

WASHINGTON SCHOOL POLICIES & GENERAL INFORMATION

ABSENCES, TARDIES, AND MEDICAL APPOINTMENTS

Please call the Washington School office when students are absent. To help ensure the safety of all our students, we would like **parents to call any time their child is home ill or not in school.** You may leave a message on our answering machine before 7:30 a.m. A call before 8:30 a.m. will save time for both the school and home. We will consider a student unexcused unless we receive a call from you. Students must check into the office upon return to school and must have a note to excuse their absence if a parent has not called.

BEFORE AND AFTER SCHOOL GUIDELINES

Classes begin at 9:45 on Monday and 8:15 Tuesday through Friday. We ask that students arrive no earlier than 10 minutes before class begins. Children enter the building at their grade level designated areas. Students will be dismissed at 2:45 p.m. and should leave the school grounds promptly. Please plan to be punctual and be sure your child is picked up by 2:55.

BIKES & SCOOTERS

Third, fourth, and fifth grade students may ride bikes or scooters to and from school. They need to walk their bikes and scooters in the crosswalks and until they reach the furthest crosswalks from the school. We encourage children to lock their bikes to the racks provided and helmets are required. When scooters are on school grounds they must be folded up. The only wheeled transportation allowed at school are bikes and scooters. Rollerblades, skates, and skateboards are not allowed on school grounds.

BIRTHDAY PARTIES

Occasionally students wish to observe their birthdays at school. Each teacher has his/her own policy concerning this activity. However there are some general guidelines we all follow: Food treats are permissible, but interruption of the school program should be kept to a minimum. Please do not provide gum or noisemakers. Please do not hand out invitations to home parties at school unless EVERY child in the class is included. Address and phone number information is confidential and cannot be given out by the school staff.



CELL PHONES

Possession of cell phones at school is discouraged. If a student must carry a cell phone to school, they do so at their own risk. The school will not be responsible for lost or stolen cell phones. Once they arrive at school cell phones will remain turned off and in the student's backpack.

COLD WEATHER OR SNOW DAYS



If the temperature (including wind chill) is below 20 degrees, we require students to stay indoors. As a school staff we recognize the difference between "uncomfortable" temperatures and those that present a health hazard to our students. We have found that when students are able to go outside during recess time, the fresh air and change of environment gives them a break that helps them feel renewed. Please prepare your child for the temperatures of our Wenatchee winters by dressing them properly with a heavy coat, hat, gloves or mittens, and boots.

DRESS CODE

Students should dress in a manner that is appropriate to the school setting. Appropriate dress and grooming let the students be free from the distraction of other students' attire and to concentrate on the learning process. Clothing needs to cover the shoulder, back, chest, waist and upper thighs. Clothing such as tank tops, halter tops, midriff shirts, spaghetti straps, short skirts or short shorts (including cutoffs) are not permitted. Head coverings such as hats and scarves are not permitted in school. Cassette/CD players, ipods, mp3 players or headphones are prohibited unless directly related to a student's classroom learning. Clothing should not relate a message which might be associated with gangs, drugs, or alcohol or have a sexual message. Waistbands need to be within one inch of waistline and undershorts need to be covered. Footwear should be appropriate for the activities which the child will be participating in during the day. It is important to be sure that names are clearly marked on coats, boots, and other clothing. Students whose clothes do not meet these standards will be asked to make a change. This may include a call home for more appropriate clothing. Our Principal reserves the right to make individual decisions concerning student dress.

MEALS AT SCHOOL

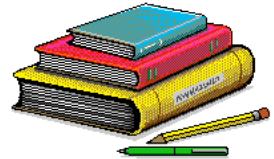
The Wenatchee School District provides a nutritional food program consisting of breakfast and lunch offerings. You may purchase breakfast for \$1.50 and lunch for \$2.75 on a daily basis or in packages. Cold milk is included in the meal price and is also available for purchase for \$0.25 for those children with a sack lunch. If your child forgets his/her lunch, we will try to have him/her contact you to make arrangements early in the morning.

ILLNESS/INJURIES

If your child has a fever or is obviously not well, we ask that you please keep him/her home. This helps your child recover more quickly and helps to prevent other students and staff from becoming ill. A child that contracts a contagious disease or condition, such as pink eye, chickenpox, ringworm, impetigo or head lice, will be sent home from school and must remain home until the condition or the disease is treated. If your child should become sick at school, we will contact you. If your child is injured at school, we will render simple first aid and contact a parent if necessary.

LEARNING MATERIALS

Specific items such as textbooks and workbooks are provided at school. Parents are expected to purchase certain supply items such as pencils, notebooks, crayons, glue, and other supplies according to the needs of particular grades. Reminders of needed materials throughout the year will be sent home. Our general supply list is online at <http://www.wenatcheeschools.org/wa/>



LICE

Lice are a fact of life that many children will experience at one point in their school careers. You will be notified if your child does have lice. It is imperative that you treat your child and family immediately and effectively in order to stop the reinfestation cycle. After students have been treated, they must stop in the office for a readmittance hair check.

