

WENATCHEE SCHOOL DISTRICT #246

Elementary Overload Worksheet

Month _____ 20____

Employee Name _____ (Please Print)

School _____

Employee Signature _____ Date _____

Administrator's Signature _____ Date _____

Full Days

Grade or Class (A)	From Date (B)	To Date (C)	Overload Days (D)	Overload FTE * (E)	Rate (F)	Total (DxExF)=
					\$13	
					\$13	
					\$13	
					\$13	

Total \$ _____

Partial Days (Elementary Specialists)

Period or Subject (A)	From Date (B)	To Date (C)	Overload Days (D)	Overload Section/Periods (E)	Overload FTE * (F)	Rate (G)	Total (DxExFxG)=
						\$3	
						\$3	
						\$3	
						\$3	
						\$3	
						\$3	
						\$3	
						\$3	

Total \$ _____

For additional information on Work Load and Class Size see section 6.B of your Collective Bargaining Agreement.

BEA Class Size:

K-1 should not exceed 24 students
 2-3 should not exceed 25 students
 4-5 should not exceed 27 students

Combination classes K-3 should not exceed 26 students
 Combination classes 3-4 should not exceed 27 students
 Combination classes 4-5 should not exceed 28 students

*FTE- full time equivalent of 1 student

Overload Payment \$ _____

Time sheets are due the last working day of the month

To be paid for this time, this form must be received by payroll no later than sixty (60) days following completion of the time worked. All work completed in May and June must be turned in no later than July 10th. All corrections and cross outs must be initialed by both the Employee and the Administrator.

(Payroll Use Only)

PAY CODE	ACCOUNT CODE	DAILY-RATE	HRS/UNITS	WORK DATE	TOTAL
NO25	0100-27-2020- -0000-1				
NO25					
NO25					