

# Janssen Journal

July Issue, 2019

## **Dates to Remember:**

### August

15 *Picture Day, 7:30-3:00*  
28 *Meet the Teacher Night,*  
*3:00-5:00*

### September

3 *First Day of School*

### Concert Info.

Dec.17 *Gr.1 & 2 Winter*  
*Concert*  
Mar.10 *Gr.3 & 4 Spring*  
*Concert*

## **ENCLOSED IN THIS NEWSLETTER...**

- 2019-20 School Year Info.
- 2019-20 Kimberly Area School District Year-At-A-Glance
- 2019-20 Janssen Elementary School Supply List
- School fees for 2019-20
- 2019-20 school floor plan
- Summer office hours

Dear Janssen School Community,

Happy summer everyone! I hope that each of our Janssen families is enjoying a fun and safe summer break. Family time is so important to our children for so many reasons. Not only do our students benefit from family time—so do their parents. It's a win/win relationship. Please continue to structure your summer (when you can) to fully enjoy your time together as families.

As you drive by our school, you will notice that Wallace Street and Park Street are undergoing some road work. No worries. You still have access to our parking lot when you wish to visit us. The big project inside our school at this time is the painting of our hallways. The hallways are looking good. Our custodian Mr. Johnson is working diligently to get our classrooms ready for the start of the year. Our summer crew is also working hard on the landscaping outside.

A good deal of information is included in this newsletter as a means to update our families as they get ready for the upcoming school year. Please review the information and let us know if you have any questions.

The last thing I want to share is volunteering on committees and/or executive positions for our PTO. The work that our PTO does is critical for positively impacting our students. If you are interested, please visit our school's website and click on the PTO tab on the left. We truly appreciate your support.

I so anticipate the return of our students and staff.

See you soon!

Hercules Nikolaou, Ph.D.  
Principal

## **Check us out:**

www.kimberly.k12.wi.us/schools/janssen-elementary, Twitter: @JanssenElem, PTO on Facebook: <https://www.facebook.com/janssenpto>

## ANNUAL UPDATE PROCESS FOR THE 2019-20 SCHOOL YEAR

The “Annual Update” process will be active for all families for the 2019-20 school year starting August 1. Annual Update replaces the paperwork you have completed at each school in the past.

This process will guide you through updating and reviewing information for the upcoming school year and must be completed by the primary Parent/Guardian.

Annual Update can be accessed through the Infinite Campus Parent Portal. If you do not have an Infinite Campus Parent Portal account or have forgotten your username or password, please visit our [Infinite Campus webpage](#).

Annual Update will be open in the Parent Portal from August 1-19, 2019, and can be accessed by clicking the “Annual Update” link in the Parent Portal located below the user account section.

For instructions and more information regarding the Annual Update process, please visit our [Infinite Campus webpage](#).

### PICTURE DAY

The picture day for this school year will be on Thursday, August 15, 7:30-3:00, in the small gym. The order forms are available on-line on the Kimberly website (click [HERE](#)) and arrow down to Janssen Elementary; this form should be brought with you at that time. Please note that the classrooms are unavailable at this time. Please call the office if you have any questions.

### SUMMER HOURS

The summer hours for the school office are as follows (these are subject to change):

- 7:30-3:00:
  - ⇒ July 3, 9, 10 15, 23, 30
  - ⇒ August 6, 7, 13, 14, 15, 19-31

If you need to register for school and our office is closed, you can register at the Administrative building at 425 S. Washington St., Combined Locks. This building will be open on Mon.-Thurs. from 7:30-3:30, and on Fridays from 7:30-noon effective June 10-August 16. Effective August 19, the hours will resume to 7:30-4:00, Monday-Friday.

### MEET THE TEACHER

The Open House/Meet the Teacher Night for next school year is on Wednesday, August 28, from 3:00-5:00. This is your child’s opportunity to locate their classroom, meet their teacher, and drop off their school supplies. Also as parents, you can turn in any forms and pay any fees. If you have any questions regarding this night, please notify the office.

