for sexual favors, and/or (4) other verbal or physical conduct of a sexual nature where:

- A. Submission to such conduct is made either explicitly or implicitly a term or condition of a person's educational development;
- B. Submission to or rejection of such conduct is used as the basis for education decisions affecting such individual; or
- C. Such conduct has a purpose or an effect of unreasonably interfering with an individual's educational performance, or creating an intimidating, hostile or offensive educational environment.

Sexual harassment may include, but is not limited to:

- A. Uninvited sex-oriented verbal "kidding" or demeaning sexual innuendoes, leers, gestures, teasing, sexually explicit or obscene jokes, remarks or questions of a sexual nature;
- B. Graphic or suggestive comments about an individual's dress or body;
- C. Displaying sexually explicit objects, photographs or drawings;

- D. Unwelcome touching, such as patting, pinching or constant brushing against another's body;
- E. Suggesting or demanding sexual involvement whether or not such suggestion or demand is accompanied by implied or explicit threats concerning one's grades or educational opportunities.

Sexual intimidation means any behavior, verbal or nonverbal, which has the effect of subjecting members of either gender to humiliation, embarrassment or discomfort because of their gender.

Teen dating violence is prohibited. Engaging in teen dating violence that takes place at school, that takes place on school property, at school sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, the term teen dating violence occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control and individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship.

Incidents of sexual harassment will be cumulative over a student's high school career.

### **INTIMIDATION**

- I. Intimidation is when, with intent to cause another to perform or to omit the performance of any act, a student communicates to another, whether in person, by telephone, text message, mail, blogging or email, a threat to perform without lawful authority any of the following acts:
  - A. Inflict physical harm on the person threatened or any other person or property; or
  - B. Subject any person to physical confinement or restraint; or
  - C. Commit any criminal offense; or
  - D. Accuse any person of a criminal offense; or
  - E. Expose another student to hatred, contempt, ridicule or harassment.
- II. Intimidation is a serious offense that impacts directly and adversely on the learning environment.

Incidents of intimidation will be cumulative over a student's high school career.

### **HAZING**

Hazing is defined as knowingly, intentionally or recklessly imposing demeaning or humiliating tasks on another student, or otherwise subjecting another student (or committing acts that could reasonably be expected to subject another student) to verbal, mental, or physical ridicule, bullying, belittling, embarrassment, intimidation, harassment, persecution, harm, pain, or discomfort for the purpose of induction or admission into a student club, team, society, or other organization. In addition, any rite-of-passage, initiation, or admission ceremony not expressly authorized or sanctioned by the school shall be considered "hazing". The fact that a student participates voluntarily in a hazing incident does not alter the high school's prohibition of such conduct.

Acts of hazing, as defined above, are neither sanctioned nor authorized by the District. A student who participates, either as a hazer or as an object of hazing activity in any act of hazing is subject to appropriate disciplinary action, including, but not limited to, removal from extra-curricular activities, suspension, expulsion, and/or referral to appropriate law enforcement authorities.

It is necessary for students to promote the understanding that caring for and respecting others is a valid quality, one that is accepted and encouraged.

*Incidents of hazing will be cumulative over a student's high school career.*

## **FIGHTING**

Fighting, defined as incidents of aggressive physical contact between students are prohibited. Any act of assault, aggravated assault, battery or aggravated battery upon any person (e.g., excessive wrestling, roughhousing, pushing or shoving which leads to personal injury or property damage). In most fights both parties share some responsibility. Therefore, it is common for both participants to face consequences. Disputes between the members of the school community should be resolved through non-violent channels. Additionally, any student who incites, encourages and/or instigates a fight between other parties, or has knowledge of a potential fight and/or chooses to record it, may also receive a consequence. A police referral will be made.

Students who have knowledge about a potential fight or are witnesses to a fight should tell a staff member immediately. Bystanders who make good faith efforts to stop a fight (including restraining) will not be disciplined.

*Incidents of fighting will be cumulative over a student's high school career.*

## **STRIKING ANOTHER STUDENT**

Students are expected to act in a manner appropriate to the school setting. Incidents of aggressive physical contact between students are prohibited. In an incident where there is one aggressor, the student will be charged with striking another student.

*Incidents of striking another student will be cumulative over a student's high school career.*

## **ALCOHOL/DRUG AND OTHER ILLEGAL SUBSTANCES**

It shall be the policy of the School Board that the possession, use, distribution, purchase or sale, or being under the influence of any illegal substance as defined below is prohibited in school buildings, on school buses and on all other school property at all times. This policy extends to all school sponsored and related activities, as well as field, athletic and music trips, whether held before or after school, evenings or weekends. This prohibition extends to exhibiting evidence of, or any indications of having consumed (whether on or off school premises), any such illegal substance, in which violation of this policy may lead to the student's removal from school with notification to the student's parents.

