MINUTES
REGULAR MEETING OF THE
BOARD OF EDUCATION – ISD #361
INTERNATIONAL FALLS, MINNESOTA
MONDAY, APRIL 18, 2005
7:00 p.m.

School Board Members present: Ann Baron, Robin Baumchen, Gerald Bolstad, Darrell Wagner, Mark Lassila and Don Langan

School Board Member absent: Amy Hardwig-Eberspacher and Alyssa Ruelle

Media Present: J. Gray-The Daily Journal, R. Jerome, KGHS-KSDM, A. Deering, B93/CFOB

Moved by A. Baron, seconded by R. Baumchen to approve the agenda as amended. Items 8.1.5 and 8.2.4 were added. Motion carried by a unanimous vote.

April students of the month awards were presented to Katie Prettyman and Tim Meer.

During the Open Forum the board was addressed by the following groups or individuals:

- Brock Krahnke on behalf of extracurricular activities to introduce state participants for Speech, Spanish Team, Model UN, National Forensic League and Essay Contest
- Biology Class to relate results of a class experiment on varying room temperatures from selected rooms in Falls High School.
- Karen Cole with concerns relating to the district’s weapons policy.

Moved by D. Wagner, seconded by A. Baron to approve the minutes of the regular meeting of March 21, 2005 and the special meeting of March 15, 2005. Motion carried by a unanimous vote.

Moved by M. Lassila, seconded by R. Baumchen to approve the bills due and payable amounting to $467,719.20 including check numbers 100085 through 100243. Motion carried by a unanimous vote.

Moved by D. Wagner, seconded by A. Baron to accept the program consent agenda items as follows. Motion carried by a unanimous vote.

8.1 Programs

8.1.1 Accept donations in the amount of $4,035.68
   - Target; Falls Elementary $397.93
   - Target; WEE $191.20
   - Falls Ed. Found.; Sandbeck toner $100.00
   - Bronco Football Boosters; football $2,596.56
   - Boise; speech team $750.00

8.1.2 Approve a contract with Jeff and Michele Dahlin for the construction of a home by the Building Trades Class for 2005-2006.
8.1.3. Approve a two-year advertising agreement with Sure Wood Properties in the amount of $500 per year.
8.1.4. Act on bid recommendations for milk.
8.1.5. Change Monday, May 9th in the 2004-2005 school calendar from a student instructional day to a teacher inservice day.

Moved by M. Lassila, seconded by D. Wagner to accept the personnel agenda item as presented. Motion carried by a unanimous vote.

8.2 Personnel
8.2.1. Set the following hourly salaries for non-contract employees with increases to be effective as indicated:

<table>
<thead>
<tr>
<th>Position/Role</th>
<th>7/1/05</th>
<th>7/1/06</th>
<th>7/1/07</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aides</td>
<td>$9.08</td>
<td>$9.58</td>
<td>$10.09</td>
</tr>
<tr>
<td>Monitors</td>
<td>$9.95</td>
<td>$11.32</td>
<td>$12.68</td>
</tr>
<tr>
<td>Summer College Students (custodial)</td>
<td>$7.15</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cafeteria Helper</td>
<td>$8.45</td>
<td>$8.80</td>
<td></td>
</tr>
<tr>
<td>Secretary</td>
<td>$15.48</td>
<td>$15.83</td>
<td></td>
</tr>
<tr>
<td>ECSE Nurse (Spec. Ed.)</td>
<td>$22.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Indian Ed. Aide/IHSL</td>
<td>$9.08</td>
<td>$9.58</td>
<td>$10.09</td>
</tr>
<tr>
<td>Indian Ed. Assistant/IHSL</td>
<td>$10.83</td>
<td>$11.16</td>
<td>$11.50</td>
</tr>
<tr>
<td>Indian Ed. Director/IHSL</td>
<td>$17.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Substitutes
<table>
<thead>
<tr>
<th>Position/Role</th>
<th>7/1/05</th>
<th>7/1/06</th>
<th>7/1/07</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aides</td>
<td>$7.87</td>
<td>$8.00</td>
<td></td>
</tr>
<tr>
<td>Monitors</td>
<td>$8.39</td>
<td>$8.53</td>
<td></td>
</tr>
<tr>
<td>Cafeteria Helper</td>
<td>$7.04</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Custodian</td>
<td>$10.39</td>
<td>$10.59</td>
<td>$10.78</td>
</tr>
<tr>
<td>Secretary</td>
<td>$9.32</td>
<td>$10.04</td>
<td>$10.76</td>
</tr>
<tr>
<td>Bus Drivers</td>
<td>$16.72</td>
<td>$17.49</td>
<td></td>
</tr>
</tbody>
</table>

Casual Employees
<table>
<thead>
<tr>
<th>Position/Role</th>
<th>Minimum Wage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Students</td>
<td>Minimum Wage</td>
</tr>
<tr>
<td>Other Worker</td>
<td>TBD by Superintendent</td>
</tr>
</tbody>
</table>

8.2.2. Accept the resignation of Heather Lynch as Backpack Junction Supervisor effective April 15th.
8.2.3. Approve a leave of absence for Gordon Dault for the period of July 1, 2005 through June 30, 2006.
8.2.4. Approve an unpaid leave of absence for Allan Anderson in accordance with the terms and conditions as set forth in the letter of request dated April 15, 2005.