### DROP-OFF & PICK-UP PROCEDURES

This form needs to be filled out for every child. If you did not already review this form, click [HERE](#) for a link to this form. Please complete this form and return it to your child’s teacher on Meet the Teacher Night.

### BACKGROUND CHECKS

If you are interested in volunteering at school, whether in your child’s classroom or chaperoning a field trip, you need to have a completed background check form on file with the school district. Please keep in mind that these take 2 weeks to complete. If you are not sure if you have a completed check on file or if you have any questions, please contact the school office.

## 2019-20 SCHOOL FEES

To pay the school fees, you can either pay in person any time the office is open, starting Tuesday, August 6, mail a check to the school office, or pay on-line on your Infinite Campus parent portal page. The fees need to be paid by September 13.

- 5K Registration = \$20.00
- Grade 1-4 Registration = \$30.00
- 5K Milk = \$40.00
- School Lunch = \$2.60
- Headphones = \$5.00 for new students

Please note that all checks should be made payable to KASD. Fees can also be paid on the parent portal page on Infinite Campus.

## FREE & REDUCED MEALS INFO

Click on the below links for the appropriate information and forms for free and reduced lunch:

- [INFORMATION ON FREE AND REDUCED MEALS](#)
- [APPLICATION FORM](#)
- [SHARING INFORMATION FORM](#)

## SCHOOL STARTING/ENDING TIMES

- 8:20.... Supervision starts on the playground
- 8:27.... Music will play and all students will walk to the small gym where their teacher will be waiting for them
- 8:35.... School Starts
- 10:00-10:15.... Recess—grades 1 & 2
- 10:50-12:30.... Lunch/Recess:
  - 10:50-11:30—5K eat lunch
  - 11:30-11:50—5K at recess
  - 11:40-12:05—Grades 1 & 2 eat lunch
  - 12:05-12:25—Grades 1 & 2 at recess
  - 11:45-12:05—Grades 3 & 4 at recess
  - 12:05-12:30—Grades 3 & 4 eat lunch
- 2:00-2:15..... Recess—grades 3 & 4
- 3:05-3:20..... Recess—5K
- 3:35..... End of day

## WEEKLY SEND HOME PAPERS

Weekly school information is sent home via e-mail and posted on the Janssen website weekly on Wednesdays. If you do not have internet access and need to receive a hard copy of weekly school information, please contact the school office at 788-7915.

## HEALTH INFO

**Medication consent forms** are required for all over-the-counter and prescription medications. This includes cough drops, ointments, creams, etc. These forms are conveniently available for you online at [www.kimberly.k12.wi.us](http://www.kimberly.k12.wi.us) under Health Services. Prescription medications do require a physician's signature. Forms are available for asthma, bee sting allergy, diabetes, food allergy, seizure medications and general medications. If you have any questions, regarding these forms, feel free to call the school office. Thank you!

If your child will be receiving a **prescription medication** at school and you would like consent to apply to summer school, please have physician extend "end" date through completion of summer learning sessions (e.g. 8-30-20).

## LOST AND FOUND

Please take some time when you come for picture day and check out the lost and found for any items that might be your child's. Any items left will be donated to charity.

## ABSENCES

It is necessary for you to call the school office before 8:30 a.m. each time your child is absent. If we do not hear from you, we will call you. If you cannot be reached, your child will be recorded as absent, and the following procedure will take place. For all students that have not been accounted for through parent notes or phone calls, our office will attempt to locate them by making telephone calls to the following locations in order:

- A. Home
- B. Each parent's work
- C. Cell phone or pager number
- D. Emergency contacts
- E. Lamers Bus Lines, or Childcare (if applicable)

After making these telephone calls, if the child is still unaccounted for, we will check with older siblings at other schools, if applicable. If the child is still not located, police will be notified of the situation. We believe that regular attendance in school is very important to a student's success.