LOST AND FOUND

Students are not to bring valuable jewelry, large amounts of money, or other expensive or irreplaceable objects to school. All "Lost & Found" items are placed in a cart, located in our cafeteria. Smaller items will be kept in the office. Lost items will be kept for one month and then donated to a local charity or second-hand store.

MEDICATIONS

If your child needs medication (this includes prescription as well as over-the-counter medication) during school hours, you will need a doctor or dentist to complete a school district form (required by law) that you will also sign giving permission prior to the school administering the medication. This form is available in the school office. Medication must be in the original container. It is the parent's responsibility to deliver and maintain an adequate supply (not more than one month) of medication at the school. The medication may not be delivered by the child. Parents may also come to school to administer.

PERSONAL BELONGINGS

Please do not bring valuable personal belongings to school unless arrangements are made with your classroom teacher. We recommend that the following items be left at home: cell phones, skateboards, ipods, Heely's, rollerskates, rollerblades, trading cards, iPods, headphones, cleated shoes, hats, golf balls, and gum.

RECESS FOOTWEAR

Students who wear shoes without back or back strap (i.e., sandals, clogs, flip flops) are restricted from the following recess activities: soccer, spiderball, kickball, football, and basketball. Footwear must be worn at all times in all areas of the school/playground. It is not okay to take shoes off to kick a ball and then run without shoes. Any footwear is acceptable on bark/grass. There should be no running on the bark or blacktop.

RELEASE OF STUDENTS

No child shall be removed from any school classroom, building, grounds, or school function except by a parent having legal custody, a legal guardian, or as requested by a parent. **ALL STUDENTS MUST BE PICKED UP AT THE OFFICE AND SIGNED OUT.** To minimize disruption to learning, we ask that you avoid removing your child during the school day. We understand that at times, this is unavoidable.

SCHOOL PRIDE DAY

Friday is school pride day! Students and staff are encouraged to wear our school colors-red, white, and blue or our school t-shirts. School t-shirts and sweatshirts are available for purchase through our PTSA.

SCHOOL SAFETY

Weapons Policy: The safety of students and staff in our school is paramount. Weapons on school grounds are an immediate threat and are prohibited by law. Therefore, under state law RCW 9.41.280 and school board policy, any students who posses, handles, or transmits any object that can be considered a firearm or dangerous weapon onto public school premises, public school-provided transportation, or areas of facilities while being used exclusively by public schools shall be expelled from school.

Threats/harassment: Students may not threaten to hurt someone or property. This includes teasing, verbal abuse, sexual harassment, intimidation, threats or threatening statements. This also means on the way to or from school.

Drugs, Tobacco products and Alcohol: It is against school board policy for a student to have illegal drugs, tobacco products, or alcohol at school. It is also against school board policy to have taken illegal drugs or alcohol before coming to school. Any medications brought on campus must be approved through the appropriate building authorities. Discipline for these actions could result in suspension or expulsion from school.

Gang activity: Any student enrolled in public school that is engaged in gang activity or is a member of a gang on school grounds, may be suspended or expelled from school.

TELEPHONES



With over 600 students, you can imagine the difficulty of delivering messages for individual students. We ask that you communicate with your child BEFORE leaving the house in the morning for after school directions that are different than the ordinary. We, of course, will be glad to assist in emergencies. Students need to make prior arrangements for social occasions and may not use the telephone at school for making these arrangements.

TRANSPORTATION CHANGES AFTER SCHOOL

Every child must bring a written note to school if there is a change in how or where he/she is to go after school. If we do not have a note we will insist that they follow their normal after school procedure.

VISITORS AT SCHOOL

Occasionally we receive requests from students or parents to have cousins, friends, etc. accompany students to school for a visit. These situations are an interruption to the educational program, and we ask that other arrangements are made for these children during the school day.



Washington Elementary School

Parent Teacher Student Association



The Washington Elementary PTSA is a 501 c 4 non-profit group for Washington Elementary School in Wenatchee, WA. This group is actively involved in fundraising efforts for the children of Washington Elementary. All funds received allow for purchases of playground equipment, school assemblies, and educational opportunities plus so much more for the students at Washington Elementary School.

We host events such as:

Back to School Social
Teacher Grants
Technology purchases
Fall Fundraiser
Family Fun Events
Book Fairs
Field Day
Silent Auction
All school BBQ & family day
...and so much more.

2018/2019 PTSA Board of Directors

President:	Jackie Endsley
Vice President:	Kathleen Allen
Secretary:	Jill Campbell
Treasurer:	Cory Wray
Membership:	Kerin Keys

There are several events we are involved in each year. We would love to hear from you either as a sponsor, contributor, or a volunteer. If you have any questions, please contact one of the officers listed above.