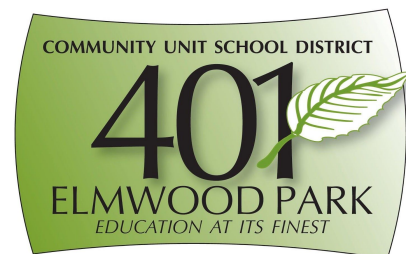


Elmwood Park High School

Summer Academy 2018 - Information & Policies



Dates and times

- Class will be held at Elmwood Park High School from 8am-12pm every weekday, Mon-Fri, from June 4, 2018 until July 13, 2018.
- There will be no class on Wednesday, July 4
- To report an absence, parents/guardians should call (708) 583-6400

Available Courses:

Students may take courses during the summer for several reasons. Those wishing to earn credit recovery for a course that was previously failed, may do so in either core area classes (English, Math, Science and Social Studies) or elective areas. Those wishing to advance their coursework, or “get ahead” with graduation requirements may do so in non-core areas only. This includes Foreign Language, Consumer Education, Physical Education and Health, in addition to other elective options available through APEX. Please refer to the list below.

A complete course catalog is available at www.apexlearning.com. All courses will be offered at the “Core” level, and are listed as either one semester (0.5 credits) or two semesters (1.0 credits). The final decision regarding how an elective course will count towards graduation will be made by EPHS counselors and administration.

<u>Core Course Options</u> <u>(Credit Recovery ONLY)</u>		<u>Credit Advancement and/or Credit</u> <u>Recovery Course Options</u>
Effective Writing English 9 English 10 English 11 English 12 Civics World History US History	Biology Chemistry Physics Algebra 1 Geometry Algebra 2 PreCalculus	Health Physical Education Consumer Education Any course listed under the following categories on the APEX website: World Language Electives CTE

A student may be enrolled in only one APEX course at a time. If a student is able to complete a course before the deadline, he/she can choose to take a second course if he/she pays the fee for a second course. All deadlines and attendance policies apply to the second course enrollment.

Registration and Fees

- General Registration should be submitted to the Registrar’s Office at the high school by May 25, 2018.
- Late registration may be accepted up until May 30, 2018 but a late registration fee may be assessed.
- The cost for in district students is \$275 for 1.0 credit and \$137.50 for 0.5 credits. For out of district students the cost is \$375.
- A minimum deposit of \$100 is due at the time of registration.
- Payment in full is required by June 4, 2018, which is the first day of class.
- If full payment has not been received by that date, the student will not be allowed to attend.
- There are no refunds once the student has begun class.

Work Completion Requirements

Students who register for Summer Academy understand that a minimum of 90% of all required computer work and all printed work must be submitted in order to be considered for credit. If a student does not complete at least 90% of the course by the deadline date, no credit and no grade will be issued. There will be no refund issued.

All work must be submitted on or prior to noon on July 13, 2018.

A course grade will be determined based upon quality and completion of the work submitted. Grades will be issued by no later than August 3, 2018. A student earning a course grade of A, B, C, or D will receive credit for the course.

Attendance Policy #1

Students from outside the district and any student completing work for credit recovery will follow the attendance policy stated here:

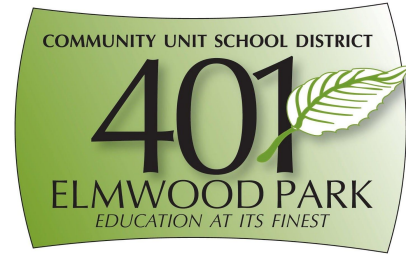
- A. Students are expected to report to the classroom by 8am each day.
- B. Students who report to the classroom between 8am and 8:30am will be issued a tardy.
- C. Students who do not attend class or report to the classroom after 8:30 am will be issued an absence.
- D. The accumulation of 3 tardies will be the equivalent of one absence.
- E. If any student is absent in excess of 3 times, the teacher will conference with the parents/guardians.
- F. If any student is absent 4 or more times, his/her credit will be in jeopardy.
- G. Excessive absences and/or excessive behavioral issues could result in removal from a class. No refund will be issued if a student is removed due to this situation.
- H. If a student successfully completes and submits all required computer work and written work for the course prior to July 13, he/she will be excused from the remainder of the classes.

Attendance Policy #2

Students who are enrolled at Elmwood Park High School for the 2018-19 school year who are completing coursework to advance their credits (not recovering lost credits due to failures) will follow the attendance policy stated here:

- A. Students are required to attend class on Monday, June 4 from 8am-12pm.
- B. After the first week, students are expected to attend one meeting per week for a minimum of 30 minutes. This time will be used to submit written work and to conference with the instructor regarding work and progress. Each individual will work with the instructor to create a schedule for this meeting to take place weekly.
- C. Students are excused from attending all other class sessions. However, they are welcome and encouraged to attend class as needed.
- D. If a student completes and submits all required computer work and written work for the course prior to July 13, he/she will be excused from the remainder of the classes

Elmwood Park High School
Summer Academy 2018
Registration Form



Student Name	
Current year in school (17-18)	
Student School Gmail Address	
Name of Course requested	
Number of Credits (circle)	0.5 (one semester) or 1.0 (two semesters)
Purpose (circle)	Credit Recovery or Advancement
Enclosed Payment Amt.	
Date of Payment	
Course Completion Date	July 13, 2018

Summer School Attendance Policy: #1 or #2

Emergency contact information:

Name: _____

Phone: _____

Email: _____

I have read the Summer Academy Information and Policies sheet. I understand and agree to abide by all the policies as stated.

Student signature: _____ Date: _____

Parent signature: _____ Date: _____