

# WESTSIDE EAGLES UPDATE



Summer 2018

**August 20**—Picture Day - 12:00-6:00

**August 29**—School Supply Drop-Off & Meet Your Teacher  
3:00-5:00

**September 4**—First Day of School — 8:35-3:35

**September 14**— 2:00 Dismissal

**September 28**—Noon Dismissal

**October 4**—Picture Retake Day



## A Message from our Principal

Greetings Westside families!

I hope you are all enjoying the summer weather! I don't think we had spring this year, but we are having quite the summer! My family and I have been enjoying camping, swimming, biking, baseball games and our extended family. I hope you are doing things that you enjoy as a family as well. I have enjoyed bumping into students and parents alike as we are out and about in the community. If you ever see me, please come say hi!

Ms. Anne and I have not been lonely at Westside this summer. It has been a hustle and bustle kind of summer with lots of construction and construction workers! They recently finished installing new energy efficient windows in all of our rooms. They let in a lot more natural light, are beautiful, and a huge energy efficiency upgrade from our old windows. We are also expanding our library area so our students will be able to find an engaging book much easier. The last major project is installing a new energy efficient chiller over the LMC so your kiddos are cool in those hot September and May months! Much of this work was done because of a grant which we are thankful for!

In this newsletter you will find a lot of valuable information regarding the upcoming school year (I know it's crazy, but we are getting close!). Please review the information and call us if you have any questions.

See you soon!

