

FEDERAL WORK STUDY APPLICATION

Name: _____ SSN: _____

Local Address: _____

Telephone Number: _____ Email Address: _____

Major: _____ GPA: _____

Job Skills: Please check what best describes your abilities.

- | | |
|---|--|
| <input type="checkbox"/> Typing (WPM _____) | <input type="checkbox"/> Dependable |
| <input type="checkbox"/> Filing | <input type="checkbox"/> Trustworthy |
| <input type="checkbox"/> Office Equipment Knowledge | <input type="checkbox"/> Organizational Skills |
| <input type="checkbox"/> Physically Able to lift 20 lbs | <input type="checkbox"/> Data Entry |
| <input type="checkbox"/> EXCEL Proficient | <input type="checkbox"/> Peer Tutoring |
| <input type="checkbox"/> WORD Proficient | <input type="checkbox"/> Knowledge of Sports Equipment |
| <input type="checkbox"/> Telephone skills/Etiquette | <input type="checkbox"/> Research/Resourcefulness |
| <input type="checkbox"/> Public Relations | <input type="checkbox"/> Ability to work without supervision |
| <input type="checkbox"/> Excellent Math Skills | <input type="checkbox"/> Video Editing |
| <input type="checkbox"/> Excellent Writing Skills | <input type="checkbox"/> Photography |
| <input type="checkbox"/> Bulk Mail Outs | <input type="checkbox"/> Other _____ |

Please indicate the specific positions listed on the website that you are interested in. You may apply for up to three positions.

Position

Department

1. _____

2. _____

3. _____

Availability (Time):

Monday _____

Tuesday _____

Wednesday _____

Thursday _____

Friday _____

I understand that all applications will be processed on the following criteria:

- Availability of positions in the department
- Eligibility to receive Federal Work Study and remaining eligibility for financial aid awards
- Availability of funds in the Federal Work Study Program

Signature: _____ Date: _____

***STUDENTS MUST SUBMIT TWO FORMS OF ID AS INDICATED ON THE I-9 FORM**

The College shall be an equal opportunity employer and shall not discriminate in its employment practices and policies with respect to compensation, terms, conditions, or privileges of employment because of such individual's race, color, religion, sex, age, disability or national origin.