

Monroe Township Public Schools
Registration Office
75 E. Academy Street
Williamstown, NJ 08094
Phone: (856) 629-6400 Fax: (856) 262-2499

Welcome to Monroe Township Public Schools

Name: _____

Your registration appointment is: _____
Date and Time

You will need to bring the following with you at the time of registration:

Registration Forms:

- Student Data Entry Form
- Admission Physical Form
- Transportation Form
- Emergency Card
- AUP Sign-Off
- Student Record Request
- Child Study Record Release Form
 - ***Only if child has IEP***

Student's State Issues Birth Certificate
(Hospital certificate not accepted)

Proof of Legal Guardianship
(if applicable)

Immunization Records

IEP/Special Education
(if applicable)

Admission Physical Form

Transfer or Final Report Card
(with grade promotion)

Proof of Residence – any of the following documents will be accepted:

1. Current property tax statement
2. Signed lease
3. Residents who have made settlement within the last 6 months may use their signed settlement sheet in lieu of a current tax bill
4. If you are not the property owner or leaseholder, a ***notarized Affidavit of Residency Form*** will be accepted ***with a signed lease or property tax statement.***

Utility bills are not acceptable proof of residence.

We will only register students that have all the required forms.
If you are missing any information, you will be asked to reschedule your appointment.
If you have any questions, please contact (856) 629-6400 ext. 1001 or 1002.

Registration is completed at the Maple Grove
Administration Building and is by appointment only.