

The Summative Comprehensive and Focused Evaluation

Purpose

The purpose of the Summative Comprehensive and Focused Evaluation is to communicate the overall level of teacher expertise for an individual teacher and to identify areas of strength and improvement.

Meeting Deadlines

It is important that all deadlines are met for giving input into the final evaluation. Since all final evaluation meetings must occur prior to June 1st, evidence must be submitted prior to the teacher's meeting with their evaluator.

Possible Deadline Exceptions

Also, any other evidence used in the final evaluation must be submitted to the evaluator no later than May 1st. In some situations, the evaluator and teacher may agree to a later date for submitting this evidence.

Implications

- This underscores the importance of submitting evidence throughout the school year if it is to be considered as part of the final evaluation.
- It is very easy to “put things off” until nearing deadlines. This will not work very well with the new evaluation system. Use the timeline to guide your decisions and actions over the course of the school year.
- A teacher may be doing something in May that he/she wants considered as part of his/her evaluation. Unless he/she has agreement with his/her evaluator, that evidence is not required to be used in the final evaluation.
- As you approach your final evaluation meeting, use the time to reflect upon your year. Review the progress you are making on your goals. Think about the level of teacher expertise in those areas being evaluated. Reflect upon the progress you have made in your targeted areas of instruction (goals) and consider what you want to target for the following school year.