### **I. DEFINITIONS**

To facilitate the implementation of this policy, the following terms are defined:

#### **A. ALCOHOL/DRUG CONSUMPTION**

1. Any student who has consumed or used ANY AMOUNT of an illegal substance, including alcohol, marijuana, medical marijuana, or any controlled substance other than as prescribed by a physician will be considered to be under the influence. Any student, who has consumed or used any amount of a controlled substance, examples of which include, but are not limited to, ecstasy, GHB, marijuana, medical marijuana, bath salts, "K2" or other drugs or intoxicants including alcohol, will be considered under the influence. The determination can be made by a police or school official. Students under the influence will be subject to disciplinary action.

#### **B. POSSESSION**

1. Any student who has possession or control of any alcoholic beverage, or any other illegal/controlled substance, shall be subject to disciplinary action. The term possession as used herein is defined to include the use of a student's person, clothing, supplies, or automobile, as well as lockers, desks, or other school property for the storage of illegal substances.

### **C. DELIVERY**

1. Any student, who delivers, receives delivery of or attempts to deliver or receive, any alcoholic beverage, or other illegal or controlled substance, shall be subject to disciplinary action. Delivery means the transfer of, possession or control to another person, whether or not such illegal substance or item is in that person's immediate presence. Delivery includes, but is not limited to, any gift, exchange sale or other transfer with or without payment or other consideration.

### **D. THE TERM "ILLEGAL SUBSTANCE"**

As used herein is defined to include all alcoholic liquor as defined in 235 ILCS 5/1-3.05; all controlled substances under the *Controlled Substances Act as defined in 720 ILCS 570/100-570/602* except when prescribed for the student by a licensed physician;

1. Cannabis under the *Cannabis Control Act as defined in 720 ILCS 550/1-550/19*; any "look-alike" substance as defined in 720 ILCS 570/102; drug paraphernalia as defined in 720 ILCS 600/1; over-the-counter drugs not registered and given to the proper school authorities for dispensation; any anabolic steroid unless being administered in accordance with a physician or licensed practitioner's prescription; any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription; any intoxicant, whether synthetic or natural and any inhalant, regardless of whether it contains an illegal drug or controlled substance:
  - a. That a student believes is, or represents to be capable of causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or
  - b. About which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.

### **E. DRUG PARAPHERNALIA**

Including devices that are or can be used to:

1. Ingest, inhale, or inject any illegal substances into the body; and
2. Grow, process, store, or conceal any illegal substance.

*Incidents involving drugs and/or alcohol will be cumulative over a student's high school career.*

## **GANG ACTIVITIES**

The presence of gangs, gang activities and gang related material causes a substantial disruption of educational activities. A "gang" is defined as any group of two or more persons whose purpose includes the commission of illegal acts.

The following rules are enacted to prevent disruption and to prohibit gang activities by restricting the actions which foster such activities or which, because they may be performed

in relation to gang activities, endanger even those who do not intend to show gang membership or affiliation.

- A. No student on or about school property or at any school activity:
  1. Shall wear, possess, use, distribute, display or sell any clothing or colors, jewelry, emblem, badge, symbol, sign or other things which may be viewed as evidence of membership or affiliation in any gang. This includes the wearing of coats and hats during the school day.
  2. Shall commit any act or omission, or use any speech, either verbal or non-verbal (gestures, handshakes, drawings, etc.) showing membership or affiliation in a gang.
  3. Shall use any speech or commit any act or omission in furtherance of the interests of any gang or gang activity, including but not limited to:
    - a. Soliciting others for membership in any gangs.
    - b. Requesting any person to pay protection or otherwise intimidating or threatening any person.
    - c. Committing any other illegal acts or other violation of district policies.
    - d. Inciting other students to act with physical violence upon any other person.
    - e. Participating in unauthorized groups (such as KKK)
- B. Penalties for violations of this policy are as follows:
  1. Any student who is suspected of a violation of the gang policy will be required to surrender any materials or objects and/or take the necessary steps to rectify the alleged violation. The student will have the opportunity to state his/her version of the event. A parent/student/dean conference will be required. A suspension up to 10 days and a possible expulsion may result. A refusal to surrender materials or objects or to rectify violations can result in the student being sent home and/or suspended or expelled for insubordination.
  2. Any student believed to have violated this policy a second time may be suspended 10 days with possible recommendation for expulsion.

