

Dear Parent/Guardian:

We would like to inform you of the policies that have been put into place to ensure the health and safety of children needing medication during the school day.

Our school requires that the Medication Permission Slip must be on file in your child's health record before we begin to give any medicine at school. This form provides the following:

1. Signed consent by the parent or guardian to give the medicine. Please complete and sign the parent portion of the Medication Permission Slip and forward it to your child's physician to complete.
2. Medication order signed by a medical practitioner. The Medication Permission Slip should be taken to your child's licensed prescriber (physician, nurse practitioner, etc.) for completion and returned to the school nurse. This order must be renewed as needed and at the beginning of each new school year.

Medicines should be delivered to the school in a pharmacy or manufacturer-labeled container by you or a responsible adult whom you designate. Please ask your pharmacy to provide separate bottles for school and home. No more than a thirty day supply should be delivered to school.

When your child needs a medication to be given during the school day, please act quickly to follow these policies so we may begin to give the medicine as soon as possible. If you have any questions, please contact the office of the school nurse at 978-649-7611, Ext. 329. Thank you for your prompt assistance.

Sincerely,

NDA School Nurse