Jonathan Peterson  
Principal

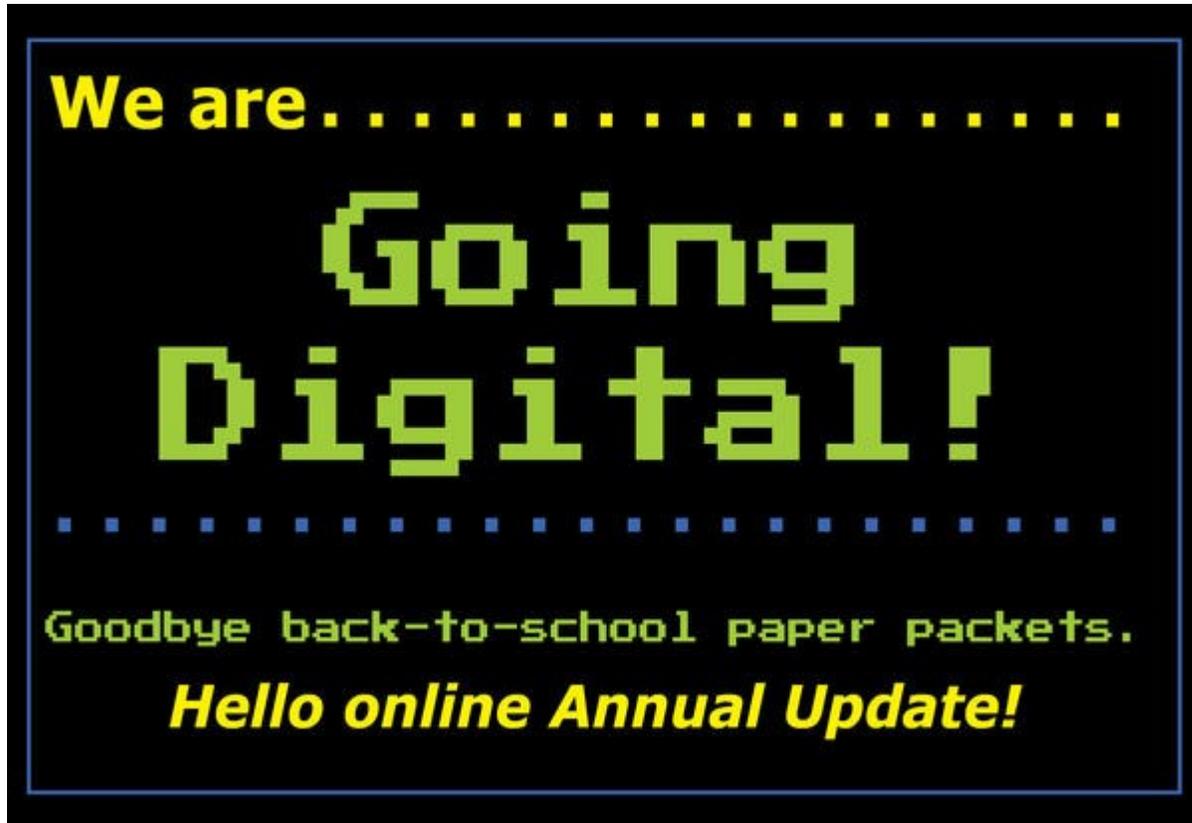


Mr. Jonathan Peterson  
Principal

746 W Third Street  
Kimberly, WI 54136

Phone: (920)739-3578  
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## ANNUAL UPDATE NOW ACTIVE FOR ALL FAMILIES FOR 2018-19!



The new “Annual Update” process is now active for all families for the 2018-19 school year. Annual Update replaces the paperwork you have completed at each school in the past.

The new process will guide you through updating and reviewing information for the upcoming school year and must be completed by the primary Parent/Guardian.

Annual Update can be accessed through the Infinite Campus Parent Portal. If you do not have an Infinite Campus Parent Portal account or have forgotten your username or password, please visit our [Infinite Campus webpage](#).

**Annual Update will be open in the Parent Portal from June 13 to July 31, 2018,** and can be accessed by clicking the “Annual Update” link in the Parent Portal located below the user account section.

For instructions and more information regarding the Annual Update process, please visit our Infinite Campus webpage found on the KASD website.

## PICTURE DAY DETAILS

Picture Day is **MONDAY, August 20 from 12:00-6:00** in the Small/Large Gyms. Picture order forms are available on the KASD website ([click HERE](#)) and scroll down to Westside Elementary; the Network Photography order form is accessible there; forms will be available on Picture Day as well. On Picture Day, you will be able to pay fees, turn in any optional forms, bring in medication and appropriate paperwork, and have pictures taken, but classrooms and teachers will be unavailable. A photo-retake day is scheduled for Thursday, October 4th for those students who are not able to attend.

## MEET THE TEACHER/SCHOOL SUPPLY DROP-OFF DETAILS

Meet the Teacher/School Supply Drop-Off is **WEDNESDAY, August 29 from 3:00-5:00.** This is a great opportunity for your children to meet their teacher, and drop off their school supplies prior to the first day of school. Classroom teachers will have other information to share with you at that time as well. Parents/Guardians can turn in any forms and pay fees in the office. If you have any questions, please give our office a call. Thank you! 920-739-3578



## WESTSIDE OFFICE-SUMMER HOURS

(for July and August)

July 3, 10, 11, 17 18, 24, 25 — 7:30-3:00

OFFICE CLOSED – July 4 and July 30-August 3

August 6-August 30 (Mon-Thurs) — 7:30-3:00

If questions arise over the summer, don't hesitate to give us a call. If we are not here, please leave us a voicemail and we will get back to you. 920-739-3578

## Medication at School

**Prescription Medication:** You must have a physician's signature AND parent/guardian signature on the required form.

**Over-the-Counter Medication (including cough drops and ointments, etc.):** Only parent/guardian signature is necessary on the required form.

**Medication Forms** are available by [clicking HERE](#) or in the school office.

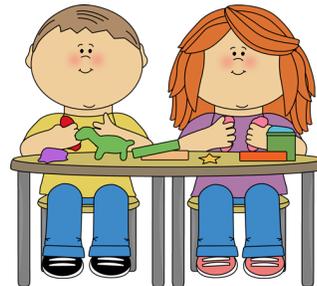
ALL medications MUST come to school in the original container-thank you!



## NOON HOUR SUPERVISORS NEEDED

Westside Elementary is looking for noon hour supervisors to join us for the 2018/2019 school year. Here are the details:

- This is a paid position
- Hours are approximately 11:00-1:00
- Set up the lunch tables
- Spend time in the cafeteria supervising students
- Spend time on the playground with students
- Take down the lunch tables
- Have fun with our Westside Students!



If you are interested, please stop by the office and complete the paperwork or contact Anne or Erin in the office—739-3578.