8.3 Policy
Reviewed a policy to clarify “functional capacity” as requisite for district positions with action to be taken at the May regular board meeting.

Received and reviewed the final FY05 Revenue and Expenditure budgets.
Board member A. Baron introduced the following resolution and moved its adoption:

RESOLUTION FOR RECONVEYANCE OF LAND TO THE STATE OF MINNESOTA

WHEREAS, Independent School District 4, a.k.a. Independent School District 361, received a conveyance per M.S.282.01 being Lot 1, Auditor’s Plat 13 to be used by it “exclusively for school purposes”, and

WHEREAS, said deed of conveyance with said limited use allowed the use “so long as it shall continue to use said land for the purposes, and upon condition that if such use shall cease, said land shall revert to the State of Minnesota”, to be administered by Koochiching County, and,

NOW THEREFORE, be it resolved, that the School Board now finds said use having ceased and reconveys the remainder of Lot 1 described as: Lot One, Auditor’s Plat Number Thirteen, Section Three, Township 70 North, Range 24 West, less the Plat of the International Falls Business Park, and, less the South 200 feet of the East 433 feet; and,

THEREFORE, the School Board also requests of the Koochiching County Board, that upon any further sale or conveyance of said Lot One, the timber value contained on it is deposited in the tax forfeited trust fund and apportioned per statute to retain the school board’s equity in said trust fund asset.

The motion for the adoption of the foregoing resolution was duly seconded by Board Member D. Wagner and upon vote being taken thereon, the following members voted in favor thereof: M. Lassila, G. Bolstad, D. Wagner, A. Baron and R. Baumchen
And the following members voted against the same: none
And the following abstained: none
Whereupon said resolution was duly passed and adopted.

Member A. Baron introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND NONRENEWAL OF THE TEACHING CONTRACTS OF Lynette Anderson  
Sam Lindemanis  
Tom Vollom

WHEREAS, Lynette Anderson, Sam Lindemanis and Tom Vollom are probationary teachers in Independent School District No. 361.

BE IT RESOLVED, by the School Board of Independent School District No. 361, that pursuant to Minnesota Statues 122A.40, Subdivision 5, that the teaching contract of Lynette Anderson, Sam Lindemanis and Tom Vollom, probationary teachers in Independent School District No. 361, are hereby terminated at the close of the current 2004-2005 school year.
BE IT FURTHER RESOLVED that written notice be sent to said teachers regarding termination and non-renewal of his/her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION
AND NON-RENEWAL

Mr./Ms.__________________
_______________________
International Falls, MN  56649

Dear Mr./Ms.:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 361 held on April 18, 2005, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not renew your contract for the 2005-2006 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is taken because of discontinuance of your position; namely, a teacher, the financial condition of the school district and decrease in enrollment.

Yours very truly,

SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 361
Robin Baumchen, Clerk

The motion for the adoption of the foregoing resolution was duly seconded by M. Lassila and upon vote being taken thereon, the following voted in favor thereof: M. Lassila, G. Bolstad, D. Wagner, A. Baron and R. Baumchen and the following voted against the same:none whereupon said resolution was declared duly passed and adopted.

Member M. Lassila introduced the following resolution and moved its adoption:

RESOLUTION PROPOSING TO PLACE THE FOLLOWING TEACHERS ON UNREQUESTED LEAVES OF ABSENCE AS FOLLOWS:

DEANA LORENSON – 1.0 F.T.E.
SUSAN NORDQUIST - .20 F.T.E.
KEVIN GORDON - .20 F.T.E.
DON ABNER - .60 F.T.E.
MARIE SANDBECK – 1.0 F.T.E.
MARGARET MCBRIDE - .76 F.T.E.
BARB CRAIG - .6451 F.T.E.
JEANNE STRAND - .30 F.T.E.
BE IT RESOLVED by the School Board of Independent School District No. 361, as follows:

1. That it is proposed that the following, teachers of said school district, be placed on Unrequested Leave of Absence without pay or fringe benefits, effective at the end of the 2004-2005 school year on June 30, 2005, pursuant to M.S. 122A.40, subdivision 11 because of discontinuance of positions, lack of pupils and/or financial limitations, as follows:
   
   DEANA LORENSON – 1.0 F.T.E.
   SUSAN NORDQUIST - .20 F.T.E.
   KEVIN GORDON - .20 F.T.E.
   DON ABNER - .60 F.T.E.
   MARIE SANDBECK – 1.0 F.T.E.
   MARGARET MCBRIDE - .76 F.T.E.
   BARB CRAIG - .6451 F.T.E.
   JEANNE STRAND - .30 F.T.E.