**Janssen Teaching Staff for 2019-2020 (subject to change)**

5K Teacher.....	Mrs. Mikayla Alvarez	Third Grade (literacy)	Mrs. Dawn Moore
5K Teacher.....	Miss Elizabeth Hietpas	Third Grade.....	Mrs. Tricia Bons
5K Teacher.....	Mrs. Chris Johnson	Third Grade.....	Mrs. Jodi Hacker
5K Teacher .....	Mrs. Jessica Rose	Third Grade.....	Mrs. Kayla Hendricks
First Grade .....	Mrs. Angie Brockman	Third Grade.....	Miss Samantha Pinchart
First Grade .....	Miss Sarah Haas	Fourth Grade.....	Mrs. Angie Bemowski
First Grade .....	Mrs. Tina Keefer	Fourth Grade.....	Mrs. Heidi Welch
First Grade .....	Mrs. Stacy Ristau	Fourth Grade.....	Mr. Chad Wilczek
Second Grade (literacy)	Mrs. Maria Graf	Resource Teacher .....	Miss Courtney Clavers
Second Grade.....	Mrs. Jen Iverson	Resource Teacher .....	Mrs. Jen Cutler
Second Grade.....	Mrs. Bridget Kohler	Resource Teacher .....	Ms. Renee Husman
Second Grade.....	Mrs. Lindsey Kruchoski	Resource Teacher .....	Mrs. Brooke VanDreel
Second Grade.....	Mrs. Gail Pattermann	Counselor.....	Ms. Katie McCormick
Art.....	Mrs. Vicki Lamers	Psychologist.....	Mrs. Amy Dietrich
Music.....	Miss Jenna St.Arnold	Phy. Ed. ....	Miss Breanne Draves



# KIMBERLY AREA SCHOOL DISTRICT PARENT CALENDAR 2019-2020

## September 2019

M	T	W	TH	F
NS	3	4	5	6
9	10	11	12	E2
16	17	18	19	20
23	24	25	26	AM
30				

## October 2019

M	T	W	TH	F
	1	HS	3	4
7	8	9	10	E2
14	15	16	17	18
21	22	23	NS	NS
28	29	30	31	

## November 2019

M	T	W	TH	F
				1
4	5	Q	7	8
11	12	MS	MS	AM
18	19	20	21	22
25	26	27	NS	NS

## December 2019

M	T	W	TH	F
E2&C	E2&C	4	5	6
9	10	11	12	13
16	17	18	19	20
NS	NS	NS	NS	NS
NS	NS			

## January 2020

M	T	W	TH	F
		NS	2	3
6	7	8	9	E2
13	14	15	16	17
20	21	22	23	Q/AM
27	28	I	I	31

## February 2020

M	T	W	TH	F
3	4	5	6	7
10	11	12	NS	NS
17	18	HS	20	21
24	25	26	27	E2

## March 2020

M	T	W	TH	F
2	3	4	5	E2
9	10	11	MS	13
16	17	18	19	AM
23	24	25	26	Q
30	31			

## April 2020

M	T	W	TH	F
		1	2	3
6	7	8	9	NS
NS	NS	15	16	17
20	21	22	23	E2
27	28	29	30	

## May 2020

M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	AM
18	19	20	21	22
NS	26	27	28	EN

## June 2020

M	T	W	TH	F
1	2	3	4	*SNOW DAY MAKE-UP

**\*If needed, snow day make-up will be on Friday June 5th**

**NS** No School

**AM** AM classes only (exception: No school for 4K) KHS dismissed at 11:31am, JRG & Intermediate dismissed at 11:20am, Elementary dismissed at 12:00pm

**E2** Elementary Early Release - Elementary dismissed at 2:00pm (Exception: 4K morning classes 8:45am - 10:45am, afternoon classes 11:45am - 1:45pm)

**EN** Elementary Noon Release - All Elementary students dismissed at 12:00pm (exception: No school for 4K)

**HS** High School Parent/Teacher Conferences - KHS students dismissed at 2:00pm

**MS** Middle School Parent/Teacher Conferences - JRG students dismissed at 2:00pm except on November 14th - students will have a full day of school