## HOMEROOM ASSIGNMENTS

You will be able to view the name of your child's homeroom teacher in [Infinite Campus](#) beginning on **Wednesday, August 1st**. Once you are in Infinite Campus, click on your child's name, then click on **Schedule** (on the left side).

Literacy Teachers - In order to reduce class sizes, and to offer literacy intervention, the KASD has provided an additional literacy teacher for first, second, and third grades. If your child has two different teachers listed, that means he or she will have one teacher in the morning for literacy and another teacher in the afternoon. This has been a long time practice in the KASD allowing our youngest students to get off to a good start in becoming successful readers and writers. For students in grades 1 & 2, the AM attendance will indicate your child's literacy teacher, while the literacy teacher for students in grade 3 will be indicated by the PM attendance.

## SCHOOL HOURS



The first bell rings at 8:30 am. Students line up by their Pod doors unless it's raining or below zero. The second bell rings at 8:35 and at that time students are expected to be in their classrooms and ready to go! In the afternoon, school is dismissed at 3:35.

**PLEASE NOTE:** Students should not be dropped off prior to 8:20 in the morning unless they are here for breakfast—breakfast is served at 8:00.

If you are going to be unavoidably late, either before or after school, please call the office at 739-3578. Thank you for your cooperation and willingness to model promptness for our students.

## FEES

Kindergarten School Fee: \$20.00

Kindergarten Milk (for snack) Fee: \$40.00 (for the entire year)

Grades 1 - 4 School Fee: \$30.00

Headphones: \$5.00 (for 5K & new students only)

Daily Lunch: \$2.60    Daily Milk Only: \$0.40

Yearbook (Optional): \$11.00

Payments can be made through  
**INFINITE CAMPUS**  
OR  
At Picture Day  
OR  
In the School Office

## BACKGROUND CHECK REQUIREMENTS for VOLUNTEERS

Just a reminder: Effective March 1, 2009, volunteers are required to complete a background check. Volunteers include fieldtrip chaperones and those who assist students in a one-on-one capacity. If you will be volunteering on a field trip or in a one-on-one capacity, we ask you to complete a background check form. Forms can be obtained in the office or on-line. The Background Check process takes **2 WEEKS**, so please plan ahead when you receive field trip information. Thank you for your cooperation and for considering the Kimberly Area School District as a place to donate your time and talent.

## KASD Student Non-Discrimination Statement

The Kimberly Area School District does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability ("Protected Classes") in any of its student programs and activities.





# Westside Elementary School

746 W. 3rd Street • Kimberly, WI 54136  
(920) 739-3578 • FAX (920) 739-6212 • [www.kimberly.k12.wi.us](http://www.kimberly.k12.wi.us)



For the safety of our children, please adhere to the following guidelines for drop-off and pick-up at school. Thank you!

## Drop-off Procedures

Breakfast starts at 8:00 am.

Supervised drop-off starts at 8:20 am.

Non-handicapped vehicles are not allowed in the circle drive from 8:15 - 8:35 am.

Parents using the “hug and go” parking (in front of school) must create a process with their children to exit the vehicle in a safe and timely manner.

5k students will line up on the front, lower playground, using the outside stairs.

1st grade students will line up by the front doors.

2nd grade students will line up on the front/southeast side of the building

3rd and 4th grade students will line up in the rear/north side of the building.

**Supervision for breakfast begins at 8:00am.**

**Supervision for drop-off begins at 8:20am.**

## Pick-up Procedures

We have supervised pick-up that starts at 3:35pm.

Non-handicapped vehicles are not allowed in the circle drive from 3:30 - 3:45 pm.

Parents are to wait outside the building to pick up their children.

There is no “hug and go” zone for pick-up.

5k will dismiss “hand to hand” or on eye contact in the **rear/northside of the building. *Please note, this differs from where they line up in the morning.***

1st grade students will be released out the front of the building-main entrance or ramp.

2nd students will be released out of the front/southeast door.

3rd grade students will be released from their classrooms and can leave the building from any exit.

4th grade students will be released out of the rear/northeast door.

Parents must plan where they will meet their children.