## Wenatchee School District Evaluation Timeline (Pilot Process Draft)

March/April August/Sept. Jan./Feb October/Dec. Administrator and Teacher begin Teacher completes goal Administrator and Teacher continue collection of evidence INITIAL MEETING (All collection of evidence summary and submits Staff) any further evidence to Administrator meets with administrator in all staff to review the WSD preparation for final Teacher Evaluation Model OBSERVATION OBSERVATION evaluation conference and to explain the Goals and Evaluation Administrator conducts Administrator reviews evaluation process, timeline, Progress observations based upon observation schedule and and forms Administrator and teacher teacher's status (i.e. completes remaining Administrator completes monitor goals and making provisional, comprehensive, teacher observations. Same WSD summative •WSD Evaluation Rubric adjustments as needed focused): process/timeline as outlined evaluation •Goal setting/writing student growth and · Provisional teachers in the fall Comprehensive Pre/Post Conference professional growth) observed at least one time Focused Observation for no less than a total of 30 process/timelines minutes over 90 calendar •Roles/Responsibilities days including collection of Evidence and Measures evidence (all eight criteria) FEEDBACK •Review evaluation purpose within 90 CALENDAR Administrator reviews DAYS teacher's goals and current •1<sup>st</sup> Comprehensive progress and meets with observation by winter break END OF YEAR SELF-ASSESSMENT teacher to provide formative **MEETING** Teacher completes selffeedback as needed Administrator assessment survey ·Teacher reviews selfiObservation training on and teacher meet assessment and reflects on observation process and for final current progress; Required collection of evidence (early evaluation meeting for provisional conference to iObservation training on discuss the enrolling in system, selfevaluation and assessment, and goal-setting Teacher completes the pregoals summary observation questions and Final meets with administrator evaluations for iObservation refresh on collection of evidence all certificated **GOALS** staff due June Teacher completes the goal-1 st. Administrator observes the setting form teacher Continued updates from all teachers on their GOALS Teacher completes the postcollection of evidence for evaluation Administrator and Teacher meet to discuss observation questions and Update from administrator meets with administrator at goals and teacher on collection of designated time (within five evidence on Noncalendar days); update by observables and Student teacher on other evidence growth by end of 1st that measures teacher semester performance (i.e. (un)observeables)

## **OBSERVATIONS**

Administrator conducts numerous informal observations throughout the school year