

TEAM MEETING MINUTES

FCPS BUS FACILITY FEASIBILITY STUDY

FEBRUARY 16, 2016

Attendees:

Tiana Haile
Mark Maggitti
Steve Boling
Brad Ahalt
Beth Pasierb
Ruth Biser
Holly Nelson

1. Update on consultant work for market analysis and cost benefit analysis

The real estate market analysis has been authorized, a contract states the work will be completed within 21 days, so the analysis should be finished this week. The cost benefit analysis is waiting on a fee proposal. The analysis should take no more than 4 months. The contract for engineering concept layouts is being finalized. This analysis should take no more than 4.5 weeks.

2. Recap of analysis rubric used in report draft

The group was satisfied with the overall weight of the categories. There was an examination of the Scenario E point structure. Scenario E focuses on the consolidation of parking at a handful of regional sites and may be implemented in tandem with the other four scenarios. We are looking at industrial zoned land or school sites for parking. Do we need to add points for zoning. What is the difference between Institutional and Industrial. What are the conditions for parking being added as an accessory use. Will we need a site plan? Some of our sites are in municipalities. What will their requirements be. The impact on neighbors should be weighted for E. The buildable area should be a 3 acre minimum which is parking for 100 buses. The access for the Reels Mill Road site was questioned. Also, the ability to consolidate parking sites is an efficiency issue more than a security issue. Maybe it should be part of the geographic efficiency. How does this relate to security. It is assumed fencing, lighting and cameras can be added at school sites. Need to give points outside 10%. If lower percentage, can get fewer points. Agree should be graduated points. Mark suggested we remove sites where fencing and lighting cannot be added. If we choose a vacant school site, is electricity available. Mark stated lighting is important. Brad asked have we ever done a lighting evaluation of the gravel lot – this should be done. Beth added that some school sites may be subject to PUD HOA regulations. For the balance of points in the Security category Scenario E should be the same as the other options. The committee agreed.

Holly is looking for a comparison of costs of SWPPP for sites. She hasn't scored some categories yet. Beth said this should be part of the cost benefit analysis and geology may figure into the costs.

3. Discussion of Scenario E analysis

SCENARIO E ANALYSIS



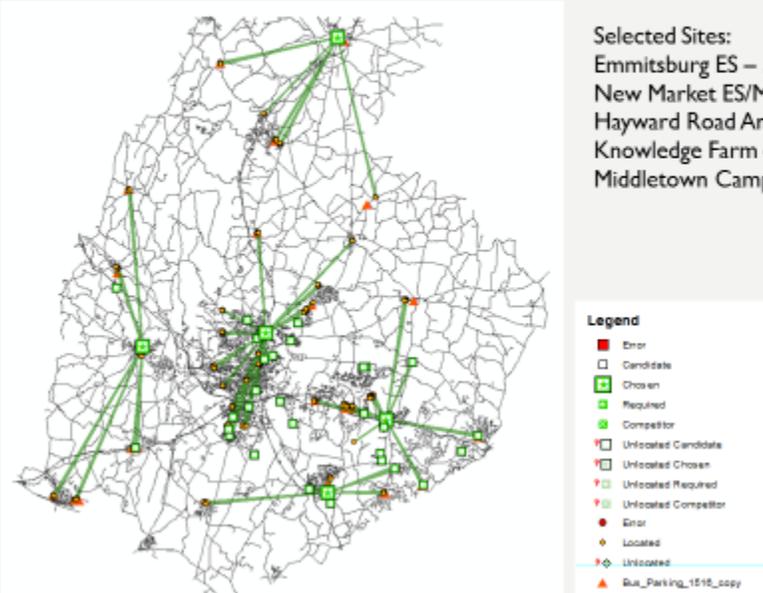
- Goal is to determine efficient locations for parking consolidation that could be implemented in the near term and could compliment the future structure of FCPS bus services with new facilities
- Evaluation Criteria
 - Legal (30 points)
 - Development Potential (10 points)
 - Geographical Efficiency (20 points)
 - Access (10 points)
 - Security (10 points)
 - Physical Characteristics (20 points)

Holly used the GIS program to determine efficiency of sites with buildable area. It also tried to minimize distances to the parking sites. The program chose the sites with no direction. The program includes the buses parked at drivers' homes.

NO SITE PREFERENCES SPECIFIED (A)



Selected Sites:
Emmitsburg ES – 38 buses
New Market ES/MS – 101 buses
Hayward Road Annex – 168 buses
Knowledge Farm – 47 buses
Middletown Campus – 75 buses



Legend

- Error
- Candidate
- Chosen
- Required
- Competitor
- Unlocated Candidate
- Unlocated Chosen
- Unlocated Required
- Unlocated Competitor
- Error
- Located
- Unlocated
- ▲ Bus_Parking_1515_copy

Steve asked should we try to keep the buses within their feeder areas. Under the four scenarios, mileage was calculated.

MILEAGE CONSIDERATIONS



Scenario	Daily Deadhead Miles	Average Miles	Minimum Miles	Maximum Miles
A	2001	4.7	0	13
B	2077	4.8	0	20
C	2089	4.9	0	13
D	2059	4.8	0	13

4. Next Steps

NEXT STEPS



- March 2 – NO MEETING
- March 16 – NO MEETING
- March 30 – Results of Market Analysis and Concept Plans
- February – June – cost-benefit analysis underway
- May – public/employee engagement
- July – present final results to BOE