**I** Intermediate School Parent/Teacher Conferences - Intermediate students dismissed at 2:00pm

**E2&C** 4K-4th Gr. Parent Teacher Conferences; No school for 4K; Grades 5K-4th Grades dismissed at 2:00pm

**Q** End of quarter



# Janssen Elementary School

420 Wallace Street • Combined Locks, WI 54113  
(920) 788-7915 • FAX (920) 788-7923 • www.kimberly.k12.wi.us



## 2019-2020 Supply List

### 5K

- Backpack (no wheels) with 2 straps
- 1" Binder - white w/plastic sleeve on front
- Daily snack provided by parents
- Disinfecting wipes - 2 pkgs.
- Dry Erase Markers - 4 (any color) fine tip
- Extra change of clothes (pants, socks, underwear)
- Folders - 2 sturdy
- Glue Sticks - 8-10
- Hand Sanitizer - 1 bottle
- No. 2 Pencils - 24 sharpened
- Pencil BOx - 1 small plastic 5 1/2" x 8"
- Scissors - 1 rounded tip
- Spiral bound wide ruled notebook - 1
- Straws - 2 pkg. of 100
- Tissues - 1 box
- Twistable Crayons - 1 pkg. of 24
- Washable Markers - 1 set of 10 ct. classic colors

Optional items for the class:

- Envelopes - business size
- Pink Pearl Erasers
- Twistable colored pencils
- Ziploc bags (quart and gallon)

### GRADE 1

- Backpack
- 1" Binder
- Crayons - 24 count
- Disinfecting wipes
- Dry Erase Eraser (or sock)
- Folders - 4 sturdy w/pockets
- Markers
- Notebook wide rule
- Pencil Box
- Scissors - 1

Last name A-L:

- Quart size Ziplock bags

Last name M-Z:

- Tissues - 1 box

Shared Items (do not need to be labeled w/name):

- Dry erase markers, wide tip, non-washable - 2 sets of 4
- Glue Sticks - 6
- No. 2 Pencils - 24 sharpened (no designs)

Optional items for the class:

- Any extra supplies welcomed (ex. Binders, dry erase markers, markers, crayons, colored pencils, glue sticks, scissors, big pink erasers, snack bags, gallon-size bags, hand sanitizer)

### GRADE 2

- Backpack
- Binder - 1 (3-ring 2")
- Crayons - 1 box
- Disinfecting Wipes
- Dry Erase Markers (wide tip) - 8 any color
- Eraser for Dry Erase Board
- Erasers - 1 large
- Folder - 1 heavy duty for "take home"
- Folders - 1 ea. Solid blue, solid red, solid green
- Glue Sticks - 6
- No. 2 Pencils - 40 sharpened
- Notebook wide ruled spiral - 2
- Pencil Box or Zipper Bag - 1
- Scissors - 1
- Sticky notes (3" x 3")
- Tissues - 1 box
- Washable markers - 1 box

Boys:

- Quart size Ziploc bags

Girls:

- Gallon size Ziploc bags

### GRADE 3

- Binder—1 (3-ring 1")
- Colored Pencils or Crayons - 1 set
- Dry Erase Markers - 4
- Eraser
- Eraser for Dry Erase Board - 1
- Folder - 1 heavy duty for "take home"
- Folders - 1 each solid red (math), solid green (science & social studies), 1 blue (literacy), 1 of your choice
- Glue Sticks - 2
- Highlighter - yellow
- Loose Leaf Paper - 1 package of wide-lined
- Markers—1 set
- Marker Box or Pencil Case - 1
- No.2 Pencils - 40
- Notebook - 2 spiral
- Ruler - 12" w/metric markings
- Scissors - 1
- Sticky Notes - 1 3"x3" pack
- Tissues - 1 large box

Optional Items:

