## CLASSROOM SUMMER CLEANING CHECKLIST

**ROOM #/AREA__________**

### FURNITURE:
- DE-GUMMED
- WASHED
- MOVED
- RETURNED

### CARPET:
- VACUUMED
- SPOTTED
- PRESPRAY
- CLEANED

### WASHED:
- WALLS
- DOORS
- JAMBS
- VENTS

### BOARDS:
- CHALK
- WHITE
- TRAYS

### GLASS:
- LIGHTS
- DOORS
- CABINETS
- PICTURES
- T.V.
- WINDOWS

### TILE:
- SWEPT
- SCRUBBED
- STRIPPED
- SEALED
- WAXED
- BUFFED

### LIGHTS

### DOORS

### CABINETS

### PICTURES

### T.V.

### WINDOWS

### LIGHTS

### DOORS

### CABINETS

### PICTURES

### T.V.

### WINDOWS

### DUSTING:
- CEILINGS
- WALLS
- HVAC VENTS
- SHELVES
- LEDGES

### WHERE APPROPRIATE

### LOCKER ROOM:
- WALLS
- BENCHES
- LOCKERS
- FLOORS
- SHOWER FLOOR

### RESTROOMS:
- CEILING
- WALLS
- PARTITIONS
- URINALS
- TOILETS
- SINKS
- MIRRORS

### REPAIRS NEEDED:

### AREA MAP FOR RETURN OF FURNITURE