

# TEAM MEETING MINUTES

## FCPS BUS FACILITY FEASIBILITY STUDY

DECEMBER 1, 2016

### Attendees:

Ruth Biser  
Holly Nelson  
Tiana Haile  
Tom Buckley  
Mark Maggitti  
Heather Clabaugh  
Todd Eudy

### 1. Recap of final real estate analysis scope of work

Holly advised she had made an adjustment to Scenario B to include the possibility of a site on the county's Knowledge Farm site as a secondary site with Hayward Road as the primary site.

## SCENARIO B: MAXIMIZE EXISTING SITE



- Redevelop the existing FCPS land at Hayward Road and Thomas Johnson Drive with a primary facility to handle 75% of the services
  - Consider consolidation of some of the smaller, less-efficient buildings to open up more space
- Build a secondary facility on the Knowledge Farms site in Urbana



## 2. Urbana Knowledge Farm site visit

The county currently owns this site. The county has a fueling station and a salt storage facility. The county would like a larger salt facility. Todd asked would there be room on the site for a bus facility. Holly thinks there should be enough acreage. We would need about 8 for a maintenance facility, but it may also be good for bus parking.

## 3. Parking allocation analysis

Holly presented information using a new GIS program which chooses the best sites based on parameters entered into the program. She is still learning what this program can do.



She presented scenarios for the parking locations available from four to ten which are dependent on the number of facilities desired. We currently have 26 parking locations around the county. One scenario had one site in each of the four regions of the county. The highest number of locations was for one location per feeder.



There was discussion regarding the parking at some of the choices the program selected. Mark asked would these parking locations be fenced. Holly said that ultimately they would be fenced and secure. The group had a preference for up to four satellite parking sites with the central location at Hayward. The high schools have larger properties, and could provide more area for parking.

The next meeting of the committee will be December 15, 2016.