

Elmwood Park CUSD 401

District Wide Parental Involvement Policy

PART I. GENERAL EXPECTATIONS

The Elmwood Park Community Unit School District agrees to implement the following requirements:

- The school district will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- The school district will incorporate this district wide parental involvement policy into its LEA plan developed under section 1112 of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.
- The school district will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.
- The school district will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

- a) *that parents play an integral role in assisting their child's learning;*

- b) that parents are encouraged to be actively involved in their child's education at school;*
- c) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- d) the carrying out of other activities, such as those described in section 1118 of the ESEA.*

- The school district will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in the State.

PART II. DESCRIPTION OF HOW DISTRICT WILL IMPLEMENT REQUIRED DISTRICT WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

1. The Elmwood Park CUSD will take the following actions to involve parents in the joint development of its district wide parental involvement plan under section 1112 of the ESEA:

- Hold annual Title I Parent Advisory Council Meetings to inform parents of their participation in Title I, the Title I involvement requirements and their rights to be involved.
- Provide parents with the School-Parent Compact.
- Provide all parents with a copy of the district/LEA parent involvement policy each year.
- Have parents participate in an annual parent involvement survey.

2. The Elmwood Park CUSD will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

- Annually meet with school staff and the Parent Advisory Council to review and update parent involvement policy.
- Review parent involvement survey results with school staff and the Parent Advisory Council and use the results to revise the parental programs.
- Share policy with Title I Parents.

3. The Elmwood Park CUSD will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and

implementing effective parental involvement activities to improve student academic achievement and school performance:

- Meetings between Invited Parents, Administration, Technology Support, and Staff for professional development needs and training to provide most effective teaching tools and resources to increase student achievement.
 - Parent meetings and parent conferences will be held at different times during the day.
4. The Elmwood Park CUSD, to the extent feasible, will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies of other programs by:
- Inviting outside program members to participate in parent meetings held during the school year.
 - Inviting program members to participate in professional development activities.
 - Conducting meetings involving parents and programs participants to discuss development and assessments needs of individual children.
5. The Elmwood Park CUSD will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.
- Work with the District Administrative Team and Teaching Staff Representatives to ensure district is providing necessary learning tools and educational programs in accordance with guidelines of Title I Part A and NCLB.
 - The District Administrative Team will facilitate the alignment of current curriculum with developed Title I Programs. The catalyst for integration will be innovative technology to assist the needs of all children.
 - The program/policy will be evaluated initially by the District Administrative Team on meeting the needs of all students with concentrations in the areas of reading, writing, speaking, listening, and mathematics.
 - Program/policy evaluation findings will be shared with parents via meetings, surveys and other means of communication to work collectively to update and improve policies as needed.

- Policy will be reviewed at a minimum annually by the District Administrative Team and the Title I Parent Committee.
6. The Elmwood Park CUSD will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:
- A. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph --
1. Provide assistance to Title I parents as appropriate in understanding standards, state and local assessments, the requirements of Part A, monitoring a child's progress and working with educators by conducting workshops at local schools, and the enlistment of County and State Parent Advisory Committees and Workshops.
 2. Provide parents with ISBE websites and Department of Ed websites specific to academic standards, assessments, NCLB, and Title I Part A.
 3. Hold parent meetings to discuss academic standards, types of assessments, NCLB, Title I and supplementary learning programs.
- B. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:
- To the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities to support needs of children.
 - When feasible, provide after-school tutoring and extended school year (summer) for children not reaching proficiency levels.
- C. The school district will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
- Annual Parent Title I Meetings to inform parents of their participation in Title I, the Title I involvement requirements and their rights to be involved.
 - Additional meetings and Parent Nights that are devoted specifically to addressing an understanding of academic standards, assessment, enrichment and remediation for parents to support their children.

- Communicate to parents updates and changes to Federal and State policies, assessments and mandates of NCLB.
 - Jointly with parents, review school-parent compact outlining how parents, the entire school staff and students share in the responsibility for improved student achievement.
- D. The school district will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and encourage and support parents in more fully participating in the education of their children, by:
- Inviting program members to participate in parent meetings held during the school year.
 - Inviting program members to participate in professional development activities.
 - Conducting meetings involving parents and programs participants to discuss development and assessments needs of individual children.
- E. The school district will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand using a variety of formats:
- Mailings
 - Phone call reminders
 - Emails
 - Postings on District/LEA website
 - Newsletters

PART III. ADOPTION

This District wide Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by parent and staff meetings and Parent Surveys.

This policy was adopted by the Elmwood Park CUSD on December 19, 2012, and will be in effect for the period of one year. This policy will be placed on the school website so that all parents of participating Title I, Part A children have access to it.

Mary Bruscati
 (Signature of Authorized Official)

12-19-12
 (Date)