HUDSONVILLE PUBLIC SCHOOLS
REGULAR BOARD MEETING MINUTES
3886 Van Buren Street
May 9, 2019
7:00 P.M.

Members Present: Bowerman, Davis, Hall, Hooper, Kapenga, Tuttle

Administrators Present: Armstrong, Baer, Bernard, Briggs, Heagle, Heerema, McClure, Meersma, Olson, Secor, Stefanich, Taylor, Thomas, VanderJagt

President Hall called the meeting to order at 7:02 p.m.

Approval of Agenda
Motion by Davis, supported by Tuttle to approve the agenda as presented. Ayes: All
Motion Carried

Student Council Report
Delaney Brander, junior, reintroduced Luke Balstad, sophomore, who will be taking her place as reporter as she assumes the role of Student Council President for the 2019-20 school year. She thanked the Board for giving her the opportunity to be a part of their meetings and thanked them for the experience.

Luke reported that the student council had their last blood drive of the year collecting 76 units with 32 first time donors. He shared that they would be hosting a teacher appreciation luncheon next week and are preparing for the Academic Rally on May 31st. Next week they will welcome 8th grade appointed officers and say goodbye to the seniors that serve on the council.

National Honor Society Report
Jacob Brower, senior, reported that NHS members have logged over 2,474 volunteer hours to date this school year. Senior NHS members received their stoles and cords for graduation and juniors plan on assisting at the ceremony.

Teaching and Learning Features

- Matt Baer, Assistant High School Principal, gave a presentation on the Seminar class that was launched 2nd trimester this year. The five main goals of the class include (1) make a big school feel small, (2) helping students make connections/achieve success (3) reducing time pulled out of class for presentations, (4) mentoring academic/progress advising (5) career and post-secondary planning.

- Marc Arnoys, Lois Atkins, Christina Biondo, Janice McDermott, and Joel Olson presented on the 8th Grade Capstone program that uses Skills4Sucess framework and focuses on narrative writing. Students are asked the driving question, "What will you contribute to HHS and beyond?" This class is intended to prepare the students for high school and future applications for employment or post-secondary institutes.

Board Recognition
Colin Sullivan, high school history teacher, was recognized by the Board of Education for finishing in 2nd Place in a national competition for the American History Teacher Award in a recent competition conducted by the National Society of the Sons of the American Revolution.

Invitation to Address the Board
President Hall opened the floor to the audience. No one made a request.

Board Minutes
Motion by Kapenga, supported by Hooper to accept the minutes of the April 11 regular meeting and the April 22 work session as presented. Ayes: All
Motion Carried

Accounts Payable/Financial Report
Patrick Briggs, Assistant Superintendent of Business and Finance presented the financial report as of April 30, 2019, which showed general fund revenues of $50,402,010 and expenditures of $53,530,030. Motion by Tuttle, supported by Bowerman to approve the financial report as presented. Ayes: All
Motion Carried

Credit Card Resolution
Motion by Tuttle, supported by Davis to approve the resolution for a district commercial credit card agreement as presented by Patrick Briggs, Assistant Superintendent of Business and Finance. Ayes: All
Motion Carried

Audit Firm Resolution
Motion by Hooper, supported by Tuttle to approve Plante Moran to provide public accounting services for the 2018 to 2019 school year, subject to the negotiation of, and agreement upon, an appropriate contract for services and the Assistant Superintendent for Business and Finance and/or his designee, on the Board's behalf, is authorized to negotiate and execute a contract for public accounting services with Plante Moran for the 2018 to 2019 school year. This resolution was presented by Patrick Briggs, Assistant Superintendent of Business and Finance. Ayes: All
Motion Carried

OAISD General Fund Budget Resolution
Motion by Davis, supported by Kapenga to approve the 2019-2020 General Fund Budget Resolution as presented by Patrick Briggs, Assistant Superintendent of Business and Finance. Ayes: All
Motion Carried

Human Resource Items
Motion by Tuttle, supported by Bowerman to approve following administrative hire as presented by Dr. Doug VanderJagt, Superintendent:

Administrative Hire:

Melissa Bernard
Position: Student Services Coordinator
Replacing: New Position

Motion by Tuttle, supported by Hooper to approve the following specialist certified hires as presented by Anne Armstrong, Assistant Superintendent of Human Resources:

Specialist Certified Hires:

Heather Stauffer
Position: Positive Behavior Intervention & Supports (PBIS) Specialist
Replacing: New Position

Ross Veldheer
Position: Positive Behavior Intervention & Supports (PBIS) Specialist
Replacing: New Position

Motion by Davis, supported by Tuttle to approve the following coaching hires as presented by Anne Armstrong, Assistant Superintendent of Human Resources:

