

## Authorization to Apply Title IV Funds to other Charges and Prior Year Charges

Students Name \_\_\_\_\_ Student ID# \_\_\_\_\_

Federal regulations require colleges to obtain an authorization from a student in order to apply Federal Title IV financial aid funds to pay other educationally related institutional charges, such as books and miscellaneous fees. An authorization is not required to apply federal financial aid funds to current tuition and fee charges, and room and board charges if you live on campus. If you are receiving Federal financial aid in excess of allowable charges to prevent an outstanding balance, you may authorize Coffeyville Community College to use these funds to pay other current charges, or pay up to \$200 of other prior year charges.

If you do not grant authorization, your federal financial aid and loans cannot be used to pay for charges other than tuition, fees and housing and any excess aid will be refunded to you. Therefore, you may receive a refund and still have an outstanding balance for any charges that could not be paid with your Title IV aid. It then becomes your responsibility to make arrangements for payment of these charges. Failure to do so may result in a hold on your enrollment. Receiving a refund does not indicate that there are no pending charges on your account.

You may refuse to authorize any of the options listed below. Please initial if you would like to authorize the statement(s) below or leave blank if you do not want to authorize the statement(s) below:

\_\_\_\_ I authorize Coffeyville Community College to apply my excess federal financial aid proceeds (Pell, FSEOG, Direct and PLUS Loans etc) to any current institutional charges beyond tuition and fees and room and board, if applicable, that are charged to my account. These charges may include, but are not limited to, current semester bookstore purchases, housing fines and graduation fees. I understand that this authorization will remain in effect through subsequent years of enrollment unless I submit a written request to cancel this authorization.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_ I authorize Coffeyville Community College to apply my excess federal financial aid proceeds (Pell, FSEOG, Direct and PLUS loans etc) to other prior year institutional charges (up to a maximum of \$200) that are charged to my account. These charges may include, but are not limited to, bookstore purchases, fines and graduation. I understand that this authorization will remain in effect through subsequent years of enrollment unless I submit a written request to cancel this authorization.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_