- Disinfecting Wipes
- Gallon or quart size Ziploc bags
- Hand sanitizer

### GRADE 4

- Binder -1 (3-ring 1 1/2")
- Colored Pencils - 1 set
- Daily Snack
- Dry Erase Markers - 8 wide tip
- Eraser - 1 large
- Folder - 1 heavy duty for "take home"
- Folder - 1 ea. solid green (science/social studies), red (math), blue (Literacy), 1 of your choice
- Glue Stick - 2 sticks
- Highlighter - 1 yellow
- Loose leaf paper - 2 package of wide-lined
- Markers
- No.2 Pencils - at least 20
- Notebooks - 1 ea. solid green (science/social studies), red (math), blue (literacy)
- Whiteboard Eraser (or an old sock) - 1
- Scissors - 1 pair
- Supply Box/Bag
- Tissues - 3 boxes

Boys:

- Disinfectant Wipes

Girls:

- Sandwich size Ziploc bags

\* Please label notebooks and folders with child's first and last name.

Optional items for the class:

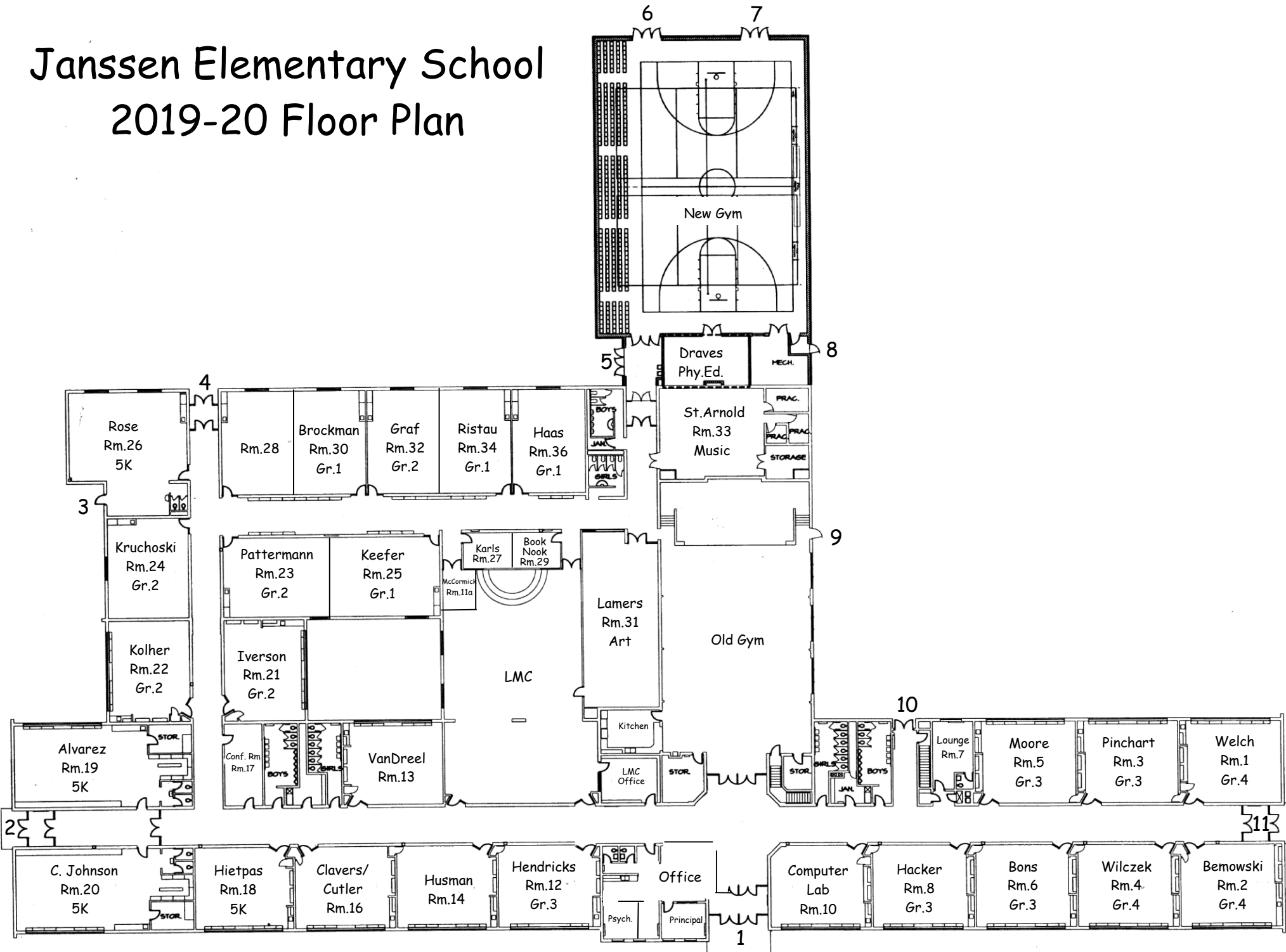
- Crayons
- Hand Sanitizer
- Post-its

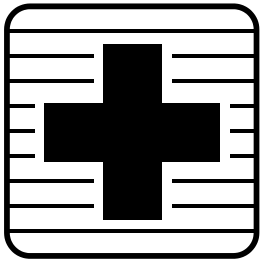
### FOR EACH STUDENT GRADES 5K-4

- Clean gym shoes with tie or velcro closures (kept at school) for gym class.
- Socks to wear with gym shoes
- Folder - 1 color/design for Life Skills, please label folder "Life Skills" with full name and homeroom

# Janssen Elementary School

## 2019-20 Gym Floor Plan





Kimberly Area School District

# HEALTH SERVICES

Cindy Vandenberg, School Nurse 920-423-4144  
Kathy Verstegen, School Nurse 920-423-4147  
Wendy Van Nuland, School Nurse 920-423-4150

PO Box 159 Combined Locks, WI 54113

Phone (920) 788-7900 Fax (920) 788-7919

**Kimberly Area School District  
Hearing and Vision Screening**

Dear Parent(s) / Guardian(s),

**Please find below information regarding the Kimberly Area School District hearing and vision screening program for the 2019-20 school year.**

Hearing screenings will be done routinely in Early Childhood, **Pre-Kindergarten**, Kindergarten and First Grades only. Other children who will be screened are those who have a history of failed hearing screenings in previous school years (Grades 2-4), at a teacher's or parent's request and all students new to the Kimberly Area School District at the elementary level.