Coaching Certified Hires:

Josh Morren
Position: JV Assistant Football Coach
Replacing: Justin Sherrod

Jeremy Ouding
Position: Freshman Football Coach
Replacing: Jack Glass

Brett Terpstra
Position: Freshman Assistant Football Coach
Replacing: Jason Glanville

Motion by Kapenga, supported by Hooper to approve the following director hire as presented by Anne Armstrong, Assistant Superintendent of Human Resources:

Director Hire
Rebecca Fabiano
Position: Community Education Director/Website-Social Media Specialist
Replacing: New Position

Ayes: All
Motion Carried

Trip Request
Motion by Tuttle, supported by Bowerman to formally approve the following trip request as presented by Dr. VanderJagt, Superintendent:

- Girls Water Polo Team, Lincolnshire, IL, April 19 & 20, 2019

Ayes: All
Motion Carried

Board Policy Additions/Revisions
Motion by Tuttle, supported by Hooper to accept the first reading of the following board policy additions/revisions as reviewed by Dr. VanderJagt, Superintendent:

- 0100 – Definitions
- 0167.2 – Closed Session
- 1422.01 – Drug-Free Workplace
- 2210 – Curriculum Development
- 2414 – Reproductive Health and Family Planning
- 3120 – Employment of Professional Staff
- 3120.04 – Employment of Substitutes
- 5113.02 – School Choice Options Provided by Federal Law
- 5200 – Attendance
- 6321 – New School Construction, Renovations
- 6325 – Procurement – Federal Grant/Funds
- 6605 – Crowdfunding
- 8400 – School Safety Information
- 8402 – Emergency Operations Plan

Ayes: All
Motion Carried

Resolution to Support Adequately Funding Michigan Schools
Motion by Tuttle, supported by Bowerman to approve the Resolution to Support Adequately Funding Michigan Schools as presented by Dr. VanderJagt, Superintendent. Ayes: All
Motion Carried

District Facilities Study
Motion by Hooper, supported by Bowerman to proceed with the District Facility Study as presented by Dr. VanderJagt, Superintendent. Ayes: All
Motion Carried

Superintendent Evaluation
Motion by Kapenga, supported by Tuttle to approve the Board of Education's Superintendent Evaluation as presented by Ken Hall, President:

In accordance with the Michigan Revised School Code, the Hudsonville Public Schools Board of Education has completed a year end evaluation of Superintendent Dr. Doug VanderJagt. Dr. VanderJagt assumed the role of superintendent on July 1, 2018.

Based upon his performance, both in outcomes achieved and behaviors exhibited, the Board has rated Dr. VanderJagt as Highly Effective.

We recognize achievements and areas of strong performance, which include:

- Demonstrates a highly visible, engaged and supportive leadership style with students, parents, staff and community stakeholders that promotes the positive culture of Hudsonville Public Schools.
- Conducts open and frequent board communication. Meeting preparation is thorough, questions are addressed in a timely manner, and policies are updated as necessary.
- Assumed an active leadership role in the effort to pass the county wide millage and is proactively managing efforts on the next bond proposal.
- Has recruited strong central office and principal personnel. Demonstrates effective team building and leadership through role modeling and mentoring of expected performance.
- Manages media interactions through a positive, fair and accurate approach.

While we are encouraged by Dr. VanderJagt's first year as Superintendent, as a district we strive for continuous improvement. Consequently, we have identified the following areas of focus for future development:

- Continue support of board member development by working with board leadership to identify, communicate and schedule conferences and learning opportunities.
- Initiate and execute next level of SOAR planning, per the strategic planning process.
- Ensure that there is aligned goal planning, cash management, facility management and a common instructional model across buildings as appropriate by grade level.
- Working with the board, set the fund balance target, report status on a periodic basis, and present strategies to maintain at desired level.
- Inform the board on how to assess and monitor student growth. Share strategies to drive improvement in critical areas.

The Board of Education acknowledges the effort and dedication of teachers, administrators and all support team members in achieving and improving on district results. We recognize that success is achieved only through the efforts of the entire team working in conjunction with the superintendent.

Ayes: All
Motion Carried

OAISD Election Representative and Candidates
The resolution designating district's election representative and candidates was reviewed by the board. This resolution will come before them at the May 13 special meeting.

Superintendent Report
Dr. VanderJagt thanked the Board of Education and cabinet members for sharing their appreciation for district staff during Staff Appreciation Week activities. He shared that graduation was only two weeks away. He thanked the community for their support in the recent non-millage homestead renewal election.

Adjournment
Motion by Kapenga, supported by Davis to adjourn 8:40 p.m. Ayes: All
Motion Carried

Robin VandenBerg, Recording Secretary for the Board of Education