

**COFFEYVILLE COMMUNITY COLLEGE**  
**DIRECT LOAN REQUEST FORM 2018-2019**

**THE FOLLOWING STEPS MUST BE COMPLETED**

1. Have your FSA ID and Password that you used to sign the FAFSA. FORGOT IT? Go to [www.fsaaid.ed.gov](http://www.fsaaid.ed.gov)
2. Login in to [www.studentloans.gov](http://www.studentloans.gov) with your FSA ID MUST HAVE ID TO LOGIN
3. Choose ENTRANCE COUNSELING on "My Homepage"
  - Add CCC in the "Notify School" section
  - Choose "I'm completing entrance counseling as an undergraduate"
  - Follow instructions as you go through each page.
  - Once you have successfully complete Entrance Counseling, Print out the Confirmation

**Master Promissory Note**

1. Click **Complete a Master Promissory Note (MPN)** in the middle of the page. You may also go back to your "My Homepage" and choose MPN there.
  - Type of loan you are applying for is : **Subsidized/ Unsubsidized**
  - A temporary school address is unacceptable.
  - Must provide 2 complete references (Name, Address, Phone) that do not live at the same address.
  - Read Terms and Conditions

\*\* VERY IMPORTANT: Make sure you electronically sign the MPN by typing in your First name, middle initial, and last name.

2. Print out the Master Promissory Note (MPN)

**YOU ARE NOW FINISHED!**

**In order to receive a Direct Student Loan, I understand that: (must initial ALL lines)**

- \* I am enrolled in min. of 6 credit hours and in good academic standing to have a loan certified \_\_\_\_\_
- \* I have not applied or received any loan funds at any other institutions while enrolled at CCC \_\_\_\_\_
- \* I am responsible for completing Exit Counseling when I leave school, drop below half-time enrollment, or graduate. \_\_\_\_\_
- \* Loan are disbursed in 2 equal payments: one in Fall and another in Spring semester \_\_\_\_\_
- \* Loan amounts are calculated by the Financial Aid Office. The Direct Student Loan program has aggregate and annual max limits defined by law. \_\_\_\_\_
- \* I must notify the Financial Aid Office if I should withdraw from my courses or drop below half-time status. Consequences of not notifying the office may result in owing CCC and the Dept. of Education.. \_\_\_\_\_
- \* I must notify my lender and CCC if my address changes while enrolled at CCC \_\_\_\_\_
- \* I understand this is a loan and must be repaid according to the terms of the MPN \_\_\_\_\_

**REFERENCES:** (1ST Should be parent or guardian, 2nd and 3rd should be people who have known you for 3+ years.)

NAME	PHONE#	STREET/CITY/STATE/ZIP	RELATIONSHIP

SSN/STUDENT ID#	PRINT NAME
DATE	SIGNATURE

FOR OFFICE USE ONLY                      Sub: \$ \_\_\_\_\_                      Unsub \$ \_\_\_\_\_

Credits Completed: \_\_\_\_\_                      1st Disb: \_\_\_\_\_                      2nd Disb: \_\_\_\_\_

Grade Level: \_\_\_\_\_                      Certified by: \_\_\_\_\_                      Date: \_\_\_\_\_

If you are interested in applying for a Federal Direct Loan for the 2018-2019 school year, you must complete this worksheet and submit it to the CCC Financial Aid Office. Incomplete requests will not be processed.

	<b>Dependent Student</b>	<b>Independent Student</b>
<b>Freshman (0-20 credit hours earned)</b>	<b>\$5500 per year</b>  (Up to \$2,500 may be subsidized based on need.)	<b>\$9,500 per year</b>  (Up to \$3,500 may be subsidized based on need)
<b>Sophomore (30 or more credit hours earned)</b>	<b>\$6,500 per year</b>  (Up to \$4,500 may be subsidized based on need.)	<b>\$10,500 per year</b>  (Up to \$4,000 may be subsidized based on need)

Loan amounts are limited by federal loan limits, other aid you may be receiving, and your financial need. **You must enroll in at least 6 credit hours per semester in an eligible degree or certificate program to receive a loan.** The actual amount of your award will be determined by the Financial Aid Office.

**PLEASE CHECK THE BOX THAT APPLIES TO YOU**

The maximum amount for which I qualify  
**OR**

The following amount \$ \_\_\_\_\_  
\*\*If you put an amount here it will be split in two.

Check here if you do not wish to be considered for an **Unsubsidized Loan**

**Subsidized** loans are based on your financial need and do not accrue interest until you begin repayment.

**Unsubsidized** loans do not consider financial need and accrue interest even while you are a student.

**All awards are split in two disbursements. One for fall and one for spring unless you are graduating in the fall.**

\_\_\_\_\_  
SSN/Student ID #

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Return completed form to:**

Coffeyville Community College / Financial Aid Office / 400 W 11th / Coffeyville KS 67337

**Email:** faquestions@coffeyville.edu for questions only