***Incidents involving gang activity will be cumulative over a student's high school career.***

### **POSSESSION OF DANGEROUS MATERIALS**

No person shall be in possession of any object which could be considered as a potential hazard to another person or threaten another person's safety. Possession of explosives, firearms, knives, tear gas projector or bomb, Taser or similar device, hazardous materials or any object containing noxious liquid gas such as pepper gas or any substance or other dangerous weapons or instruments, as well as look-a-like weapons or instruments shall be prohibited on school buses, in school buildings, on school grounds, and at all school functions. The presence in an automobile of any weapon, instrument or substance referred to above is prima facie evidence that it is in possession of, and is carried by, all persons occupying such automobile at the time such weapon, instrument or substance is found.

### **USE OR POSSESSION OF TOBACCO OR VAPORIZING DEVICES**

Students are not permitted to possess, distribute, purchase, sell, or offering for sale, consume, smoke or chew tobacco, in any of its forms, including e-cigarettes or any vaporizing device within 300 feet of the school, on campus, anywhere in the school building, on buses, or at any school function, home or away. There is no authorized smoking area for students on District 127 property. All tobacco and nicotine products will be confiscated.

## **POSSESSION OF MATCHES AND/OR LIGHTERS:**

Lighters and matches pose a safety hazard and are not allowed on district property. Students are expected to comply with this safety rule.

## **LOITERING**

Students are expected to refrain from loitering within 300 foot radius of school district property. While students can use these areas to enter or leave the school campus before and after school, students may not pause to congregate or loiter. "Loitering" is defined as "to delay; to linger; or to idle about any such area without a lawful purpose or obvious reason for being present." Any subsequent violation of this policy will be handled accordingly.

## **CRIMINAL DAMAGE TO PROPERTY, THEFT, AND POSSESSION OF STOLEN PROPERTY**

All members of the community must demonstrate respect for individual and community owned property. All incidents of theft/vandalism/criminal damage to property and possession of stolen property will subject a student to suspension and/or expulsion and may be referred to the police.

District 127 does not provide insurance against theft, damage, or loss of student personal property, and shall not be responsible for such losses by students, parents, or other guests to District 127.

Incidents involving criminal damage to property, theft and possession of stolen property will be cumulative over a student's high school career.

## **CELLULAR COMMUNICATION DEVICES and VIDEO RECORDING DEVICES**

Students are permitted to utilize their cell phones and other technology devices during non-instructional periods of their school day in an appropriate manner. Unless specific permission is granted by their instructor, students' cell phones and other technology devices are to be off and away prior to entrance into any instructional class and throughout the duration of the class period. Students are strongly encouraged to ask questions related to cell phone usage with each of their instructors to fully understand classroom expectations and to avoid potential disciplinary intervention. Using the device in any manner that is perceived as a violation of the rights of others is prohibited. Using the device to take photographs, cheat, signal others, or otherwise violate student conduct rules is prohibited. For all offenses, the device at issue, including all parts, may be confiscated by a District 127 employee.

Cell phone rules apply from the beginning of the school day to the final dismissal bell in all District 127 buildings on any school day. The cell phone policy applies to after school detentions, as well. Excessive disregard for cell phone rules in a classroom will be considered insubordination.

The act of video recording, or live video transmission, of another person in a restroom or locker room without their consent is a crime (*720 ILCS 5/26-4*).

The use of a camera phone for the following purposes will be considered gross misconduct.

1. Capturing or transmitting images, audio, or video of any individual(s) without that individual's consent
2. Capturing or transmitting images, audio, or video of any document(s) which may compromise the integrity of the educational process
3. Capturing or transmitting images, audio, or video which could be reasonably deemed an invasion of privacy, a breach of confidentiality, or a copyright infringement

Sending, receiving or possessing sexually explicit or otherwise inappropriate pictures or images, commonly known as “sexting” is prohibited. Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving or possessing and indecent visual depiction of oneself or another person through the use of a computer, electronic communication device, or cellular phone. Any issue where a student or students are deemed to have been involved in any of the above-mentioned activities will be handled accordingly.

Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.

School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student’s account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content or passwords that are reported in order to allow school officials to make a factual determination.

### **GAMBLING/GAMBLING DEVICES**

Gambling is prohibited at all times on school grounds. All forms of gambling will be considered misconduct and handled accordingly – which may include a police referral.

### **PUSHING EMERGENCY BUTTON WITHOUT VALID REASON**

Students are expected to utilize the safety system only under the direction of staff.

