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Williamstown High School

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June 28, 2016

Dear Parents, Guardians, and Student Drivers,

Williamstown High School will continue to use an automated process to apply for a student parking space and parking tag. The process to apply for a parking space will be available immediately through the link at the bottom of this letter.

At the end of your submission, there is a link to our Transportation Waiver form that is NOT operational. Please use the following link to get access to that form, or you may stop into the high school and we will be happy to provide the form.

<http://www.monroetwp.k12.nj.us/Transportation/Forms/ParentalTransportationWaiverForm.pdf>

Once you acquire the correct form, the bus waiver form must be completed and signed by a parent or guardian. We are requiring that a bus waiver form be completed if your student plans to drive to school, so that we can properly budget for the amount of busing that we actually need rather than having half empty buses pull into the high school parking lot each morning.

If you registered to park at the high school last year, you do not need to submit a new bus waiver form. Only new drivers to the high school need to complete the bus waiver form. We have all of last year's student drivers' waiver forms still on file.

If for some reason during the 2016-2017 school year, your student will need to have busing reinstated, there is a form that can be completed, and the high school will email that form to the transportation office to reinstate your child's busing. If you have a temporary car issue arise that creates a situation where your student will not be able to drive to school, the high school is permitted to authorize a temporary bus pass for a limited amount of time. Have your child report to Mr. Boring's office if a temporary bus pass is needed.

The bus waiver form must be completed and submitted to Mr. Boring's office at the high school along with a check or money order for \$20.00. The student's license, car registration, and insurance information will be checked for accuracy, and when that process is complete, your student will be assigned a parking spot. All spots will be assigned in numerical sequence.

Sometime in August, there will be a few days set aside for students to pick-up their parking tags. We thank you in advance for your cooperation.

Sincerely,

B. Scott Boring
Assistant Principal

<https://docs.google.com/a/monroetwp.k12.nj.us/forms/d/1xbuaOL2WvXSmq-MZ7ays94nTBOqAeyf3aWkFslhxct8/viewform>