



Elmwood Park Community Unit School District 401
8201 W Fullerton Ave
Elmwood Park IL 60707
kaminskik@epcusd401.org
Phone: (708) 583-6479 (Mrs. Kaminski, Registrar)
Fax: (708) 452-0732

Records Request Form for New/Transferring High School Students

Date:

Registrar:

The student listed below has registered at Elmwood Park High School, Illinois.

Please send us:

- IL State Transfer Form
- Official Transcript
- Progress grades if applicable
- Medical Records (9th grade physical/vaccinations)
- Birth Certificate
- Standardized Test Scores (ACT/PARCC/SAT/Other)
- Individualized Education Plan (IEP), if applicable
- Multidisciplinary staffing/social history/504 plan, if applicable
- Discipline
- Attendance
- Other

In the event that a student is transferring mid-term, please include the student's progress grades as of transfer date.

Student Name: _____

Date of Birth: _____

Previous School Information:

Name of School: _____

School Address: _____

City: _____ State _____ Zip _____

School Phone: _____ School Fax: _____

I consent to have my child's official school transcript, medical records, current individualized education plan (IEP), 504 or other relevant information, sent to Elmwood Park High School, Illinois.

Signature of Parent/Guardian: _____

Email: _____ Phone: _____

Thank you,
Kim Kaminski, Registrar