

Welcome to JR Gerritts Middle School!

At J.R. Gerritts, our vision is Learning, Leadership and Laughter. Your son or daughter is a big part of what makes JRG one of the best middle schools in the state. We can't wait to get the 2016-17 school year started and look forward to seeing all of our students and their families soon. Please read on for important information that will get your school year off to a great start. As always, please feel free to contact us if you have any questions or concerns.

Eric Brinkmann

Principal

Rob DeLain

Assistant Principal

Matt Bumgardner

Dean of Students



2016-2017 Picture and Paperwork Days

Our Picture and Paperwork days will be held on **Tuesday, August 16 from 10:00 - 2:00, and Thursday, August 18 from 2:30-6:30**. Please park in the south lot near the stadium and enter through the gym doors. A school map is included in this letter showing the locations you will want to visit. Parents and students may attend on either date at any time. Feel free to bring school supplies with you to put in your locker. Student photos will be taken in the commons during this time.

In this letter, you will find important information concerning fees, online payments, Chromebook distribution, required forms, and much more for the upcoming school year. All forms and documents necessary for Picture and Paperwork days will be available on our website (<http://www.kimberly.k12.wi.us/jr-gerritts-middle>) for you to download and complete. Please click on the link entitled "Picture and Paperwork Information 2016-17" located under "Latest News" in the center of JRG school page. Paper copies of all forms will also be available in our Main Office if you would like to pick them up, and will also be available during Picture and Paperwork days.

School Fees*:

We encourage families to pay their fees online through Infinite Campus. You may also pay fees in person during Picture and Paperwork days. Please make checks out to **JRG**. If your family financial situation inhibits your ability to pay required fees, please complete a School Fee Waiver Form which is available on our website or in our main office.

General School Fees	\$30.00
Physical Education Shirt (All students are required to have a JRG PE shirt, shirts may be reused from the previous school year or siblings)	\$6.00
Band Fee: Instrumental (required unless students own their instrument)	\$120.00
Band Fee: Percussion (covers cost of maintaining percussion instruments)	\$40.00
Optional: Student Agenda (students may use online tools such as Google Calendar and Google Classroom or purchase their own planner). Learn more about Google Classroom at https://goo.gl/lpAUwT and Google Calendar at https://goo.gl/AiXNPO	\$3.00
Optional: Yearbook	\$15.00
7th Grade Only: Camp Nan-A-Bo-Sho (two days, one night, includes meals and transportation)	\$70.00
Chromebook Insurance, if not purchased in a previous grade. See "Chromebook Insurance" below.	Cost varies.

Schedules:

Student Schedules will be available to view and print in Infinite Campus **after** August 8. The school will contact you if there are any changes to your child's schedule after that date. Please note that student schedule changes can only be made in exceptional circumstances. A copy of your student's schedule will also be mailed home after August 8.

Lockers:

The mailed schedule will contain locker information including locker number and combination. Please bring the schedule with you on Picture and Paperwork days if you wish to bring supplies for your locker. Locker sizes are: Lockers 1-876 are 12" wide / 11" deep. Lockers 2651-2954 are 14 $\frac{3}{4}$ " wide / 11" deep.

Chromebooks:

All students at JRG have a district-assigned Chromebook. Chromebooks will be distributed to students in the LMC during Picture and Paperwork days. All fees must be paid prior to students receiving their Chromebook. If you pay your fees online, **please be prepared to present proof of payment either with a printed receipt, or your Infinite Campus Fees page on your smartphone or other device.** Should you choose to pay your fees in person, a receipt will be provided at that time.

Chromebook Update:

The District has purchased new cases for our 7th & 8th Graders to help protect the Chromebook. The new cases are more of a briefcase and have the Chromebook strapped into the case. We encourage students not to remove the Chromebooks from these cases, including when charging the device. To charge the Chromebook, open the case so you are able to see the screen and plug it in. When you are done charging the Chromebook you should put the charger in the front pouch so you have it with you at all times.

As a reminder, district owned Chromebooks are subject to the same Internet filtering and tracking at home as they are at school. Any site that is accessed on a District owned Chromebook will be subject to filtering and tracking.

Chromebook Insurance:

Chromebook insurance is an option offered to all families. **If you have already purchased Chromebook insurance, your student will be covered through the completion of 8th grade.** If your family has not yet purchased the insurance and would like to do so, 7th grade families may purchase 2 years insurance for \$37.00. 8th grade families may purchase 1 year of insurance for \$19.00. You may pay this fee online. If you choose to pay in person **a separate check should be made out to KASD. Payment is due by October 31, 2016**

School Pictures by Network Photography:

Our school photographer, Network Photography, will be at JRG during Picture and Paperwork Days. We ask that all students have their photo taken for the yearbook on either August 16 or August 18. Families are not required to purchase photos. If you wish to order pictures, please complete the [order form](#) (available on our website or complete form at the time the pictures are taken). **Make a separate check out to Network Photography.** Student ID cards will not be provided as they are not required for any JRG functions.

