

Leadership Team Agenda
 December 7, 2016
 Room 500B
 3:30 p.m. – 5:00 p.m.



Time	Agenda Items	Notes
3:30 p.m.	Snacks	Meatballs, cheese cubes, crackers, water and soda.
	Attendees: A. Prater, S. Jelsing, R. Iniguez, P. Hedman, D. McCormick, K. McLean, B. Harle, S. Priest, R. Swardz, S. Feil, T. Busse, J. Spencer, M. Mahoney-Holland, D. Ellwood, G. Stansbery, R. Joya, E. Anderson, T. Giacomazzi, C. Mendoza, B. Higgins	
	Minutes approval – November	Passed Motion – McLean Second - Spencer
	PBIS Team Shareout	Any feedback from Monday's activity and the support behavior plan? <ul style="list-style-type: none"> ▪ Not enough time to actually put it together ▪ Tracking how much value guest teachers see in it ▪ Teachers not required to do it. ▪ We are seeing inconsistency in subs, this might help the subs become more consistent for us ▪ Can we train subs in PBIS? Is there safeschools training for PBIS? (Anderson will check with district office about what kind of training can be done)
	Debrief LIT Training	Full district LIT training was held to help all LIT and

		<p>Leadership team members review LIT duties, tasks, and guidelines.</p> <p>Should see more effect from this training if it continues to happen every year.</p> <p>LIT team members need to continue to seek feedback and input from group members and keep communication lines open.</p> <p>Answers of questions submitted will be sent out to attendees.</p> <p>Hard to hear and engage in the space that was used (commons). Next time, the high school LID team should move to a different room in order to dialog and work.</p> <p>LIT funds and team may currently be underutilized. LIT communication with teams could be more effective and consistent. LIT group meetings used to happen more often. Funds can be used for trainings and to bring in guests to work with the staff to support the building goal.</p> <p>Using a central theme/topic for LIT to collect feedback on could be helpful, but LIT team members should also report back to their groups the outcome of the feedback and input collected. (In order to give this value, let's concentrate on an important current issue rather than creating an issue to talk about or turning a nonissue into an issue).</p> <p>When we were previously meeting every month, LIT groups started reporting that groups were asking for training (this is 2011-2012ish). Maybe now we should go back to meeting more often.</p> <p>Is staff beginning to suffer from training fatigue?</p> <p>Leaders don't know all the people on their team. More face2face time please.</p> <p>So, what should we do with our next 5 LIT times? Designate the 4 45-minute times as meeting times and the 90-minute time as training or meeting or both.</p> <p>Tuesday staff breakfast is a great opportunity to get some face time with LIT groups. LIT Members possibly need to make actual efforts to build relationships with their teams.</p>
	Personal Pathway Requirement for Freshmen	<p>Experts were unable to attend the meeting and share. Moving it to next month. We want all staff to know what this looks like.</p>

		<p>Students will have to take classes within each of the different career/college pathways to show the state they are preparing for success after high school.</p> <p>We need to have a much bigger conversation about this when Will White is here.</p>
	Finals Week – 1 st semester	<p>Drew Gaylord suggested a new schedule for finals week that allows teachers to finish classes with the final rather than come back to meet once after the final like last year.</p> <p>Conversation about the added day in June and makeup finals for 1st semester like we did last year.</p> <p>Concerns that last year's schedule resulted in a day less of instructional time. We should not be intentionally sacrificing instructional time when we lose it because of so many other sources.</p> <p>We need to collect feedback on the finals schedule options so we can make an informed decision.</p>
	CIPP Goal	<p>CIPP plan for WHS came from the building goal: to increase the credits students earn by 10% before the end of the 2016-17 school year through a focus on attendance, classroom engagement and positive relationships.</p> <p>In the past, departments had CIPP plans for the CIPP goal. We will be doing it again in February and will need to align with this goal.</p>
	AVID Recruitment	<p>Stansbery presented info on AVID's recruiting goal. Recruiting strategies include a survey filled out by teachers that helps to identify students who would be a good fit for AVID. This survey will be given during a staff or LIT meeting time. Until then, if you know of any students who are good fits, please contact Scott Benner or Holly McPhetridge.</p> <p>There is a need to recommunicate what AVID really is/is not to the staff. It seems to be misunderstood by those not directly connected to it.</p> <p>More AVID students have been taking chemistry, but are they being pushed into those courses too soon? Are we setting AVID students up for failure when we push them quickly into highly rigorous classes?</p>

	General questions/concerns	<p>What is up with the conference survey that was sent out? Why we can't we move to less time? Calendar committee issue. Anderson will follow with the school calendar committee.</p> <p>Someone on the LIT Team doesn't know what the bond is asking for. How does that information get shared out? It is in the Insider and mailed to people in Wenatchee. Check your trash and email trash. If anyone else needs this info, talk to your LIT group leader, maybe they still have access to the info.</p>
	LIT Next LIT Training 1/23	<p>Check with groups about what they need: training, new schedule issues (if it passes by then)????</p> <p>LIT team needs to collect feedback from groups to make a decision on this at next month's meeting.</p>
	LIT Funds Travel Parameters	The LIT team had discussion on whether we needed hard and fast rules concerning things like mileage, rooms, and hotel stays depending on their distance from Wenatchee. The LIT team decided that adding parameters would be more limiting in the long-term. LIT team members will continue to analyze each funds request and make decisions on those requests as representatives of the WHS staff.
	LIT Funds Requests Discussion (LIT Money Use)	<p>See Debrief LIT Training above in the agenda.</p> <p>Conversation on what admatch funds could be used for. Could students benefit through free and reduced lunch of they are just barely above the threshold?</p>
	LIT Funds Requests	<p>Garretson LFR – Motion Stansbery, Second Busse; Approved 9-0-1</p> <p>Moser/Murie LFR – Motion Higgins, Second McLean; Amended for ½ cost as long as building funds can cover the rest Second Priest; Amendment approved 10-0-0; Approved 9-0-1</p> <p>Allen/Montgomery LFR – Motion Mahoney-Holland, Second Joya; Approved 10-0-0</p>
5:30 p.m.	Adjourn	Motion Prater, Second Busse