

# Student Petition

ACADEMIC REQUESTS ONLY



Received by Division  
Date Initials

Received by Registrar  
Date Initials

Obtain recommendations from adviser and instructor/discipline/division/committee. Submit completed form to appropriate division office.

Name \_\_\_\_\_ Date \_\_\_\_\_ ID# \_\_\_\_\_ Campus Box# \_\_\_\_\_

Major \_\_\_\_\_ Campus \_\_\_\_\_

Request:

Reason:

Student's Signature

Comments By Adviser

Adviser's Signature

Recommendation By Instructor/Discipline/Division/Committee

Signature

## VERIFICATION OF REQUEST:

- ☐ ADD CLASS LATE
- ☐ DROP CLASS LATE
- ☐ CHANGE LG TO PF BASIS LATE
- ☐ CHANGE PF TO LG BASIS LATE
- ☐ SUBSTITUTE COURSE FOR GENERAL EDUCATION
- ☐ SUBSTITUTE COURSE FOR MAJOR REQUIREMENT
- ☐ COUNT EXTRA PE OR ENSEMBLE CREDIT TOWARD GRAD
- ☐ WAIVE REQUIREMENT
- ☐ TAKE OVER 18 HOURS ( )
- ☐ PARTICIPATE IN COMMENCEMENT

## FOR OFFICE USE ONLY

### ACTION:

- ☐ APPROVED DATE \_\_\_\_\_
- ☐ DENIED DATE \_\_\_\_\_
- ☐ DEFERRED DATE \_\_\_\_\_

### BY:

- ☐ ACADEMIC COUNCIL
- ☐ CURRICULAR ADJUSTMENT COMMITTEE

FEE DUE \_\_\_\_\_

DATE NOTIFIED \_\_\_\_\_

## REMARKS: