

## **Categories for Hudsonville Public School & Non-Hudsonville Public School Groups**

To ensure the care and preservation of school facilities and equipment and to ensure fairness and consistency in the implementation of board policy governing use of facilities, the following categories are established. These categories have been set up to define types of use and/or users.

A schedule of fees is included for approved users. Requests from Category 1 have priority, and Categories 2 and 3 have subsequent priority. All other requests will be considered on a first come, first serve basis. If a conflict occurs, an alternate space or date will be offered when possible.

**Category 1** This level applies to any HPS school event or HPS school sport practice/competition. It also applies to Community Education events and classes. Early Childhood Care, School based PTA/PTO, Booster group organizations, and local Scout groups are also considered in this level.

**Category 2** District families or formal, non-profit community groups in organizations comprised of a majority of district residents providing educational, social, cultural, religious, and recreation activities for members of the Hudsonville community at large.

\*To be considered for Category 2, a minimum of 80% of group/team participants must reside in the Hudsonville district or attend Hudsonville Public Schools.

**Category 3** This level applies to not-for-profit use by private citizens, community based groups including non-school sponsored sports teams. Users in this level are defined as groups of community residents who are interested in using school facilities for a particular use such as recreational, educational, and cultural activities. A group or organization under this category may conduct training or meeting sessions for employees related to their business, but may not actually generate revenue or profit from the activity.

This level includes, but, is not limited to: private citizens and businesses that provide opportunities for District students, private schools who are hosting events/activities, neighborhood associations, and driving schools. This applies regardless of whether or not the person requesting use is a District employee.

Any for-profit use must be coordinated through the Community Education office so any applicable charges are considered within the total cost of the program.

# Hudsonville Public Schools

*All charges are per hour*

<b>Early Childhood Center</b>	<b>Category 1</b>	<b>Category 2</b>	<b>Category 3</b>
Gymnasium	No Charge	30.00	60.00

<b>Elementary Schools</b>	<b>Category 1</b>	<b>Category 2</b>	<b>Category 3</b>
Cafeteria/Multi-Purpose Room	No Charge	20.00	50.00
Gymnasium	No Charge	20.00	50.00
Classroom (w/ approval only)	No Charge	20.00	50.00

<b>Middle Schools</b>	<b>Category 1</b>	<b>Category 2</b>	<b>Category 3</b>
Classrooms (w/ approval only)	No Charge	20.00	50.00
Media Center (w/ approval only)	No Charge	20.00	50.00
Music Rooms (w/ approval only)	No Charge	20.00	50.00
Cafeteria	No Charge	20.00	60.00
Gymnasium	No Charge	40.00	60.00

<b>High Schools</b>	<b>Category 1</b>	<b>Category 2</b>	<b>Category 3</b>
Classrooms (w/ approval only)	No Charge	20.00	50.00
Media Center (w/ approval only)	No Charge	20.00	50.00
Band/Choir Rooms (w/approval only)	No Charge	20.00	50.00
Cafeteria	No Charge	20.00	60.00
Main Gymnasium	No Charge	65.00	120.00
Auxiliary Gymnasium/balcony	No Charge	65.00	120.00
Auditorium	Per Case Basis to be determined by Auditorium Director		
**Production	Per Case Basis to be determined by Auditorium Director		
Sound & Lights		20.00	20.00

**\*\*Includes: 4 rehearsals, 1 performance, equipment, and custodian**

<b>Outdoor Facilities*</b>	<b>Category 1</b>	<b>Category 2</b>	<b>Category 3</b>
Eagle Stadium	No Charge	250.00/day	1500.00/day
Athletic Fields	No Charge	175.00/day	350.00/day

<b>Baseball/Softball Complex*</b>	<b>Category 1</b>	<b>Category 2</b>	<b>Category 3</b>
Practice	No Charge	25.00/hour	50.00/hour

Non-tournament (two teams) No Charge 100.00 (single or DH) 175.00 (single or DH)  
Includes field prep before each game, basic raking in between games if DH, and standard post-game maintenance.

Tournament (multiple teams) No Charge 175.00 350.00  
Includes field prep before each game, standard-post game maintenance, and custodial services

Tennis Courts – Rental is not required. Courts are available on a first come, first serve basis.

*\*Additional fees may be applied to outdoor facility rentals based on rental needs and requests, including but not limited to field prep dragging, lining, use of equipment, custodial, lighting, etc.*

**All charges are per hour**

<b>Custodial Coverage</b>	<b>Category 1</b>	<b>Category 2</b>	<b>Category 3</b>
Scheduled Working Hours	-----	-----	-----
Evenings per hour (Elementary Bldgs)	50.00	50.00	50.00
Weekends per hour	50.00	50.00	50.00
Open/Close (2 hours)	100.00	100.00	100.00
Holidays per hour	100.00	100.00	100.00

*Custodial coverage rates apply to all district rentals; facilities, outdoor, auditorium, and pool.*

**Snow Removal** (As needed per rental)      Varies depending on parking lot.  
 Contact Community Education Director for current pricing.

**Extra Dumpster** (As needed per rental)      50.00

**Lighting at Stadium & Parking Lot**      25.00 per hour

**Lighting at FC Turf Field**      15.00 per hour

## HUDSONVILLE POOL RENTALS

*All HPS pool rentals must be scheduled with the Community Education Director or Aquatics Director.*

<b>Instructional Pool</b>	<b>Category 1</b>	<b>Category 2</b>	<b>Category 3</b>
	*	50.00 + 20.00 per guard	65.00 + 20.00 per guard
<b>Competition Pool</b>	<b>Category 1</b>	<b>Category 2</b>	<b>Category 3</b>
	*	100.00 + 20.00 per guard	130.00 + 20.00 per guard

\*Per Case Basis to be determined by Aquatics Director.