



2018/2019 School Year

Dear Parents/Guardians:

The Hunterdon Preparatory School uses the services of Blackboard connect, an automated parent notification system, to keep you informed in the event of school emergencies, inclement weather closings, and of school related activities.

In order to receive school notifications, you will need to **provide us with an email address** and up to six **emergency phone numbers**. Please note the following:

- ✓ **We regularly communicate non-emergency school information via email**, so if you have an email account(s), please be sure to provide us with that information!
- ✓ Most weather-related emergency closing telephone calls are placed between 5:00 and 6:30 AM.
- ✓ **In the event of a school closing or other emergency, ALL of the phone numbers that you provide will ring** when the Global Connect call is transmitted.
- ✓ The **system cannot call phone numbers with an extension**, so please be certain that any work numbers listed are direct lines.

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Student Name: _____

Parent/Guardian Name: _____

Email address: _____

Emergency Broadcast Numbers (list in order of priority—PLEASE INDICATE CELL, HOME, WORK, ETC.)

1) _____ 2) _____ 3) _____

4) _____ 5) _____ 6) _____

If at any time you wish to change the phone numbers or alter the sequence, send an email to csmith@hunterdonprep.org or call Cathy Smith at 908.832.7200.