



Monroe Township Public Schools

MAPLE GROVE ADMINISTRATION BUILDING

75 E. Academy Street

Williamstown, NJ 08094

(856) 629-6400 • Fax (856) 262-2499

CHARLES M. EARLING
Superintendent of Schools
LIA SCHULZ
Business Administrator/Board Secretary
RALPH E. ROSS, SR.
Human Resources
JOHN L. BERSH, Ed.D.
Supervisor of Special Services

November 30, 2017

Dear Whitehall Parents/Guardians:

You are invited to attend a meeting on Monday evening, December 4, 2017, in our Middle School Auditorium at 7:00PM to review our district plan to return to Whitehall Elementary School on January 2, 2018.

Representatives from TTI and AllRisk will be sharing with you information regarding the process that has taken place in testing and remediation of mold and asbestos to date.

Enclosed is the information regarding the plan to have all Whitehall students grades K-4 and staff to return to Whitehall Elementary School. Time will be allotted for questions and answers from the audience.

We are looking forward to meeting with all of you December 4, 2017.

Very truly yours,

Charles M. Earling
Superintendent of Schools

c: JoAnne E. Rumpf, Principal
District Administration
Board of Education
Jeremy W. Fau, MTEA President

Plan for Return to Whitehall on January 2, 2018

All Whitehall students in grades K-4 to return to Whitehall on Jan. 2, 2018.

Dec. 20, 21 – shortened day for WMS and Whitehall only

Dec. 22 – shortened day for entire district

Jan. 2 – Delayed opening for Whitehall and Williamstown Middle School only. The rest of the district will report at normal time.

*This permits teachers (5) hours to pack/unpack and prepare for instruction.

Note:

December 20, 21 and 22 - Dismissal from WMS is at 1:20 PM and AM & PM Kindergarten will attend morning session from 8:55 to 11:25 AM.

January 2 - Delayed opening arrival is 10:40 to 10:55 AM. Dismissal is at 3:25 PM. AM & PM Kindergarten will attend the afternoon session from 1:00 to 3:25 PM.

All areas from WMS occupied by Whitehall are to be boxed up no later than Dec. 22. Teachers are to mark **ALL boxes** on **ALL sides** with **Room # and teacher's name** to be moved to Whitehall.

Kindergarten furniture is to be clearly marked for return to Whitehall and back into Whitehall kindergarten classrooms.

For safety purposes, the main hallway of Whitehall will be sealed off with drywall and plastic sheeting to keep staff, students and visitors out of the area. Interior cafeteria doors will be sealed, as well. Cafeteria cannot be utilized due to having classroom items stored until completion of mold remediation. However, Chartwells can access the kitchen to prepare breakfast and lunches. Cafeteria workers can only use exterior building doors. All student lunches will take place in ½ the gymnasium.

K, 2nd, 3rd and 4th grade students will return to their regular classrooms

and 1st Grade and Mrs. Monzo's class will return to Whitehall and temporarily utilize the following classrooms: Morris/Fimiani: **Room 20**, Dolores: **Music Classroom**, Hood: **Art Classroom**, and D'Angelo: **Room 12**, Monzo: **Room 11A**.

Gym and Music classes will take place in ½ of the gymnasium.
Library and Art classes will take place in the media center.

Main Office staff will be located in the TAG classroom.

Nurse will be located next to main office in the OT/Speech classroom.

OT/Speech and BSI will share Room 14. TAG classes will take place in the media center.

Main access to the building will be from the side entrance that is to the left of the school.

Lunch/Recess: 1st and 2nd Grade Lunch time will be 11:15-11:40 AM
– Recess 11:40-12:00 PM. *Lunch times may change after a meeting with Chartwells this week.

Lunch/Recess: 3rd and 4th Grade Lunch time will be 12:05-12:30 PM
– Recess 12:30-12:50 PM. *Lunch times may change after a meeting with Chartwells this week.

Chartwells to provide bagged lunches for students who are purchasing, receiving free or receiving reduced.

Bus arrival and dismissal: Kindergarten students to enter at entrance on left side of building by gymnasium, which is closest to their classrooms. Grades 1-4 will enter/exit building by either the media center or entrance on left side of building.

Just Kids: Will be located in the lobby area by the gymnasium. Tables and chairs will be set up. Parent drop off and pick up will be at the entrance on the left side of building by the gym. Just Kids will be able to access the gymnasium to play. The Just Kids area will be utilized as a teacher's makeshift lounge during the school day.

Signs: Easel signs will be in place outside, at the front of the building, to direct all visitors to use the left side entrance to the building. This is a secure entrance. There will be a greeter in place to monitor and welcome visitors. Calling ahead of your visit is recommended.