[Infinite Campus:](#)

Please take a moment to log into your Infinite Campus account and verify your mailing address and your email address. We use this information to contact families, distribute newsletters and provide notices about event changes and cancellations. If your information is not up to date, you may miss out on important information. You can update your student and parent information at any time through your Infinite Campus account by clicking on the "update" button and completing the required fields. If you do not have access to the internet, or need assistance with your Infinite Campus account, please contact the KASD Helpdesk at 423-4107 and they will be happy to assist you.

Important Upcoming Dates

Picture and Paperwork Days		Other Events	
Tuesday, August 16	10:00 am - 2:00pm	Wednesday, August 31	ROCKS Kickoff (large gym) 5:15– 6:00
Thursday, August 18	2:30 pm - 6:30pm	Wednesday, August 31	Open House 6:00-7:00
		Tuesday, September 6	First Day of School

We would like to wish you a happy, healthy, and relaxing remainder of your summer break. We look forward to seeing all of our returning students again and meeting our incoming 7th grade students during Picture and Paperwork days in August, at our ROCKS kickoff and Open House, and on September 6 for the start of another great year at JRG! As always, please contact our office at 788-7905 with any questions. We look forward to seeing you soon!



Principal

Required Forms

These forms are required for all students and can be found on our website through the Picture and Paperwork 2016-17 link <http://goo.gl/FI6STG>. Please review, sign and return each form during Picture and Paperwork days. **Parent and student signatures are needed on each form.**

- [Chromebook Loan Agreement](#)
- [Internet/Local Network Agreement](#)
- [JRG Co-Curricular Code](#)

Optional Forms

ROCKS Membership Pledge

ROCKS is a group for students who are committed to staying drug and alcohol free. By signing and returning this form, students are making a healthy commitment, and will be able to participate in events such as a Badger Sports Park lock-in, a Green Bay Gambler hockey game, Run for ROCKS, and other exciting activities throughout the school year.

Volunteer Sign-up Form

Complete and return if you are interested in volunteering at school this year.

Administration of Medicine Policy

Complete and return this form if your child will be taking prescription medication or parent-provided, over the counter medication at school. Should your student need liquid or chewable forms, cough drops, or other medications, we require this form to be filled out. You are welcome to bring in medicine that your child may need (daily, emergency, and as needed) during our Picture and Paperwork Days or before school starts. Please be aware that **all medications must be in their original containers.**

Stock Medication Permission Form

This form is required if you would like your student to have access to the stock medications that are available in the health room. JRG is able to provide ibuprofen, acetaminophen (regular and extra strength), and Benadryl. These medications are only available in pill form. Please use the form to indicate which medications and the dosage (1 or 2 pills) you would like us to be able to provide.

JRG Athletic Form

If your student is interested in participating in any school sponsored sports this year, they will need to have a signed athletic form on file before they will be able to participate. A parent and physician signature is required with the date of your student's last physical for all 7th grade students. If your 8th grade student has had a physical in the last 2 years and the form is on file here, only a parent signature is needed.

Student Health Form

Please return the completed form only if there have been any changes to your students' medical health in the last year.

[Directory Data Opt-Out Form](#)

Please return this completed form only if you do not wish to have your child's directory data released.

[Photo, Video and Academic Work Opt-Out Form](#)

Please return this completed form only if you do not wish to have your child's photo, video, or academic work used. This form needs to be filled out each school year to remain valid. By opting out, your student's image will not appear in the yearbook, TLC pictures that are displayed in the hallway near the large gym, or in any other form. Please contact the office with any questions or concerns.

[Chartwells Information](#)

The A La Carte release form must be signed and returned to school if you do not want your child purchasing a la carte items with their prepaid lunch money. Representatives from Chartwells will be available in the large gym to answer any questions and to collect lunch account payments during Picture and Paperwork days. Please make checks out to **KASD** for school lunches.

[Application for Free and Reduced Price Meals](#)

Please complete this form if you qualify for free and reduced meals. This form needs to be completed each year to remain valid.

[Student Insurance](#)

[Smiles For Life](#) (Dental program for families who may not otherwise have access to a dentist due to financial need)

