

# TEAM MEETING MINUTES

## FCPS BUS FACILITY FEASIBILITY STUDY

AUGUST 18, 2016

### Attendees:

Brad Ahalt  
Ruth Biser  
Holly Nelson  
Tiana Haile  
Todd Eudy  
Mark Maggitti  
Steve Boling

### 1. Phase 2 problem definition

Holly gave an update of her information gathering. She had a talk with Rick Weldon of the Chamber of Commerce regarding outside information to be considered. This will be the subject of a future discussion in October.

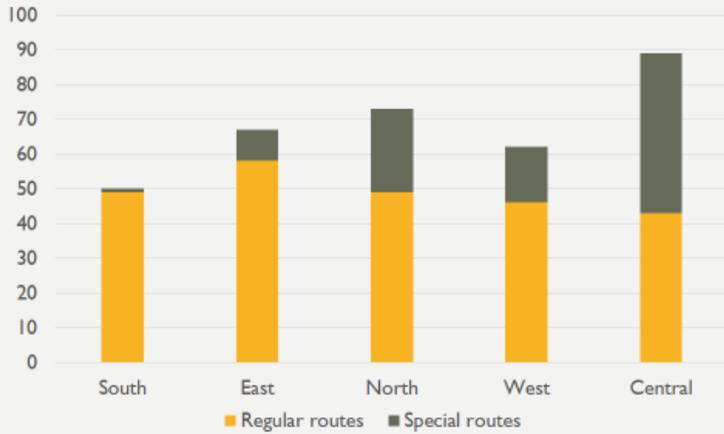
She met with Beth regarding short term needs and long term needs. It is hard to consider both at the same time. Short term goals should be to find an alternative parking location to replace the gravel lot currently being used. We should also be looking for secure regional areas for parking. We also need to find additional shop space. Steve asked what is the funding for the short term. Holly said we need to have a proposal first. Tiana asked what is the process if we should lose the gravel lot before we have an alternative. Brad said it would be included in the budget request. Tiana asked how far ahead do we need to know what we propose to do. Brad said some adjustments are possible in an emergency situation, but we need to make a plan. Holly said we could lose the gravel lot within 12 to 24 months. Maybe we could park buses at the schools. Mark said the schools are not willing to have buses parked there. He asked what is happening with the former Solarex property. Todd asked don't we have some more room here. Holly said we would have to grade and pave, and deal with stormwater management issues. Todd said we need a place to wash the buses.

Long term needs are a facility for bus maintenance and transportation needs and/or satellite facilities with a central facility. We need to include bus parking at the new facility.

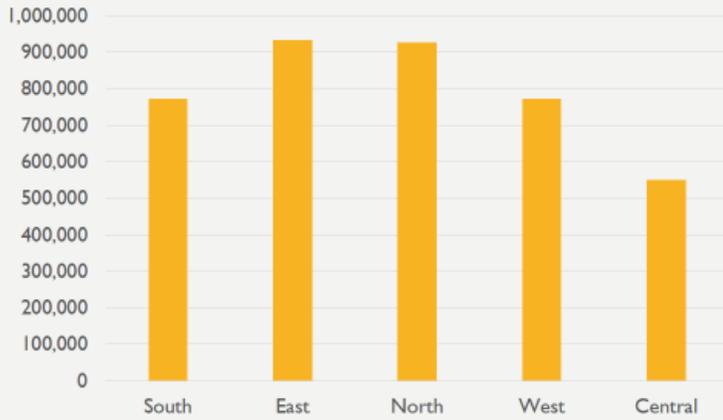
### 2. Summary of Regional Statistics

Holly presented a chart of the regional resources and needs. The central area has the most routes. The east and north have the highest mileages. Central has the most students and the east has the most riders. The south has the most break downs.

