

# Open Carry Gun Protocol

VISIBLE GUN AT CHECK-IN

Holstered handgun (pistol, revolver)

Announce Shelter in Place

Call law enforcement and principal

Ask Purpose for Visit

Pre-scheduled or Non-scheduled but legitimate

No legitimate purpose for visit

Hand them a copy of *Open Carry Gun Guidelines*

Ask for CPL/Valid Identification

If refused

If provided

Direct individual to remain in office, wait for law officer, who will verify CPL, determine threat level, recommend continued building status (lift or stay in "shelter in place" or go to lock down) and escort individual in building.

Un-holstered handgun (pistol, revolver) or ANY long gun (rifle, shotgun)

Announce Lockdown  
Call law Enforcement  
Call Principal

Ask them to leave the property

If they don't

If they do, remain in lockdown until law enforcement arrives and gives all clear.

Announce Lockdown

Warn: You need to comply with the law and with district policy. Law enforcement has been called and you might be charged with trespassing or other violations if you do not leave immediately.

Take evasive action until law enforcement arrives.

## If you arrived today with an “open carry” gun:

To insure the safety of our staff and students and to provide our parents and community with reasonable assurance that our school is doing everything it can to protect our children’s safety, the following guidelines have been adopted by our board of education for your visit here today:

1. You must possess a valid Michigan CPL license and picture identification to stay on school property with your “open carry” holstered handgun.
2. If you do not have your CPL and/or ID, you will be asked to leave.
3. You must state the reason for your visit.
4. Classroom visits or building tours must be arranged at least two days in advance with the building principal.
5. If you are here to see your child, you will be permitted to do so in a designated area and after law enforcement has arrived and your CPL is verified.
6. If you are here to attend an in-school event, you will be permitted to do so after law enforcement has arrived and your CPL is verified.
7. Un-holstered handguns and all long guns are not permitted on school property. If you un-holster your handgun during your visit you will be asked to leave and escorted from the building.
8. Law enforcement has been called and they will certify that your CPL is valid before you are allowed to proceed into the building or meet with your child.
9. Law enforcement and/or a member of our administrative team will escort you while in the building.
10. If the presence of your lawfully-carried handgun at any time causes a disruption within the school, you will be asked to leave and escorted from the building.
11. While we do not anticipate any threats to your safety, we cannot be responsible for the actions of other parents or community members who are made aware of your visit here today by a child or staff member.