2. That written notice be sent to said teachers regarding the proposed placement on unrequested leave of absence without pay or fringe benefits as provided by law and said notice shall include a date for hearing if requested and be in substantially the following form:

   NOTICE OF PROPOSED PLACEMENT
   ON UNREQUESTED LEAVE OF ABSENCE

________________
________________
________________

Dear Mr./Ms:

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 361 held on April 18, 2005, consideration was given to your placement on unrequested leave of absence of ___ f.t.e. without pay or fringe benefits as a teacher of Independent School District No. 361, and a resolution was adopted by a majority vote of the Board, proposing your placement on unrequested leave of absence effective at the end of the 2004-2005 year on June 30, 2005, pursuant to Minnesota Statutes 122A.40, subdivision 11 upon the grounds described in said statute and which are specifically as follows: discontinuance of your position; namely, a secondary teacher, the financial limitations of the school district and decrease in enrollment.

Under the provisions of the law, you are entitled to a hearing before the school board provided that you make a request in writing within fourteen days after receipt of this notice. If no hearing is requested within such period, it shall be deemed acquiescence by you to the school board’s proposed action.

Yours very truly,

SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO.361
3. That each and all of the foregoing grounds of said notice are within the grounds for unrequested leave placement as set forth in M.S. 122A.40, subdivision 11 and are hereby adopted as fully as though separately set forth and resolved herein.

The motion for the adoption of the foregoing resolution was duly seconded by Member D. Wagner and upon vote being taken thereon, the following voted in favor thereof: M. Lassila, G. Bolstad, D. Wagner, A. Baron and R. Baumchen and the following voted against the same: none whereupon said resolution was declared duly passed and adopted.

G. Dault, Secondary Principal gave the following report:

- Letters have been sent home to seniors who are in danger of failing.
- Rory Hendrickson and Kyle Johnson have qualified for National Merit Scholarships based on their scores on the PSAT/National Merit Scholarship Test.
- Both Blandin Goal Achievement Teams have been meeting regularly with graduation scheduled for June 6th.
- Plans are being finalized for graduation on May 26th to be held in the Falls High Gymnasium.
- The Rotary Awards & Scholarship night is May 23rd.
- The Falls Education Foundation has awarded $3100 in grants with their fundraising dinner scheduled for April 21st.
- The Purple Pride Fund is the midst of planning their fundraising golf tournament.
- The student council will hold their final blood drive on April 26th.

Tim Everson, Student Services Director gave the following report:

- Registration materials have been given to students and are due in on Wednesday, April 20th.
- Schedules will be completed soon so class rosters can be given to teachers on the May 9th inservice day for review.
- The goal is to give next year’s schedules to students before school is out this spring.
- Scholarship applications are due by late April to be awarded at the Rotary Awards night.

Beth Parmeter, Secondary Principal gave the following report:

- Prom was held this past weekend and everything went well.
- Several Saturday detention sessions are being held to give students the opportunity to complete their time prior to year end. Sessions are from 8:00-12:00 and students are given six hours of credit for a Saturday attendance.
- A tornado drill will be held on Thursday, April 21st.
- Dr. Langan, Jerry Hilfer and herself participated in a conference call with Modern Red Schoolhouse who will be presenting information about the program at the May 9th inservice. Input from staff will be sought along prior to the grant application deadline on May 15th. Several staff members will also travel to Bagley to observe the program.
Jerry Hilfer, Elementary Principal gave the following report:
- MCA testing will be taking place the next two weeks.
- Sixth grade immunization took place April 8th with another date to be scheduled.
- Grades 1-2 will have their spring concert on May 3rd.
- Boise will be making Arbor Day presentations to the students in early May.
- The sixth grade will be participating in tree planting and a mill tour.
- Grades 3-4 will travel to Duluth on May 10th.
- Environmental Days are May 18-19th at Falls Country Club.
- The elementary track meet is May 20th with an alternate date of May 23rd.
- The fifth grade will travel to Gr. Rapids on May 24th.
- The sixth grade trip to Minneapolis is on May 25-26.
- The year will end with an all-school picnic on May 27th.

Don Langan, Superintendent gave the following report:
- Building security has been tightened with limited doors left unlocked during the school day. The schedule has been shared with faculty and the media.
- He reviewed enrollment history and fund balances with faculty at the April inservice.
- The Blandin GAT I sub-committee has defined the role and mission of International Relations Committees.
- He extended congratulations to G. Dault on his leave/retirement and commended him on his initiative to get the district involved with the Blandin project.

Board Members A. Baron and R. Baumchen asked about assessment tools to gather information on grades 5-8 testing and curriculum. D. Langan responded that the data could be gathered in two parts with methods being reported to the board in May and the results in June.

Moved by D. Wagner, seconded by A. Baron to close the meeting at 8:14 p.m. to discuss threatened and pending litigation with legal counsel. Motion carried by a unanimous vote.

Moved by G. Bolstad, seconded by D. Wagner to reopen the meeting and subsequently adjourn at 8:55 p.m. Motion carried by a unanimous vote.

Attest:_______________________________
R. Baumchen, Clerk