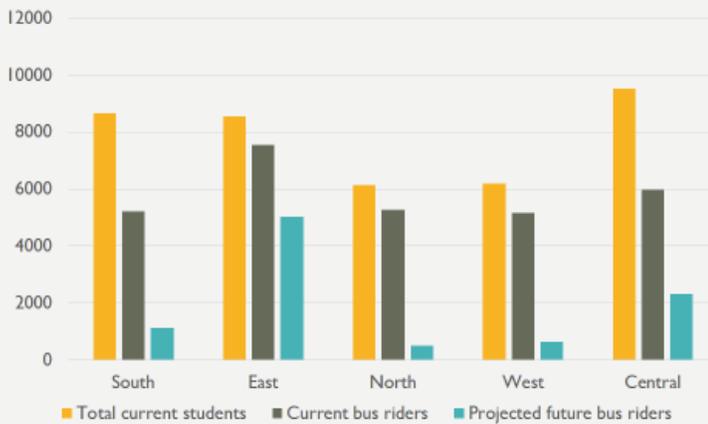
# NUMBER OF ROUTES



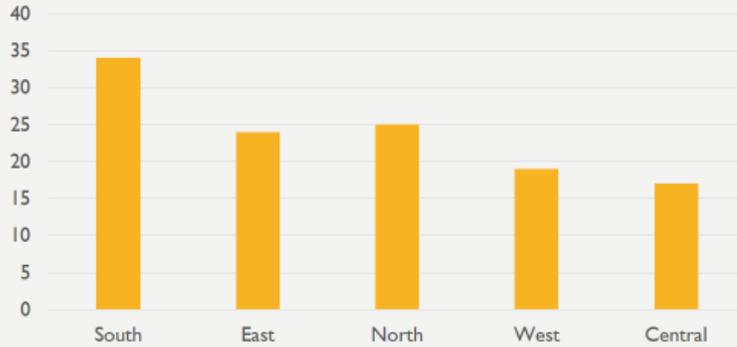
# ANNUAL MILEAGE



# CURRENT AND FUTURE STUDENTS



# ANNUAL BREAKDOWNS CAUSING A DELAY



3. Recap small group discussion of FCPS sites for regional parking and bus garage locations.

We reviewed our previous small group discussions, and possible location of a shop in the New Market area.

# SMALL GROUP REPORTS



|                                      | East                       | West   | South                           |
|--------------------------------------|----------------------------|--|---------------------------------|
| Satellite parking location option #1 | Linganore HS               | Valley ES  | Ballenger Run                   |
| Ability to have a garage?            | Yes                        | Yes – small facility                                       | No (only temporary)             |
| Satellite parking location option #2 | Greenview                  | Private lots underutilized in Middletown or Jefferson area | Urbana ES                       |
| Ability to have a garage             | Yes                        | No   | No                              |
| Satellite parking location option #3 |                            |  | Urbana MS                       |
| Ability to have a garage             |                            |  | No                              |
| Sites to be eliminated               | Liberty, Spring Ridge, OHS | Remainder  | Lincoln ES, Ballenger Creek ES, |
| Changes to buildable area?           |                            |  |                                 |

4. Small group discussion of central and northern FCPS sites



## SMALL GROUP REPORTS

|                                      | North  | Central      |
|--------------------------------------|--|--------------|
| Satellite parking location option #1 | Dearbought Future Site   | TJ MS        |
| Ability to have a garage?            | No   | No           |
| Satellite parking location option #2 | Glade ES   | Hayward Road |
| Ability to have a garage             | No   | Yes          |
| Satellite parking location option #3 | Walkersville ES/HS   |              |
| Ability to have a garage             | No   |              |
| Sites to be eliminated               | Walkersville MS, Woodsboro ES, New Midway ES, Thurmont ES, Sabillasville ES, Emmitsburg ES |              |
| Changes to buildable area?           |  |              |

5. Small group analysis of parking consolidation

There were small group discussions regarding the north and central areas and possible bus parking locations.

6. Next steps

The next meeting is scheduled for September 15, 2016. It may be canceled.