*J. R. Gerritts
Middle School
First Floor 2016/17*

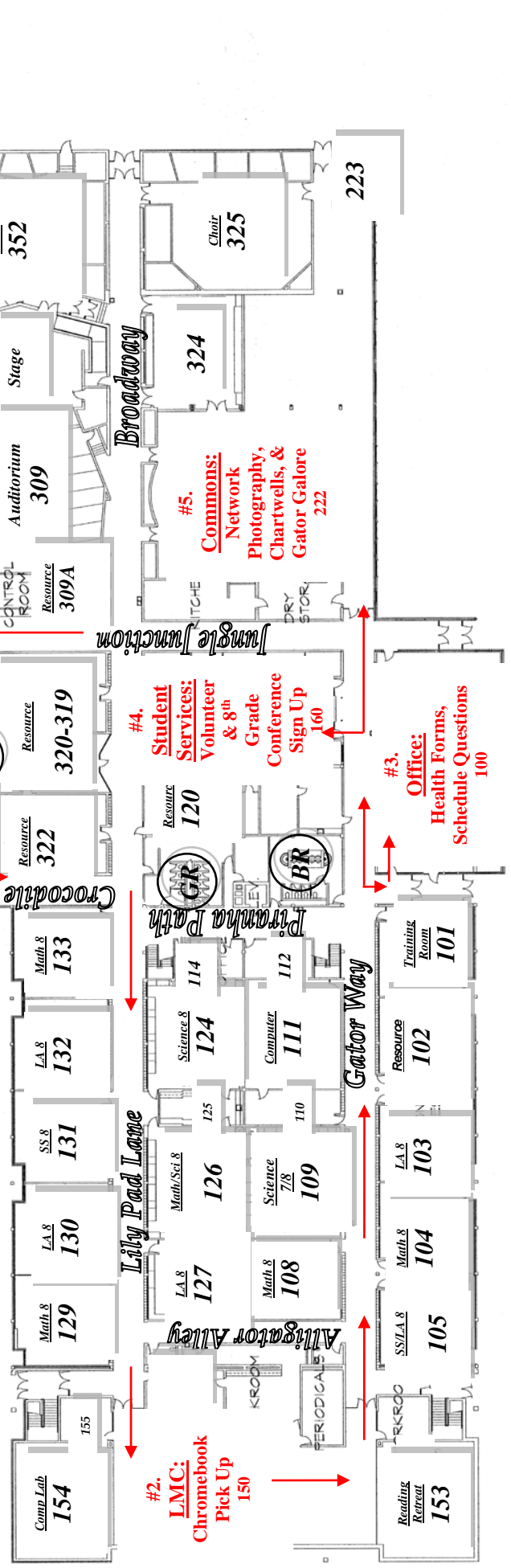
Tour the school while you get registered! Follow the red arrows to visit each station. The red highlighted rooms are the places you will need to stop to complete the registration process.

Complete the checklist on the back of the map as you complete your registration journey.



Home of the Gators!

J.R. Gerrits Middle School
545 S. John St. - Kimberly, WI 54136
920-788-7905

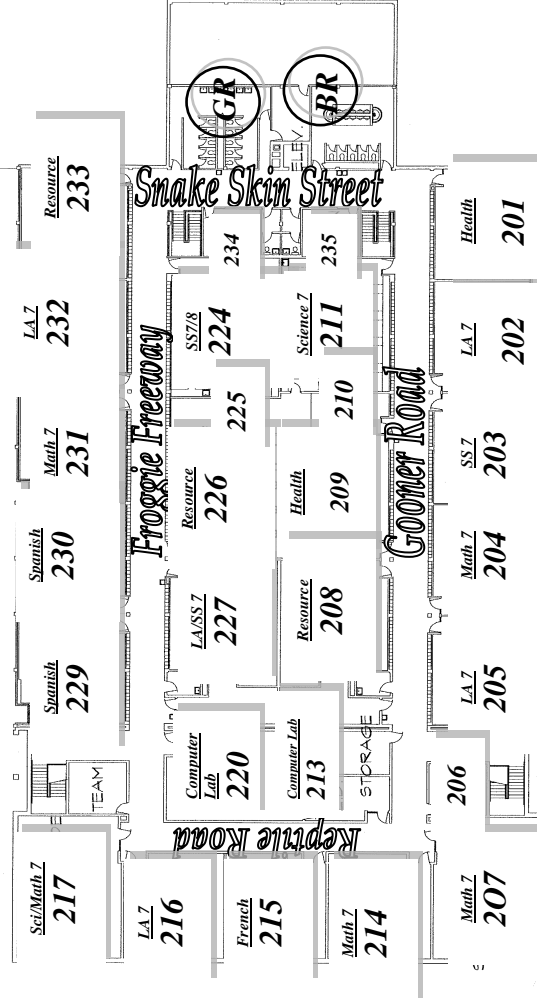


J. R. Gerritts Middle School

Second Floor 2016/17

GR – Girls Restroom

BR – Boys Restroom



Picture & Paperwork Day Checklist:

- ☐ #1. Small Gym – Registration Payments, optional forms.
- ☐ #2. LMC – Chromebook Pick Up, optional Chromebook Insurance payment
- ☐ #3. Office – Health forms, Schedule questions, lock issues
- ☐ #4. Student Services – volunteer sign up and 8th grade conference sign up
- ☐ #5. Commons – Network Photography for school photo, Gator Galore school store table & Chartwells table for lunch account payments

Thank you for coming!