Hearing screenings are done up to two times by school personnel including speech and language staff and the school nurse. The screenings include **pure tone screening** and **tympanometry**. In pure tone screening the child wears headphones and listens for three soft tones. He/she drops a block or raises a hand each time a tone is heard. Results are recorded as PASS or FAIL. In tympanometry, a machine is used which measures eardrum movement and indicates if fluid or infection is behind the eardrum. Results are recorded as PASS or FAIL. If your child does not pass either the pure tone or tympanometry screening in either ear, he/she will be rescreened in 4-6 weeks. If your child does not pass the RESCREEN, a referral for medical and audiological evaluations will be made. These medical/audiological evaluations would be at your expense.

Vision screenings will be done routinely in **Pre-Kindergarten**, Kindergarten, First and Third grade only. Children in other grades will be screened upon teacher or parental request or as new students to the District.

Vision screenings are done twice by school personnel. The screenings requires your child to correctly identify alphabet letters or pictures. "Normal" vision during a screening for Pre-Kindergarten and Kindergarten is 20/40. "Normal" vision for First and Third Grades is 20/30. This screening will test your child's **far vision** only. If your child does not demonstrate the normal for their age category, you will receive a referral for your child to have their vision checked by a physician. This medical evaluation would be at your expense.

**Please note that these are screenings. If you question the results of the school based screening, please refer to your family physician.**

**Screening dates at Janssen Elementary for the 2019-20 school year will be:**

**Hearing –Tuesday 9-17-19**

**Vision – Tuesday 10-15-19**

If you have any questions or concerns regarding the hearing or vision screenings, please contact your school office or the District nurses, Cindy Vandenberg @ 423-4144, Kathy Verstegen @ 423-4147 or Wendy Van Nuland @ 423-4150.