



WASHINGTON ELEMENTARY

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September 30, 2020

Dear Parent(s),

Next month, during fall conferences (October 28 – October 30), you'll have the opportunity to meet with your child's teacher. The purpose is to discuss your child's strengths and areas of growth, both socially and academically. In an effort to streamline this process, and accommodate parents who have siblings, we're asking that you complete and return the lower portion of this form, indicating your preferred day/time.

Thank you in advance for supporting your child's progress by making yourself available. In order to have your preference considered, this form needs to be returned by Monday, October 5. Conferences are typically 25 minutes in length.

Sincerely,
Washington Elementary

Washington Elementary is a learning community that ensures high levels of learning for each student.

Student Name: _____ Parent Name: _____

- | | | |
|--|------------|---|
| <input type="checkbox"/> Wednesday, October 28 | 8:00-12:00 | *Please mark your top two preferences. |
| <input type="checkbox"/> Wednesday, October 28 | 12:00-4:00 | |
| <input type="checkbox"/> Wednesday, October 28 | 4:00-6:30 | <input type="checkbox"/> Check here if you need an interpreter during the conference. |
| <input type="checkbox"/> Thursday, October 29 | 8:00-12:00 | |
| <input type="checkbox"/> Thursday, October 29 | 12:00-3:00 | |
| <input type="checkbox"/> Other: | _____ | |

Please note that interpreters are only available until 3:00 p.m. Thank you in advance for supporting your child's progress by making yourself available. We will notify you once schedules have been developed.