

# WENATCHEE SCHOOL DISTRICT #246

## Secondary Overload Worksheet

Month \_\_\_\_\_ 20\_\_\_\_\_

Employee Name \_\_\_\_\_ (Please Print)

School \_\_\_\_\_

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Administrator's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Partial Days**

Period or Subject	From Date	To Date	Overload Days	Overload Section/Periods	Overload FTE	Rate	Total
						\$3	
						\$3	
						\$3	
						\$3	
						\$3	
						\$3	
						\$3	
						\$3	
						\$3	
						\$3	
						\$3	

**Total \$** \_\_\_\_\_

**Middle School Class Size:**

- A. Core curriculum classes in grades 6-8 should not exceed 30 students. The core classes are defined as science, mathematics, language arts, social studies, foreign language and healthy living.
- P.E. and Tech should not exceed 34 students.
- All other classes, except music, should not exceed 30 students.
- B. If (4) or more classes taught per day: 95% of total periods taught times class size

**High School Class Size/Load:**

- BEA Class Size – Core classes should not exceed 30 students.
- P.E. classes should not exceed 34 students and Tech labs should not exceed 34 students.

*(Payroll Use Only)*

PAY CODE	ACCOUNT CODE	DAILY-RATE	HRS/UNITS	WORK DATE	TOTAL
N025	0100-27-2020-0000-1				

**To be paid for this time, this form must be received by payroll no later than sixty (60) days following completion of the time worked. All work completed in May and June must be turned in no later than July 10th. All corrections and cross outs must be initialed by both the Employee and the Administrator.**