Diocese of Arlington

Application for Admission – New Students

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of School: | **St. James Catholic School** | School Year: | **2017-2018** | Applying for Grade: |  |

**STUDENT DATA:**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Legal Name: | Last: |  | First: |  | Middle: |  | Nickname: |  |
| Sex: |  | Social Security Number (Optional): |  | Date of Birth (mm/dd/yyyy): |  |
| Country of Birth (if outside the United States of America): |  | City & State of Birth: |  |
| Home Address: |  | City: |  | State: |  | Zip: |  |
| Home Telephone: |  | Public School System in which student resides: |  | Public School Child Would Attend: |  |
| **ONE** Email for Official School Communication: |  |
| Check all that apply: | Only child at this school? [ ]  Yes [ ]  No Youngest child at this school? [ ]  Yes [ ]  No |
| Names and grades of sibling(s) at school: |  |

**Previous Schools Attended:**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name of School: |  | Dates: |  | Grades: |  | Location: |  | Telephone: |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Religion: |  | Baptized: | [ ]  Yes [ ]  No |

**For Catholic Applicants:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Date |  | Church/Parish |  | City and State |
| Baptism: |  |  |  |  |  |
| Reconciliation: |  |  |  |  |  |
| First Eucharist: |  |  |  |  |  |
| Confirmation: |  |  |  |  |  |

The following information is optional but helpful for applying for federal grants and the NCEA data bank information:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Ethnicity of Child: | [ ]  American Indian/Native Alaskan | [ ]  Asian | [ ]  Black | [ ]  Hispanic |
|  | [ ]  Native Hawaiian/Pacific Islander | [ ]  White | [ ]  Multi-Racial | [ ]  All Others |

St. James Catholic School welcomes all students regardless of race, religion/creed, or ethnic origin.

**FAMILY BACKGROUND:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Father |  | Mother |
| Full Name: |  |  |  |
| Maiden Name: |  |  |  |
| Country of Birth (if outside USA): |  |  |  |
| Home Address: |  |  |  |
| Home Phone: |  |  |  |
| Cell Phone: |  |  |  |
| Work Phone: |  |  |  |
| Work Email: |  |  |  |
| Occupation: |  |  |  |
| Employer: |  |  |  |
| Religion: |  |  |  |
| Parish: |  |  |  |
| Parish Number (if St. James): |  |  |  |
| Primary Language spoken in home: |  |  |  |

|  |
| --- |
| Person responsible for tuition & fees payment: |
| Name: |  |
| Address: |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Marital Status: | [ ]  Married | [ ]  Single | [ ]  Separated | [ ]  Divorced\*\* |
|  | [ ]  Mother deceased | [ ]  Father deceased | [ ]  Father remarried | [ ]  Mother remarried |

\*\*Note: In the event of a divorce, decree of custody must be filed in the school office, as well as any specific instructions regarding release of the child to a parent.

Student lives with: [ ]  Both Parents [ ]  Mother [ ]  Father [ ]  Guardian (if checked, fill out below)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Guardian Name: |  | Home Phone: |  | Cell Phone: |  |
| Address: |  |
| Occupation: |  | Employer: |  | Work Phone: |  |
| Religion: |  | Parish: |  | Parish Number (if St. James): |  |

Grandparent Information:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Paternal |  | Maternal |
| Name: |  |  |  |
| Complete Address: |  |  |  |
| Phone: |  |  |  |

Has the student ever been tested or evaluated for any disability [i.e. learning disabilities, Attention Deficit (Hyperactivity) Disorder, emotional disabilities, etc.], English as a Second Language, or medical condition?

**[ ]  Yes** **[ ]  No**

If yes, please describe on a separate sheet of paper any disability or medical condition that may affect the applicant’s ability to fully participate in the academic and/or other programs provided at our school. If applicable, please provide dates of IEP, Student Assistance Plan, Special Ed Child Study, Special Ed Eligibility Date from base public school, and Special Ed Triennial.

If you are requesting an adjustment or accommodation to allow participation to any program, please describe your request. Please provide sufficient evidence to allow us to assess your situation. We may request additional information from you and from an appropriate health professional.

Information about disabilities is requested for the sole purpose of determining whether the school can provide the applicant with an appropriate education or reasonable accommodation and will not be considered in determining whether the student is otherwise qualified for admission.

I agree to abide by the regulations of St. James School and to pay tuition and other applicable fees in a timely manner.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |

Printed Name of Parent/Guardian Date Signature of Parent/Guardian

Are you an alumnus of Saint James Catholic School? [ ]  Yes [ ] No

|  |  |
| --- | --- |
| If yes, please provide graduation year: |  |

To be considered for admission, the following documents and items must accompany this application:

1. Baptismal certificate (Catholics only)
2. Immunization record
3. Copy of custody decree (if applicable)
4. Original birth certificate must be presented to school personnel for verification
5. Current report card including comments **and** the two previous years’ report cards
6. Current standardized test scores **and** the two previous years, if available
7. Non-refundable application & school fee
8. Commonwealth of Virginia School Entrance Health Exam Form aka MCH 213 (**Must be submitted prior to beginning of school year)**