### **SOUNDING A FALSE FIRE ALARM OR HEAT SENSOR**

Any person who knowingly turns in a false fire alarm or tampers with a heat sensor will be suspended for up to ten (10) days with possible recommendation for expulsion. In addition, violators will be prosecuted to the fullest extent of the law and are expected to reimburse the school for expenses incurred.

### **ACADEMIC DISHONESTY, CHEATING, LYING, PLAGIARISM, OR UNAUTHORIZED POSSESSION OF SCHOOL FORMS**

Honesty is considered a desired value of our culture. The school considers it a part of its responsibility to society to fully support this concept.

- A. Plagiarism, Academic Dishonesty and other forms of cheating
- B. These infractions will be dealt with departmentally and may result in loss of credit. These incidents may be followed up with a referral to the Dean.
- C. Forgery, Lying – May result in a referral to the Dean

### **PUBLIC DISPLAY OF AFFECTION**

Students are expected to refrain from displaying inappropriate affection at school.

### **MISCONDUCT/GROSS MISCONDUCT**

- A. Engaging in any activity, on or off campus, that interferes with, disrupts or adversely affects the school environment, school operations, or an educational function, including but not limited to conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member or (b) endangers the health or safety of students, staff or school property.

- B. Gross misconduct includes the prohibited conduct when such conduct occurs on school premises, on school buses, or at school sponsored activities, wherever located.
- C. The prohibited conduct may also constitute gross misconduct, regardless of where the conduct occurs, if it disrupts or threatens to disrupt the orderly operation of the school or endangers the health or safety of students, employees or other persons on school premises, on school buses or at school sponsored activities, wherever located.
- D. Repeated violations of school rules or misbehavior may also constitute gross disobedience or misconduct, thus warranting expulsion or suspension, even though each prior violation or misbehavior may not alone have warranted expulsion or suspension.

## **CONDUCT RULES**

Disciplinary action applies whenever the student’s conduct is reasonably related to school or school activities, including but not limited to:

- 1. On, or within sight of, school grounds before, during, or after school hours or at any time;
- 2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
- 3. Traveling to or from school or a school activity, function, or event; or
- 4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.; or
- 5. During periods of remote learning.

## **AMENDMENT PROCESS FOR PARENT/STUDENT HANDBOOK AND SCHOOL POLICIES AND PROCEDURES**

Times and outlooks change rapidly. Events can rapidly make a Discipline Code outdated. This Code as well as any school policy or procedure is subject to modification or amendment, in the following ways.

- A. The Board of Education as the legally constituted governing body of this school may at any time modify any of its policies. All provisions of this Code must be in line with Board policies, which are in turn governed by State of Illinois law.
- B. The District 127 administration through the superintendent acts as the agent of the Board in enforcing its policies. If at any time it is perceived that any provisions—whether inadequately stated or omitted—of this Code are not supportive of Board policy, the administration is bound to initiate change in the Code. It is, however, the intent of the administration to involve students through their representative government in the examination of proposed changes.
- C. If students desire to initiate changes in the Code, they must submit these to the Student Council for review and approval.
- D. The Student Council shall submit such recommendation in writing to the building Principal. The principal must give written notice within two weeks:



1. Of acceptance of the recommendation
  2. Of rejection with reasons stated
  3. Of a desire for further study with a procedure outlined.
- E. The decisions of the Principal in this regard are subject to review by the superintendent and the Board of Education.
- F. In order to announce a change in the Code, except under emergency conditions, notice of one week will be given (with the change appearing in the school bulletin daily) prior to implementation.

### **EQUAL EDUCATIONAL OPPORTUNITY**

All persons who legally reside within Grayslake Community High School District 127 attendance boundaries through age 21, inclusive (or until graduation) shall be afforded the right and opportunity to an equal education. No student shall be excluded, segregated, or discriminated against in the District's programs on account of race, color, national origin, sex, handicap, disability, religion, or limited English speaking skills. District 127 affirms the human dignity and worth of each student to be free from discrimination and harassment. The District does not permit harassment in its educational programs, activities, or employment policies as required by *Title IX of the Federal Education Amendments of 1972*, *Section 504 of the Rehabilitation Act of 1973*, and *Title IIA of the Americans with Disabilities Act*. Grievance procedures have been established for student and employee complaints. The Nondiscrimination Coordinator for District 127 is Mr. Abe Singh, Associate Superintendent for Business Services. The Section 504 Coordinator for District 127 is Mr. Mark Kettering, Director of Special Education. The Title IX Coordinators for District 127 are Dr. James Roscoe, North Principal and Mr. Dan Landry, Central Principal.

# Prevention and Wellness Links

Bullying



Depression and Suicide



LGBTQ



